

SKAGIT COUNTY COMMISSIONERS' AGENDA

Meetings are held at 1800 Continental Place, Mount Vernon unless noted otherwise. Access for some meetings provided [through Zoom](#) or 1 (253) 215-8782 #871 8000 1980

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item.

I. MONDAY, FEBRUARY 3, 2025:

- a) 8:30 a.m. - 9:00 a.m. Weekly Check-In with Gordon Thomas Honeywell Governmental Affairs
- b) *11:00 a.m. Pledge of Allegiance
- c) *11:00 a.m. - 11:30 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to agenda item)
- d) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous (announcements, letters, etc.)
- e) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties (WSAC) Virtual Assembly hosted by WSAC
- f) 1:00 p.m. - 2:30 p.m. Commissioners Briefing
- g) 2:30 p.m. - 3:30 p.m. Federal Legislative Discussion

II. TUESDAY, FEBRUARY 4, 2025:

FIRST WEEK - NO REGULAR AGENDA SCHEDULED

III. FRIDAY, FEBRUARY 7, 2025:

- a) •8:00 a.m. Social Event - WSU Skagit County Extension's Skagit Ag Summit (WSU Mount Vernon Northwestern Washington Research and Extension Center (NWREC), 16650 State Route 536, Mount Vernon)

FUTURE BID OPENINGS:

- Monday, February 10, 2025, 2:00 p.m. 2025 March's Point (Whitmarsh) Landfill Remediation, Project #WM33-14-2
- Tuesday, February 18, 2025, 11:45 a.m. Temporary Passenger-Only Ferry Service between Anacortes and Guemes Island, WA

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21. •Social event – This is a social event only and no county business or action will be taken at this event.

1. CONSENT AGENDA FOR MONDAY, FEBRUARY 3, 2025 (items 1 through 32):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, January 27, 2025.
2. Record of the Proceedings for Tuesday, January 28, 2025.

b) ADMINISTRATIVE SERVICES:

3. Personal Services Agreement with Tenfold Health to support the build out and implementation of Skagit County's Balanced Scorecard Plan. Compensation shall not exceed \$70,000. The Agreement is ratified to commence on January 15, 2025 and continue until December 31, 2025.

c) BUDGET AND FINANCE:

4. Funding Agreement with Designing Women to award \$1,500 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20240220. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2025.

d) EMERGENCY MEDICAL SERVICES:

5. Personal Services Agreement with Mike Lanker, D.O., to provide assistance to the primary, appointed Skagit County EMS Physician Medical Program Director (MPD) pursuant to Washington Administrative Code (WAC) 246-976-920. Compensation is based on rate schedule and shall not exceed \$3,245 per month. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2025.

e) FACILITIES MANAGEMENT:

6. AIA Standard Form Agreement with TRICO Companies to provide all labor, materials, and supervision services for tenant improvements on the 3rd floor of the Administration Building located at 700 South 2nd Street in Mount Vernon. Compensation shall not exceed \$2,119,000 plus applicable tax. The Agreement shall commence on the date of execution and continue until completion.
7. Vendor Services Agreement with Pacific Microrem, Inc. to supply all equipment and maintenance for two (2) Smiths Detection 6040i Security X-Ray Imaging Systems at the Skagit County Courthouse and Public Safety Building located in Mount Vernon. Compensation shall not exceed \$20,000 including applicable tax. The Agreement is ratified to commence on February 1, 2025 and continue until December 31, 2025.
8. Vendor Services Agreement with Pacific Microrem, Inc. to supply all equipment and maintenance for one (1) Smiths Detection 5030si Security X-Ray Imaging System at the Skagit County Community Justice Center located in Mount Vernon. Compensation shall not exceed \$20,000 including applicable tax. The Agreement is ratified to commence on February 1, 2025 and continue for two (2) years.

f) GEOGRAPHIC INFORMATION SERVICES:

