

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

I. MONDAY, FEBRUARY 6, 2023:

- a) 8:30 a.m. - 10:00 a.m. Briefing - Planning and Development Services, Public Works, Public Health, Emergency Medical Services, and Parks, Recreation and Fair
- b) 10:00 a.m. - 10:30 a.m. Weekly Check-In with Gordon Thomas Honeywell Governmental Affairs
- c) *11:00 a.m. Pledge of Allegiance
- d) *11:00 a.m. - 11:45 a.m. Planning and Development Services – Jack Moore, Assistant Director:
 - 1. Work Session: 2022 Docket of Comprehensive Plan, Map, and Development Code Amendments
 - 2. Miscellaneous
- e) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties (WSAC) Virtual Assembly hosted by WSAC
- f) *1:00 p.m. - 1:30 p.m. Skagit Preschool and Resource Center (SPARC) Program Updates
- g) *1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- h) 2:30 p.m. - 3:15 p.m. Executive Session (Real Estate Acquisition - RCW 42.30.110(1)(b))
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session
 - 3. Reconvene Public Meeting/Adjournment
- i) 3:15 p.m. - 4:15 p.m. Executive Session (Real Estate Acquisition - RCW 42.30.110(1)(b))
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session
 - 3. Reconvene Public Meeting/Adjournment

II. TUESDAY, FEBRUARY 7, 2023:

- a) *8:30 a.m. Pledge of Allegiance
- b) *8:30 a.m. - 9:30 a.m. Public Works – Grace Kane, Director:
 - 1. Skagit County Noxious Weed Control Board Report for 2022
 - 2. Miscellaneous
- c) *11:00 a.m. - 11:15 a.m. Consideration of the Hearing Examiner's Recommendation for the Following Open Space Applications:
 - 1. Discussion/Possible Action: Resolution Concerning a Transfer of 22.26 Acres from Current Use Farm and Agriculture to Current Use Open Space Classification Submitted by Mark and Eugenie Fairhart, Application No. 3-2022

Continued OVER...

- d) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous
- e) 12:00 p.m. - 1:00 p.m. Skagit County Employees' Open House

III. WEDNESDAY, FEBRUARY 8, 2023:

- a) 9:00 a.m. - 10:00 a.m. Commissioners' Briefing
- b) 10:00 a.m. - 11:00 a.m. Executive Session (Job Applicant - RCW 42.30.110(1)(g))
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session
 - 3. Reconvene Public Meeting/Adjournment
- c) 12:00 p.m. - 1:00 p.m. Skagit 911 Special Board of Directors Meeting (2911 East College Way, Mount Vernon)

IV. THURSDAY, FEBRUARY 9, 2023:

- a) 7:00 a.m. Forrest Advisory Board Meeting
- b) 7:30 a.m. Breakfast with Elected Officials (Calico Cupboard, 121 Freeway Drive, Mount Vernon)
- c) 10:00 a.m. - 10:45 a.m. Briefing with Innovative Environments

V. SATURDAY, FEBRUARY 11, THROUGH TUESDAY, FEBRUARY 14, 2023:

NATIONAL ASSOCIATION OF COUNTIES 2023 LEGISLATIVE CONFERENCE (WASHINGTON, DC)

MONDAY, February 6, 2023: *BID OPENING (Clerk of the Board and Public Works Staff)*

*2:00 p.m. (or soon thereafter) Maintenance Materials with Annual Purchases Expected to Exceed \$25,000

FUTURE BID OPENING:

Monday, March 6, 2023, 2:00 p.m. County Legal Printing for 2023 through 2024

FUTURE PUBLIC HEARING:

Thursday, February 23, 2023, 1:00 p.m. To Consider Testimony Regarding Adopting Revisions to the Public Health Department Schedule of Charges (*Board of Health Meeting*)

FUTURE REQUEST FOR QUALIFICATIONS:

Thursday, February 16, 2023, 4:00 p.m. Professional Engineering, Environmental, and Right of Way Services for the Cook Road/I-5 Interchange Vicinity Improvements Project #ES63000-11

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR MONDAY, FEBRUARY 6, 2023 (items 1 through 33):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, January 30, 2023.
2. Record of the Proceedings for Tuesday, January 31, 2023.
3. Record of the Proceedings for Thursday, February 2, 2023.
4. Record of the Proceedings for Friday, February 3, 2023.

b) BUDGET AND FINANCE:

