

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573. Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item.

I. MONDAY, FEBRUARY 20, 2023:

PRESIDENT'S DAY HOLIDAY - COUNTY OFFICES CLOSED

II. TUESDAY, FEBRUARY 21, 2023:

- a) *8:20 a.m. Pledge of Allegiance
- b) *8:20 a.m. - 8:40 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- c) 8:45 a.m. - 9:45 a.m. Briefing - Public Works, Public Health, and Department of Emergency Management
- d) 9:45 a.m. - 10:45 a.m. Monthly Briefing - Planning and Development Services
- e) 11:30 a.m. - 11:45 a.m. Board of County Commissioners Public Comment Period Cancelled due to Lack of a Quorum
- f) *3:30 p.m. - 4:00 p.m. Planning and Development Services - Jack Moore, Assistant Director:
 - 1. Work Session: 2022 Docket of Comprehensive Plan, Map and Development Codes
 - 2. Miscellaneous
- g) 4:00 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

III. WEDNESDAY, FEBRUARY 22, 2023:

- a) 7:30 a.m. Skagit Conservation District Board Meeting (2021 East College Way, Suite 203, Mount Vernon)
- b) 11:30 a.m. - 12:00 p.m. Weekly Check-In with Gordon Thomas Honeywell Governmental Affairs
- c) 1:00 p.m. - 2:30 p.m. Work Session with Elected Officials and Department Heads

IV. THURSDAY, FEBRUARY 23, 2023:

- a) 11:15 a.m. - 12:15 p.m. Work Session with Public Works
- b) *1:00 p.m. Pledge of Allegiance
- c) *1:00 p.m. - 2:00 p.m. Board of Health Meeting
- d) *3:00 p.m. - 3:30 p.m. Work Session with Planning and Development Services
- e) 3:30 p.m. - 4:30 p.m. Commissioners Briefing

V. FRIDAY, FEBRUARY 24, 2023:

- a) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties (WSAC) Legislative Steering Committee Meeting hosted by WSAC
- b) 3:30 p.m. - 4:30 p.m. Skagit County Employee Recognition - Years of Service

Continued OVER...

FUTURE BID OPENING:

Monday, March 6, 2023, 2:00 p.m. County Legal Printing for 2023 through 2024

FUTURE PUBLIC HEARINGS:

Tuesday, February 28, 2023, 9:00 a.m. To Consider Testimony Regarding the Establishment and Adoption of Policies and Procedures for Operating Small Unmanned Aircraft System (SUAS) by the Skagit County Public Works Department

Tuesday, February 28, 2023, 10:00 a.m. To Consider Testimony Regarding Amendment the Guemes Island Ferry Rate Structure

Tuesday, February 28, 2023, 1:45 p.m. To Consider Testimony Regarding the Authorization and the Submittal of the 2022-2023 Community Development Block Grant Public Service Final Report to the Washington State Department of Commerce

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR TUESDAY, FEBRUARY 21, 2023 (items 1 through 34):**a) COMMISSIONERS:**

1. Record of the Proceedings for Monday, February 6, 2023.
2. Record of the Proceedings for Tuesday, February 7, 2023.
3. Record of the Proceedings for Wednesday, February 8, 2023.
4. Record of the Proceedings for Thursday, February 9, 2023.
5. Record of the Proceedings for Thursday, February 16, 2023.
6. Record of the Proceedings for Friday, February 17, 2023.
7. Resolution appointing members to serve on the Low-Income Housing and Homeless Services Allocations Committee. Their terms shall end on December 31, 2023.

b) BUDGET AND FINANCE:

8. Resolution to establish Skagit County's Cost Assessment Policy for fiscal year 2022.
9. Funding Agreement with Lincoln Theater to award \$10,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20220205. The Agreement is ratified to commence on January 1, 2023 and continue until December 31, 2023.
10. Agreement with Economic Development Alliance of Skagit County (EDASC), Contract No. 44800-1371-23, to award \$47,000 for marketing and administrative services for Skagit County. The Agreement is ratified to commence on January 1, 2023 and continue until December 31, 2023.

c) CORONER:

11. Professional Services Agreement with Megan Quinn, MD (Pacific Northwest Forensic Pathology, PLLC) to provide autopsy services and on-scene investigations as needed. Compensation is based on a rate schedule and is not expected to exceed \$100,000. The Agreement is ratified to commence on January 1, 2023 and continue until December 31, 2023. The Agreement shall renew automatically for successive one-year periods until terminated, any changes to the services required, as set forth in Exhibit A, or changes to fees, as set forth in Exhibit B, shall be negotiated and accepted by December 1 by way of addendum.

d) GEOGRAPHIC INFORMATION SERVICES:

12. Agreement with Pictometry International Corp. dba Eagle View for the purchase and licensing of Pictometry aerial imagery products. There will be three (3) aerial photography flights that will occur in 2023, 2025, and 2027. The project is funded by nine (9) agencies and Skagit County. Future flights are dependent on funding from partner agencies. Total compensation for the six-year Agreement shall not exceed \$492,840. Products and costs are to be shared with the nine other agencies. The Agreement shall commence on the date of execution and continue until December 31, 2028.

e) HUMAN RESOURCES:

13. Technical Amendment No. 1 to Labor Agreement No. C20220373 between Skagit County and Skagit County Public Works AFSCME Local 176, Council #2. The Amendment corrects an omission of provisions regarding Article 17 Section 17.1. The term of the Agreement remains the same and shall continue through December 31, 2024.

f) INFORMATION SERVICES:

14. Maser Services Agreement and Statement of Work with CDW-Government LLC to perform a business impact analysis, disaster recovery planning runbook development and ad-hoc network support. Compensation shall not exceed \$153,348 including applicable sales tax. The Agreement shall commence on the date of execution and continue until December 31, 2025.

g) PARKS, RECREATION AND FAIR:

15. Temporary Utility License Agreement with Skagit County (Grantor) and Port of Skagit (Grantee) on Parcel Nos. P42338 and P42768 for a temporary, revocable, non-exclusive, limited agreement for the benefit Grantee, tenant(s), agents, and successors. The purpose of this Agreement is for the reasonable installation, maintenance, repair, and replacement of fiber optic utility cable. There is no compensation associated with

this Agreement. The Agreement shall become effective upon the date of recording and shall continue for an initial term of twenty (20) years with the option to renew.

16. Personal Services Agreement with Reid Middleton, Inc. to provide assistance with Native Growth Protection Area (NGPA) and National Pollution Discharge Elimination System (NPDES) permit coverage for the construction phase under the State of Washington Department of Ecology Construction Stormwater Water General Permit as part of the Skagit Fields project. Compensation is based on a fee schedule and shall not exceed \$20,000. The Agreement shall commence on the date of execution and continue until December 31, 2024.

h) PLANNING AND DEVELOPMENT SERVICES:

17. Personal Services Agreement with Ryan Walters Law PLLC to provide assistance with the implementation of new Permit Software. Compensation is based on a rate schedule and shall not exceed \$96,000. The Agreement is ratified to commence on January 9, 2023 and shall continue until December 31, 2023.

i) PUBLIC DEFENDER:

18. Personal Services Agreement with Tracy L. Pearson, dba Pearson Transcription, LLC to provide legal transcription services as requested by the Skagit County Public Defender including, but not limited to, preparation of verbatim transcripts of recorded witness interviews, recorded 911 calls, recorded jail-inmate calls, and recorded proceedings in Skagit County Superior and District Court. Compensation is based on a fee schedule and shall not exceed \$120,000 for the entire term of the Agreement. The Agreement is ratified to commence January 1, 2023 and continue until December 31, 2024.

j) PUBLIC HEALTH:

19. Agreement with Skagit Valley College radio station KSVR-FM for the provision of English and Spanish radio announcements regarding COVID-19 vaccine information. Compensation is based on a rate schedule and shall not exceed \$950. The Agreement is ratified to commence on February 20, 2023 and continue through June 30, 2023.
20. Subaward Agreement with Tenfold Health to support the build out and implementation of Skagit County's North Star framework. Compensation is based on a rate schedule and shall not exceed \$660,000. The Agreement is ratified to commence on January 1, 2023 and continue until December 31, 2023.
21. Amendment D to Interagency Grant Agreement No. C20200629 with the Washington State Department of Commerce through the Community Assistance Research Unit – Community Development Block Grant Program, Contract No. 20-6221C-124 to prevent, prepare for, respond to the COVID-19 pandemic in partnership with local service providers for the CDBG-CV2 consortium area. This Amendment adjusts the allocated budget to move \$52,305.83 from General Admin to Homeless Services. Compensation remains the same to Skagit County and shall not exceed \$571,223. The term remains the same and shall continue until June 30, 2023. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
22. Personal Services Agreement with Sea Mar Community Health to provide outpatient substance use disorder treatment related services to Skagit County residents who meet eligibility requirements. Compensation shall not exceed \$35,000. The Agreement is ratified to commence on January 1, 2023 and shall continue until December 31, 2023.
23. Personal Services Agreement with Sea Mar Community Health to provide mental health services with primary goals of stabilization of problematic symptoms and/or behaviors, and to promote ongoing recovery services to individuals who meet eligibility requirements. Compensation shall not exceed \$5,000. The Agreement is ratified to commence on January 1, 2023 and shall continue until December 31, 2023.
24. Resolution to call for a public hearing to consider testimony regarding the HOME Investment Partnerships 2023-2027 Consolidated Plan. The public hearing is scheduled to take place on Tuesday, March 14, 2023, at 10:00 a.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.
25. Data Sharing Agreement (DSA) with the State of Washington Department of Health (DOH) to access COVID-19 vaccination data for Skagit County, DSA Agreement No. 20-SKG-COVIDVax-0. There is no cost associated with this Agreement. The Agreement is ratified to commence on January 1, 2023 and continue until December 31, 2024.