9. Interlocal Cooperative Agreement with City of Anacortes to establish a cost sharing partnership for Pictometry digital imagery services. Compensation to Skagit County shall not exceed \$5,000 plus tax for the flights, and \$96 per year for two Pictometry Connect Explorer licenses which may change in 2026 depending on the agency's needs. Total compensation to Skagit County is estimated at an amount not to exceed \$11,072 including applicable sales tax. The Agreement shall commence on the date of execution and continue for two (2) years.
10. Interlocal Cooperative Agreement with Seattle City Light to establish a cost sharing partnership for Pictometry digital imagery services. Compensation to Skagit County shall not exceed \$12,500 plus tax for the flights, and \$192 per year for four Pictometry Connect Explorer licenses which may change in 2026 depending on the agency's needs. In addition to the base fee, the Agency has requested to extend the imagery area by an additional 62 square miles and therefore shall pay an additional \$7,200 per year plus tax. Total compensation to Skagit County is estimated at an amount not to exceed \$43,251.20 including applicable tax. The Agreement shall commence on the date of execution and continue for two years.

g) INFORMATION SERVICES:

11. Agreement with Pictometry International Corp. dba Eagle View for the purchase of Pictometry Connect license(s) which provide up to 50 concurrent authorized users the ability to login and access the Pictometry-hosted custom imagery libraries. Compensation shall not exceed \$2,200. The Agreement is ratified to commence on February 1, 2025 and continue until January 31, 2026.
12. Software as a Service (SAAS) and Services Agreement with Euna Solutions, Inc. (EUNA) to provide implementation of the EUNA Questica Budget Framework software. Compensation is based on a fee schedule

and shall not exceed \$450,000. The Agreement shall commence on the date execution and continue for five (5) years.

h) PARKS, RECREATION AND FAIR:

13. Amendment No. 5 to Personal Services Agreement No. C20200490 with Equinox Research and Consulting International, Inc. (ERCI) to provide up to thirty (30) days of archeological monitoring both on the terrace and in the flood plain where needed for the Pressentin Park Project. This Amendment increases compensation from \$50,000 to an amount not to exceed \$51,650 which is necessary to provide additional monitoring to complete the installation of a waterline at 59968 State Route 20 in Marblemount, Parcel number P45245. The term remains the same and shall continue until December 31, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

i) PLANNING AND DEVELOPMENT SERVICES:

14. Vendor Services Agreement with Bayhill Wastewater Services, LLC to be the certified operator in charge of, and responsible for, the routine operations and maintenance of the Edison Subarea Large Onsite Septic System as required to maintain compliance with Skagit County’s waste discharge permit ST0045515. Compensation is based on a rate schedule and shall not exceed \$38,500. The Agreement shall commence on March 1, 2025 and continue until March 1, 2026 with the option to renew.

15. Resolution adopting a 2025 Legislative Work Plan for Planning and Development Services.

j) PUBLIC HEALTH:

16. Amendment No. D to Interagency Agreement No. 24-46108-26, Skagit County Contract No. C20230300, with Washington State Department of Commerce through the Community Services and Housing Division Homelessness Assistance Unit to provide resources to fund homelessness crisis response systems and to assist people who are experiencing homelessness or are at risk of homelessness obtain or maintain housing stability. This Amendment increases compensation from \$7,348,743.27 to an amount not to exceed \$7,359,743.27. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

17. Personal Services Agreement with Recovery Café Skagit to provide comprehensive Recovery Support Services to individuals in recovery from mental health, substance use, and co-occurring disorders. Compensation is based on a reimbursement for services schedule and shall not exceed \$500,000. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2025.

18. Resolution designating Assistant Public Health Director Sarah Hinman as Skagit County’s Certifying Officer for Housing and Urban Development (HUD) related environmental documents, including the HUD Request for Release of Funds and Certification (Form HUD-7015.15).

19. Resolution authorizing Chair Lisa Janicki to electronically sign the submission of Professional Services Agreement with Washington State Health Care Authority (HCA) Contract Number K7934 to support a comprehensive treatment program for incarcerated individuals with Opioid Use Disorder and Alcohol Use Disorder at the Skagit County Community Justice Center.

20. Professional Services Agreement with Washington State Health Care Authority (HCA) Contract Number K7934 to support a comprehensive treatment program for incarcerated individuals with Opioid Use Disorder and Alcohol Use Disorder through the Medications for Alcohol Use Disorder Program at the Skagit County Community Justice Center. Compensation to Skagit County shall not exceed \$678,642. The Agreement is ratified to commence on October 1, 2024 and continue until June 30, 2025.

21. Personal Services Agreement with NAMI Skagit to provide education and outreach to individuals living with mental illness. Compensation is based on a fee schedule and shall not exceed \$25,000. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2025.

k) PUBLIC WORKS:

22. Resolution authorizing Chair Lisa Janicki to electronically sign the submission of Water Quality Combined Financial Assistance Agreement with the Washington State Department of Ecology, Ecology Agreement No. WQC-2025-SkCoPW-00011, to provide funding in the amount of \$291,791 for the Bay View Ridge Watershed Stormwater Management Plan Phase III Project.