5. Resolution to establish Skagit County's Insurance Cost Assessment Policy for fiscal year 2022 and for future years until modified.
6. Funding Agreement with Skagitonians to Preserve Farmland to award \$10,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20220205. The Agreement is ratified to commence on January 1, 2023 and continue until December 31, 2023.
7. Funding Agreement with WSU Breadlab to award \$5,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20220205. The Agreement is ratified to commence on January 1, 2023 and continue until December 31, 2023.
8. Funding Agreement with Cascade Days to award \$8,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20220205. The Agreement is ratified to commence on January 1, 2023 and continue until December 31, 2023.

c) FACILITIES:

9. Amendment No. 1 to Vendor Services Agreement No. C20210270 with Bay City Supply to provide custodial equipment and supplies to Skagit County Facilities Management. This Amendment increases compensation by \$70,000 for a new total compensation amount not to exceed \$150,000. The term remains the same and shall continue until June 14, 2024. All other terms and conditions of the original Agreement shall remain in effect.
10. Amendment No. 2 to Vendor Services Agreement No. C20200212 with Mr. Hood Clean to provide kitchen hood cleaning services at Skagit County Community Justice Center located at 201 Suzanne Lane in Mount Vernon. This Amendment increases compensation by \$405 for a new total compensation amount not to exceed \$7,500.25. The term remains the same and shall continue until June 7, 2023. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
11. Personal Services Agreement with Pacific MicroRem, Inc. for a closed-end lease of X-ray imaging systems and a service agreement for a county-owned X-ray system to deliver imaging capability for baggage and other small items at security checkpoints in Skagit County buildings. Compensation shall not exceed \$30,000. The Agreement is ratified to commence on February 1, 2023 and continue until January 31, 2024.

d) PARKS, RECREATION AND FAIR:

12. Personal Services Agreement with Semrau Engineering and Surveying, PLLC to provide civil engineering, land surveying and permitting services for the Northern State Recreation Area, Pressentin Park, and other Parks as may be requested by the Parks and Recreation Director. Compensation shall not exceed \$20,000 and is based on an hourly rate schedule. The Agreement shall commence on the date of execution and continue until December 31, 2023.

e) PUBLIC DEFENDER:

13. Personal Services Agreement with Lana Reichert, dba Skagit County Investigation LLC to provide investigation services as requested by the Skagit County Public Defender. Total compensation for the two-year term of the Agreement is based on a fee schedule and shall not exceed \$195,000. The Agreement is ratified to commence on January 1, 2023 and continue until December 31, 2024.

f) PUBLIC HEALTH:

14. Resolution to call for a public hearing to provide a final report on a Community Development Block Grant Program General Purpose grant that provided grants to low- to moderate-income homebuyers to reduce the cost of buying homes, during the period of September 12, 2018 – December 31, 2022. The public hearing is

scheduled to take place on Tuesday, February 28, 2023, at 1:45 p.m. or as soon thereafter as possible in the Skagit County Commissioners’ Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.

15. Funding Agreement with Home Trust of Skagit to distribute Economic Development Public Facility Funds in the amount of \$36,110 pursuant to RCW 82.14.370 for the Channel Cove affordable homeownership project. The Agreement is ratified to commence December 12, 2022 and continue for one year.
16. Personal Services Agreement with Hand Crank Films to provide video production for the Opioid Prevention and Awareness Campaign 2023. Compensation shall not exceed \$9,000. The Agreement is ratified to commence on January 1, 2023 and continue until June 1, 2023.
17. Subrecipient Agreement with Catholic Community Services of Western Washington to provide State Opioid Response recovery support services to eligible individuals with opioid use disorders through a grant from the Washington State Health Care Authority (Contract No. C20230029). Compensation shall not exceed \$254,550. The Agreement is ratified to commence on September 29, 2022 and continue until September 28, 2023.
18. Personal Services Agreement with New Earth Recovery to operate a Recovery Café in Skagit County to provide comprehensive Recovery Support Services to individuals in recovery from mental health, substance use, and co-occurring disorders. Compensation shall not exceed \$450,000. The Agreement is ratified to commence on February 1, 2023 and continue until December 31, 2023.
19. Contract with Northwest Regional Council (242018-NUTR) to provide meals and nutritional support through Congregate and Home Delivered Meals. Compensation shall not exceed \$384,411 to Skagit County. The Agreement is ratified to commence on January 1, 2023 and continue until December 31, 2023.
20. Personal Services Agreement with Pioneer Human Services to provide safe, stable transitional housing to ten individuals at a time who have mental illness and/or substance use disorders. Compensation shall not exceed \$265,000. The Agreement is ratified to commence on January 1, 2023 and continue until December 31, 2023.
21. Interlocal Cooperative Agreement with City of Mount Vernon to set forth the duties between the City and the County regarding a law enforcement embedded social worker program that hires a social worker to provide outreach and engagement to enhance and assist in community support services to vulnerable populations. Compensation shall not exceed \$72,000. The Agreement is ratified to commence on January 1, 2023 and continue until December 31, 2023.
22. Agreement with Skagit Bonded Collectors, LLC to provide collection services for unpaid delinquent accounts. Compensation shall be 30% of any amount collected by either party from the debtor. The Agreement is ratified to commence on January 20, 2023 and continue until January 19, 2024.
23. Amendment No. 5 to Personal Services Agreement No. C20210551 with Geocko Inc. d.b.a. LiveStories to administer the Emergency Rental Assistance Program 2.0 (ERAP 2.0) Grant, Skagit County Agreement C20210480, to prevent evictions by paying past due, current due, future rent and utilities, targeting households with limited resources. This Amendment increases compensation by \$15,203.38 for a new total amount not to exceed \$13,690,144.38. The term remains the same and shall continue to March 31, 2023. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
24. Amendment No. 3 to Personal Services Agreement No. C20210383 with Lifeline Connections to provide case management and recovery support services to individuals enrolled in Skagit County Adult Felony and Drug Court. This Amendment adds eligible expenses for the year 2023 and an additional use of funds for a new purpose. Compensation remains the same and shall not exceed \$366,090. The term remains the same and shall continue until June 30, 2023. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

