

## SKAGIT COUNTY COMMISSIONERS' AGENDA

### **I. MONDAY, MARCH 23, 2020:**

- a) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- b) \*2:30 p.m. - 3:30 p.m. Briefing - County Commissioners/County Administrator and Various Departments
- c) \*3:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

### **II. TUESDAY, MARCH 24, 2020:**

- a) 9:30 a.m. - 9:45 a.m. Public Meeting to Review the Final Plat Approval Request Long Card No. PL18-0015 for the Plat of Heavenly Acres Proposed by Richard Johnson
  - 1. Possible Action Approval via Signature of the Final Plat Mylar Long Card No. PL18-0015 for the Plat of Heavenly Acres
- b) 10:00 a.m. - 10:30 a.m. Budget and Finance - Trisha Logue, Director:
  - 1. Possible Action to Approve a Resolution Regarding the Issuance of Limited Tax General Obligation Bonds, 2020
- c) 11:00 a.m. - 11:15 a.m. Budget and Finance - Trisha Logue, Director:
  - 1. Public Hearing to Consider Testimony Regarding Amending the 2020 Skagit County Budget
  - 2. Possible Action to Approve a Resolution Amending the 2020 Skagit County Budget
- d) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:
  - 1. County and Individual Success Stories
  - 2. Public Comment Period
  - 3. Miscellaneous Announcements
- e) 1:30 p.m. - 2:30 p.m. Board of Health:
  - 1. Update from Public Health Regarding COVID-19

### **III. FRIDAY, MARCH 27, 2020:**

- a) \*10:00 a.m. - 11:00 a.m. Conference Call - Emergency Meeting of Skagit 911 Board of Directors

### **FUTURE BID OPENING:**

Monday, March 30, 2020, 3:00 p.m. Vegetation Management within Skagit County

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

**MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE**

Except for the items marked with an asterisk \*, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

**IV. CONSENT AGENDA FOR MONDAY, MARCH 23, 2020 (items 1 through 22):**

**a) COMMISSIONERS:**

1. Record of the Proceedings for Monday, March 16, 2020.
2. Record of the Proceedings for Tuesday, March 17, 2020.
3. Record the Proceedings for Wednesday, March 18, 2020.
4. Resolution to reappoint Al Craney (District 1), Tom Nelson (District 2), Chuck Parker (District 2) and Aubrey Stargell (District 3) to a three-year term on the Skagit County Forest Advisory Board. The three-year term shall end on December 31, 2022.

**b) BUDGET AND FINANCE:**

5. Agreement with the Economic Development Alliance of Skagit County (EDASC), Contract No. 44800-1371-20, to award \$47,000 to provide administrative and marketing services for Skagit County. The Agreement is ratified to commence on January 1, 2020, and continue through December 31, 2020.

**c) FACILITIES MANAGEMENT:**

6. Personal Services Agreement with Cowling and Co., LLC dba Widener and Associates to provide environmental documentation and permit coordination for the Stabilization Campus located in Sedro-Woolley. Compensation is based on a fee schedule and shall not exceed \$46,433. The Agreement shall commence on the date of execution and continue until December 31, 2020.
7. Right-of-Way Easement between Skagit County (Grantor) and the City of Mount Vernon (Grantee) on parcel numbers P54148, P54149 and P54150 on the southeast corner of Kincaid and 3<sup>rd</sup> Street. Pursuant to Interlocal Cooperative Agreement No. C20200098, the County has received compensation in the amount of \$5,735.70 from the City. The Right-of-Way Easement shall be effective on the date of execution, the City of Mount Vernon will record the Right-of-Way Easement with the Skagit County Auditor and it will continue indefinitely.
8. Personal Services Agreement with Skagit Steel and Recycling to provide outdoor dumpsters for the collection of cardboard and paper at various Skagit County-owned locations. Compensation is based on a fee schedule and shall not exceed \$72,472.32 for the entire three-year term. The Agreement shall commence on April 1, 2020, and continue until March 31, 2023.
9. Vendor Services Agreement with A-1 Safety Tree Service LLC to safely drop a maple tree onto County-owned property, parcel numbers P62916, 41632 Cape Horn Drive, that is leaning over onto a neighbor's property. Compensation shall not exceed \$1,000. The Agreement shall commence on the date of execution and continue for three months.
10. Personal Services Agreement with Guardian Security Systems, Inc., to perform annual tests of an engineered smoke control system at the Skagit County Community Justice Center and the Juvenile Detention facility. Compensation is based on a fee schedule and shall not exceed \$20,000. The Agreement shall commence on April 1, 2020, and continue until March 31, 2022, with the option to extend for one additional year.

**d) GEOGRAPHIC INFORMATION SERVICES:**

11. Service Level Agreement with Washington Technology Solutions (WaTech) WaTech Service Level Agreement No. 2020-001 and Customer Service Agreement No. 8290-0 to provide access to statewide aerial imagery for the Voluntary Stewardship Program (VSP). The aerial imagery will be used to monitor vegetation change in riparian areas. Compensation is based on fee schedule of \$6,000 per year and shall not exceed \$12,000 for the entire term of the Agreement. The Agreement shall be effective on the date of execution by both parties and shall continue until March 31, 2022.

