

## SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573. Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item.

### **I. MONDAY, FEBRUARY 19, 2024:**

#### **PRESIDENT'S DAY HOLIDAY - COUNTY OFFICES CLOSED**

### **II. TUESDAY, FEBRUARY 20, 2024:**

- a) 8:45 a.m. - 9:45 a.m. Briefing - Public Works and Department of Emergency Management
- b) 9:45 a.m. - 10:45 a.m. Planning and Development Services Monthly Briefing
- c) \*11:00 a.m. Pledge of Allegiance
- d) \*11:00 a.m. - 11:30 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
  - 1. Public Comment (Specifically related to the agenda item)
- e) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners:
  - 1. Public Comment Period
  - 2. County and Individual Success Stories
  - 3. Miscellaneous
- f) 1:00 p.m. - 2:30 p.m. County Connects - Get to Know Fire Marshall's Office
- g) 2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)
- h) \*4:00 p.m. - 5:00 p.m. Board of Health Meeting

### **III. WEDNESDAY, FEBRUARY 21, 2024:**

- a) 9:00 a.m. Skagit Council of Governments (SCOG) - Transportation Policy Board Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington with remote option hosted by SCOG)
- b) 9:30 a.m. Skagit Council of Governments (SCOG) - Board of Directors Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington with remote option hosted by SCOG)
- c) 11:00 a.m. Skagit Transit (SKAT) Board of Directors Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington with remote option hosted by SKAT)
- d) 12:00 p.m. Treasurer's Office - Employee Giving Event (700 South 2<sup>nd</sup> Street, Mount Vernon)
- e) 6:30 p.m. 40<sup>th</sup> District Representatives' Telephone Town Hall with Representative Debra Lekanoff, Senator Liz Lovelett and Representative Alex Ramel hosted remote by 40<sup>th</sup> District Legislators

### **IV. THURSDAY, FEBRUARY 22, 2024:**

- a) 11:00 a.m. - 12:30 p.m. Skagit 911 Board of Directors Special Meeting with remote option hosted by Skagit 911

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b) 3:00 p.m. - 4:00 p.m. Commissioners Briefing

**V. FRIDAY, FEBRUARY 23, 2024:**

- a) 10:30 a.m. - 11:45 a.m. Puget Sound Regional Council (PSRC) Ferry Local Elected Convening - Budget Update and hosted remote by PSRC
- b) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties (WSAC) 2024 Legislative Virtual Updates and hosted remote by WSAC
- c) 2:30 p.m. Retirement Celebration for Public Defender Wes Richards

**TUESDAY, FEBRUARY 20, 2024: *BID OPENING (Clerk of the Board and Public Works Staff)***

\*12:00 p.m. (or soon thereafter) Fisher Creek Restoration at Cedardale – Schedule “C” (Project #ES70550-5) and Starbird – Schedule “S” (Project #ES82000-3), RCO Project #21-1458R, Federal Aid #PROTECT 2029(060) ***(This bid opening was rescheduled from February 12, 2024 to February 20, 2024)***

**FUTURE BID OPENINGS:**

Monday, March 4, 2024, 11:45 a.m. County Legal Printing for 2024 through 2025

Monday, March 11, 2024, 2:30 p.m. Little Fisher Creek Restoration Project #WA402234

**FUTURE PUBLIC HEARINGS:**

Tuesday, February 27, 2024, 10:00 a.m. To Consider Testimony Regarding Notice of Expiration of Terms of Office for the Skagit County Noxious Weed Control Board

Monday, March 25, 2024, 11:30 a.m. To Consider Testimony Regarding an Interim Ordinance/Moratorium No. O20240001 Pursuant to RCW 36.70A and RCW 36.70.795

**REQUEST FOR PROPOSALS (RFP):**

Thursday, March 7, 2024, 3:30 p.m. Replacement of a Case Management System for the District Court Probation Department

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

**MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21). Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21).

**2. CONSENT AGENDA FOR TUESDAY, FEBRUARY 20, 2024 (items 1 through 37):****a) COMMISSIONERS:**

1. Record of the Proceedings for Monday, February 5, 2024.
2. Record of the Proceedings for Wednesday, February 7, 2024.
3. Record of the Proceedings for Thursday, February 8, 2024.
4. Record of the Proceedings for Thursday, February 15, 2024.

