

SKAGIT COUNTY COMMISSIONERS' AGENDA

All meetings will be held remotely. You may attend meetings by computer, tablet or smartphone:
<https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQordzo9> or
 by telephone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

I. MONDAY, MARCH 7, 2022:

- a) 8:45 a.m. - 9:45 a.m. Briefing - Public Works, Planning and Development Services, Public Health, and Emergency Medical Services
- b) 10:30 a.m. Governor Inslee's Visit of Skagit First Step Center (465 Pease Road, Burlington)
- c) 11:00 a.m. Governor Inslee's Visit of City of Mount Vernon Library Commons Project (West Kincaid Street, Mount Vernon)
- d) *1:00 p.m. Pledge of Allegiance
- c) *1:00 p.m. - 1:30 p.m. Planning and Development Services – Senior Planner, Brandon Black:
 - 1. Presentation: Review the Final Plat Approval Request of Overview Binding Site Plan #PL15-0602 Proposed by Steve Verbarendse of Overview Properties, LLC
 - 2. Possible Action: Signature by the Chair of the Board of County Commissioners of the Final Plat Mylar #PL15-0602 for the Overview Binding Site Plan
- d) *1:30 p.m. - 2:10 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- e) 2:10 p.m. - 2:30 p.m. Legislative Briefing with Gordon Thomas Honeywell Governmental Affairs
- f) 2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, MARCH 8, 2022:

- a) 9:00 a.m. - 10:00 a.m. Skagit County Strategic Planning Kickoff Meeting with Elected Officials and Department Heads
- b) 10:30 a.m. - 11:15 a.m. Planning and Development Services – Director, Hal Hart:
 - 1. Update on a New Agritourism Report
- c) *11:30 a.m. Pledge of Allegiance
- d) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. County and Individual Success Stories
 - 2. Public Comment Period
 - 3. Miscellaneous Announcements

III. WEDNESDAY, MARCH 9, 2022:

- a) 1:00 p.m. - 2:30 p.m. Skagit 911 Board of Directors Meeting hosted by Skagit 911

Continued OVER...

IV. THURSDAY, MARCH 10, 2022:

- a) 10:00 a.m. - 11:00 a.m. Northwest Regional Council (NWRC) Special Session hosted by NWRC
- b) ~~3:30 p.m.~~ Skagit Transit Board of Directors Special Meeting (Remote through Zoom: <https://us02web.zoom.us/j/86872803140?pwd=VENIUGVxakRXU2FZYjNrMTF2UU83UT09> Meeting ID: ~~868 7280 3140~~ Passcode: ~~679855~~ **Cancelled**)
- c) 5:00 p.m. 2022 Economic Forecast Night presented by Chmelik Sitkin and Davis hosted by Economic Development Alliance of Skagit County (EDASC)

V. FRIDAY, MARCH 11, 2022:

- a) 9:15 a.m. Technology Test with Skagit21 to Prepare for In-Person/Zoom Hybrid Session
- b) *10:00 a.m. Pledge of Allegiance
- c) *10:00 a.m. - 11:30 a.m. Town of Hamilton Mayoral Interviews and Possible Appointment
 1. Interview Candidates
 2. Possible Executive Session (Appointment Qualification - RCW42.30.110(1)(h))
 3. Possible Action: Resolution to Appoint a Candidate to fill the Vacancy in Mayor for the Town of Hamilton
- d) 2:00 p.m. Grand Opening - Skagit County District Court Probation and Community Court Services (1700 East College Way, Mount Vernon)

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR Monday, March 7, 2022 (items 1 through 25):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, February 28, 2022.
2. Record of the Proceedings for Tuesday, March 1, 2022.
3. Resolution to call for bids for County legal printing for 2022 through 2023. The bid opening is scheduled to take place on Monday, March 21, 2022, at 2:30 p.m. or as soon thereafter as possible, in the Skagit County Commissioners' Hearing Room. Attendance will be in-person or remote by computer, tablet or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.
4. Resolution to recommend the appointment of members to serve on the North Region Emergency Medical Services and Trauma Care Council.
5. Resolution appointing Kenny Bergsma, Eddie Hills, Lisa Edwards and Dan Laine to the Skagit County Emergency Medical Services and Trauma Care Council Advisory Board for a three-year term which shall expire on February 19, 2025.

