

SKAGIT COUNTY COMMISSIONERS' AGENDA

Meetings are held at 1800 Continental Place, Mount Vernon unless noted otherwise
Access for some meetings is provided [through Zoom](#) or by Telephone: 1 (253) 215-8782 #871 8000 1980
Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

I. MONDAY, FEBRUARY 10, 2025:

- a) 8:45 a.m. - 9:45 a.m. Briefing – Planning and Development Services, Facilities, Public Health
- b) 10:00 a.m. - 10:30 a.m. Briefing - Public Works
- c) 10:30 a.m. - 11:00 a.m. Weekly Check-In with Gordon Thomas Honeywell Governmental Affairs
- d) 11:10 a.m. - 12:10 p.m. Work Session with Public Health
- e) *1:30 p.m. Pledge of Allegiance
- f) *1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- g) 2:30 p.m. - 4:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 1. Call Public Meeting to Order
 - 2. Executive Session
 - 3. Reconvene Public Meeting for the sole purpose of Adjournment
- h) 4:00 p.m. - 5:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 1. Call Public Meeting to Order
 - 2. Executive Session
 - 3. Reconvene Public Meeting for the sole purpose of Adjournment
- i) 4:00 p.m. Forest Advisory Board (FAB) Meeting

II. TUESDAY, FEBRUARY 11, 2025:

- a) *8:30 a.m. Pledge of Allegiance
- b) *8:30 a.m. - 9:30 a.m. Public Works – Grace Kane, Director:
 - 1. Annual Noxious Weed Update
 - 2. Miscellaneous
- c) 9:00 a.m. - 10:00 a.m. Skagit County Law and Justice Council Meeting (Skagit County Public Health, 301 Valley Mall Way, Mount Vernon or Remote via Microsoft Teams)
- d) *10:00 a.m. - 11:00 a.m. Board of Health Meeting
- e) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous (announcements, letters, etc.)

Continued OVER...

- f) *1:00 p.m. - 1:30 p.m. Planning and Development Services – Jack Moore, Director:
 - 1. Discussion: Review 2025 Docket Petition Proposing to Modify the Anacortes UGA Boundary
 - 2. Miscellaneous
- g) *2:00 p.m. - 3:30 p.m. Closed Record Appeal Hearing No. PL24-0198 Submitted by Bill Wooding Regarding Denial by Hearing Examiner of Special Use Permit No. PL16-0556 for the Expansion of an Existing Gravel Mine (Lake Erie Pit)
- h) *3:30 p.m. - 4:30 p.m. Planning and Development Services – Jack Moore, Director:
 - 1. Discussion: Comprehensive Plan Update
 - 2. Miscellaneous

III. THURSDAY, FEBRUARY 13, 2025:

- a) •7:30 a.m. Social Event - Breakfast with Elected Officials (Calico Cupboard, 121 Freeway Drive, Mount Vernon)
- b) 3:00 p.m. - 4:30 p.m. Commissioners Briefing

IV. FRIDAY, FEBRUARY 14, 2025:

- a) 8:00 a.m. - 8:45 a.m. Briefing with Innovative Environments
- b) 9:15 a.m. - 10:15 a.m. Leadership Skagit Law & Justice Day Sponsorship Event (Skagit Station, 104 East Kincaid Street, Mount Vernon)
- c) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties (WSAC) Legislative Virtual Update hosted by WSAC

MONDAY, FEBRUARY 10, 2025:

BID OPENING (Clerk of the Board & Public Works Staff)

*2:00 p.m. (or soon thereafter) 2025 March's Point (Whitmarsh) Landfill Remediation, Project #WM33-14-2

FUTURE BID OPENING:

Tuesday, February 18, 2025, 11:45 a.m. Temporary Passenger-Only Ferry Service between Anacortes and Guemes Island, WA

FUTURE PUBLIC HEARING:

Tuesday, February 25, 2025, 3:30 p.m. 2025 Docket Request to Expand Anacortes Urban Growth Area to Include City Owned Properties for Recreational Purposes

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21. •Social event – This is a social event only and no county business or action will be taken at this event.