**b) ADMINISTRATIVE SERVICES:**

5. Personal Services Agreement with Innovative Environments LLC to provide policy assistance related to forest practice issues, including administration of the Forest Advisory Board and advising Skagit County on state-level forest lands and natural resource issues. Compensation shall not exceed \$54,600 and is based on a rate schedule. The Agreement is ratified to commence on January 1, 2024 and continue until December 31, 2024.
6. Personal Services Agreement with Tenfold Health LLC to support and build out a Balanced Scorecard to complement Skagit County's Strategic Plan by assisting with educating county leadership about the Balanced Scorecard framework and the benefits of tracking progress and accountability. Compensation is based on a reimbursement for services fee schedule and shall not exceed \$107,000. The Agreement is ratified to commence on February 1, 2024 and continue until December 31, 2024.

**c) ASSIGNED COUNSEL:**

7. Amendment No. 1 Personal Services Agreement No. C20230476 with Snohomish County Public Defender Association to provide consultation and representation for cases considered to be conflict of interest cases for the Skagit County Public Defender's Office and that have been determined to be within the scope of indigent defense. This Amendment authorizes the Snohomish County Public Defender Association to register and pay for Skagit County Odyssey Portal through the Skagit County Clerk's Office. Compensation remains the same and shall not exceed \$381,600 for 120 cases per year and is based on a rate schedule. The term remains the same and shall continue until December 31, 2024. All other terms and conditions of the original Agreement shall remain in effect.

**d) BUDGET AND FINANCE:**

8. Funding Agreement with Skagit Wood Network, LLC to award \$10,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20230222. The Agreement is ratified to commence on January 1, 2024 and shall continue until December 31, 2024.

**e) EMERGENCY MEDICAL SERVICES:**

9. Subscription Agreement with Acid Remap LLC to provide a mobile application service that provides certain EMS protocols and other Client Data under the name Paramedic Protocol Provider. Compensation is based on a three-year fee schedule and shall not exceed \$15,000. The Agreement is ratified to commence on February 15, 2024 and continue until February 15, 2027.

**f) FACILITIES MANAGEMENT:**

10. Federal Surplus Property Program Eligibility Application with Washington State Agency for Surplus Property (SASP) with follow-on Agreement with Washington State Department of Enterprise Services (DES) regarding use of any received surplus items. There is no compensation associated with the Agreement. The Application and Agreement shall commence on the date of execution and continue for three (3) years.
11. Personal Services Agreement with Allied Universal Security Services to provide unarmed security guard services for public screening purposes at various court facilities in Mount Vernon. Compensation shall not exceed \$500,000. The Agreement shall commence on the date of execution and continue until December 31, 2025.
12. Amendment No. 4 to Lease Agreement No. C20230243 with Pacific Northwest Properties 1, LLC to occupy 17,993 square feet of office space located at 301 Valley Mall Way in Mount Vernon. This Amendment is necessary to align November 1, 2023 occupancy date with rent payment start dates that were incorrect in Amendment No. 2 (A20230239). The term remains the same and shall continue until October 31, 2038. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

g) HUMAN RESOURCES:

13. Personal Services Agreement with David Chambers dba Sullivan Road Insurance to provide benefit brokerage services for Skagit County. Compensation is based on a rate schedule and shall not exceed \$82,000. The Agreement is ratified to commence on January 1, 2024 and continue until December 31, 2024.
14. Memorandum of Agreement (Amendment No. 1 to Agreement No. C20230484) by and between Skagit County and the Inlandboatmen’s Union of the Pacific (IBU). This Amendment is necessary to implement the second phase of the compensation study involving leave and salary advancement and is ratified to commence on January 1, 2024. All other terms and conditions of the Agreement shall remain in effect.
15. Memorandum of Agreement (Amendment No. 2 to Agreement No. C20220459) by and between Skagit County and Skagit County Public Defenders Local 176 PD, Council #2, AFSCME. This Amendment is necessary to implement the second phase of the compensation study involving leave and salary advancement and is ratified to begin on January 1, 2024. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
16. Memorandum of Agreement (Amendment No. 1 to Agreement No. C20220413) by and between Skagit County and Professional and Technical Employees (PROTEC 17): Department of Emergency Management (DEM), Public Health, Geographic Information Services (GIS), and Planning and Development Services. This Amendment is necessary to implement the second phase of the compensation study involving leave and salary advancement and is ratified to begin on January 1, 2024. All other terms and conditions of the original Agreement shall remain in effect.

h) INFORMATION SERVICES:

17. Dark Fiber, Data Transport and Internet Order with Wave Business Solutions, LLC establishing a new contract for 60 months based on Master Services Agreement No. C20150255 for dark fiber circuits, data transport services and Internet Access Services. Compensation shall not exceed \$330,000. The Agreement is ratified to commence on December 1, 2023 and shall continue until November 30, 2028.
18. Resolution to authorize waiving the competitive bidding procedures outlined in RCW 39.04.155 and declare a sole source provider for the procurement of installation and programming of network-based Keri System hardware and software from RFI Communications and Security Systems.
19. Vendor Services Agreement with RFI Communications and Security Systems for preventive maintenance on the Video Management System (\$11,979.95 annually) and the Access Management System (\$22,694.75 annually). Compensation shall not exceed \$80,000 for the entire term of the Agreement. The Agreement shall commence on the date of execution and continue for two years.

