

## SKAGIT COUNTY COMMISSIONERS' AGENDA

Washington State Governor Inslee issued Proclamation 20-28 which among other things, temporarily prohibits in-person public attendance at meetings subject to the Open Public Meetings Act (OPMA). See information provided below about how to join a meeting remotely.

### **I. MONDAY, MARCH 29, 2021:**

- a) 12:00 p.m. - 1:00 p.m. Commissioners may attend Washington State Association of Counties (WSAC) Virtual Assembly hosted by WSAC
- b) \*1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items (Watch the meeting live on Skagit21 Television, streamed online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21) or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>)
- c) 2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

### **II. TUESDAY, MARCH 30, 2021:**

**FIFTH WEEK - NO REGULAR AGENDA SCHEDULED**

### **MONDAY, MARCH 29, 2021:**

### ***BID OPENING (Clerk of the Board and Public Works Staff)***

\*2:30 p.m. (or soon thereafter)

2021 Landscape Maintenance Project (Listen to the meeting by calling: 1 (646) 749-3122 Access Code: 220 727 813 or join by computer: <https://global.gotomeeting.com/join/220727813>)

### **FUTURE PUBLIC HEARING:**

Tuesday, April 13, 2021, 9:30 a.m.

To Consider Testimony Regarding Amending Skagit County Code, Chapter 9.04 Boating and Recreational Activities Regarding Lake Erie

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21). Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21).

**IV. CONSENT AGENDA FOR MONDAY, MARCH 29, 2021 (items 1 through 27):**

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, March 22, 2021.
2. Record of the Proceedings for Tuesday, March 23, 2021.
3. Approve a Washington State Department of Commerce Certification/Designation Form to designate the Economic Development Alliance of Skagit County (EDASC) as an Associate Development Organization (ADO) for the 2021-2023 Biennium. **(Signature Only)**

b) FACILITIES MANAGEMENT:

4. Vendor Services Agreement with 5 Star Services, Inc. to repair, replace and paint damaged siding and fascia on the Behavioral Health Crisis Center building located at 201 Lila Lane in Burlington. Compensation is based on a fee schedule and shall not exceed \$13,000. The Agreement shall commence on the date of execution and continue for three (3) months.
5. Resolution declaring an emergency and waiving the bidding requirements for a contract with Trane to repair the Trane Rooftop Unit (RTU) #3, which lost communication with the HVAC Building Automation System at the Skagit County Community Justice Center, located at 201 Suzanne Lane in Mount Vernon.
6. Resolution declaring an emergency and waiving the bidding requirements for a contract with CPI Plumbing and Heating, Inc. to repair the damaged sewer drainage piping, which clogged with tree roots and required immediate repairs to prevent sewage overflow at the Skagit County Technology Center, located at 1700 East College Way in Mount Vernon.
7. Vendor Services Agreement with CPI Plumbing and Heating, Inc. to repair the damaged sewer drainage piping, which clogged with tree roots and required immediate repairs to prevent sewage overflow at the Skagit County Technology Center, located at 1700 East College Way in Mount Vernon. Compensation shall not exceed \$10,714.56 including applicable taxes. The Agreement is ratified to commence on March 19, 2021, and continue for two (2) months.
8. Vendor Services Agreement with Cascade Roofing Company for the installation of one (1) roof hatch to the Crisis Center roof located at 201 Lila Lane in Burlington. Compensation is based on a fee schedule and shall not exceed \$3,146.50 including applicable tax. The Agreement shall commence on the date of execution and continue for three (3) months.
9. Personal Services Agreement with Davido Consulting Group, Inc. to provide structural engineering services for seismic assessments of the Skagit County Public Safety Building located at 600 South 3<sup>rd</sup> Street in Mount Vernon and the Administration Building located at 700 South 2<sup>nd</sup> Street in Mount Vernon. Compensation is based on a fee scheduled and shall not exceed \$58,500. The Agreement shall commence on the date of execution and continue until June 30, 2022.
10. Amendment No. 1 to Personal Services Agreement No. C20190277 with Carletti Architects, P.S. for Planning and Development Services to facilitate permitting, design, and construction of the Skagit County Evaluation and Treatment Center. This Amendment increases the hourly labor rate from \$150 to \$155, effective January 2021. Compensation remains at an amount not to exceed \$225,792. All other terms and conditions of the original Agreement shall remain in effect including the termination date of December 31, 2021.

