

## SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

### **I. MONDAY, MARCH 25, 2024:**

- a) 8:45 a.m. - 10:15 a.m. Briefing – Public Works, Planning and Development Services, Public Health, Emergency Medical Services, and Parks, Recreation and Fair Departments
- b) \*10:30 a.m. Pledge of Allegiance
- c) \*10:30 a.m. - 11:15 a.m. Treasurer's Office – Jackie Brunson, Treasurer:
  - 1. Presentation/Work Session: Regarding Proposed Property Owner Financing Tool (C-PACER)
  - 2. Miscellaneous
- d) \*11:30 a.m. - 1:30 p.m. Board of County Commissioners:
  - 1. Post Adoption Hearing Regarding Interim Ordinance Declaring Emergency and Adopting a Moratorium on the Acceptance of Permit Applications for Certain Uses and Activities on Agricultural (Ag-NRL) Lands
  - 2. Miscellaneous
- e) \*2:00 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
  - 1. Public Comment (Specifically related to the agenda item)
- f) 3:00 p.m. - 4:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
  - 1. Call Public Meeting to Order
  - 2. Executive Session
  - 3. Reconvene Public Meeting for the sole purpose of Adjournment

### **II. TUESDAY, MARCH 26, 2024:**

- a) \*8:45 a.m. Pledge of Allegiance
- b) \*8:45 a.m. - 9:45 a.m. Public Works – Grace Kane, Director:
  - 1. Presentation: SR20 Improvements by Washington State Department of Transportation (WSDOT)
  - 2. Miscellaneous
- c) \*9:45 a.m. - 10:30 a.m. Planning and Development Services – Jack Moore, Director:
  - 1. Discussion: Review 2024 Docket of Comprehensive Plan Land Use/Zoning Map and Policy Amendment Petitions
  - 2. Miscellaneous
- d) \*10:30 a.m. - 11:30 a.m. Solarize Skagit Presentation by Skagit Valley Clean Energy Cooperative
- e) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners:

**Continued OVER...**

1. Public Comment Period
  2. County and Individual Success Stories
  3. Miscellaneous
- f) \*11:45 a.m. - 12:00 p.m. Budget and Finance – Trisha Logue, Director:
1. Public Hearing/Possible Action: To Consider Testimony Regarding Amending the 2024 Skagit County Budget
  2. Miscellaneous
- g) 1:00 p.m. - 2:00 p.m. Elected Official/Stakeholder Conference Call - Olympic Pipeline Gasoline Spill with remote option hosted by Washington State Department of Ecology

**III. WEDNESDAY, MARCH 27, 2024:**

- a) 5:00 p.m. March for Meals Spaghetti & Bingo Fundraiser for Skagit County Meals on Wheels (Anacortes Senior Activity Center, 1701 22<sup>nd</sup> Street, Anacortes)
- b) 6:00 p.m. City of Sedro-Woolley Council Meeting (Sedro-Woolley Municipal Building Council Chambers, 325 Metcalf Street, Sedro-Woolley with remote option hosted by City of Sedro-Woolley)
- c) 6:00 p.m. Washington State Association of Counties (WSAC) Board of Directors Special Meeting (206 10<sup>th</sup> Ave SE, Olympia with remote option hosted by WSAC)
- d) 7:00 p.m. City of Mount Vernon Council Meeting (Police Court Campus, 1805 Continental Place, Mount Vernon with remote option hosted by City of Mount Vernon)

**IV. THURSDAY, MARCH 28, 2024:**

- a) 11:00 a.m. - 12:30 p.m. Skagit Transit Open House (Skagit Transit Community Room, 105 East Kincaid Street, Mount Vernon)
- b) 2:45 p.m. - 3:45 p.m. Commissioners Briefing
- c) 5:00 p.m. Community Action of Skagit County Spirit of Hope Event (Swinomish Casino & Lodge, 12885 Casino Drive, Anacortes)
- d) 7:00 p.m. City of Burlington Council Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington with remote option hosted by City of Burlington)

**V. FRIDAY, MARCH 29, 2024:**

- a) 8:15 a.m. - 9:00 a.m. Work Session with Administrative Services
- b) \*10:30 a.m. - 11:00 a.m. Board of County Commissioners:
1. Deliberations/Possible Action: Closed Record Appeal No. PL24-0001 submitted by Skagit River System Cooperative of Hearing Examiner's Decision on Shoreline Substantial Development Permit No.PL22-0196 for a Residential Stair Assembly to Access Similk Beach for James and Rebecca Fox
  2. Miscellaneous
- c) 11:00 a.m. - 12:00 p.m. Work Session with Facilities Management

