

## SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. In addition, remote access will continue through Zoom. Some meetings may be remote only and identified (*Remote Only*). To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

### **I. MONDAY, MARCH 21, 2022:**

- a) 8:45 a.m. - 9:45 a.m. Briefing – Public Works, Public Health and Department of Emergency Management (*Remote Only*)
- b) 11:00 a.m. - 12:00 p.m. Monthly Briefing – Planning and Development Services (*Remote Only*)
- c) \*3:00 p.m. Pledge of Allegiance
- d) \*3:00 p.m. - 3:45 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- e) 3:45 p.m. - 4:30 p.m. Executive Session (None scheduled as of the Date of this Notice)

### **II. TUESDAY, MARCH 22, 2022:**

- a) \*11:00 a.m. Pledge of Allegiance
- b) \*11:00 a.m. - 11:30 a.m. Planning and Development Services – Hal Hart, Director:
  - 1. Permit System Update from Kurt Latimore
- c) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners:
  - 1. County and Individual Success Stories
  - 2. Public Comment Period
  - 3. Miscellaneous Announcements

### **III. WEDNESDAY, MARCH 23, 2022:**

- a) 12:00 p.m. Special Meeting Skagit Council of Governments (SCOG) hosted by SCOG

### **IV. THURSDAY, MARCH 24, 2022**

- a) 7:30 a.m. Breakfast with Elected Officials (Calico Cupboard, 121B Freeway Drive, Mount Vernon)
- b) \*11:30 a.m. Pledge of Allegiance
- c) \*11:30 a.m. - 1:00 p.m. Board of Health Special Session
- d) 1:00 p.m. Washington State Association of Counties (WSAC) Timber Counties Meeting hosted by WSAC

### **MONDAY, March 21, 2022:**

2:30 p.m. (or soon thereafter)

### ***BID OPENING (Clerk of the Board) (Remote Only)***

County Legal Printing 2022 through 2023

**Continued OVER...**

**FUTURE PUBLIC HEARING:**

Tuesday, March 29, 2022, 11:15 a.m.      Public Hearing to Consider Testimony Regarding Amending the 2022 Skagit County Budget

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

**MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21). Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21).

**1. CONSENT AGENDA FOR Monday, March 21, 2022 (items 1 through 21):****a) COMMISSIONERS:**

1. Record of the Proceedings for Monday, March 14, 2022.
2. Record of the Proceedings for Tuesday, March 15, 2022.
3. Record of the Proceedings for Friday, March 18, 2022.

**b) AUDITOR:**

4. Resolution calling for a public hearing to consider testimony regarding redistricting and reprecincting. The public hearing is scheduled to take place on Monday, April 4, 2022, at 11:00 a.m. or as soon thereafter as possible. Attendance will be in person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.

**c) BUDGET AND FINANCE:**

5. Funding Agreement with Sedro-Woolley Museum which awards \$2,500 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20210244. The Agreement commenced on January 1, 2022, and continues until December 31, 2022.

**d) EMERGENCY MEDICAL SERVICES:**

6. Personal Services Agreement with Cascade Healthcare Services, LLC dba Cascade Training Center to provide Advanced Cardiovascular Life Support (ACLS) renewal courses offered either in-person or in a virtual/hybrid model as approved by the American Heart Association (AHA) and the Skagit County Medical Program Director. Compensation is based on a price per class schedule and shall not exceed \$60,000. The Agreement shall commence on April 1, 2022, and continue until December 31, 2022.

**e) FACILITIES MANAGEMENT:**

7. Vendor Services Agreement with All Phase Heating and Air Conditioning Inc. to provide all labor, demolition, disposal, materials, equipment, and supervision for a prevailing wage installation of two (2) commercial HVAC units and associated hardware in the Skagit County East Community Resources Center, located at 45770 Main Street in Concrete. Compensation shall not exceed \$27,975.36 including all applicable taxes. The Agreement shall commence on the date of execution and continue until December 31, 2022.
8. Vendor Services Agreement with All Phase Heating and Air Conditioning Inc. to provide all labor, demolition, disposal, materials, equipment, and supervision for a prevailing wage installation of three (3) commercial HVAC units and associated hardware in the Skagit County Road Shop, located at 550 County Shop Lane in Burlington. Compensation shall not exceed \$28,685.60 including all applicable taxes. The Agreement shall commence on the date of execution and continue until December 31, 2022.
9. Vendor Services Agreement with Valley Gutter Service to provide all labor, demolition, disposal, materials, equipment, and supervision for a prevailing wage installation of new gutters, downspouts, and gutter guards at the Skagit County Parks and Recreation Building, located at 1730 Continental Place in Mount Vernon, and the Skagit County Stabilization Campus, located at 1420 State Route 20 in Sedro-Woolley. Compensation shall not exceed \$6,500. The Agreement shall commence on the date of execution and continue for five (5) months.

**f) INFORMATION SERVICES:**

10. Amendment No. 1 to Statement of Work Agreement No. C20210616 with CDW-Government LLC to assist with the implementation of the Microsoft Intune cellular phone management system. This Amendment adds an additional 92 hours of professional services as listed on Change Order "Attachment A" and increases compensation by \$21,000 for a new compensation amount not to exceed \$46,000. The term remains the same and shall continue until December 31, 2022. All other terms and conditions of the original Agreement shall remain in effect.

