

**SKAGIT COUNTY COMMISSIONERS' AGENDA**

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573. Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item.

**I. MONDAY, MARCH 11, 2024:**

- a) 8:45 a.m. - 10:00 a.m. Briefing - Planning and Development Services, Facilities Management, ~~Central Services—Information Services, Geographic Information Services, Records Management,~~ and Public Health
- b) 10:00 a.m. - 10:30 a.m. Public Works Monthly Briefing
- c) 10:30 a.m. - 11:00 a.m. Work Session with Public Works
- d) 11:00 a.m. - 11:30 a.m. Briefing with Central Services
- e) \*1:00 p.m. Pledge of Allegiance
- f) \*1:00 p.m. - 1:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
  - 1. Public Comment (Specifically related to the agenda item)
- g) \*1:30 p.m. - 2:00 p.m. Presentation - 2024 Tulip Festival Poster by Executive Director Nicole Roozen
- h) 3:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)
- i) 4:00 p.m. - 5:00 p.m. Work Session with Public Works
- j) 6:00 p.m. City of Anacortes Council Meeting Regarding Emergency Medical Services Levy Renewal (Anacortes City Hall, 904 6<sup>th</sup> Street, Anacortes)

**II. TUESDAY, MARCH 12, 2024:**

- a) \*8:45 a.m. Pledge of Allegiance
- b) \*8:45 a.m. - 9:45 a.m. Public Works - Grace Kane, Director:
  - 1. Presentation - Source Control Program
  - 2. Miscellaneous
- c) \*9:45 a.m. - 10:30 a.m. Presentation - American Forest Resource Council by Director of Government Affairs Heath Heikkila
- d) \*10:30 a.m. - 10:45 a.m. Public Meeting for Review and Possible Signature of the Final Plat Approval Request #PL21-0216 for the Bay Heights Plat, Assessor's Parcel No. P20974, Proposed by KSA Investments Group
- e) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners:
  - 1. Public Comment Period
  - 2. County and Individual Success Stories
  - 3. Miscellaneous
- f) 1:00 p.m. - 2:00 p.m. Elected Official/Stakeholder Conference Call - Olympic Pipeline Gasoline Spill with remote option hosted by Washington State Department of Ecology

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**III. WEDNESDAY, MARCH 13, 2024:**

- a) 7:00 a.m. - 9:00 a.m. Forest Advisory Board (FAB) Meeting with remote option hosted by FAB
- b) 12:00 p.m. - 1:30 p.m. Skagit 911 Board of Directors Meeting with remote option hosted by Skagit 911
- c) 5:00 p.m. - 6:30 p.m. Joint Meeting with Board Members of the Housing Authority of Skagit County

**IV. THURSDAY, MARCH 14, 2024:**

- a) 7:30 a.m. Breakfast with Elected Officials (Calico Cupboard, 121 Freeway Drive, Mount Vernon)
- b) 9:00 a.m. - 10:00 a.m. Work Session with Planning and Development Services
- c) 10:00 a.m. - 11:00 a.m. Snohomish, Whatcom, Island, San Juan and Skagit Counties (SWISS) Meeting with remote option hosted by Washington State Association of Counties (WSAC)
- d) 10:30 a.m. - 12:00 p.m. County Connects Workshop - Organizational Strategies
- e) 3:00 p.m. - 4:00 p.m. Commissioners Briefing
- f) 7:00 p.m. City of Burlington Council Meeting Regarding Emergency Medical Services Levy Renewal (Burlington City Hall Council Chambers, 833 South Spruce Street, Burlington with remote option hosted by the City of Burlington)

**MONDAY, MARCH 11, 2024:**

***BID OPENING (Clerk of the Board and Public Works Staff)***

\*2:30 p.m. (or soon thereafter) Little Fisher Creek Restoration Project #WA402234

**FUTURE BID OPENINGS:**

Monday, April 8, 2024, 1:00 p.m. South Blanchard Culvert Replacement Project #WA402241

