

## SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

### **I. MONDAY, APRIL 10, 2023:**

- a) 8:15 a.m. - 8:45 a.m. Work Session with Facilities Management
- b) 8:45 a.m. - 9:30 a.m. Briefing – Planning and Development Services, Facilities, Public Health, and Central Services: Information Services, Geographic Information Services and Records Management
- c) 9:30 a.m. - 10:00 a.m. Monthly Briefing – Public Works
- d) 10:00 a.m. - 10:30 a.m. Weekly Check-In with Gordon Thomas Honeywell Governmental Affairs
- e) 12:30 p.m. - 2:00 p.m. Work Session with Human Resources
- f) \*2:00 p.m. Pledge of Allegiance
- g) \*2:00 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
  - 1. Public Comment (Specifically related to the agenda item)
- h) 2:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

### **II. TUESDAY, APRIL 11, 2023:**

- a) 8:45 a.m. - 9:30 a.m. Briefing with Innovative Environments
- b) \*9:45 a.m. Pledge of Allegiance
- c) \*9:45 a.m. - 10:30 a.m. Planning and Development Services – Jack Moore, Director:
  - 1. Work Session to Discuss Staff Recommendations on the 2023 Docket of Comprehensive Plan Land Use/Zoning Map and Policy Amendments
  - 2. Miscellaneous
- d) \*10:30 a.m. - 11:00 a.m. Proclamation: Wednesday, April 12 Washington State Arbor Day
- e) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners:
  - 1. Public Comment Period
  - 2. County and Individual Success Stories
  - 3. Miscellaneous
- f) \*12:45 p.m. - 1:30 p.m. Parks, Recreation and Fair – Brian Adams, Director:
  - 1. Recognition and Awards Ceremony
  - 2. Miscellaneous

### **III. THURSDAY, APRIL 13, 2023:**

- a) 7:30 a.m. Breakfast with Elected Officials (Calico Cupboard, 121 Freeway Drive, Mount Vernon)
- b) 3:30 p.m. - 4:30 p.m. Commissioners' Briefing

**Continued OVER...**

*SKAGIT COUNTY COMMISSIONERS' AGENDA*

**FUTURE BID OPENING:**

Monday, April 17, 2023, 1:00 p.m.

Public Works Vehicle Upfitting, including but not limited to Sheriff vehicles and Public Works Vehicles

**FUTURE PUBLIC HEARING:**

Tuesday, April 25, 2023, 10:45 a.m.

To Consider Testimony Regarding the HOME Investment Partnerships 2023-2027 Consolidated Plan

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

**MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21). Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21).

**1. CONSENT AGENDA FOR MONDAY, APRIL 10, 2023 (items 1 through 19):****a) COMMISSIONERS:**

1. Record of the Proceedings for Monday, April 3, 2023.
2. Record of the Proceedings for Thursday, April 6, 2023.
3. Resolution appointing Steve Skrinde to the Agricultural Advisory Board, representing District 2. Mr. Skrinde's term will end on December 31, 2026.
4. Advertising Agreement with Skagit Publishing for newspaper advertising to promote job openings in the Skagit County Sheriff's Office Corrections Department. Compensation shall not exceed \$5,247. The Agreement is ratified to commence on April 1, 2023 and continue until June 30, 2023.

**b) ASSESSOR:**

5. Personal Services Agreement with Language Exchange to provide interpretation and translation services as requested by the Assessor's Office. Compensation is based on a rate schedule and shall not exceed \$1,200. The Agreement shall commence on the date of execution and continue until December 31, 2023.

**c) ASSIGNED COUNSEL:**

6. Personal Services Agreement with James W. Nelson, Attorney at Law, to provide indigent defense representation to defendants referred by the Office of Assigned Counsel, Superior Court, Juvenile Court and District Court who have been deemed conflict of interest for the Skagit County Public Defender's Office. Cases include Class A, Class B, and Class C felonies, homicides, dependency type cases, misdemeanors and gross misdemeanors for adults and juveniles. Compensation shall not exceed \$200,000. The Agreement shall commence on May 1, 2023 and shall continue until December 31, 2024.

**d) BUDGET AND FINANCE:**

7. Resolution awarding additional Hotel/Motel Tax Funding for 2023.

**e) EMERGENCY MANAGEMENT:**

8. Grant Agreement with the Washington State Department of Commerce through the Emergency Rapid Response Grant Program, Contract Number 23-61310-006, to provide funding to support essential community services and recovery assistance after a local or state declared disaster. Compensation to Skagit County shall not exceed \$455,205. The Agreement is ratified to commence on March 27, 2023 and continue until June 30, 2023.