i) PARKS, RECREATION AND FAIR:

20. Vendor Services Agreement with Advantage Sports/Soccer City, Inc. to provide tee-shirts and other apparel with screening and printing for all 2024-2026 Recreation Programs. Compensation shall not exceed \$30,000 plus applicable taxes. The Agreement shall commence on the date of execution and continue for two years.

j) PLANNING AND DEVELOPMENT SERVICES:

21. Interagency Grant Agreement with the Washington State Department of Commerce through the Local Government Division Growth Management Services, Contract No. 24-63335-034, to assist Skagit County with planning work for the completion of the Growth Management Act (GMA) requirement to review and revise the comprehensive plan and development regulations under RCW 36.07A.130(5). Compensation to Skagit County shall not exceed \$700,000. The Agreement shall commence on the date of execution and continue until June 30, 2025.
22. Interagency Grant Agreement with the Washington State Department of Commerce through the Local Government Division Growth Management Services 2023-2025 Climate Planning Grant, Contract No. 24-63610-160, for the development of the Growth Management Act (GMA) climate change and resiliency element requirements related to the implementation of HB 1181. Compensation to Skagit County shall not exceed \$600,000. The Agreement is ratified to commence on July 1, 2023 and continue until June 30, 2025.
23. Amendment No. 1 to Personal Services Agreement No. C20230078 with Ryan Walters Law PLLC to provide assistance with the implementation of new Permit Software. This Amendment extends the term of the Agreement from December 31, 2023 to December 31, 2024. Compensation remains the same and shall not exceed \$96,000. All other terms and conditions of the original Agreement shall remain in effect.

k) PUBLIC DEFENDER:

24. Personal Services Agreement with Adam Putnam, dba Putnam Investigations LLC to provide investigation services as requested by the Skagit County Public Defender. Compensation shall not exceed \$110,833. The Agreement is ratified to commence on January 1, 2024 and continue until December 31, 2024.

l) PUBLIC HEALTH:

25. Amendment No. 2 to Interlocal Cooperative Agreement No. C20230099 with North Sound Behavioral Health Administrative Services Organization, LLC (North Sound BH-ASO) Contract #North Sound BH-ASO-Skagit County-Interlocal-23 to provide coordination and subcontracting services for programs and services including Dedicated Cannabis Account Program, Jail Services Program, Trueblood funding, and the Co-Responder Program. This Amendment replaces Exhibit B – Compensation Schedule 23, Exhibit E – Skagit County Interlocal Budget 23 A, and updates the term. The Amendment is ratified to commence on January 1, 2024 and continue until June 30, 2024. Compensation is increased by \$289,765.70 for a new total amount not to exceed \$759,297.10. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

26. Amendment No. 1 to Personal Services Agreement No. C20230451 with Communities in Schools Whatcom-Skagit for the provision of programming to support low-and-moderate income families, households that have been disproportionately impacted by COVID-19, and those whose academic achievement or low school attendance signals that they have obstacles that prevent them from succeeding in school. This Amendment updates Exhibit “C” to reflect the decrease in compensation from \$324,000 to \$312,000. The term remains the same and shall continue until August 31, 2024. All other terms and conditions of the original Agreement shall remain in effect.

27. Personal Services Agreement with Sea Mar Community Health to provide mental health services with primary goals of stabilization of problematic symptoms and/or behaviors, and to promote ongoing recovery services to individuals who meet eligibility criteria. Compensation shall not exceed \$10,000. The Agreement is ratified to commence on January 1, 2024 and continue until December 31, 2024.

28. Personal Services Agreement with Sea Mar Community Health to provide outpatient substance use disorder treatment related services to Skagit County residents who meet eligibility requirements. Compensation shall not exceed \$40,000. The Agreement is ratified to commence on January 1, 2024 and continue until December 31, 2024.

29. Resolution to issue a call for bids for Skagit County Public Health Isolation/Quarantine Shelters for individuals needing a safe place to isolate or quarantine. The bid opening is scheduled to take place on Wednesday, March 6, 2024 at 10:00 a.m. or as soon thereafter as possible, in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980.

m) PUBLIC WORKS:

30. Resolution authorizing Chair Peter Browning to electronically sign the submission of Amendment No. 1 to Grant Agreement No. OTGP-2023-SkCoPW-00006, Skagit County Contract No. C20230032 with the Washington State Department of Ecology (DOE) to extend the term of the Agreement from December 31, 2023 to December 31, 2024 to have more time to complete Skagit County Marine Resources Committee projects.