k) PUBLIC WORKS:

26. Resolution calling for bids for Public Works Vehicle Upfitting, including but not limited to Sheriff vehicles and Public Works vehicles. The bid opening is scheduled to take place on Monday, March 13, 2023, at 1:00 p.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.
27. Agreement for Grant Sub-Award with Puget Sound Restoration Fund (Sub-award Recipient) for tasks pertaining to Task 2 Olympia Oyster Monitoring under the Washington State Department of Ecology Grant OTGP-2023-SkCoPW-00006 (Skagit County Contract No. C20230032). Compensation to Sub-award Recipient for completed work and services shall not exceed \$7,500. The Agreement shall commence on the date of execution and continue through December 31, 2023.
28. Amendment No. 2 to Vendor Services Agreement No. C20200177 with Cummins, Inc. to provide engine control components incorporated into the ferry main engines and related materials and technical support to inspect and repair the engines for the Guemes Island Ferry, M/V Guemes, as authorized by sole source Resolution No. R20160153, dated May 31, 2016. This Amendment increases compensation by \$150,000 for a new total compensation amount not to exceed \$450,000 and extends the term of the Agreement an additional year to continue until May 22, 2024. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
29. Amendment A to Interagency Agreement with Washington State Department of Commerce through the Energy Division for Clean Energy Fund 4 Guemes Ferry Charging Project, Contract No. 19-92201-010 for the Guemes Ferry Charging Project No. ESMVGUE-2 to provide funding to develop the Guemes ferry dock shore power infrastructure. This Amendment combines funding from the original Clean Energy Fund (CEF) 4 Direct Appropriation and the new CEF 5 Direct Appropriation to allow Skagit County to concurrently purchase necessary equipment for the construction of the electrical house and Automatic Shore Connection System for the Guemes ferry dock, increases compensation by \$459,780 for a new total compensation amount to Skagit County not to exceed \$1,914,780, and extends the term to continue until March 1, 2024. All other terms and conditions of the original Agreement shall remain in effect.
30. Temporary Construction Easement with Ronald S. Walt and Dorothy L. Walt (Grantor) and Skagit County (Grantee) for the use of Parcel No. P30273 to allow Grantee, its contractors, agents, and permittees the right to enter the Easement for staging and stock piling materials to use for the installation of an open ditch conveyance system for the Fonk Road Culvert Project. There is no compensation associated with this Easement. This Easement shall continue until project completion or December 31, 2023, whichever is sooner.
31. Amendment No. 2 to Vendor Services Agreement No. C20210119 with Arrow Launch Service, Inc. to provide temporary passenger-only ferry service between Anacortes and Guemes Island, Washington during the M/V Guemes' scheduled haul-out and maintenance. This Amendment extends the term of the Agreement for one (1) additional year ending on April 1, 2024, updates the contract rates, and increases compensation by \$150,000 for a new compensation amount not to exceed \$380,000. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
32. Personal Services Agreement with Skagit Conservation Education Alliance (SCEA) to assist with the protection and improvement of water quality in saltwater shellfish growing areas, consistent with the goals of the County's Shellfish Protection District, and in accordance with RCW 90.72. Compensation shall not exceed \$28,900. The Agreement shall commence on January 1, 2023 and continue until December 31, 2023.
33. Resolution to call for a public hearing to consider testimony regarding the proposed Compost Procurement Ordinance. The public hearing is scheduled to take place on Monday, March 13, 2023, at 2:00 p.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.

l) TREASURER:

34. Amendment No. 3 to Vendor Services Agreement No. C20160198 with KeyBank National Association to provide banking services and products. This Amendment extends the term of the Agreement to January 30, 2024. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

2. MISCELLANEOUS AGENDA (item 1):

a) PARKS, RECREATION AND FAIR:

1. Interlocal Cooperative Agreement with the City of Anacortes to provide partial funding for the City to construct repairs of the recently damaged Tommy Thompson Trestle in Anacortes. Upon completion of the project by the City, the County shall pay the City a total amount not to exceed \$10,000 as matching funds for the actual costs incurred by the City. The Agreement shall be effective on the date of mutual execution and continue until the construction of the project has been completed by the City, or until December 31, 2026, whichever occurs sooner.