

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. MONDAY, MARCH 6, 2017:

- a) *8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services and Public Health Departments
- b) *9:45 a.m. - 10:15 a.m. Bi-Weekly Work Session - Public Works Department
- c) 10:30 a.m. - 10:45 a.m. Certification of 2016 Fixed Asset Inventory
- d) 11:00 a.m. - 12:00 p.m. Closed Record Appeal Hearing of No. PL17-0031 Submitted by Appellants David Geerts and Michael Geerts of Hearing Examiner's Remand Decision, Dated January 11, 2017, of Special Use Permit No. PL16-0007 Regarding a Proposal from Respondents Parallel Infrastructure/Skagit 911 to Construct a Wireless Telecommunications Tower and Equipment Shelter
- e) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- f) *2:30 p.m. - 3:00 p.m. Executive Session (Litigation - RCW 42.30.110(1)(i))
- g) *3:00 p.m. - 4:00 p.m. Executive Session (Real Estate Sale - RCW 42.30.110(1)(c))

II. TUESDAY, MARCH 7, 2017:

- a) 8:30 a.m. - 9:30 a.m. Public Works - Dan Berentson, Director:
 - 1. BNSF Overpass Project Update
 - 2. Discussion/Possible Action - Blanchard Quiet Zone
 - 3. Proclamation to Recognize Monday, March 6, through Friday, March 10, 2017, as Clean Samish Initiative Week
- b) 9:30 a.m. - 9:45 a.m. Discussion/Possible Action - Decision on Closed Record Appeal #PL16-0552 Submitted by Lori and Paul Lindsay of Case #PL15-0485 Regarding the Hearing Examiner's Decision, Dated October 26, 2016, in the Matter of the Appeal of an Administrative Order to Pay Civil Penalties
- c) 10:30 a.m. - 11:30 a.m. Board of Health
 - 1. Presentation by Population Health Trust's (PHT) Opioid Workgroup Leadership Team (OWLT)
 - 2. Possible Action - Resolution to Support the Action Plan of the Population Health Trust's (PHT) Opioid Workgroup Leadership Team (OWLT)
 - 3. Presentation and Update - Mumps
 - 4. Update - Population Health Trust
- d) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. County and Individual Success Stories
 - 2. Public Comment Period
 - 3. Miscellaneous Announcements
- e) 1:30 p.m. - 2:30 p.m. Parks, Recreation and Fair - Brian Adams, Director:
 - 1. Presentation/Possible Action - Recreational Facility Lease Agreement with Skagit Valley Family YMCA

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2. Proclamation Recognizing March 9, 2017, as Skagit Valley Family YMCA Day of Giving

- f) *3:00 p.m. - 4:00 p.m. Discussion - Superior Court Facility
- g) 6:00 p.m. Joint Meeting with the Skagit County Planning Commission

III. WEDNESDAY, MARCH 8, 2017:

- a) *9:00 a.m. - 10:00 a.m. Work Session - Legislative Request for Skagit 911
- b) *1:00 p.m. - 3:00 p.m. Emergency Management Council Meeting
- c) *6:00 p.m. Agricultural Advisory Board Meeting

IV. THURSDAY, MARCH 9, 2017:

- a) *9:00 a.m. Earl Johnson 911 Story of Survival (Lucille Umbarger Elementary School, 820 South Skagit Street, Burlington)

V. SATURDAY, MARCH 11, 2017:

- a) *5:30 p.m. SPARC Your Engines 15th Annual Auction (Saint Joseph Center, 215 North 15 Street, Mount Vernon)

MONDAY, MARCH 6, 2017:

BID OPENING (Public Works and Clerk of the Board)

2:30 p.m. (or soon thereafter) Landscaping Maintenance at Various Skagit County Properties

FUTURE BID OPENING:

Monday, March 13, 2017, 2:30 p.m. One (1) New Latest Model Excavator

Monday, March 20, 2017, 2:30 p.m. County Legal Printing for 2017 through 2018

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

IV. CONSENT AGENDA FOR MONDAY, MARCH 6, 2017 (items 1 through 49):

a) COMMISSIONERS:

1. Record of the Proceedings for Tuesday, February 21, 2017.
2. Record of the Proceedings for Wednesday, February 22, 2017.
3. Resolution to rescind Resolution No. R20150358 and terminating the appointment of Faviola Lopez as a member of the North Sound Mental Health Organization Advisory Board, formerly known as the North Sound Mental Health Administration Advisory Board, due to Ms. Lopez's resignation.
4. Resolution to rescind Resolution No. R20160051 and terminating the appointment of Susie Spencer as a member of the North Sound Mental Health Organization Advisory Board, formerly known as the North Sound Mental Health Administration Advisory Board, due to Ms. Spencer's resignation.
5. Resolution to appoint Duncan West to a three-year term on the North Sound Behavioral Health Organization Advisory Board. Mr. West's term shall expire on February 28, 2020.

b) ADMINISTRATIVE SERVICES:

6. Personal Services Agreement with Northwest Innovation Resource Center (NWIRC) to provide programs that directly support the success of entrepreneurs and inventors and to partner with education institutions, Port of Skagit, Economic Development Alliance of Skagit County, business leaders and others to complete activities which will contribute to a sustainable entrepreneurial environment in Skagit County. Skagit County will compensate NWIRC an amount not to exceed \$25,000 for work performed. The Agreement shall commence on the date of execution and continue until December 31, 2017.

c) AUDITOR:

7. Resolution to authorize Skagit County to exceed the 2016 adopted budget by the amount of the Net Pension Liability expenses and adjustments as required by Governmental Accounting Standards Board (GASB) Statement No. 68.
8. Vendor Services Agreement with Hart Intercivic for a one-year extended warranty and one-time preventative maintenance service call for two (2) Canon DR-G1130 Ballot Scanners. Compensation shall not exceed \$3,500. The Agreement shall commence on the date of execution and continue for one year.

d) BUDGET AND FINANCE:

9. Resolution to establish Skagit County's Cost Assessment Policy for 2016.
10. Resolution to establish the 2016 Cost Allocation amount to be charged to County funds.
11. Resolution to establish Skagit County's Insurance Cost Assessment Policy for 2016.
12. Resolution to call for a public hearing to consider testimony regarding the first quarter amendments to the 2017 Skagit County Budget. The public hearing is scheduled to take place on Tuesday, March 21, 2017, at 10:00 a.m. or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room.
13. Funding Agreement with the Economic Development Alliance of Skagit County (EDASC) which awards \$15,000 of Lodging Tax funds, pursuant to Washington State Substitute Bill 5647, to support marketing and advertising as authorized by Resolution No. R20160324. The Agreement commenced on January 1, 2017, and continues until December 31, 2017.

e) CORONER:

14. Personal Services Agreement with J. Matthew Lacy, MD, PLLC, to perform examinations, forensic autopsy, on-scene investigation and consultation as requested by the Skagit County Coroner's Office. Compensation shall not exceed \$80,000 and is based on a fee schedule. This Agreement is being ratified to commence on March 1, 2017, and continue until December 31, 2017.

f) FACILITIES MANAGEMENT:

15. Resolution to dispose of real property owned by Skagit County located at 1101 East College Way in Mount Vernon, also known as the Salvation Army Building. The Board of County Commissioners held a public hearing on October 25, 2016, at 9:30 a.m. in the Skagit County Commissioners' Hearing Room to consider testimony regarding the disposal of the property. On December 2, 2016, the Skagit County Treasurer held a bid opening and received no bids for the purchase of the real property. This Resolution authorizes the Skagit County Treasurer to schedule a public auction for the purpose of disposing of the surplus real property in accordance with the Revised Code of Washington (RCW) 36.34.080 through RCW 36.34.110.
16. Amendment No. 2 to Vendor Services Agreement No. C20150349 with Guardian Security Systems Inc., to perform annual inspection and confidence testing and necessary repairs on automatic fire protection devices located at various Skagit County properties. This Amendment revises Exhibit "A" Scope of Services, Section A to include semi-annual inspections of the Fike FM-200 Clean Agent Fire Suppression System in the Skagit County Data Center, located at 2915 East College Way in Mount Vernon. Compensation remains unchanged at an amount not to exceed \$27,777 plus applicable sales tax. All other terms and conditions of the original Agreement shall remain in effect including the termination of August 16, 2018.
17. Vendor Services Agreement with Environmental Abatement Services, Inc. to remove and dispose of mold contaminated materials. The abatement services are necessary due to a pipe leak from a hot water heater which caused mold in the hallway, server and storage room at the Port of Skagit Search and Rescue Building, located at 11525 Knudson Road in Burlington. Compensation shall not exceed \$5,456 plus applicable taxes. This Agreement is being ratified to commence on February 7, 2017, and shall continue for no more than six months from the date of execution.