c) INFORMATION SERVICES:

11. Interlocal Cooperative Agreement with Skagit 911 for Skagit County Information Technology Services which includes support of the Spillman Public Safety System, Electronic Messaging, Rapid Notification, Electronic Messaging Archival, Master Street Address Guide Support and File Transport Services. The Agreement shall commence on the date of execution and continue until December 31, 2024. Scheduled compensation to Skagit County shall be approximately \$100,000 per year.

d) PARKS, RECREATION AND FAIR:

12. Personal Services Agreement with Davido Consulting Group, Inc. to provide structural engineering support and/or engineering for Veterans Plaza design at Northern State Recreation Area (NSRA) and Pressentin Park, as needed. The contractor may also be queried into additional work affiliated with active projects, including engineering needs at Pressentin Park, NSRA, Skagit Playfields and other locations. Compensation is based on a fee schedule and shall not exceed \$10,000. The Agreement shall commence on the date of execution and continue until December 31, 2022.
13. Personal Services Agreement with Carletti Architects, P.S. to provide planning services for Parks, Recreation and Fair projects. Tasks may include, but are not limited to the following: Skagit County Fairgrounds paving

maintenance project, Northern State Recreation Area (NSRA) Veterans Pavilion and Skagit Playfields paving project. Compensation is based on a fee schedule and shall not exceed \$25,000. The Agreement shall commence on the date of execution and continue until December 31, 2021.

e) PLANNING AND DEVELOPMENT SERVICES:

14. Interlocal Cooperative Agreement with the Town of Lyman for the completion of a locally-adopted comprehensive Shoreline Master Program update, and the completion of the periodic review of the comprehensive Shoreline Master Program update, in accordance with Washington Administrative Code Chapter 173-26 for Shoreline Management Implementation. The County will spend \$10,200 on developing the current documents and the Town will contribute \$1,000 for their estimated expenses. Total cost for this work shall not exceed \$11,200, which is funded through a grant from the Department of Ecology Agreement No. SEASMP-1921-SkCoPD-00109, Skagit County Contract No. C20200524. The Agreement shall commence on the date of execution and continue until June 30, 2021.
15. Interlocal Cooperative Agreement with the Town of Hamilton for the completion of a locally-adopted comprehensive Shoreline Master Program update, and the completion of the periodic review of the comprehensive Shoreline Master Program update, in accordance with Washington Administrative Code Chapter 173-26 for Shoreline Management Implementation. The County will spend \$10,200 on developing the current documents and the Town will contribute \$1,000 for their estimated expenses. Total cost for this work shall not exceed \$11,200, which is funded through a grant from the Department of Ecology Agreement No. SEASMP-1921-SkCoPD-00109, Skagit County Contract No. C20200524. The Agreement shall commence on the date of execution and continue until June 30, 2021.
16. Vendor Services Agreement with Dahl Electric, Inc. to provide electrical services to Skagit County in support of the operation of the Edison Wastewater Treatment Facility. In response to an emergency, the contractor supplied and installed a new Automatic Transfer Switch and tied it into the generator control panel which was damaged. Compensation is based on a fee schedule and shall not exceed \$9,800 including applicable taxes. The Agreement is ratified to commence on June 15, 2020, and continue until December 29, 2020.

f) PUBLIC DEFENDER:

17. Personal Services Agreement with Lana Reichert dba Skagit County Investigation LLC, to provide investigation services as requested by the Skagit County Public Defender including, but not limited to, witness interviews, preparation of witness interview reports or transcripts, locating witnesses, service of subpoenas, preparation of diagrams, photographing items of evidentiary value, obtaining records, and court testimony. Annual compensation shall not exceed \$96,000 and is based on a fee schedule. Total compensation for the two-year term of the Agreement shall not exceed \$192,000. The Agreement is ratified to commence on January 1, 2021, and continue until December 31, 2022.
18. Personal Services Agreement with Michelle Lawler dba OMC Investigations to provide investigation services as requested by the Skagit County Public Defender including, but not limited to, witness interviews, preparation of witness interview reports or transcripts, locating witnesses, service of subpoenas, preparation of diagrams, photographing items of evidentiary value, obtaining records, and court testimony. Annual compensation shall not exceed \$96,000 and is based on a fee schedule. Total compensation for the two-year term of the Agreement shall not exceed \$192,000. The Agreement is ratified to commence on January 1, 2021, and continue until December 31, 2022.

