

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. MONDAY, APRIL 3, 2017:

- a) *8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services and Public Health Departments
- b) *9:45 a.m. - 10:15 a.m. Bi-Weekly Work Session - Public Works Department
- c) 10:30 a.m. - 11:00 a.m. Public Health - Kayla Schott-Bresler, Public Health Analyst Housing, Homeless Services, & Community Development:
 - 1. Public Hearing to Consider Testimony Regarding an Application for Community Development Block Grant Funding to Assist Community Action of Skagit County with the Provision of Critical Needs Resources and Services at the East County Resource Center
 - 2. Possible Action – Resolution to Authorize the Submission of the Application for Community Development Block Grant to the Department of Commerce for the Total Sum of \$65,286
- d) 11:00 a.m. - 11:30 a.m. Port of Skagit – Report by Executive Director Patsy Martin
- e) 11:30 a.m. - 12:00 p.m. Public Health – Felicia Medlen, HOME Program Manager:
 - 1. Public Hearing to Consider Testimony Regarding the HOME investment Partnerships Program: Consolidated Action Plan for 2017-2018
- f) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- g) *2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, APRIL 4, 2017:

- a) 8:30 a.m. - 9:30 a.m. Public Works - Dan Berentson, Director:
 - 1. Public Hearing to Consider Testimony Regarding the Application for a Franchise Agreement with Strell's West Beach Tracts Association to Install, Operate, and Maintain Facilities for the Purpose of a Water Utility System Across Certain Roads and Rights-of-Way in the Defined Franchise Area
 - 2. Possible Action - Resolution to Authorize the Execution of a Nonexclusive Franchise Agreement with Strell's West Beach Tracts Association to Install, Operate, and Maintain Facilities for the Purposes of a Water Utility System Across Certain Roads and Rights-of-Way in the Defined Franchise Area
 - 3. Possible Action - Approval of the Order Granting Application of the Strell's West Beach Tracts Association Franchise Agreement
 - 4. Work Session/Possible Action - Tree Topping within the County Road Right-of-Way Located at 18776 West Big Lake Boulevard, Parcel No. P115907
- b) 9:30 a.m. - 10:00 a.m. Auditor – Jeanne Youngquist:
 - 1. Public Hearing to Consider Testimony Regarding Amending Skagit County Code Chapter 1.20 Adjusting Boundary Lines of Skagit County Voting Precincts in the Cities of Mount Vernon, Burlington, and Unincorporated Skagit County

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- c) 10:30 a.m. - 11:00 a.m. Proclamation Recognizing May 4, 2017, as National Day of Prayer
(Rescheduled to Tuesday, April 11, 2017, 11:00 a.m.)
- d) 11:00 a.m. - 11:30 a.m. Update from Central Skagit Rural Partial County Library District
- e) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. County and Individual Success Stories
 - 2. Public Comment Period
 - 3. Miscellaneous Announcements
- f) 11:45 a.m. - 12:00 p.m. Introduction of Planning and Development Services Stormwater Review Technician Shawn Christensen

III. THURSDAY, APRIL 6, 2017:

- a) *4:00 p.m. Economic Development Alliance of Skagit County's Schmooze Fair: Spotlight on Skagit (Van Zyverden Bulb Warehouse, 12035 Higgins Airport Way, Burlington)

MONDAY, APRIL 3, 2017:

BID OPENING (Public Works Staff and Clerk of the Board)

2:30 p.m. (or soon thereafter) One (1) New Latest Model Boom Truck to Replace a 1994 Boom Truck in the Road Operation Division Fleet

FUTURE BID OPENING:

Monday, April 17, 2017, 2:30 p.m. 2017 HMA (Hot Mix Asphalt) Overlay Project #ESHMA17-01

Monday, April 17, 2017, 2:45 p.m. Obtain Furniture, Fixtures, and Equipment for Use in the Community Justice Center

FUTURE PUBLIC HEARING:

Monday, April 10, 2017, 10:30 a.m. To Consider Testimony Regarding the Disposal of Skagit County Real Property Located at 45942 Main Street in Concrete

Tuesday, April 18, 2017, 8:30 a.m. To Consider Testimony regarding the Intention to Reestablish Lake Management District No. 4 for Clear and Beaver Lakes Pursuant to Chapter 36.61.030 of the Revised Code of Washington

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

IV. CONSENT AGENDA FOR MONDAY, APRIL 3, 2017 (items 1 through 16):**a) COMMISSIONERS:**

1. Record of the Proceedings for Monday, March 27, 2017.
2. Resolution to award the bid for the 2017 – 2018 Skagit County legal printing to Skagit Publishing in the amount of \$10.76 per column inch.

b) BUDGET AND FINANCE:

3. Personal Services Agreement with the SpyGlass Group, LLC to provide auditing services of the County's primary telecommunications service accounts (local voice, long distance voice, data, internet, and wireless) to seek cost recovery service elimination and cost reduction recommendations. Compensation is based on the savings generated by the recommendations that are implemented. The Agreement shall commence on the date of execution and ends 12 months after the County has implemented the recommended changes.

c) FACILITIES MANAGEMENT:

4. Vendor Services Agreement with Great Floors to remove, dispose, and replace the tile flooring in one restroom at the Administration Building, located at 700 South 2nd Street in Mount Vernon, and two restrooms off the lobby of the Public Safety Building, located at 600 South 3rd Street in Mount Vernon. Compensation shall not exceed \$12,563.50 plus any applicable taxes and is based on fee schedule. This Agreement is being ratified to commence on March 15, 2017, and shall continue for six months from the date of execution.
5. Vendor Services Agreement with Lyndale Glass for the removal and disposal of insulated glass, all old glazing material and install new clear insulated glass into the existing aluminum/wood frames. The glass will be installed at the Skagit County Commissioners' Administrative Building located at 1800 Continental Place in Mount Vernon; Skagit County Technology Center located at 1700 East College Way in Mount Vernon; and the Skagit County Courthouse located at 205 West Kincaid Street in Mount Vernon. Compensation shall not exceed \$2,275 plus any applicable taxes and is based on a fee schedule. The Agreement shall commence on the date of execution and continue for three months from the date of execution.
6. Resolution authorizing the declaration of a sole source contract for installation and maintenance services by ATS Automation for an Alerton HVAC Management System.

d) INFORMATION SERVICES:

7. Purchase Reimbursement Agreement PRA17001 with Washington State Administrative Office (AOC) of the Courts for the partial reimbursement for costs associated with the purchase of six (6) desktop computers and six (6) monitors. Skagit County will be reimbursed up to \$650 for each desktop computer, \$140 for each monitor, or the actual cost, whichever is lower. The Agreement shall commence on the date of execution and continue until June 30, 2017.

e) PLANNING AND DEVELOPMENT SERVICES:

8. Interlocal Cooperative Agreement with the Sedro-Woolley School District (District) to provide for the County's collection and distribution of impact fees for building permits that the County issues within the District's boundaries. Skagit County will collect impact fees pursuant to the District's fee schedule and provide those fees to the District. The Agreement shall commence on the date of execution and continue until terminated.

f) PUBLIC HEALTH:

9. Personal Services Agreement with Community Action of Skagit County to provide rental assistance vouchers issued by Compass Health Skagit for a minimum of ten (10) eligible clients enrolled in the Assertive Community Treatment (PACT) Program. Compensation shall not exceed \$37,000 and is funded by the 1/10th of 1% chemical dependency or mental health treatment sales tax. This Agreement is being ratified to commence on January 1, 2017, and continue until December 31, 2017.
10. Memorandum of Understanding with Parkview Services to utilize affordable housing assistance through the Community Development Block Grant (CDBG) eligible Homeownership Assistance Project as funded by the United States Department of Housing and Urban Development (HUD) and administered by the Washington State Department of

Commerce. Skagit County will provide assistance in the form of CDBG homeownership assistance provided directly by check submitted to eligible homebuyers' escrow accounts. Funds will be used solely to provide assistance to persons of low-income to moderate income by using such assistance to finance the acquisition of homes. Maximum assistance shall not exceed \$25,000 per household. The Agreement shall commence on the date of execution and continue until the Homeownership Assistance Project funds are fully expended.

11. Resolution to award grant funding for Economic Development and Public Facilities projects in Skagit County as follows: Home Trust of Skagit County – Impact and Utility Fees for four (4) homes \$68,668; and Skagit County Habitat for Humanity – Impact and Utility Fees for two (2) homes \$33,332.
12. Personal Services Agreement with Sunrise Services to provide support services in accordance with the Department of Commerce 10B Home Security requirement fees for individuals exiting inpatient behavioral health settings who are homeless, or homeless individuals with behavioral health disorders if homelessness is exacerbating their mental health issues. Compensation shall not exceed \$5,000 and is funded by Interagency Agreement with North Sound Behavioral Health Organization, Contract #NORTH SOUND BHO-SKAGIT-ADMIN-17, Skagit County Contract No. C20160560. This Agreement is being ratified to commence on April 1, 2017, and continue until June 30, 2017.
13. Grant Award by United Way of Skagit County to Skagit County to help fund the maintenance and hosting of the Skagit County Trends Website. Compensation to Skagit County shall not exceed \$6,500. The Agreement is being ratified to commence on January 1, 2017, and shall continue until December 31, 2017.

g) **PUBLIC WORKS:**

14. Amendment No. 1 to Vendor Services Agreement No. C20150414 with Pacific Northwest Scale Company, Inc., for scale calibration, maintenance and repair as it relates to the Skagit County Transfer and Recycling Station located at 14158 Ovenell Road in Mount Vernon and the Sauk Transfer Station located at 50796 Sauk Landfill Road in Concrete. This Amendment increases funding by an additional \$5,000 due to an increase need for services. The new compensation amount shall not exceed \$29,000. All other terms and conditions shall remain in effect, the termination date remains as June 1, 2017.
15. Vendor Services Agreement with Cherry Valley Logging, Co. for the purchase of 120 pieces of large woody debris (logs with attached rootwads). The large woody debris will be used in in-water habitat, restoration, and stormwater projects. This Agreement was awarded pursuant to Resolution No. R20170046, dated March 6, 2017. Compensation shall not exceed \$104,160 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue for one year.
16. Amendment No. 1 to Grant Agreement TCPRA-2014-SkCoPW-00058, Skagit County Contract No. C20150390, with the Washington State Department of Ecology to provide partial funding for the environmental investigation of the Whitmarsh Landfill. The purpose of this Amendment is to extend the term of the Agreement from June 30, 2017, to June 30, 2019. All other terms and conditions of the original Agreement shall remain in effect, including the Department of Ecology reimbursing Skagit County an amount not to exceed \$55,000.

V. MISCELLANEOUS (1 item):

a) **PUBLIC WORKS:**

1. Change Order No. 1 to Construction Contract Agreement No. C20160568 with Foss Maritime Company for the 2017 Haul Out and Maintenance for the Vehicle and Passenger Ferry M/V Guemes, Project #FEHO17-1. The purpose of this change order to repair the thruster bracket. Compensation is increased by an additional \$79,726 for a new compensation amount not to exceed \$706,613.71. All other terms and conditions of the original Agreement shall remain in effect including the project continuing until it is completed and accepted by Skagit County.