**f) FACILITIES MANAGEMENT:**

9. Vendor Services Agreement with All Phase Heating & Air Conditioning, Inc. to install a commercial HVAC system at the Data Room, Skagit County Administration Building located at 700 South 2<sup>nd</sup> Street in Mount Vernon. Total compensation shall not exceed \$24,211.26. The Agreement shall commence on the date of execution and continue until December 31, 2023.
10. Vendor Services Agreement with All Phase Heating & Air Conditioning, Inc. to install a commercial HVAC system at the Transfer Station Scale House located at 14158 Ovenell Road in Mount Vernon. Total compensation shall not exceed \$14,323.52. The Agreement shall commence on the date of execution and continue until December 31, 2023.
11. Vendor Services Agreement with Sunshine Painters, LLC to paint all exterior surfaces at the Skagit County Bayview Garage and the Skagit County Truck Shed located in Mount Vernon. Compensation shall not exceed \$15,204. The Agreement shall commence on the date of execution and continue until December 31, 2023.

**g) INFORMATION SERVICES:**

12. Resolution declaring a sole source provider for the purchase of Motorola Technology for a Locution Paging Interface Module that is compatible with the Spillman Public Safety System and waive the bidding procedures outlined in RCW 36.32.245.
13. Amendment No. 46 to Contract No. 00484 with Spillman Technologies, Inc. for one (1) Locution Paging Interface for Skagit County Fire Agencies. Compensation is increased by \$10,394.88 plus applicable sales tax and annual maintenance fees that shall be aligned with Skagit County's primary maintenance each September. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

14. Amendment No. 1 to Services Agreement No. C20220042 with Cityzen Solutions Inc. DBA PublicInput.com to provide software for community engagement on County initiatives and projects. This Amendment extends the term by two years and increases compensation from \$14,500 to \$45,863. The term will end on April 21, 2025. All other terms and conditions of the original Agreement shall remain in effect.

h) HUMAN RESOURCES:

15. Resolution to amend Skagit County Personnel Policies and Procedures Manual, Section 5.11 Work Related Injuries and Illnesses, to increase Kept on Salary for on-the-job injuries from 120 hours to 240 hours and to update the verbiage regarding leave banks.

i) PARKS, RECREATION AND FAIR:

16. Personal Services Agreement with Freeland and Associates, Inc. for the provision of civil engineering services for the Skagit Valley Playfields project and other engineering services as assigned. Compensation shall not exceed \$25,000 and is based on an hourly rate schedule. The Agreement shall commence on the date of execution and continue until December 31, 2024.

j) PUBLIC HEALTH:

17. Contract Application with the Washington State Department of Licensing for access to the Contracted Plate Search service to research the owner of vehicles illegally dumped in Skagit County as well as to issue fines and create Junk Vehicle Affidavits. Skagit County will pay a \$0.04 fee per record search. The Agreement shall commence on the date of execution and continue until terminated.
18. Personal Services Agreement with Catholic Community Services of Western Washington to provide hotel vouchers and case management for individuals and households experiencing homelessness. Compensation shall not exceed \$100,800. The Agreement is ratified to commence on March 15, 2023 and shall continue until September 30, 2023.

k) PUBLIC WORKS:

19. Resolution to call for a public hearing to consider testimony regarding the 2023-2028 Six-Year Transportation Improvement Program Revision No. 1. The public hearing is scheduled to take place on Tuesday, April 25, 2023, at 9:00 a.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.

**2. MISCELLANEOUS AGENDA (Items 1 through 2):**

a) COMMISSIONERS:

1. Request to approve the Port of Skagit complete a rapid assessment of broadband conditions in Skagit County. The Port is working with WSU Extension on a 5-year broadband and digital equity plan for Skagit County so that Skagit County can be included in future federal BEAD program funding requests for Washington State. The Department of Commerce is offering a “rapid assessment” for the Port of Skagit’s broadband work that will help them collect the needed data.

b) PUBLIC HEALTH:

2. Resolution designating Public Health Director Keith Higman as the Skagit County Certifying Officer for the Housing and Urban Development-related environmental documents, including HUD Request for Release of Funds and Certification.