**e) OFFICE OF JUVENILE COURT:**

12. Skagit Detention Center Educational Program Agreement for Educational Instructional Services with Northwest Educational Service District 189. There is no monetary amount associated with this Agreement. The Agreement shall commence on September 1, 2020, and continue until August 31, 2021.

**f) PUBLIC HEALTH:**

13. Grant Agreement with the Washington State Department of Commerce through the Housing Assistance Unit for the Washington State COVID-19 Outbreak Emergency Housing Grant, Contract No. 316-46108-26 to provide funding for emergency housing necessary to respond to the COVID-19 outbreak. Compensation to

Skagit County shall not exceed \$526,923. The Agreement is ratified to commence on March 15, 2020, and continue until September 30, 2020.

14. Client Services Contract with Washington State Health Care Authority (HCA) HCA Contract No. K4219 for the Community Based Prevention Services for Mental Health Promotion Programs (MHPP). The prevention services will provide cooperative and informational substance use prevention and mental health services to youth in local school districts in Skagit County. Compensation to Skagit County is based on a fee schedule and shall not exceed \$80,000, which is funded by the State Mental Health Promotion Program (MHPP) and the Dedicated Marijuana Account (DMA). The Agreement shall commence on the date of execution and continue until June 30, 2021.
15. Vendor Services Agreement with Squatch RV Service & Parts to rent recreation vehicles or travel trailers to Skagit County for use as temporary housing for individuals who require community isolation and/or quarantine. Compensation is based on a fee schedule and shall not exceed \$50,000. The Agreement shall commence on the date of execution and continue for one year.
16. Personal Services Agreement with John Bowey dba Transmediavision to assist Skagit County Public Health convey critical and time sensitive messaging to the public at large regarding COVID-19. Compensation is based on a fee schedule, shall not exceed \$35,000 and is funded through ACH funds and the Department of Health Opioid Grant funds. The Agreement is ratified to commence on the date of execution and shall continue until December 31, 2020.
17. Personal Services Agreement with Community Action of Skagit County for the provision of motel vouchers for homeless households that include an individual at the highest risk of complications from COVID-19. Compensation shall not exceed \$30,000. The Agreement is ratified to commence on March 12, 2020, and continue until May 31, 2020.

g) **PUBLIC WORKS:**

18. Resolution awarding the bid and appropriating funds for the Guardrail (installation/upgrade at various locations) Project #ES21200-7, Federal Aid #HSIP-000S(514) to M2 Industrial, Inc. in the amount of \$179,647.24.
19. Resolution regarding a Request for Qualifications from consultants interested in providing seismic retrofit bridge design and environmental services for the Upper Finney Creek Bridge No. 40093, Project #ES40093-2.
20. Supplemental Agreement No. 6 to Local Agency Standard Consultant Agreement No. C20130621 with Shearer Design LLC to provide on-call structural engineering services for Skagit County projects. This Supplemental Agreement replaces the outdated fee schedule, increases compensation by an additional \$16,000 to cover the completion of work on an existing task assignment. The new compensation amount shall not exceed \$366,000. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect. The completion remains as December 31, 2020.
21. Resolution delegating authority to the Public Works Director for temporary deviations from standard ticketing policies for the Guemes Island Ferry in response to COVID-19.

h) **TREASURER:**

22. Amendment No. 1 to Personal Services Agreement No. C20160580 with Kenneth L. Kellar Truck Line, Inc. dba Mobile Armored to provide transport services to or from a bank or other location, Monday through Friday, as designated by the Skagit County Treasurer. Compensation is based on a pick-up fee schedule. This Amendment extends the Agreement for an additional two-year term, commencing on January 2, 2020, and continuing until December 31, 2021. All other terms and conditions of the original Agreement shall remain in effect.

**V. MISCELLANEOUS AGENDA (item 1 and 2):**

a) **PARKS, RECREATION AND FAIR:**

1. Personal Services Agreement with Davido Consulting Group, Inc. to perform structural calculations and/or engineering for buildings and infrastructure at the Veterans Plaza located at Northern State Recreation Area, including the picnic shelter, restroom and plaza design, as needed. Contractor may also be queried into additional work affiliated with other active projects, including engineering needs at Presentin Park, Northern State Recreation Area, Skagit Playfields, and other locations as assigned. Compensation is based on a fee schedule and shall not exceed \$10,000. The Agreement shall commence on the date of execution and continue until December 31, 2020.

b) PUBLIC HEALTH:

2. Amendment No. 2 to Personal Services Agreement NO. C20190024 with Rita Ordonez dba Birdsign Consulting to perform project-specific and tiered environmental review(s) in compliance with the U.S. Department of Housing and Urban Development Environmental Review Procedures 24 CFR Part 58 as assigned by Skagit County Public Health, for projects for which Skagit County is the Responsible Entity. This Amendment extends the term of the Agreement from March 31, 2020, to May 31, 2020, increases funds by \$15,000 for a new total compensation not to exceed \$45,000, and updates “Exhibit A” to include completion of the National Environment Policy Act (NEPA) Environmental Assessment for the proposed Channel Cove Project. All other terms and conditions of the original Agreement shall remain in effect.