1. CONSENT AGENDA FOR MONDAY, FEBRUARY 10, 2025 (items 1 through 25):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, February 3, 2025.
2. Resolution to reappoint Jim English, Laurie Gere, Mark Lione and Tom Decker to the Skagit County Ferry Advisory Committee for Washington State for an additional four-year term which shall expire December 31, 2028.
3. Resolution to reappoint Dave Chamberlain (District 1), Tim Raschko (District 1), David Nielsen (District 2) and Kris McCall (District 3) to an additional three-year term on the Skagit County Forest Advisory Board which shall expire December 31, 2027.
4. Resolution to appoint Leah Brooks to the Central Skagit Rural Partial-County Library District Board of Trustees to a five-year term. Leah Brooks' term will begin March 25, 2025 and shall expire March 24, 2030.
5. Resolution to appoint Fred Tewalt to fill the vacant Commissioner Position No. 3 on the Skagit County Drainage District No. 21 Board of Commissioners. Mr. Tewalt's term will continue until the next special district general election which would be to complete the remainder of the term which runs until February 2030.

b) BUDGET AND FINANCE:

6. Funding Agreement with City of Mount Vernon for Lincoln Theatre Foundation (Keep Cool Campaign) to award \$20,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20240220 and Resolution No. R20240274. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2025.
7. Funding Agreement with The Washington Shakespeare Festival to award \$1,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20240220. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2025.

c) EMERGENCY MEDICAL SERVICES:

8. Personal Services Agreement with Cascade Healthcare Services, LLC dba Cascade Training Center to provide training for Advanced Cardiovascular Life Support and Pediatric Advanced Life Support. Compensation is based on a fee schedule and shall not exceed \$147,000 for the entire term of the Agreement. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2030.
9. Interlocal Cooperative Agreement with Skagit Valley College to provide access to initial Emergency Medical Responder (EMR) and/or Emergency Medical Technician (EMT) certification training to personnel affiliated with licensed EMS provider agencies contracted with Skagit County for the provision of emergency medical services. The County will pay for background checks and course tuition for each student approved for enrollment. Compensation shall not exceed \$400,000 for 2025-2030. The Agreement is ratified to commence on January 1, 2025 and shall continue until December 31, 2030.

d) FACILITIES MANAGEMENT:

10. Vendor Services Agreement with S&T Window Films, LLC to supply all labor, materials, equipment, and supervision for a prevailing wage project to install glass window film to new storefronts in the Skagit County Elections Department located at 700 South 2nd Street in Mount Vernon. Compensation shall not exceed \$9,131.58 including applicable sales tax. The Agreement shall commence on the date of execution and continue until March 31, 2025.
11. Amendment No. 2 to Vendor Services Agreement No. C20240115 with Northwest Site Solutions LLC dba Skagit Electric for electrical services for the Skagit County Facilities Management Department. This Amendment increases compensation from \$70,000 to an amount not to exceed \$90,000 and extends the term from March 15, 2025 to March 14, 2026. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
12. Amendment No. 1 to Personal Services Agreement No. C20220188 with CML Security LLC to provide maintenance of security control electronics including intercom communications, video recording, door operations and management, and control of several utilities in the Community Justice Center Detention Facility located at 201 Suzanne Lane in Mount Vernon. This Amendment increases compensation from \$60,000 to an amount not to exceed \$80,000. The term remains the same and shall continue until July 14, 2025. All other terms and conditions of the original Agreement shall remain in effect.

e) GEOGRAPHIC INFORMATION SERVICES:

13. Interlocal Cooperative Agreement with City of Mount Vernon to establish a cost sharing partnership for Pictometry digital imagery services. Annual compensation to Skagit County shall not exceed \$5,000 plus tax for the flights, and \$336 per year for seven Pictometry Connect Explorer licenses which may change in 2026 depending on the agency's needs. Total compensation to Skagit County is estimated at an amount not to exceed \$16,643.84 including applicable sales tax. The Agreement shall commence on the date of execution and continue for two (2) years.

f) INFORMATION SERVICES:

14. Interlocal Cooperative Agreement with City of Burlington to provide Electronic Document Management services. Total compensation to Skagit County is estimated at an amount not to exceed \$25,000. The Agreement shall commence on the date of execution and continue until December 31, 2025.
15. Resolution to call for bids for Cisco Network Backbone Switch Replacement. The bid opening is scheduled to take place on Monday, March 10, 2025, at 1:00 p.m., or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person, remote <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdz09> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980.