**g) PARKS, RECREATION AND FAIR:**

11. Temporary Access License Agreement on parcel numbers P43520 and P43507 granted by Skagit County (Grantor) to Richard Engle (Grantee) to allow the Grantee to have the right, at reasonable times, to reasonably enter the Grantor's property. This Temporary License shall become effective upon recording and shall continue for an initial thirty (30) years with the option to be renewed. There is no compensation associated with this Agreement.

12. Vendor Services Agreement with Concept Construction LLC to reconstruct the remnant trails, bridges, day-use areas, and service roads at Northern State Recreation Area. Compensation is based on an hourly rate schedule and shall not exceed \$10,000. The Agreement shall commence on the date of execution and continue for one (1) year.
13. Vendor Services Agreement with Northwest Playground Equipment, Inc. to provide and install playground equipment at Schoolhouse Park located on Guemes Island. Compensation shall not exceed \$85,000 including applicable taxes. The Agreement shall commence on the date of execution and continue for one (1) year.

h) PLANNING AND DEVELOPMENT SERVICES:

14. Amendment No. 1 to Personal Services Agreement No. C20200462 with BERK Consulting, Inc. to assist with the Department's Workplan and conduct outreach and assessment of Agritourism in Skagit County. This Amendment provides further assistance with planning tasks for public outreach and extends the term from August 1, 2022, to August 1, 2023. Compensation is increased from \$59,990 to an amount not to exceed \$74,440. All other terms and conditions of the original Agreement shall remain in effect.
15. Personal Services Agreement with Kara Stamback Coaching to provide services and training to management team to help enhance, improve engagement, performance, communication, and collaboration to foster and maintain strong relationships with the community. Compensation is based on a fee schedule and shall not exceed \$36,000. The Agreement shall commence on March 21, 2022, and continue until June 30, 2022.

i) PUBLIC HEALTH:

16. Personal Services Agreement with Kaelee Corporation dba Best Western Plus Skagit Valley Inn to set aside a minimum of 21 single rooms and a maximum of 41 rooms for individuals and households referred by the County-designated service provider, Catholic Community Services. Compensation is based on reimbursement for eligible costs and shall not exceed \$520,000 which is funded through Washington State Department of Commerce through the Community Services and Housing Division Housing Assistance Unit for Emergency Solutions Grant – COVID-19 (ESG-CV) Skagit County Contract No. C20200355. The Agreement is ratified to commence on March 1, 2022, and continue until September 30, 2022.
17. Amendment No. 2 to Personal Services Agreement No. C20210063 with Community Action of Skagit County to manage, offer programming and provide congregate meals at the Concrete Community Center that serves the community as a whole. This Amendment extends the term of the Agreement from March 31, 2022, to May 31, 2022, and updates Exhibit "B" Compensation to increase compensation from \$153,000 to an amount not to exceed \$173,400. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
18. Subaward Agreement with Tenfold Health LLC to assist in the development of a county-wide shared vision and framework for the delivery of behavioral health, and homeless housing services working closely with elected officials, county staff, community providers and stakeholders. Compensation is based on a reimbursement schedule and shall not exceed \$244,500 which is funded through the American Rescue Plan Act (ARPA). The Agreement is ratified to commence on March 1, 2022, and continue until December 31, 2022.

j) PUBLIC WORKS:

19. Resolution declaring an emergency and authorizing the repair of the M/V Guemes bilge pump piping.
20. Personal Services Agreement with Cowling & Company LLC dba Widener & Associates to assist the County with repairs to County infrastructure that was damaged during the November 2021 heavy rain and flood events. Widener & Associates will assist with the completion of the required Federal Emergency Management Agency (FEMA) and Washington Emergency Management Division for Public Assistance (PA) Projects procedures and documentation. Compensation is based on a fee schedule and is estimated to not exceed \$35,416.80. The Agreement shall commence on the date of execution and continue for an initial term of two (2) years with the option to extend for one (1) additional year.
21. Temporary Construction Easement with David C. and Teresa A. Johnson on parcel number 36651 for work on the Garden of Eden – Willard Creek Culvert Replacement Project to allow for temporary access during construction. There is no compensation associated with this Easement. The Easement shall commence on the date of execution and continue until project completion or December 31, 2023, whichever is sooner.

**2. MISCELLANEOUS AGENDA (items 1 and 2)**

a) PROSECUTING ATTORNEY:

1. Settlement and Release Agreement and Natural Resources Conservation Easement with PR (PR) Burlington Properties, LLC. (Grantor) and Skagit County (Grantee) to remove and cleanup the derelict farmworker housing located at 18381 West Whitmarsh Road in unincorporated Skagit County, parcel number P23921. Concurrent with the mutual execution of this Agreement, PR shall execute and record a standard form Natural Resources Conservation Easement and PR shall make a mitigation payment to Skagit County Farmland Legacy Fund in the amount of \$65,000. The protected property is predominantly open farmland on approximately the north seven (7) acres and temporary vehicle parking on south five (5) acres associated with auto sales on adjoining property.

b) PUBLIC WORKS:

2. Resolution declaring an emergency and authorizing repairs to Concrete Sauk Valley Road (#08000) at milepost 3.7 and waiving the competitive bidding requirements pursuant to RCW 36.32.270 and RCW 39.04.280.