

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573. Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item.

I. MONDAY, APRIL 8, 2024:

- a) 8:45 a.m. - 10:00 a.m. Briefing - Planning and Development Services, Facilities Management, and Public Health
- b) 10:00 a.m. - 10:30 a.m. Briefing with Public Works
- c) 10:30 a.m. - 11:00 a.m. Briefing with Central Services
- d) 11:00 a.m. - 12:00 p.m. Work Session with Public Works
- e) *1:30 p.m. Pledge of Allegiance
- f) *1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- g) *2:30 p.m. - 3:30 p.m. Public Works - Grace Kane, Director:
 - 1. Work Session - New Online Ferry Ticketing Rollout Discussion
 - 2. Miscellaneous
- h) 3:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)
- i) 4:00 p.m. - 6:00 p.m. Forest Advisory Board (FAB) Meeting with remote option hosted by FAB

II. TUESDAY, APRIL 9, 2024:

- a) *11:30 a.m. Pledge of Allegiance
- b) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous
- c) *11:45 a.m. - 12:30 p.m. Proclamation Recognizing April as Skagit Volunteer Appreciation Month
- d) *12:30 p.m. - 1:00 p.m. Proclamation Recognizing April 10, 2024 at Washington State Arbor Day
- e) 1:00 p.m. - 2:00 p.m. Elected Official/Stakeholder Conference Call - Olympic Pipeline Gasoline Spill with remote option hosted by Washington State Department of Ecology
- f) *6:00 p.m. Joint Meeting with Skagit County Planning Commission

III. WEDNESDAY, APRIL 10, 2024:

- a) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties (WSAC) Public Surplus Lunch & Learn Presentation hosted by WSAC
- b) 3:00 p.m. - 4:00 p.m. Commissioners Briefing

Continued OVER...

IV. THURSDAY, APRIL 11, 2024:

- a) 7:30 a.m. Breakfast with Elected Officials (Calico Cupboard, 121 Freeway Drive, Mount Vernon)
- b) 3:00 p.m. - 3:45 p.m. Tour of Mount Vernon Library Commons Site (208 West Kincaid Street, Mount Vernon)

MONDAY, APRIL 8, 2024:

BID OPENING (Clerk of the Board and Public Works Staff)

*1:00 p.m. (or soon thereafter) South Blanchard Culvert Replacement Project #WA402241

FUTURE BID OPENINGS:

Monday, April 15, 2024, 11:00 a.m. Cisco Wireless Hardware and Software Network Components
Monday, April 22, 2024, 2:45 p.m. 2024 HMA Overlay Project #ESHMA24-1
Monday, April 22, 2024, 3:00 p.m. Host Hardware and Software System Replacement Project
Tuesday, April 30, 2024, 10:30 a.m. Skagit County Crisis Stabilization Center

FUTURE PUBLIC HEARING:

Tuesday, April 23, 2024, 11:45 a.m. To Consider Testimony Regarding the HOME Investments Partnerships Program 2024 Annual Action Plan

REQUEST FOR QUALIFICATIONS (RFQ):

Thursday, April 18, 2024, 3:30 p.m. Architectural Services to Design Physical Barriers in the Skagit County Community Justice Center (Jail)

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

2. CONSENT AGENDA FOR MONDAY, APRIL 8, 2024 (items 1 through 20):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, April 1, 2024.
2. Record of the Proceedings for Thursday, April 4, 2024.
3. Record of the Proceedings for Friday, April 5, 2024.

b) ADMINISTRATIVE SERVICES:

4. Interlocal Cooperative Agreement with Washington State University (WSU) for the provision of Education Programs provided by Cooperative Extension Services in the four areas of Agriculture and Natural Resources, Family and Consumer Sciences, Food Access, and 4-H/Youth Development. Compensation shall not exceed \$359,284. The Agreement is ratified to commence on January 1, 2024 and shall continue until December 31, 2024.
5. Personal Services Agreement with Maureen Pettitt to provide technical assistance, planning and facilitation for a series of workshops for the Public Defender Department. Compensation is based on an hourly rate schedule and shall not exceed \$25,000. The Agreement is ratified to commence on April 1, 2024 and shall continue until December 31, 2024.

c) AUDITOR:

6. Licensing Office Training Agreement between Anacortes and Sedro-Woolley Sub-agencies. Sedro-Woolley Licensing will provide training services for up to three new staff members of Anacortes Licensing. Compensation from Anacortes Licensing Sub-agency to Sedro-Woolley Licensing Sub-agency shall be \$2.00 per hour for each staff member undergoing training. Training commenced on April 1, 2024 and shall continue for 90 days.
7. Memorandum of Understanding (MOU) with North Sound Accountable Community of Health (ACH) for collaboration with external agencies for the translation of voting materials. North Sound ACH will reimburse the Auditor's Office/Elections Department for expenses incurred. Compensation shall not exceed \$75,000. The MOU is ratified to commence on February 1, 2024 and shall continue until December 31, 2025.

d) FACILITIES MANAGEMENT:

8. Vendor Services Agreement with Millig, LLC to program HVAC controls towards improving energy performance at the Community Justice Center located at 201 Suzanne Lane in Mount Vernon which does not currently comply with the State Clean Buildings Program. Compensation shall not exceed \$175,474. The Agreement shall commence on the date of execution and continue for 8 months.

e) INFORMATION SERVICES:

9. Resolution authorizing a Request for Proposals (RFP) for a Campground Reservation System for the Parks and Recreation Department. The closing date and time for proposals to be submitted to the Skagit County Commissioners Office shall be Thursday, May 16, 2024 at 3:30 p.m.
10. Resolution awarding the Proposal for the Replacement of the District Court Probation Case Management System to Tyler Technologies Incorporated.

f) LAW LIBRARY:

11. Order Form Agreement with West Publishing Corporation/Thomson Reuters to provide West Proflex services to patrons and the Law Librarian to access legal research at the Law Library and the Mobile Law Library. Compensation shall not exceed \$156,924.24. The Agreement is ratified to commence on March 1, 2024 and shall continue for 60 months until March 1, 2029.

g) PARKS, RECREATION AND FAIR:

12. Vendor Services Agreement with United Site Services of Nevada, Inc. to provide rental, delivery, pumping, cleaning and removal of portable chemical toilets including accessible, standard, event, and deluxe units for designated locations in and around Skagit County Parks and the Skagit County Fairgrounds. Compensation shall not exceed \$39,000. The Agreement shall commence on the date of execution and continue for one year.

h) PUBLIC HEALTH:

13. Facility Use Agreement with McIntyre Hall Performing Arts and Conference Center and Skagit Valley College for use of the facility for the Skagit County Recovery Provider Summit Event on May 23, 2024. Compensation shall not exceed \$5,000. The Agreement is ratified to commence on March 21, 2024 and shall continue until June 30, 2024.
14. Amendment No. 1 to Interlocal Agreement No. C20230467 with Washington State Department of Children, Youth, and Families (DCYF) DCYF Agreement No. 24-1173 to provide high quality home visiting services to vulnerable families for the purpose of improving outcomes for participants and strengthening coordination of services. This Amendment updates the statement of work to remove section 12.h.(4) and add section 15 and increases compensation from \$438,494.60 to \$475,355.41. This Amendment is ratified to commence on January 1, 2024 and shall continue until July 31, 2024. All other terms and conditions of the original Agreement shall remain in effect.
15. Amendment No. 1 to Personal Services Agreement No. C20230227 with United General District 304 to continue capacity building to create a comprehensive, coordinated system of early learning supports and resources for families with young children. This Amendment updates the Scope of Work to include partnering with local birth centers to increase access and identifies and establishes partnerships for healthy fatherhood supports. Compensation is increased from \$47,000 to an amount not to exceed \$75,000. The term remains the same and shall continue until May 31, 2024. All other terms and conditions of the original Agreement shall remain in effect.

i) PUBLIC WORKS:

16. Amendment No. 2 to Vendor Services Agreement No. C20210204 with Orkin Pest Control to provide pest control services at the Skagit County Recycling and Transfer Station, located at 14104 Ovenell Road in Mount Vernon, and The Guemes Ferry Terminal located at 500 I Street in Anacortes. This Amendment extends the term of the Agreement from May 7, 2024 to May 7, 2025 and includes an additional charge of \$20.00 for each replacement bait station plus tax. Total compensation remains the same and shall not exceed \$15,000. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
17. Amendment No. 5 to Grant Agreement No. C20230364 with the Washington State Conservation Commission (2023-25 Biennium Contract No. K2425) to continue implementation of the Voluntary Stewardship Program (VSP) plan work. This Amendment increases compensation by \$50,625 for a new total compensation amount not to exceed \$729,912.15 for additional VSP projects known as Blanken and Sybrandy. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

j) SHERIFF:

18. Amendment No. 1 to Interlocal Agreement No. C20210679 with the Town of La Conner for law enforcement services. This Amendment increases compensation for the calendar year 2024 to \$348,704 and will be paid quarterly to the County. The term remains the same and shall continue until December 31, 2026. All other terms and conditions of the original Agreement shall remain in effect.
19. Agreement with Public Safety Testing, Inc. to conduct a promotional testing selection process for the position of Patrol Lieutenant. Compensation shall not exceed \$10,100 plus travel and related expenses. The Agreement is ratified to commence on March 27, 2024 and continue until December 31, 2024.
20. Agreement with Public Safety Testing, Inc. to conduct a promotional testing selection process for the position of Corrections Sergeant. Compensation shall not exceed \$8,100 plus travel and related expenses. The Agreement is ratified to commence on February 12, 2024 and continue until December 31, 2024.

3. MISCELLANEOUS AGENDA (items 1 through 3):

a) PUBLIC WORKS:

1. Temporary Construction Easement with Todd H. Torgeson on Parcel No. P23398 for work on the Francis Road Reconstruction Section 1 project to allow for temporary access to the Parcel during construction. Total compensation for the Temporary Construction Easement shall not exceed \$250. The Easement shall commence on the date of execution and continue until December 31, 2024.
2. Temporary Construction Easement with Singletrack Mind LLC on Parcel No. P23346 for work on the Francis Road Reconstruction Section 1 project to allow for temporary access to the Parcel during construction. Total

compensation for the Temporary Construction Easement shall not exceed \$650. The Easement shall commence on the date of execution and continue until December 31, 2024.

3. Temporary Construction Easement with Skagit Farmland, LLC on Parcel No. P23284 for work on the Francis Road Reconstruction Section 1 project to allow for temporary access to the Parcel during construction. Total compensation for the Temporary Construction Easement shall not exceed \$250. The Easement shall commence on the date of execution and continue until December 31, 2024.