

SKAGIT COUNTY COMMISSIONERS' AGENDA

Meetings are held at 1800 Continental Place, Mount Vernon unless noted otherwise
Access for some meetings is provided [through Zoom](#) or by Telephone: 1 (253) 215-8782 #871 8000 1980
Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

I. MONDAY, MARCH 24, 2025:

- a) 8:45 a.m. - 10:15 a.m. Briefing – Public Works, Planning and Development Services, Public Health, Emergency Medical Services, Parks, Recreation and Fair
- b) 10:30 a.m. - 11:00 a.m. Weekly Check-In with Gordon Thomas Honeywell Governmental Affairs
- c) *11:30 a.m. Pledge of Allegiance
- d) *11:30 a.m. - 12:00 p.m. Presentation - 2025 Tulip Festival by Executive Director Nicole Roozen
- e) *1:00 p.m. - 1:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- f) *1:30 p.m. - 1:45 p.m. Planning and Development Services – Jack Moore, Director:
 - 1. Overview/Public Comment/Possible Action: Nomination and Appointment to Fill Seat 8 in District 3 on the Skagit County Planning Commission
 - 2. Miscellaneous

II. TUESDAY, MARCH 25, 2025:

- a) *9:00 a.m. Pledge of Allegiance
- b) *9:00 a.m. - 10:00 a.m. Public Works – Michael See, Interim Director:
 - 1. Presentation: Rosario Road Roundabout
 - 2. Miscellaneous
- c) *10:00 a.m. - 10:30 a.m. Planning and Development Services – Jack Moore, Director:
 - 1. Public Hearing/Possible Action: 2025 Countywide Planning Policy Updates
 - 2. Miscellaneous
- d) *10:30 a.m. - 11:00 a.m. Consideration of the Hearing Examiner's Recommendation for the Following Open Space Application:
 - 1. Discussion/Public Comment/Possible Action: Resolution Concerning a Transfer of 14.04 Acres from Current Use Farm and Agriculture to Current Use Open Space Submitted by Shawn and Danna Thompson, Application No. CUOS #2-2024
 - 2. Discussion/Public Comment/Possible Action: Resolution to Include 9.3 Acres in Current Use Open Space Submitted by Howard and Judith Robbins, Application No. CUOS #3-2024
- e) *11:15 a.m. - 11:30 a.m. Budget and Finance – Trisha Logue, Director:
 - 1. Public Hearing/Possible Action: To Consider Testimony Regarding the First Quarter Skagit County Budget Amendment

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- f) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
1. Public Comment Period
 2. County and Individual Success Stories
 3. Miscellaneous (announcements, letters, etc.)

III. WEDNESDAY, MARCH 26, 2025:

- a) 9:30 a.m. - 11:00 a.m. Commissioners Work Session
- b) 11:30 a.m. - 1:00 p.m. Mount Vernon Chamber of Commerce Luncheon: North Star, All Skagit Thriving (Mount Vernon Library Commons, 208 W Kincaid Street, Mount Vernon)
- c) 4:30 p.m. Presentin Park Update hosted by Skagit County Parks and Recreation (Marblemount Community Hall, 60155 State Route 20, Marblemount)
- d) •5:00 p.m. Social Event – March for Meals Spaghetti & Bingo Fundraiser for Skagit County Meals on Wheels (Anacortes Senior Center, 1701 22nd Street, Anacortes)

IV. THURSDAY, MARCH 27, 2025:

- a) 1:30 p.m. - 3:00 p.m. Commissioners Briefing

V. FRIDAY, MARCH 28, 2025:

- a) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties (WSAC) Legislative Virtual Update hosted by WSAC

TUESDAY, MARCH 25, 2025: BID OPENING (*Clerk of the Board & Facilities Management Staff*)

*12:00 p.m. (or soon thereafter) Tenant Improvements at the Concrete Community Center

FUTURE BID OPENING:

Monday, April 21, 2025, 1:00 p.m. Skagit River Marblemount Bridge Project #ES40070-5

FUTURE PUBLIC HEARING:

Tuesday, April 15, 2025, 9:30 a.m. To Consider Testimony Regarding the HOME Investment Partnerships Program 2025 Annual Action Plan

REQUEST FOR PROPOSALS OR QUALIFICATIONS (RFP/RFQ):

Tuesday, April 1, 2025, 4:30 p.m. Engineering Firm for the Edison Clean Water District Subarea UV Disinfection System Improvements