g) PUBLIC WORKS:

25. Amendment No. 1 to Personal Services Agreement No. C20210485 with Tierra Right of Way Services, LTD for Professional Engineering Services as needed, on a task order basis on non-federally funded capital road projects. This Amendment updates and supersedes Exhibit “B” Compensation to reflect current contract rates. Compensation remains the same and shall not exceed \$200,000. The term remains the same and shall continue until October 18, 2023. All other terms and conditions of the original Agreement shall remain in effect.
26. Amendment No. 3 to Personal Services Agreement No. C20190077 with AHNE, PLLC to provide lobbying services before the Washington State Legislature to assist with matters related to the County’s combined vehicle and passenger ferry (M/V Guemes) and obtaining funding for the anticipated replacement of the ferry.

This Amendment increases compensation by \$35,334 for a new total not to exceed \$247,334 and extends the term of the Agreement to August 31, 2023. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

27. Amendment No. 1 to Personal Services Agreement No. C20210484 with Watershed Science & Engineering, Inc. for Professional Engineering Services as-needed, on a task order basis on non-federally funded capital road projects. This Amendment extends the term of the Agreement by one year to October 18, 2024 and replaces Exhibit “B” Compensation with an updated compensation table. Compensation remains the same and shall not exceed \$200,000. All other terms and conditions of the original Agreement shall remain in effect.
28. Amendment No. 2 to Personal Services Agreement No. C20200148 with Glostien, Inc. to provide as-needed Naval Architectural and Marine Engineering Services for the Ferry Division of Public Works on non-federally funded projects. This Amendment extends the term an additional year from March 31, 2023 to March 31, 2024 and replaces Exhibit “B” Compensation to reflect 2023 rates. Total compensation remains the same and shall not exceed \$250,000. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
29. Resolution to call for a public hearing to consider testimony regarding amending the Guemes Island Ferry Rate Structure. The public hearing is scheduled to take place on Tuesday, February 28, 2023, at 10:00 a.m. or as soon thereafter as possible in the Skagit County Commissioners’ Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.
30. Resolution Declaring an Emergency for the immediate repair of the Anacortes and Guemes Island Ferry Aprons to avoid further damage and minimize disruption of an important transportation service.
31. Resolution to call for a public hearing to consider testimony regarding the Establishment and Adoption of Policies and Procedures for Operating Small Unmanned Aircraft System (SUAS) by the Skagit County Public Works Department. The public hearing is scheduled to take place on Tuesday, February 28, 2023, at 9:00 a.m. or as soon thereafter as possible in the Skagit County Commissioners’ Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.
32. Agreement with Skagit 911 to provide emergency dispatch services to Skagit County Public Works Department upon the request of the County or of local public safety agencies. Compensation shall not exceed an annual fee of \$3,000 to be invoiced and paid to Skagit 911 in quarterly increments. In addition, \$750 will be paid to Skagit 911 for services provided in the fourth quarter of 2022. The Agreement is ratified to commence on January 1, 2023 and shall continue for ten years, ending January 1, 2033.
33. Vendor Services Agreement with MER Equipment, Inc. to provide as needed maintenance, repair, and technical support for the John Deere Generator on the MV Guemes Ferry. Compensation shall not exceed \$40,000. The Agreement is ratified to commence on December 7, 2022 and continue until December 7, 2024.