g) PARKS, RECREATION & FAIR:

16. Personal Services Agreement with Studio Understory to lead interpretive planning workshops at Northern State Recreation Area. Compensation shall not exceed \$10,000. The Agreement shall commence on the date of execution and continue until December 31, 2026.
17. Conservation Credit Purchase and Sale Agreement between Puget Sound Partnership (Partnership) and Skagit County (Buyer) for the Swinomish Channel Boat Launch Float Replacement project. The purpose of the Agreement is to provide for the purchase and sale of 38 conservation credits from Puget Sound Partnership for a total cost of \$53,618. The Credit Purchase Form facilitates the process for federal permittees to purchase conservation credits from Puget Sound Partnership to offset Endangered Species Act (ESA) impacts resulting from the maintenance, replacement, expansion, or new construction of structures in the Puget Sound nearshore. The Agreement shall commence on the date of execution and continue until project completion.

h) PUBLIC HEALTH:

18. Personal Services Agreement with Tenfold Health to support the buildout and implementation of Skagit's North Star Framework and Strategic Pillars. Compensation is based on a reimbursement for services fee schedule and shall not exceed \$450,000. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2025.
19. Rental Agreement with Swinomish Indian Tribal Community dba Swinomish Casino & Lodge for use of the Event Center, set up, takedown, food and beverage service for a North Star summit taking place on June 6, 2025. Compensation shall not exceed \$6,000. The Agreement is ratified to commence on January 17, 2025 and continue until June 7, 2025.
20. Amendment No. 2 to Professional Services Contract No. K7237, Skagit County Contract No. C20230533 with Washington State Health Care Authority to provide Substance Use Disorder short-term housing subsidies for Recovery Support Services using opioid abatement funds, for people with substance use disorders who are homeless or at risk of being homeless. This Amendment increases compensation from \$300,000 to an amount not to exceed \$336,433. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

i) PUBLIC WORKS:

21. Resolution to award the bids for the procurement of Maintenance Materials with Annual Purchases Expected to Exceed \$25,000 to the following vendors: Beaver Lake Quarry, McAsphalt Industries, Miles Sand & Gravel, Lakeside Industries Inc., Martin Marietta Materials, Granite Construction, Skagit Aggregates, and Skagit Ready Mix/Smokey Point Concrete. The bid opening was held on January 27, 2025.
22. Amendment No. 1 to Construction Contract Agreement No. C20240603 with Olson Environmental for the Nookachamps Creek Riparian Restoration Project #WA120333-1-46. This Amendment increases compensation from \$75,769.99 to an amount not to exceed \$88,801.99 following site visits and contractor review to increase the "common bid amount" of 1-acre to the approved site preparation amount of 17-acres. The term remains the same and shall continue until November 25, 2025. All other terms and conditions of the original Agreement shall remain in effect.

23. Amendment No. 1 to Personal Services Agreement No. C20240411 with Natural Systems Design to review and complete engineering designs for replacing an existing multi-barrier culvert on Lower Day Slough. This Amendment updates Exhibit “B” Compensation to include rates of pay, effective August 19, 2024. Total compensation remains the same and shall not exceed \$145,000. The term remains the same and shall continue until December 31, 2025. All other terms and conditions of the original Agreement shall remain in effect.
24. Amendment No. 6 to Interlocal Cooperative Agreement No. C20230495 with Skagit Conservation District to allow the County to work with the District on a reimbursable basis for assistance to be provided by the District to the County in meeting Voluntary Stewardship Program (VSP) enhancement goals through implementation of site-specific projects. This Amendment increases compensation from \$384,762.50 to an amount not to exceed \$392,762.50. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

j) TREASURER:

25. Resolution to approve a listing of 2024 property tax refunds processed by the Skagit County Treasurer’s Office.

2. MISCELLANEOUS AGENDA (1 item):

a) PUBLIC HEALTH:

1. Subaward Agreement with Opportunity Council to provide FY2024 Tenant Based Rental Assistance (TBRA) in Island County with Federal HOME Funding through the Skagit HOME Consortium. Compensation shall not exceed \$69,697.66. The Agreement is ratified to commence on December 1, 2024 and continue until December 31, 2026.