b) ADMINISTRATIVE SERVICES:

6. Personal Services Agreement with SBrand Solutions to assist Skagit County with the development of an organizational strategic plan. Compensation shall not exceed \$50,000. The Agreement is ratified to commence on January 21, 2022 and continue until December 31, 2022.

c) ASSIGNED COUNSEL:

7. Resolution replacing Resolution No. R20080547 Establishing Indigent Defense Fees.

d) FACILITIES MANAGEMENT:

8. License Agreement with MGP XI CASCADE, LLC to allow the County to use its parking lot at the Cascade Mall (Shopping Center) located at 201 & 150 Cascade Mall Drive in Burlington for COVID response services. Compensation is based on a rate schedule and shall not exceed \$127,741.94. The Agreement shall commence on March 8, 2022 and continue until March 31, 2023.
9. Vendor Services Agreement with Duct Vac Northwest to provide all labor, demolition, materials, equipment, and supervision for prevailing wage cleaning of all HVAC Ducting at the Road Operations Building (B173) located at 550 County Shop Lane in Burlington. Compensation shall not exceed \$1,694.16. The Agreement shall commence on the date of execution and continue until June 1, 2022.
10. Personal Services Agreement with BCRA, Inc. to provide design and engineering services for the Skagit County Stabilization Campus located at 1420 State Route 20 in Sedro-Woolley. Compensation is based on a rate schedule and shall not exceed \$24,783.49. The Agreement shall commence on the date of execution and continue until December 31, 2022.

e) LAW LIBRARY:

11. Contract Agreement with Thomson Reuters to provide West Complete Print and Pro View eBook products for the Skagit County Law Library. Compensation is based on a fee schedule and shall not exceed \$97,222.80. The Agreement is ratified to commence on February 1, 2022 and continue until February 1, 2027.

f) PARKS, RECREATION AND FAIR:

12. Vendor Services Agreement with Dahl Electric, Inc. to provide electrical services, including maintenance activities for the Skagit County Fairgrounds and other Parks and Recreation facilities as assigned. Compensation is based on an hourly rate schedule and shall not exceed \$9,500. The Agreement shall commence on the date of execution and continue for one (1) year.
13. Amendment No. 1 to Personal Services Agreement No. C20210394 with Washington Trails Association (WTF) to provide trail maintenance volunteers, tools and crew leaders necessary to train them in the techniques of trail maintenance and construction for ten (10) work events at Sharpe Park/Montgomery-Duban Headlands, and other Skagit County Parks as assigned. This Amendment increases compensation by \$5,000 for a new total compensation amount not to exceed \$15,000 to add five (5) additional work events. The term remains the same and shall continue until December 31, 2022. All other terms and conditions of the original Agreement shall remain in effect.

g) PLANNING AND DEVELOPMENT SERVICES:

14. Resolution adopting a Work Plan for 2022 Legislative Land Use Plans, Policies, and Development Regulations.

h) PROSECUTING ATTORNEY:

15. Engagement letter with law firm Carney Bradley Spellman, P.S., for legal services related to construction contracts.

i) PUBLIC HEALTH:

16. Subaward Agreement with Skagit Legal Aid to assist eligible households in accessing Federal Economic Impact payments and/or Child Tax Credit advance monthly payments, targeting assistance to those with the greatest needs while working to distribute funds equitably. Compensation shall not exceed \$112,500. The Agreement is ratified to commence on February 1, 2022 and continue until June 30, 2023.
17. Amendment A to Interagency Agreement No. C20210480 with the Washington State Department of Commerce through the Community Services and Housing Division Assistance Unit, Contract No. 21-4619C-123 to prevent evictions by paying past due and future rent and utilities (Eviction Rent Assistance Program ERAP 2.0). This Amendment decreases compensation by \$1,476,315 for a new total compensation amount not to exceed \$13,968,340 to remove overestimated funds. The term remains the same and shall continue until June 30, 2023. All other terms and conditions of the original Agreement shall remain in effect.
18. Amendment No. 1 to Personal Services Agreement No. C20210534 with Catholic Community Services of Western Washington to prepare and review applications for the Eviction Rental Assistance Program 2.0 (ERAP 2.0) Grant for households who are at or below 80% of Area Median Income and at risk of eviction. This Amendment decreases compensation by \$204,000 for a new total compensation amount not to exceed \$66,000 to remove overestimated funds. The term remains the same and shall continue until September 30, 2022. All other terms and conditions of the original Agreement shall remain in effect.
19. Amendment No. 1 to Personal Services Agreement No. C20210535 with Northwest Youth Services to prepare and review applications for the Eviction Rental Assistance Program 2.0 (ERAP 2.0) Grant from applicants age 18-24 and emancipated 16 and 17 year old's who are at or below 80% of Area Median Income and at risk of eviction. This Amendment decreases compensation by \$8,061.50 for a new total compensation amount not to exceed \$112,688.50 to remove overestimated funds. The term remains the same and shall continue until September 30, 2022. All other terms and conditions of the original Agreement shall remain in effect.
20. Amendment B to Interagency Grant Agreement No. C20210338 with the Washington State Department of Commerce through the Community Services and Housing Assistance Division Unit, Contract No. 22-46108-26 to provide resources to assist people who are experiencing homelessness obtain and maintain stability. This Amendment increases funding by \$149,487 for a new total compensation amount to Skagit County not to exceed \$2,870,247. The term remains the same and shall continue until June 30, 2023. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

j) PUBLIC WORKS:

21. Interlocal Cooperative Agreement with Skagit Conservation District to allow the County to work with the District on a reimbursable basis for assistance to be provided by the District to the County in meeting Voluntary Stewardship Program enhancement goals through the implementation of site-specific projects. The following District projects will be funded: Blanken Heavy Use Area Protection, Blankenship Hedgerow Planting, and Winter/Cliff Pettigrew Hedgerow Planting. Compensation shall not exceed \$9,000. The Agreement shall commence on the date of execution and continue until March 31, 2023.
22. Personal Services Agreement with Environmental Finance Center West to provide and lead a training program for pollution identification and correction staff in the Puget Sound region on how to communicate and address local water issues. Compensation shall not exceed \$15,000.83. The Agreement shall commence on the date of execution and continue until September 30, 2022.
23. Mitigation Credit Purchase and Sale Agreement between Clear Valley Environmental Farm, LLC and Skagit County for the purchase of wetland mitigation credits for the Farm to Market/Josh Wilson Intersection Improvements Project #ES31010-4. Compensation shall not exceed \$85,550. The Agreement shall commence on the date of execution and continue until project completion.
24. Personal Services Agreement with Sherwood Appraisals to provide an updated appraisal of a County owned property known as Butler Pit. Compensation shall not exceed \$5,500. The Agreement shall commence on the date of execution and continue until December 31, 2022.
25. Amendment No. 2 to Interagency Agreement No. GVL24546, Skagit County Contract No. C20190479, with

the State of Washington Department of Health to expand Skagit County's Pollution Identification and Correction (PIC) Program in the Samish and Padilla Bay watersheds. This Amendment reallocates budgets from unspent tasks impacted by weather and COVID-19 impacts to staffing and contractor costs to implement a Root Cause training that will be offered to PIC staff throughout the Puget Sound. Compensation to Skagit County remains the same and shall not exceed \$484,249. The term remains the same and shall continue until September 30, 2022. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

2. MISCELLANEOUS AGENDA (items 1 and 2)

a) **PUBLIC HEALTH:**

1. Amendment No. 1 to Personal Services Agreement No. C20210541 with Community Action of Skagit County to prepare and review applications for the Eviction Rental Assistance Program 2.0 (ERAP 2.0) Grant for households who are at or below 80% of Area Median Income and at risk of eviction. This Amendment decreases compensation by \$39,762 for a new total compensation amount not to exceed \$500,238 to remove overestimated funds. The term remains the same and shall continue until September 30, 2022. All other terms and conditions of the original Agreement shall remain in effect.
2. Resolution to restructure the Board of Health.