

SKAGIT COUNTY COMMISSIONERS' AGENDA

Washington State Governor Inslee issued Proclamation 20-28 which among other things, temporarily prohibits in-person public attendance at meetings subject to the Open Public Meetings Act (OPMA). See below on how to join a meeting remotely.

I. MONDAY, FEBRUARY 8, 2021:

- a) 8:45 a.m. - 9:45 a.m. Briefing – County Administrator, Planning and Development Services, Human Resources/Risk Management, and Central Services - Information Services, Geographic Information Services and Records Management (Listen to the meeting by calling: 1 (872) 240-3412 Access Code: 649 174 133 or join by computer: <https://global.gotomeeting.com/join/649174133>)
- b) 12:00 p.m. - 1:00 p.m. Commissioners may attend a Virtual Assembly hosted by Washington State Association of Counties (WSAC)
- c) *1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>)
- d) 2:00 p.m. - 2:30 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i)) (Listen to the meeting by calling: 1 (224) 501-3412 Access Code: 520 321 453 or join by computer: <https://global.gotomeeting.com/join/520321453>):
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session (Potential Litigation - RCW 42.30.110(1)(i)) (Approximately 30 minutes)
 - 3. Reconvene Public Meeting/Adjournment

II. TUESDAY, FEBRUARY 9, 2021:

- a) *9:30 a.m. - 11:15 a.m. Closed Record Appeal No. PL20-0529 Submitted by Evergreen Islands Regarding the Hearing Examiner's Decision Regarding Special Use Permit PL16-0556 for the Expansion of a Gravel Mine (Lake Erie Pit) for 60 Years (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>)
- b) *11:30 a.m. - 11:45 a.m. Board of County Commissioners (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>):
 - 1. County and Individual Success Stories
 - 2. Public Comment Period
 - 3. Miscellaneous Announcements

III. WEDNESDAY, FEBRUARY 10, 2021:

- a) 1:00 p.m. Skagit 911 Special Board of Directors Virtual Meeting hosted by Skagit 911

Continued *OVER...*

IV. FRIDAY, FEBRUARY 12, 2021:

- a) 8:30 a.m. - 9:00 a.m. Briefing with Innovative Environments (Listen to the meeting by calling: 1 (872) 240-3412 Access Code: 649 174 133 or join by computer: <https://global.gotomeeting.com/join/649174133>)

MONDAY, FEBRUARY 8, 2021: *BID OPENING (Staff & Clerk of the Board)*

- *2:30 p.m. (or soon thereafter) Temporary Passenger-Only Ferry Service between Anacortes and Guemes Island (Listen to the meeting by calling: 1 (646) 749-3122 Access Code: 220 727 813 or join by computer: <https://global.gotomeeting.com/join/220727813>)
- *3:00 p.m. (or soon thereafter) Maintenance Materials With Annual Purchases Expected to Exceed \$25,000 (Listen to the meeting by calling: 1 (646) 749-3122 Access Code: 220 727 813 or join by computer: <https://global.gotomeeting.com/join/220727813>)
- *3:30 p.m. (or soon thereafter) Presentin Park Side Channel Restoration and Recreational Improvements Project #RCO 16-1730 (Listen to the meeting by calling: 1 (646) 749-3122 Access Code: 220 727 813 or join by computer: <https://global.gotomeeting.com/join/220727813>)

FUTURE BID OPENINGS:

- Monday, February 22, 2021, 2:30 p.m. 2021 Haul Out and Maintenance for the Vehicle and Passenger Ferry M/V Guemes Project #FEH021-1
- Monday, February 22, 2021, 3:30 p.m. One (1) New Latest Model Transport Emulsion Trailer
- Monday, March 1, 2021, 2:30 p.m. Josh Wilson Road – Phase I Project #ES33000-9

FUTURE PUBLIC HEARING:

- Tuesday, March 2, 2021, 10:00 a.m. To Consider an Ordinance Amending Skagit County Code Chapter 9.04 Boating and Recreational Activities

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21
Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 a.m./p.m. and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21

IV. CONSENT AGENDA FOR MONDAY, FEBRUARY 8, 2021 (items 1 through 41):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, February 1, 2021.
2. Record of the Proceedings for Tuesday, February 2, 2021.
3. Record of the Proceedings for Thursday, February 4, 2021.

b) ADMINISTRATIVE SERVICES:

4. Resolution appointing Kripa Patel to the Skagit County Tourism Promotion Area Advisory Board (TPA) representing the Skagit Valley Lodging Association. Ms. Patel shall fill the unexpired term of Charlise "Cee Cee" Parker and her term shall continue through September 30, 2022.
5. Interlocal Agreement with Washington State University for the provision of Education Programs provided by Cooperative Extension Services in coordination with Skagit County Administrative Services and Public Works. Compensation shall not exceed \$365,176. The Agreement is ratified to commence on January 1, 2021, and shall continue until December 31, 2021.

c) BUDGET AND FINANCE:

6. Agreement with Economic Development Alliance of Skagit County (EDASC) to award \$47,000 for marketing and administrative services for Skagit County. The Agreement is ratified to commence on January 1, 2021, and shall continue through December 31, 2021.

d) FACILITIES MANAGEMENT:

7. Vendor Services Agreement with Barron Heating and Air Conditioning to provide labor, materials, demo, equipment and supervision for the replacement of the commercial HVAC unit located at the Skagit County Mechanic Shop in Burlington. Compensation shall not exceed \$12,232.81 plus applicable taxes. The Agreement shall commence on the date of execution and continue for three months.
8. Personal Services Agreement with Coffman Engineers, Inc. to provide HVAC mechanical, structural, and electrical replacement design services for the Technology Center in Mount Vernon. Compensation shall not exceed \$32,000 plus applicable taxes. The Agreement shall commence on the date of execution and continue until December 31, 2021.
9. Amendment No. 1 to Personal Services Agreement No. C20200736 with Geo/Test Services Inc. to provide bid specifications and masonry repair oversight at the Administration Building located at 700 South 2nd Street in Mount Vernon. This Amendment corrects the GL Code to be used for billings related to this project. Compensation remains the same and shall not exceed \$10,000 plus applicable taxes. The term remains the same and shall continue until December 31, 2021. All other terms and conditions of the original Agreement shall remain in effect.
10. Vendor Services Agreement with Glass Guru of Bellingham to provide all labor, materials, demolition, equipment and supervision to replace one (1) commercial exterior window at the Technology Center in Mount Vernon. Compensation shall not exceed \$540 plus applicable taxes. The Agreement shall commence on the date of execution and continue for 2 months.
11. Vendor Services Agreement with Todhunter Glass to provide all labor, materials, demolition, equipment and supervision to replace three (3) commercial exterior windows at the Guemes Ferry Pedestrian Waiting Area located at 501 I Avenue, Anacortes. Compensation shall not exceed \$1,290 plus applicable taxes. The Agreement shall commence on the date of execution and continue for 3 months.
12. Amendment No. 2 to Vendor Services Agreement No. C20200227 with Woodwork Unlimited to provide all labor, demolition, disposal, materials, equipment for the fabrication of three (3) wood countertops and cabinets with all hardware and trim for the Skagit County Treasurer's office, Clerk's office and Sheriff's office lobbies. This Amendment increases compensation by \$1,056 for additional cabinetry and woodwork modifications to the rear courthouse ADA door and Sheriff's Department ADA service counter. Total compensation shall not exceed \$21,000. The term remains the same and shall continue until February 15, 2021. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

e) INFORMATION SERVICES:

13. Personal Services Agreement with David Lowrance, aka Family History Videos, to produce and edit audio/visual productions for Skagit 21. Compensation shall not exceed \$10,000 and is based on an hourly

rate schedule. The Agreement shall commence on the date of execution and continue until December 31, 2021.

14. Interlocal Agreement with City of Mount Vernon to provide Skagit 21 governmental broadcast television station with up to 133 hours of video production services. Compensation shall not exceed \$10,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until December 31, 2021.
15. Amendment No. 4 to License-Hosted Case Management Services License Agreement No. C20140277 with Probatum Technologies, Inc. for software license and support of the Probatum Case Manager system operated by Skagit County's Adult Probation Department. This Amendment increases compensation by \$600 per year to include one (1) additional Probatum License. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
16. Professional Services Agreement with CDW Government, LLC to assist with small network projects, scheduled maintenance and support. Compensation shall not exceed \$10,000 which is based on an hourly rate schedule. The Agreement shall commence on the date of execution and continue through December 31, 2021.

f) PARKS, RECREATION AND FAIR:

17. Amendment No. 2 to Personal Services Agreement No. C20200009 with Carletti Architects, P.S. to prepare construction documents, permits, drawings and bid packets for the asphalt removal/replacement project for a portion of the fairgrounds along vehicle thoroughfares, buildings C, D, E and F at the fairgrounds, and, to prepare documents for replacing the roof of the bathroom structure at the new parking lot and trailhead at Presentin Park. This Amendment increases compensation by \$10,000 due to additional stormwater requirements affiliated with the permit process. Total compensation shall not exceed \$35,000. The term remains the same and shall continue to December 31, 2021. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

g) PROSECUTING ATTORNEY:

18. Resolution providing legal defense to current Skagit County employee/Facilities Management Coordinator Eric Peterson in a lawsuit filed by Sanjay Chakravarty and Txley, Inc.

h) PUBLIC HEALTH:

19. Data Sharing Agreement for Confidential Information or Limited Dataset(s) with the State of Washington Department of Health and Skagit County to document the conditions under which the Washington State Department of Health shares confidential information or limited datasets with other entities regarding the CDC National Syndromic Surveillance Program Electronic Surveillance System for the Early Notification of Community-based Epidemics (ESSENCE) platform. The Agreement shall commence on the date of execution and continue for three years.
20. Amendment No. 2 to Interagency Agreement No. K3940, Skagit County Contract No. C20190472, with Washington State Health Care Authority (HCA) to provide Community Wellness and Prevention Initiative coalition services in the communities of Concrete, Sedro-Woolley, and Mount Vernon, with the goals of preventing and reducing the misuse and abuse of alcohol, tobacco, marijuana, opioids, and other drugs. This Amendment adds funding to support the Community Prevention and Wellness Initiative (CPWI) services to increase capacity for implementation of prevention programming in Skagit County and extends the term of the Agreement to September 29, 2022. Compensation to Skagit County is increased from \$535,046 to an amount not to exceed \$1,035,046. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
21. Interlocal Cooperative Agreement with the City of Mount Vernon to facilitate a Senior Services Program, including providing congregate, liquid meal supplements, and delivered meals to the Mount Vernon community. Compensation to Skagit County shall not exceed \$56,304. The Agreement is ratified to commence on January 1, 2021, and continue through December 31, 2021.
22. Interlocal Cooperative Agreement with the Town of La Conner to provide funding for staffing and program supplies for the Senior Services Program. Compensation shall not exceed \$6,966. The Agreement is ratified to commence on January 1, 2021, and continue through December 31, 2021.
23. Personal Services Agreement with Catholic Community Services Western Washington to provide outpatient-substance use disorder treatment related services to Skagit County residents who meet eligibility requirements. Skagit County shall reimburse Catholic Community Services an amount not to exceed \$10,000. The Agreement is ratified to commence on January 1, 2021, and continue until December 31, 2021.

24. Personal Services Agreement with Community Action of Skagit County to manage, offer programming and provide congregate meals at the Concrete Community Center that serves the community as a whole. Compensation is based on a fee schedule, shall not exceed \$122,000 and is funded through Nutrition Funds. The Agreement is ratified to commence on January 1, 2021, and continue until December 31, 2021.
25. Amendment No. 1 to Personal Services Agreement No. C20200294 with Fox Associates, LLC to provide technical assistance services related to Job Development activities for individuals with developmental disabilities experiencing barriers to employment. This Amendment increases compensation from \$25,280 to an amount not to exceed \$30,500. The term remains the same and shall continue until June 30, 2021. All other terms and conditions of the original Agreement shall remain in effect.
26. Agreement with Northwest Regional Council, Northwest Washington Area Agency on Aging, to provide congregate and home-delivered meals through Senior Nutrition Services, Contract No. 205018-NUTR. Compensation to Skagit County shall not exceed \$308,437. The Agreement is ratified to commence on January 1, 2021, and shall continue until December 31, 2021.
27. Personal Services Agreement with SeaMar Community Health to provide mental health services with primary goals of stabilization of problematic symptoms and/or behaviors, and to promote ongoing recovery services to individuals who meet eligibility criteria. Compensation shall not exceed \$7,000. The Agreement is ratified to commence on January 1, 2021, and shall continue until December 31, 2021.
28. Personal Services Agreement with SeaMar Community Health to provide outpatient substance use disorder treatment related services to Skagit County residents who meet eligibility requirements. Compensation shall not exceed \$30,000. The Agreement is ratified to commence on January 1, 2021, and shall continue until December 31, 2021.
29. Personal Services Agreement with Skagit Valley Hospitality Association dba Friendship House to plan, manage, and operate a winter Low-Barrier Shelter through a Motel Voucher Program. Compensation shall not exceed \$276,000. The Agreement is ratified to commence on January 1, 2021, and continue until December 31, 2021.
30. Amendment No. 1 to Personal Services Agreement No. C20200257 with Skagit Valley YMCA to operate the Oasis Teen Shelter program, seven days per week, every day of the year and for the provision of up to three (3) full-time staff, to include two (2) bilingual Spanish speaking staff, to work as interpreters at the Skagit County COVID-19 drive through testing site under the direction of Skagit County Public Health staff. This Amendment increases compensation from \$82,000 to an amount not to exceed \$119,000. The term remains the same and shall continue until June 30, 2021. All other terms and conditions of the original Agreement shall remain in effect.
31. Grant Award from the United Way of Skagit County to partially fund the maintenance and hosting of the Skagit County Trends Website. Eastern Washington University's Institute for Public Policy and Economic Analysis (IPPEA) will maintain and host the website with indicators that include: population, agriculture, culture & tourism, economic vitality, education, environment, health, housing, public safety, and transportation. Compensation to Skagit County shall not exceed \$2,000. The Agreement is ratified to commence on January 1, 2021, and continue until December 31, 2021.
32. Interlocal Cooperative Agreement with Swinomish Indian Tribal Community to provide case management and recovery support services to individuals enrolled in Skagit County Family Treatment Court. Compensation shall not exceed \$10,000. The Agreement is ratified to commence on January 1, 2021, and continue through December 31, 2021.