g) GEOGRAPHIC INFORMATION SERVICES:

18. Interlocal Cooperative Agreement with the City of Sedro-Woolley to establish a cost sharing partnership for pictometry imagery and software. Compensation to Skagit County shall not exceed a total of \$10,000. The Agreement shall commence on the date of execution and shall continue for two (2) years.
19. Interlocal Cooperative Agreement with the Swinomish Indian Tribal Community to establish a cost sharing partnership for pictometry aerial imagery and software. Compensation to Skagit County shall not exceed a total of \$10,000. The Agreement shall commence on the date of execution and continue for two (2) years.
20. Interlocal Cooperative Agreement with the Port of Skagit to establish a cost sharing partnership for pictometry aerial imagery and software. Compensation to Skagit County shall not exceed a total of \$10,000. The Agreement shall commence on the date of execution and shall continue for two (2) years from.

h) HUMAN RESOURCES:

21. Resolution to adopt the Health Insurance Portability and Accountability Act (HIPPA) Policies.

i) INFORMATION SERVICES:

22. Resolution calling for proposals for an IT Service Management (ITSM) and IT Asset Management (ITAM) System.
23. Interlocal Cooperative Agreement with the City of Anacortes for the provision of technology services. Skagit County shall invoice the City on a quarterly basis based on a service for compensation fee schedule. Compensation to Skagit County is estimated to be \$50,000. This Agreement is being ratified to commence on January 1, 2017, and shall continue until December 31, 2019.
24. Amendment No. 2 to Services Agreement No. C20080599 with IBM for hardware support. This Amendment clarifies the Statement of Work for ServiceElite regarding the Spillman IBM

service for the 2017 hardware and software support. The Agreement shall remain in effect until terminated. Compensation will vary depending on the type of services being provided. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect.

j) OFFICE OF JUVENILE COURT:

25. Personal Services Agreement with Redwood Toxicology Laboratory, Inc. to perform drug and alcohol testing, specifically through screening of urine samples submitted by Skagit County's Office of Juvenile Court. Compensation shall not exceed \$25,000 and is based on a fee schedule. This Agreement is being ratified to commence on January 1, 2017, and shall continue until December 31, 2018.

k) PARKS, RECREATION, AND FAIR:

26. Vendor Services Agreement with Tyler Smith, dba Smitty Built Custom Homes for repair and maintenance work to complete the backstops at Walberg Field at the Skagit Playfields. Compensation shall not exceed \$9,500 and is based on a fee schedule. The Agreement shall commence on the date of execution and shall continue for one year.

27. Vendor Services Agreement with Gateway Septic Service, LLC to inspect and pump up to seven (7) septic systems in up to three (3) park locations in Skagit County, as mandated by the Skagit County Health Department. The annual health inspection will be set at a flat fee of \$200 per system; pumping service shall be \$275 per system; and the sanitary disposal rate will be \$130 for a 1000 gallon tank. Compensation shall not exceed \$16,000, including all applicable taxes, for the entire term of the Agreement. The Agreement shall commence on the date of execution and continue for two (2) years.

28. Vendor Services Agreement with United Site Services of Nevada, Inc. to provide delivery, rental, pumping, cleaning and removal of portable chemical toilets, which shall include Americans with Disabilities Act (ADA) accessible units, standard units; event units and deluxe units. These units will be delivered to designated locations, in and around Skagit County Parks and the Skagit County Fairgrounds. Compensation is based on a fee schedule and shall not exceed \$24,950 per year which includes applicable sales taxes. The Agreement shall commence on March 6, 2017, and continue for two (2) years.