Thursday, April 3, 2025, 3:30 p.m. Website Design, Development, and Hosting Services

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR MONDAY, MARCH 24, 2025 (items 1 through 23):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, March 17, 2025.
2. Record of the Proceedings for Tuesday, March 18, 2025.
3. Record of the Proceedings for Friday, March 21, 2025.

b) ADMINISTRATIVE SERVICES:

4. Interlocal Cooperative Agreement with Washington State University (WSU) for the provision of Education Programs provided by Cooperative Extension Services in the four areas of Agriculture and Natural Resources, Family and Consumer Sciences, Food Access, and 4-H/Youth Development. Compensation shall not exceed \$379,284. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2025.

c) BUDGET AND FINANCE:

5. Amendment No. 1 to Funding Agreement No. C20250079 with The Washington Shakespearean Festival to award \$1,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20240220. This Amendment corrects the name throughout the contract from "The Washington Shakespeare Festival" to "The Washington Shakespearean Festival". The term remains the same and shall continue until December 31, 2025. All other terms and conditions of the original Agreement shall remain in effect.

d) EMERGENCY MANAGEMENT:

6. Personal Services Agreement with Wiland Associates, LLC to provide FEMA-certified ICS-300 and FEMA-certified ICS-400 virtually-delivered courses. Additional courses may be provided as mutually agreed upon provided that the Contractor is approved by FEMA and/or the Washington State Emergency Management Division to provide the course. Compensation shall not exceed \$20,000 and is based on a rate schedule. The Agreement shall commence on the date of execution and continue until December 31, 2025.

e) EMERGENCY MEDICAL SERVICES:

7. Amendment No. 2 to Agreement No. C20230434 with PulsePoint Foundation for PulsePoint Respond and supporting infrastructure to support public safety agencies working to improve community cardiac arrest survival rates through improved bystander performance and active citizenship. This Amendment extends the term of the Agreement from May 19, 2025 to May 19, 2028, and increases total compensation to an amount not to exceed \$35,000 including applicable sales tax. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

f) FACILITIES MANAGEMENT:

8. Agreement with Washington State Association of Counties (WSAC) to provide reimbursement for energy audit expenses for required energy audit services under the Clean Buildings Performance Standard. Compensation to Skagit County shall not exceed \$38,853. The Agreement is ratified to commence on July 1, 2024 and continue until June 30, 2025.
9. Amendment No. 1 to Personal Services Agreement No. C20230163 with Semrau Engineering and Surveying, PLLC to provide required surveys on properties designated by the County. This Amendment extends the term from April 17, 2025 to April 16, 2026, increases compensation from \$10,000 to \$20,000 and updates the rate sheet for 2025. All other terms and conditions of the original Agreement shall remain in effect.

g) GEOGRAPHIC INFORMATION SERVICES:

10. Interlocal Cooperative Agreement with City of Burlington to establish a cost sharing partnership for Pictometry digital imagery services. Compensation to Skagit County shall not exceed \$5,000 plus tax for the flights, and \$336 per year for (7) Pictometry Connect Explorer licenses which may change in 2026 depending on the agency's needs. Total compensation to Skagit County is estimated at an amount not to exceed \$11,552 including applicable sales tax. The Agreement shall commence on the date of execution and continue for two (2) years.

h) INFORMATION SERVICES:

11. Resolution awarding the bid for Cisco Backbone Switches, Supporting Hardware and Licensing to Ednetics in the amount of \$99,359.05. The bid opening occurred on March 10, 2025.
12. Resolution awarding the bid for F5 Big IP Hardware and Support to CompuNet in the amount of \$200,926.80. The bid opening occurred on March 10, 2025.

13. Amendment No. 1 to Master Subscription Agreement No. C20240325 with Brightly Software Inc. to provide Asset Essentials and Energy Manager subscription services. This Amendment updates Exhibit D to reflect an upgrade from Asset Essentials square footage cost based model to Asset Essentials population cost based model and increases compensation from \$350,000 to an amount not to exceed \$380,000. The term remains the same and shall continue until December 31, 2029. All other terms and conditions of the original Agreement shall remain in effect.
14. Subscription Agreement with ESO Solutions, Inc. for the provision of Fire and EMS Solution Terms and Conditions which will allow the Fire Marshal’s Office to receive dispatch data from Skagit 911 and use maps to display the location of the complaint. Compensation shall not exceed \$5,000 per year for annual subscription. The Agreement shall commence on the date of execution and continue until terminated.