g) PUBLIC HEALTH:

19. Amendment No. 1 to Personal Services Agreement No. C20200356 with Skagit Preschool and Resource Center (SPARC) to provide early intervention services for eligible infants and toddlers with developmental delays and their families living in Skagit County. This Amendment increases the fee-for-service rate from \$224 to \$500 per child, in response to the COVID-19 pandemic. Compensation remains at an amount not to exceed \$78,414. All other terms and conditions of the original Agreement shall remain in effect including the termination date of June 30, 2021.
20. Vendor Services Agreement with Gere-a-Deli to provide and deliver meals to volunteers and staff providing public health services to site(s) identified by Skagit County Public Health. Compensation is based on a fee schedule and shall not exceed \$30,000. The Agreement is ratified to commence on January 26, 2021, and continue until August 30, 2021.
21. Amendment No. 2 to Solid Waste Management Local Solid Waste Financial Assistance Agreement No. SWMLSWFA-2019-SkCoHD-00091, Skagit County Contract No. C20190336, with the State of Washington Department of Ecology (DOE) to provide funding to enforce solid waste codes and monitor solid waste facilities for compliance throughout Skagit County. This Amendment increases total compensation from

\$108,714 to \$128,714. DOE shall provide 75% (\$96,535.50) in grant funding and Skagit County shall contribute 25% (\$32,178.50). All other terms and conditions of the original Agreement shall remain in effect including the termination of June 30, 2021.

h) PUBLIC WORKS:

22. Construction Contract Agreement with Ice Floe, LLC dba Nichols Brothers Boat Builders for the 2021 Haul Out and Maintenance for the Vehicle and Passenger Ferry M/V Guemes, Project #FEH021-1. Compensation is based on a fee schedule and shall not exceed \$742,713. The Agreement shall commence on the date of execution and continue until project completion and acceptance by Skagit County Public Works.
23. Construction Contract Agreement with Interwest Construction, Inc. (ICI) for the construction of the Josh Wilson Road - Phase 1 Project #ES33000-9; Federal Aid #STPR-7318(001) and County Road Administration Board RAP #2918-01. Compensation is based on a fee schedule and shall not exceed \$3,879,000. The Agreement shall commence on the date of execution and continue until project acceptance.
24. Personal Services Agreement with Beavers Northwest to provide support and consulting services for permit applications for beaver management devices and best practices for installing beaver flow control devices or exclusion fences at specific project sites identified by the County. Compensation is based on a fee schedule and shall not exceed \$25,000. The Agreement shall commence on the date of execution, and continue until December 31, 2021.
25. Interlocal Cooperative Agreement with the City of Sedro-Woolley to work collaboratively on the Cook Road Pedestrian Crossing(s) project consisting of a combination of self-actuated flashing lights, advanced warnings signs, and pavement markings. The City and the County each shall contribute 50% of any contracted design work and actual project construction costs incurred by the County. Project construction costs are estimated to be approximately \$125,000. The Agreement shall commence on the date of mutual execution and continue until December 31, 2022.

i) RISK MANAGEMENT:

26. Personal Services Agreement with Summit Law Group, PLLC to provide representation and assistance on matters related to employment law, labor relations/negotiations and litigation at the request and direction of Skagit County Prosecuting Attorney, Human Resources Director or the Risk Manager. Compensation is based on a fee schedule and shall not exceed \$75,000. The Agreement shall commence on the date of execution and continue until December 31, 2021.

j) SHERIFF:

27. Resolution authorizing the acceptance of a grant award in the amount of \$12,867.61 from the Washington State Parks and Recreation Commission to assist with recreational boating safety programs. The period of performance will be from March 1, 2021, to September 30, 2021.