29. Funding Agreement with Skagit Land Trust (SLT) to provide reimbursement funding, at the rate of \$90 per hour, in exchange for the SLT providing assistance with the acquisition and permanent protection of lands in Skagit County that will contribute to a corridor for the County's planned Centennial Trail. The County will provide reimbursement in an amount not to exceed \$50,000 which is funded by the Special Pathways Fund which comes directly from gasoline tax revenues. The Agreement is being ratified to commence on January 1, 2017, and shall continue until December 31, 2018.

30. Vendor Services Agreement with Advantage Sports/Soccer City, Inc. to provide tee-shirts and other apparel with screening and printing for all 2017-2018 Recreation Programs. Compensation shall not exceed \$17,000, plus applicable sales tax, and is based on a fee schedule. The Agreement shall commence on the date of execution and shall continue for two (2) years.

l) PROSECUTING ATTORNEY:

31. Personal Services Agreement Octavio Choi, MD, PhD, to provide expert witness services to the Skagit County Prosecutor's office in the matter of the State of Washington v. Jason Becktel, Skagit County Superior Court Cause No. 15-1-00003-8, including but not limited to records review, pre-trial interviews, and testimony at trial. Compensation shall not exceed \$12,500 and is based on a fee schedule. This Agreement is being ratified to commence on February 9, 2017, and shall continue until December 31, 2017.

m) PUBLIC HEALTH:

32. Amendment No. 2 to Personal Services Agreement No. C20160220 with Sunrise Services to provide clinically necessary behavioral health treatment services to the inmates at the Skagit County Jail and Juvenile Detention Center. This Amendment revises Exhibit "C" Compensation to include the professional services fee schedule. All other terms and

conditions of the original Agreement shall remain in effect, including the term continuing until December 31, 2107, and total compensation remains at an amount not exceed \$183,000 which is based on a daily rate schedule, and is funded by the 1/10 of 1% chemical dependency or mental health treatment sales tax.

33. Amendment No. 1 to Personal Services Agreement No. C20160565 with Sunrise Services to provide integrated mental health and chemical dependency treatment services for Skagit County Mental Health Court clients. This Amendment replaces Exhibit “B” Scope of Work; and Exhibit “C” Compensation. Compensation is increased from an amount not to exceed \$105,000 to and amount not to exceed \$138,000 due to the increased cost of Eligible Direct Services. All other terms and conditions of the original Agreement shall remain in effect including the termination date of December 31, 2017.
34. Amendment No. 1 to Personal Services Agreement No. C20170048 with Phoenix Recovery Services to provide services to individuals enrolled in Skagit County Therapeutic Courts (Family Treatment Court; Adult Drug Court; Recovery Support Services for Drug Court and Family Treatment Court). This Amendment replaces Exhibit “B” Scope of Work; and Exhibit “C” Compensation. Compensation is decreased from an amount not to exceed \$255,500 to and amount not to exceed \$213,500 due to a change in Fee for Service. All other terms and conditions of the original Agreement shall remain in effect including the termination date of December 31, 2017.
35. Vendor Services Agreement with Rick’s Refrigeration to provide repair and replacement of defective parts of the Senior Nutrition Program’s central and satellite kitchen equipment. Compensation shall not exceed \$14,000 and is based on a fee schedule. This Agreement is being ratified to commence on January 1, 2017, and shall continue for one year.
36. Agency Partner Agreement with the Washington State Homeless Management Information System (HMIS) to provide facilitation of a client management system for the County’s homeless population. There is no monetary compensation associated with this Agreement. The Agreement shall commence on the date of execution and shall continue until terminated.

n) PUBLIC WORKS:

37. Resolution to award the bid for the purchase of 120 pieces of large woody debris (logs with attached rootwads) Project #WA402000 for use in stormwater and restoration projects to Cherry Valley Logging, Co., in the amount of \$104,160.
38. Resolution to adopt the 2017 Annual Construction Program, Revision No. 1. This Revision reflects the addition of the following projects: Cook Road Signal Warning; Tye Road Culvert Replacement; Hot Mix Asphalt Overlay to include the intersection of Conway Frontage Road and Old Highway 99 South; and the Lafayette Road Improvement which will widen the road and install sidewalks.
39. Resolution to appoint Charles M. Tewalt to fill the vacant position of Commissioner Position No. 2 on the Skagit County Drainage District No. 21. Mr. Tewalt shall be appointed to serve until the next special district general election.
40. Resolution to award the bid for one (1) new, latest model, mechanics service truck to Northend Truck Equipment Inc. for \$138,223.58. This unit will replace an existing service truck in the equipment division fleet. The existing service truck will be sent out to auction.
41. Vendor Services Agreement with Miles Sand & Gravel to provide gravel and concrete products as listed in Exhibit “A” for chip sealing and other activities to maintain County roads and right-of-ways. Compensation shall not exceed \$250,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and shall continue until March 31, 2018.
42. Vendor Services Agreement with Lakeside Industries to provide gravel, rock, specialty and mixed asphalt products as listed in Exhibit “A” for chip sealing and other activities to maintain County roads and right-of-ways. Compensation shall not exceed \$1,000,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and shall continue until March 31, 2018.
43. Vendor Services Agreement with Beaver Lake Quarry Inc. to provide gravel and rock products as listed in Exhibit “A” for chip sealing and other activities to maintain County roads and

- right-of-ways. Compensation shall not exceed \$100,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and shall continue until March 31, 2018.
44. Vendor Services Agreement with Skagit Aggregates LLC to provide gravel products as listed in Exhibit "A" for chip sealing and other activities to maintain County roads and right-of-ways. Compensation shall not exceed \$50,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and shall continue until March 31, 2018.
 45. Vendor Services Agreement with Granite Construction to provide gravel, specialty and mixed asphalt products as listed in Exhibit "A" for chip sealing and other activities to maintain County roads and right-of-ways. Compensation shall not exceed \$200,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and shall continue until March 31, 2018.
 46. Interlocal Cooperative Agreement with Skagit River System Cooperative to implement Phase 2B of the Illabot Creek Alluvial Fan Restoration Project. This work includes the final design and construction of two (2) new bridges on Rockport Cascade Road, removal of an additional 1,500 linear feet of levee, installing log jams, and actively reconnecting Illabot Creek with historic channels on the floodplain and alluvial fan. SRSC is providing 100% funding to Skagit County to manage Phase 2B, the estimated cost of the project is \$3,000,000. The Agreement shall commence on the date of mutual execution, and shall continue until completion of the project, or until December 31, 2018, whichever occurs sooner.
 47. Vendor Services Agreement with ZF Marine Propulsion Systems Miramar, LLC (Contractor) to provide parts and services for the M/V Guemes Ferry's transmissions. This work includes, but may not be limited to, a complete overhaul of the main engines and reduction gears. Skagit County will compensate the Contractor for parts and service an amount not to exceed \$34,000. The Agreement shall commence on the date of execution and continue for two (2) years from the date of execution.
 48. Grant Agreement with the Washington State Military Department and the U.S. Department of Homeland Security Grant Agreement No. E17-183 for emergency management performance and prevention activities. The funding will be used to assist with training and exercises; planning and updating the Comprehensive Emergency Management Plan; operational readiness; public education and outreach; communications and warnings. Compensation to Skagit County shall not exceed \$69,159. The Grant Agreement start date was June 1, 2016, and shall terminate on September 30, 2017.
- o) SHERIFF:
49. Personal Services Agreement with Medical Teams International to provide a dental clinic, consisting of a mobile dental van staffed with a licensed dentist, driver/manager and, as determined by the dentist, assistants and other dental personnel, to provide necessary dental care for inmates at the Skagit County Jail. The dental clinic will be provided every four to eight weeks. Compensation shall not exceed \$15,000 per year and is based on a fee schedule. This Agreement is being ratified to commence on January 1, 2017, and shall continue until December 31, 2018.

V. MISCELLANEOUS AGENDA (ITEMS 1 and 2):

a) PLANNING AND DEVELOPMENT SERVICES:

1. Interim Ordinance extending the time period for preliminary short subdivision approvals.

b) PUBLIC WORKS:

2. Resolution to call for a public hearing to consider testimony regarding the intention to reestablish Lake Management District No. 4 (LMD 4) for Clear and Beaver Lakes pursuant to Chapter 36.61.030 of the Revised Code of Washington (RCW). The public hearing is scheduled to take place on Tuesday, April 18, 2017, at 8:30 a.m., or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room.