**FUTURE PUBLIC HEARING:**

Monday, March 25, 2024, 11:30 a.m. To Consider Testimony Regarding an Interim Ordinance/Moratorium No. O20240001 Pursuant to RCW 36.70A and RCW 36.70.795

**REQUEST FOR PROPOSALS (RFP):**

Thursday, March 28, 2024, 3:30 p.m. Work Order and Asset Management System for the Facilities Management Department

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

**MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21). Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21).

1. **CONSENT AGENDA FOR MONDAY, MARCH 11, 2024 (items 1 through 22):**

a) **COMMISSIONERS:**

1. Record of the Proceedings for Monday, March 4, 2024.
2. Record of the Proceedings for Wednesday, March 6, 2024.
3. Record of the Proceedings for Thursday, March 7, 2024.
4. Record of the Proceedings for Friday, March 8, 2024.
5. Resolution to appoint Henry Gohrman to fill the District 2 position and Jason Kleinhuizen to fill the District 5 position on the Noxious Weed Control Board. Mr. Gohrman and Mr. Kleinhuizen's terms shall be effective on April 16, 2024 and continue until April 16, 2028.
6. Resolution approving the reappointment of Paul Ross as the Local Hospital Representative member of the Skagit County Emergency Medical Services and Trauma Care Council Advisory Board. Mr. Ross's three-year term shall end on February 19, 2027.
7. Resolution to award the bid for 2024—2025 for Skagit County legal printing to Skagit Publishing for \$10.76 per column inch. The bid opening was held on Monday, March 4, 2024 at 11:45 a.m. in the Skagit County Commissioners' Hearing Room. **(This item was pulled. It will be considered on the April 1, 2024 Consent Agenda)**

b) **BUDGET AND FINANCE:**

8. Resolution to call for a public hearing to amend the 2024 Skagit County Budget. The public hearing is scheduled to take place on Tuesday, March 26, 2024, at 11:45 a.m. or as soon thereafter as possible, in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980.

c) **EMERGENCY MEDICAL SERVICES:**

9. Personal Services Agreement with Gerald J. Pilolla dba IQ Direct to print, address and mail 6 x 11 cards with educational information to inform residents about an upcoming Emergency Medical Services Levy renewal. Compensation is based on a fee schedule and is estimated to not exceed \$24,000. The Agreement shall commence on the date of execution and continue until April 30, 2024.

d) **FACILITIES MANAGEMENT:**

10. Vendor Services Agreement with GSK LLC dba GSK Construction to provide all labor, demolition, materials, equipment and supervision for a prevailing wage project to remove carpet, install dust control measures with appropriate ventilation, trench concrete floors and install conduit with floor boxes to run electrical and network connections, repair floors, and install carpet in two conference rooms in the Public Health Department located at 301 Valley Mall Way, Suite 100 in Mount Vernon. Compensation shall not exceed \$139,150.85 including applicable sales taxes. The Agreement shall commence on the date of execution and continue until July 1, 2024.
11. Amendment No. 4 to Vendor Services Agreement No. C20200444 with Guardian Security Systems Inc. to test and inspect the fire alarm system components in Skagit County Facilities. This Amendment increases compensation from \$52,000 to an amount not to \$72,000 for additional testing and repairs to the fire alarm system. The term remains the same and shall continue until August 23, 2024. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

e) **HUMAN RESOURCES:**

12. Memorandum of Agreement (Amendment No. 1 to Agreement No. C20220493) between Skagit County and Teamsters Union. This Amendment is necessary to implement the second phase of the compensation study involving leave and salary advancement and is ratified to begin on January 1, 2024. All other terms and conditions of the original Agreement shall remain in effect.
13. Memorandum of Agreement (Amendment No. 1 to Agreement No. 20230138) between Skagit County and Teamsters Union 231 (Juvenile Corrections). This Amendment is necessary to implement the second phase of the compensation study involving leave and salary advancement and is ratified to begin on January 1, 2024. All other terms and conditions of the original Agreement shall remain in effect.

f) INFORMATION SERVICES:

14. Amendment No. 1 to Subscription Agreement No. C20230118 with TouchPhrase Development, LLC dba Julota for a co-response software system to mitigate arrests and incarcerations by diverting clients to appropriate resources while increasing access to assistance. This Amendment updates Appendix 1 to the Statement of Work No. 1, fee schedules to add additional agencies in 2024 and 2025 to the Julota Platform for Case Management. Compensation is increased from \$60,000 to an amount not to exceed \$79,516 for 2024 and 2025. Compensation for subsequent years shall not exceed \$35,000. The term remains the same and shall continue until March 31, 2030. All other terms and conditions of the original Agreement shall remain in effect.
15. Amendment No. 1 to License-Hosted Case Management Service License Agreement No. C20220338 with Probatum Technologies, Inc. for continued software license support and additional licenses for the Probatum Case Manager system operated by Skagit County's Adult Probation Department. This Amendment amends Exhibit A to include a new section D, Data Conversation Services. Compensation is increased by an additional \$15,000 for a new compensation amount not to exceed \$45,240. The term remains the same and shall continue until August 29, 2025. All other terms and conditions of the original Agreement shall remain in effect.

g) PARKS, RECREATION AND FAIR:

16. Amendment No. 1 to Vendor Services Agreement No. C20230040 with Jeremy Oliver, dba Absolute Plumbing to provide plumbing and drainage services at multiple park locations. This Amendment increases compensation from \$20,000 to an amount not to exceed \$35,000 due to additional plumbing and drainage services. The term remains the same and shall continue until January 24, 2025. All other terms and conditions of the original Agreement shall remain in effect.
17. Vendor Services Agreement with David Dellinger dba D&D Selective Logging for emergency and high-risk tree services consisting of trimming, cutting, falling and cleaning trees at Grandy Lake Campground and South Grandy Lake Campground. Compensation shall not exceed \$10,000 plus applicable taxes. The Agreement shall commence on the date of execution and continue for one year.
18. Amendment No. 1 to Vendor Services Agreement No. C20230234 with Etix, Inc. to provide ticketing services for the Skagit County Fair and other events as needed. This Amendment extends the term of the Agreement from June 5, 2025 to August 31, 2025. This Amendment also increases compensation from \$10,000 to an amount not to exceed \$25,000. All other terms and conditions of the original Agreement shall remain in effect.

h) PUBLIC HEALTH:

19. Personal Services Agreement with Revolution Recovery LLC to prepare and deliver an in-person presentation at the Skagit County Peer Recovery Worker Summit event on Thursday, May 23, 2024 at McIntyre Hall in Mount Vernon. Compensation is based on a reimbursement schedule and shall not exceed \$5,000. The Agreement shall commence on the date of execution and continue until June 30, 2024.
20. Data Sharing Agreement for Confidential Information or Limited Dataset(s) with the Washington State Department of Health to document the conditions under which the Washington State Department of Health shares confidential information for limited datasets with other entities to determine which population of youth groups and/or settings would benefit from additional education. There is no compensation associated with this Agreement. The Agreement is ratified to commence on March 15, 2024 and continue until March 14, 2025.

i) PUBLIC WORKS:

21. Resolution to call for bids for the purchase of 100 pieces of large woody debris (logs with attached rootwads) for use in in-water habitat projects. The bid opening is scheduled to take place on Monday, April 1, 2024 at 3:30 p.m. or as soon thereafter as possible, in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980.
22. Amendment No. 2 to Interlocal Cooperative Agreement No. C20230495 with Skagit Conservation District to allow the County to work with the District on a reimbursable basis for assistance to be provided by the District to the County in meeting Voluntary Stewardship Program (VSP) enhancement goals through implementation of site-specific projects. The following District projects will be funded: Skagit River Maple LLC invasive plant removal, hedgerow wetland planting, and forest restoration; and Stewart invasive plant removal and reforestation along the slough. This Amendment increases compensation from \$67,562.50 to an amount not to exceed \$134,125 to continue completing various agricultural VSP projects. The term of the Agreement

remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.