i) PLANNING AND DEVELOPMENT SERVICES:

15. Personal Services Agreement with Triangle Associates, Inc. to provide facilitation services for Skagit County’s citizens advisory group (CAG) on agritourism and to assist Skagit County staff in communications, agenda building and meeting management. Compensation shall not exceed \$30,000 and is based on a rate schedule. The Agreement shall commence on the date of execution and continue until March 31, 2026.

j) PUBLIC HEALTH:

16. Personal Services Agreement with United General District 304 to build and maintain a comprehensive, coordinated system of early childhood supports and resources that increase family engagement and well-being. Compensation shall not exceed \$15,000. The Agreement shall commence on the date of execution and continue until June 30, 2025.
17. Amendment No. 1 to Personal Services Agreement No. C20250016 with Catholic Community Services of Western Washington to provide outpatient substance use disorder treatment related services to Skagit County residents who meet the eligibility requirements. This Amendment updates the scope of work to include weekly substance use disorder outreach to residents at Martha’s Place Permanent Supportive Housing project and assist residents with transportation to and from substance use disorder treatment appointments, and increases compensation from \$32,000 to an amount not to exceed \$52,000. The term remains the same and shall continue until December 31, 2025. All other terms and conditions of the original Agreement shall remain in effect.

k) PUBLIC WORKS:

18. Vendor Services Agreement with Arrow Launch Service, Inc. to provide temporary passenger only service during periods of unanticipated emergencies when the M/V Guemes is in need of repair, or during scheduled maintenance periods such as the ferry haul-out. Compensation is based on rate schedule and shall not exceed \$449,684.33. The Agreement shall commence on April 1, 2025 and continue until April 1, 2027.
19. Amendment No. 8 to Interlocal Cooperative Agreement No. C20230495 with Skagit Conservation District to allow the County to work with the District on a reimbursable basis for assistance to be provided by the District to the County in meeting Voluntary Stewardship Program (VSP) enhancement goals through implementation of site-specific projects. This Amendment increases compensation from \$393,487.50 to an amount not to exceed \$402,762.50. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

l) RISK MANAGEMENT:

20. Amendment No. 1 to Personal Services Agreement No. C20240490 with Stop Claims Corp. to provide professional services and administration of workers’ compensation claims. This Amendment increases compensation from \$50,000 to \$70,000 and updates the rates in Exhibit B. The term remains the same and shall continue until December 31, 2025. All other terms and conditions of the original Agreement shall remain in effect.

m) SHERIFF:

21. Interlocal Cooperative Agreement with the Northwest Educational Service District 189 (NWESD 189) to formalize a partnership between Anacortes School District, Burlington-Edison School District, Conway School District, Concrete School District, La Conner School District, Mount Vernon School District, Sedro-Woolley School District, City of Anacortes, Burlington Police Department, Mount Vernon Police Department, Sauk-Suiattle Indian Tribe, Sedro-Woolley Police Department, Skagit County Sheriff, Swinomish Indian Tribal Community, Upper Skagit Indian Tribe, and Washington State Patrol, (collectively, Parties, and individually, Party) to implement a “Handle with Care” program and to define the Parties’ roles and confidentiality obligations. The Parties’ shared goal is to improve the response for school age children who have recently experienced trauma from witnessing, or being a victim from, a crime (impacted Child) to improve learning

and health outcomes. There is no compensation associated with this Agreement. The Agreement shall commence on the date of execution and continue until July 31, 2027.

22. Professional Services Agreement with Ensurity Mobile Corp. to provide a Software for tracking and geolocating products including services and Ensurity V2 – Pursuit tracker hardware for the Skagit County Interlocal Drug Enforcement Unit (SCIDEU). Compensation shall not exceed \$1,125 for hardware and \$1,152 for software services plus applicable sales taxes. The Agreement is ratified to commence on February 28, 2025 and continue for 24 months.
23. Amendment No. 1 to Master Agreement No. C20240571 with Assisted Patrol, LLC to lease two (2) bait devices to track criminal activity. This Amendment is necessary to update the company name from Assisted Patrol, LLC to Integrity Surveillance Group due to acquisition. Compensation remains the same and shall not exceed \$4,000 plus applicable taxes. The term remains the same and shall continue until November 30, 2025. All other terms and conditions of the original Agreement shall remain in effect.