**Continued OVER...**

SKAGIT COUNTY COMMISSIONERS' AGENDA

**VI. SATURDAY, MARCH 30, 2024:**

- a) 11:00 a.m. Soroptimist International of Burlington Achieving Dreams Auction  
(Swinomish Casino & Lodge, 12885 Casino Drive, Anacortes)

**FUTURE BID OPENINGS:**

- Monday, April 1, 2024, 3:30 p.m. Purchase of 100 Pieces of Large Woody Debris (Logs with Attached Rootwads)  
For Use in in-water Habitat Projects
- Monday, April 8, 2024, 1:00 p.m. South Blanchard Culvert Replacement Project #WA402241

**FUTURE PUBLIC HEARING:**

- Tuesday, April 23, 2024, 11:45 a.m. To Consider Testimony Regarding the HOME Investments Partnerships  
Program 2024 Annual Action Plan

**REQUEST FOR PROPOSALS (RFP):**

- Thursday, March 28, 2024, 3:30 p.m. Work Order and Asset Management System for the Facilities Management  
Department

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

**MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21). Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21).

**2. CONSENT AGENDA FOR MONDAY, MARCH 25, 2024 (items 1 through 18):**

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, March 18, 2024.

b) ASSIGNED COUNSEL:

2. Personal Services Agreement with Atreya Law Office to provide indigent defense representation to defendants referred by the Office of Assigned Counsel, Superior Court, Juvenile Court and District Court who have been deemed conflict of interest cases for the Skagit County Public Defender's Office. Compensation is based on a rate schedule and shall not exceed \$75,000. The Agreement shall commence on April 1, 2024 and continue until December 31, 2024.

c) FACILITIES MANAGEMENT:

3. Resolution to call for bids for the Skagit County Crisis Stabilization Center. The bid opening is scheduled to take place on Tuesday, April 30, 2024 at 10:30 a.m. or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.
4. Resolution authorizing a Request for Qualifications (RFQ) for architectural services to design physical barriers in the Community Justice Center (Jail). Statement of Qualifications must be submitted by 3:30 p.m. on Thursday, April 18, 2024.
5. Vendor Services Agreement with Harris Pacific Northwest, LLC to supply all labor, demolition, materials, equipment, and supervision for a prevailing wage project to supply, install and test a new backflow assembly at the Skagit County Transfer Station located at 14148 Ovenell Road in Mount Vernon. Compensation shall not exceed \$14,470.40 including applicable taxes. The Agreement shall commence on the date of execution and continue until December 31, 2024.

d) INFORMATION SERVICES:

6. Resolution to call for bids for Cisco Wireless Hardware and Software Network Components. The bid opening is scheduled to take place on Monday, April 15, 2024 at 11:00 a.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.
7. Personal Services Agreement with Keri Systems Inc. to upgrade the doors.net software and server to the latest supported operating system and database. Compensation shall not exceed \$15,000 plus any applicable fees or taxes. The Agreement shall commence on the date of execution and continue until December 31, 2024.

e) PUBLIC HEALTH:

8. Personal Services Agreement with Menrva Labs LLC to provide photography services designed to help communicate North Star's target population, goals and achievements by capturing high-quality photographs of local people and places. Compensation is based on a reimbursement for services schedule and shall not exceed \$10,000. The Agreement is ratified to commence on March 1, 2024 and continue until December 31, 2024.
9. Vendor Services Agreement with Pallet PBC to deliver shelter and hygiene units to Skagit County. Compensation shall not exceed \$359,618.83. The Agreement shall commence on the date of execution and continue until June 30, 2024.

f) PUBLIC WORKS:

10. Resolution authorizing writing off uncollectible debts in the amount of \$409.39 for the Solid Waste Division.
11. Resolution awarding the bid for the Skagit County Fisher Creek Restoration at Cedardale – Schedule “C” (Project #ES70550-5) and Starbird – Schedule “S” (Project #ES82000-3) to Interwest Construction, Inc. in the amount of \$4,661,473.50. This Resolution includes the appropriation of funds from the officially adopted Road Fund Budget for Construction Engineering and owners reserve fund for a total of \$5,826,841.88.
12. Interlocal Cooperative Agreement with the Town of Hamilton to allow Skagit County Public Works to perform work and provide materials and equipment for roadway maintenance activities on a reimbursable basis. The

Agreement is ratified to commence on December 5, 2023 and continue until December 31, 2028.