31. Amendment No. 1 to Grant Agreement No. OTGP-2023-SkCoPW-00006, Skagit County Contract No. C20230032 with the Washington State Department of Ecology (DOE) to extend the term of the Agreement from December 31, 2023 to December 31, 2024 to have more time to complete Skagit County Marine Resources Committee projects. This Amendment is needed to have more time to complete the scope of work and reporting in Tasks 1, 3 and 5: Project Administration and Management, School Rain Gardens, and a conceptual design/community outreach for the removal and replacement of the trestle in Fidalgo Bay. Eligible expenses are 100% reimbursable, and match is not required. Compensation to Skagit County remains the same and shall not exceed \$77,500. All other terms and conditions of the original Agreement shall remain in effect.

32. Amendment No. 1 to Vendor Services Agreement No. C20230581 with Reisner Distributor, Inc. for the Mobile Marine Refueling Service for the Vehicle and Passenger Ferry, M/V Guemes. This Amendment reflects the Contractor’s name change from Reisner Distributor, Inc. to Nel/Son Distributing, Inc., d/b/a NELSON-REISNER. Compensation remains the same and shall not exceed \$465,015.60. The term remains the same and shall continue until December 14, 2025 with the option to be extended for up to two (2) additional

successive terms of one (1) year each. All other terms and conditions of the original Agreement shall remain in effect.

33. Resolution authorizing Chair Peter Browning to electronically sign the submission of Water Quality Stormwater Capacity Agreement No. WQSWCAP-2325-SkCoPW-00055 with Washington State Department of Ecology to assist in the implementation or management of municipal stormwater programs for the National Pollutant Discharge Elimination System Phase I and Phase II Permittees.
34. Water Quality Stormwater Capacity Agreement No. WQSWCAP-2325-SkCoPW-00055 with Washington State Department of Ecology to assist in the implementation or management of municipal stormwater programs for the National Pollutant Discharge Elimination System Phase I and Phase II Permittees. Compensation to Skagit County shall not exceed \$130,000. The Agreement is ratified to commence on July 1, 2023 and continue until March 31, 2025.
35. Amendment No. 4 to Grant Agreement No. C20230364 with the Washington State Conservation Commission (2023-25 Biennium Contract No. K2425) to continue implementation of the Voluntary Stewardship Program plan work. This Amendment increases compensation by \$114,937.50 for a new total compensation amount not to exceed \$679,287.15. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
36. Resolution to authorize Skagit County to submit an application to seek grant funding assistance through the Washington State Recreation and Conservation Office (RCO) for RCO Projects #23-1932 - Lorenzan Creek Restoration; #23-1933 - Lorenzan Creek at Concrete Road; #23-1942 - Barrel Springs/Dry Creek Culverts and #23-1940 - Lower Day Slough Culvert Improvement.

n) SUPERIOR COURT:

37. Vendor Services Agreement with Mamava, Inc. for the purchase and assembly of one Mamava XL Lactation Pod. Compensation shall not exceed \$30,681.60. The Agreement is ratified to commence on January 30, 2024 and continue for one year.

**3. MISCELLANEOUS AGENDA (items 1 through 5):**

a) PROSECUTING ATTORNEY:

1. Resolution authorizing litigation to abate a public nuisance property owned by Nichole Presnell, Skagit County Tax Parcel No. P50904, pursuant to Skagit County Code 14.44.120(2).
2. Resolution authorizing litigation to abate a public nuisance property owned by Cody Johnson, Skagit County Tax Parcel Nos. P35811 and 35833, pursuant to Skagit County Code 14.44.120(2).
3. Resolution authorizing litigation to abate a public nuisance property owned by Colton Ness-Price, Skagit County Tax Parcel No. P22720, pursuant to Skagit County Code 14.44.120(2).

b) PUBLIC HEALTH:

4. Amendment No. 3 to Subaward Agreement No. C20220050 with Opportunity Council for the provision of Tenant Based Rental Assistance (TBRA) in Island County with Federal HOME Funding through the Skagit HOME Consortium. This Amendment changes the FY funding source year and changes the Skagit County Public Health Department's mailing address. Compensation remains the same and shall not exceed \$84,530.30. The term remains the same and shall continue until December 31, 2024. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
5. Amendment No. 2 to Personal Services Agreement No. C20230345 with Community Action of Skagit County for the provision of Tenant Based Rental Assistance (TBRA) with Federal HOME Funding through the Skagit HOME Consortium. This Amendment changes the FY funding source year and changes the Skagit County Public Health Department's mailing address. Compensation remains the same and shall not exceed \$171,062.82. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.