i) PUBLIC WORKS:

33. Resolution calling for a public hearing to consider an Ordinance amending Skagit County Code Chapter 9.56 Brassicaceae Family Plants. The public hearing is scheduled to take place on Tuesday, March 2, 2021, at 9:00 a.m., or as soon thereafter as possible. Attendance will be remote by computer, tablet or smartphone: <https://global.gotomeeting.com/join/632327501> or by telephone: 1 (408) 650-3123 Access Code: 632 327 501.
34. Resolution initiating the following County Road Projects (CRP): Hot Mix Asphalt (HMA) Overlay, Cook Road Pedestrian Crossing, and Sinclair Island Marine Access.
35. Water Quality Stormwater Capacity Grant Agreement No. WQSWCAP-1921-SkCoPW-00016 with Washington State Department of Ecology to assist in the implementation or management of municipal stormwater programs for the National Pollutant Discharge Elimination System Phase I and Phase II Permittees. Compensation to Skagit County shall not exceed \$50,000. The Agreement is ratified to commence on July 1, 2019, and continue through March 31, 2021.

36. Personal Services Agreement with Wood Environment & Infrastructure Solutions, Inc. to provide environmental expertise and consulting services to assist Skagit County in the remediation of Whitmarsh/March Point Landfill Cleanup Action Plan. Compensation shall not exceed \$1,510,000. The Agreement shall commence on the date of execution and continue until December 31, 2024.
37. Consent Decree between the State of Washington, Department of Ecology, Shell Oil Company, Texaco, Inc., and Skagit County for the implementation of remedial action at March Point/Whitmarsh Landfill in Skagit County.

j) SHERIFF:

38. Interagency Agreement with Washington Association of Sheriffs and Police Chiefs (WASPC) for the award of a grant to implement the activities to achieve the goals and objectives of the Mental Health Field Response Teams Program. Compensation to Skagit County shall not exceed \$87,000. The Agreement is ratified to commence on January 1, 2021, and shall continue through June 30, 2021.
39. User License Agreement with Permitium, LLC for an online weapons permit application. Permitium, LLC will collect online payments and agrees to deliver a monthly, itemized statement for transactions along with a check or Automated Clearing House (ACH) transfer for the total amount collected less credit card fees. The Agreement is ratified to commence on January 1, 2021, and shall continue through December 31, 2021, and then will automatically renew for successive one (1) year terms until cancelled.
40. Amendment No. 5 to Vendor Services Agreement No. C20170464 with Txley Corporation to provide chemicals for laundry and general cleaning at the Skagit County Community Justice Center. This Amendment updates the scope of work to include laundry equipment software programming to establish appropriate quantities and system compatibility with provided dispensers. Compensation remains the same and shall not exceed \$25,000 per calendar year. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect. This Agreement continues until terminated.

k) SUPERIOR COURT:

41. Interagency Agreement IAA21654 with Washington State Administrative Office of the Courts to provide reimbursement of attorney and court visitor appointments under RCW 11.130.200(5) and RCW 11.130.195(4). Compensation to Skagit County shall not exceed \$16,000. The Agreement is ratified to commence on January 1, 2021, and continue until August 31, 2021.