23. Water Quality Combined Financial Assistance Agreement with the Washington State Department of Ecology, Ecology Agreement No. WQC-2025-SkCoPW-00011, to provide funding in the amount of \$291,791 for the Bay View Ridge Watershed Stormwater Management Plan Phase III Project. The goal of the project is to help protect and restore water quality in Washington State by reducing stormwater impacts from existing

infrastructure and development. The Agreement is ratified to commence on July 1, 2024 and continue until June 30, 2027.

24. Personal Services Agreement with Skagit Fisheries Enhancement Group to implement the on-going Natural Resources Stewardship Program (NRSP), Voluntary Stewardship Program (VSP), and other projects in accordance with the Natural Resources Division goals of improving water quality in saltwater shellfish growing and harvesting areas, consistent with the County’s Shellfish Protection District, in accordance with RCW 90.72 when utilizing Shellfish Protection District (Clean Water Program) funding. Compensation is based on a fee schedule and shall not exceed \$155,000. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2026.
25. Amendment No. 2 to Vendor Services Agreement No. C20230100 with ProScapes, Inc. to provide landscaping maintenance for divisions in Public Works to include the Conway Roundabout, South LaVenture Median, and the Solid Waste Transfer Station. This Amendment increases compensation by \$2,172.20 due to an extra month of service provided in 2023, for a new total compensation amount not to exceed \$81,215.36. The term remains the same and shall continue until February 28, 2025. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
26. Certificate of Ownership Agreement of underground storage tanks or business known as, Skagit County Concrete Shop, located at 44510 Concrete Sauk Valley Road in Concrete, Parcel numbers P70969 and P70970 to authorize the State of Washington Pollution Liability Insurance Agency (PLIA) to obtain business financial and credit information, and any other information related to approval or disapproval for the County to receive funds through the Underground Storage Tank Revolving Loan and Grant Program. The funds will be used to remove the historic fuel tanks at the County Shop in Concrete. There is no compensation associated with this Agreement. The Agreement shall commence on the date of execution and continue until completion of work funded under the PLIA’s Loan and Grant Program.
27. Access Agreement with the State of Washington Pollution Liability Insurance Agency (PLIA) to obtain business financial and credit information, and any other information related to approval or disapproval for the County to receive funds through the Underground Storage Tank Revolving Loan and Grant Program. The funds will be used to remove the historic fuel tanks at the County Shop in Concrete. There is no compensation associated with this Agreement. The Agreement shall commence on the date of execution and continue until completion of work funded under the PLIA’s Loan and Grant Program.
28. Vendor Services Agreement with Dakota Creek Industries, Inc. to provide emergency repairs on the M/V Guemes per Resolution No. R20250002. Compensation shall not exceed \$12,091.99. The Agreement is ratified to commence on December 28, 2024 and continue for one (1) year.
29. Right of Entry Agreement with Rebecca Orcutt to allow Skagit County access for the purposes of data collection to design repairs for the crossing of Red Cabin Creek under Hamilton Cemetery Road. The property is located on Parcel number P40964, as described in Exhibit A. There is no compensation associated with this Agreement. The Agreement shall commence on the date of execution and continue until completion.
30. Vendor Services Agreement with Pape Machinery, Inc. to provide two (2) New Latest Model Kick-Off Broom. Compensation shall not exceed \$178,806.27 and was awarded per Resolution No. R20240291. The Agreement shall commence on the date of execution and continue for an initial term of two (2) years with the option to renew for up to one (1) additional year.
31. Vendor Services Agreement with Sonshine Tree Care LLC to provide hazardous tree removal for trees that are outside of the County crews’ capabilities due to the size of the tree and equipment required. Compensation is based on a fee schedule and shall not exceed \$38,000. The Agreement shall commence on the date of execution and continue for one year.

l) RISK MANAGEMENT:

32. Amendment No. 1 to Personal Services Agreement No. C20230516 with Stop Claims Corp. to provide professional services and administration of workers’ compensation claims. This Amendment increases compensation from \$50,000 to an amount not to exceed \$52,000. All other terms and conditions of the original Agreement shall remain in effect.