13. Amendment No. 2 to Grant Agreement No. C20210416 with Washington State Recreation and Conservation Office (RCO) Project No. 20-1368P for the Lower Day Slough Final Design and Construction to complete the final design and construction of a crossing on Lower Day Slough. This Amendment extends the term of the Agreement from March 31, 2024 to December 31, 2024. Compensation to Skagit County remains the same and shall not exceed \$262,125, and Skagit County will contribute \$46,295. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
14. Supplemental Agreement No. 1 to Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement No. C20230240 with Transpo Group USA Incorporated for professional engineering, environmental, and right of way services for the Cook Road/I-5 Interchange Vicinity Improvements Project #ES63000-11. This Amendment updates the scope of work to include a set of Vissim micro-simulation model analyses of the existing (2023) and future design year (2045) alternative conditions for the I-5/Cook Road Interchange and adjacent intersections of Cook Road with Highway 99, BNSF Rail Crossing, and Green Road and increases compensation from \$1,052,651.90 to \$1,078,711.30. The term remains the same and shall continue until December 31, 2025.
15. Amendment No. 3 to Vendor Services Agreement No. C20210119 with Arrow Launch Service, Inc. to provide temporary passenger-only ferry service between Anacortes and Guemes Island, Washington during the M/V Guemes' scheduled haul-out and maintenance. This Amendment extends the term of the Agreement for one additional year ending on April 1, 2025 and updates the contract rates. Compensation remains the same and shall not exceed \$380,000. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

g) RISK MANAGEMENT:

16. Insurance Builder's Risk Policy Proposal with Arthur J. Gallagher Risk Management Services, LLC for the Skagit County Courthouse Rooftop Jail Removal Project. Compensation shall not exceed \$11,099.18. The Agreement shall commence on April 1, 2024 and continue until December 31, 2024.

h) SHERIFF:

17. Resolution authorizing the electronic submission of a Law Enforcement Use Attestation with Motorola Solutions by Chief Tobin Meyers for the purpose of continued use of the Callyo 2009 Corp. License and Services Agreement No. C20230343.
18. Use Agreement with the Port of Skagit and the Skagit County Sheriff's Office for the use of buildings at the SWIFT Center for the purpose of conducting training operations on or about Port property during calendar year 2024. There is no compensation associated with this Agreement. The Agreement is ratified to commence on March 12, 2024 and continue until December 31, 2024.

**3. MISCELLANEOUS AGENDA (items 1 through 7):**

a) PUBLIC WORKS:

1. Temporary Construction Easement with Dirk Van Slageren and William K. Van Slageren on Parcel No. P23324 for work on the Francis Road Reconstruction Section 1 project to allow for temporary access to the Parcel during construction. Total compensation for the Temporary Construction Easement shall not exceed \$250. The Easement shall commence on the date of execution and continue until December 31, 2024.
2. Temporary Construction Easement with Cynthia M. Leabow on Parcel No. P23345 for work on the Francis Road Reconstruction Section 1 project to allow for temporary access to the Parcel during construction. Total compensation for the Temporary Construction Easement shall not exceed \$450. The Easement shall commence on the date of execution and continue until December 31, 2024.
3. Temporary Construction Easement with Steven Enter and Nicole Enter on Parcel No. P23343 for work on the Francis Road Reconstruction Section 1 project to allow for temporary access to the Parcel during construction. Total compensation for the Temporary Construction Easement shall not exceed \$250. The Easement shall commence on the date of execution and continue until December 31, 2024.
4. Temporary Construction Easement with Sarah J. Edgett on Parcel No. P23399 for work on the Francis Road Reconstruction Section 1 project to allow for temporary access to the Parcel during construction. Total compensation for the Temporary Construction Easement on this Parcel and one additional Parcel, No. P109560 shall not exceed \$250. The Easement shall commence on the date of execution and continue until December 31, 2024.

5. Temporary Construction Easement with Sarah J. Edgett on Parcel No. P109560 for work on the Francis Road Reconstruction Section 1 project to allow for temporary access to the Parcel during construction. Total compensation for the Temporary Construction Easement on this Parcel and one additional Parcel, No. P23399 shall not exceed \$250. The Easement shall commence on the date of execution and continue until December 31, 2024.
6. Temporary Construction Easement with Jamie and Joshua Black on Parcel No. P23428 for work on the Francis Road Reconstruction Section 1 project to allow for temporary access to the Parcel during construction. Total compensation for the Temporary Construction Easement shall not exceed \$250. The Easement shall commence on the date of execution and continue until December 31, 2024.
7. Temporary Construction Easement with DeVries Dairy Limited Partnership on Parcel No. P23430 for work on the Francis Road Reconstruction Section 1 project to allow for temporary access to the Parcel during construction. Total compensation for the Temporary Construction Easement shall not exceed \$250. The Easement shall commence on the date of execution and continue until December 31, 2024.