

**SKAGIT COUNTY COMMISSIONERS' AGENDA**

**I. MONDAY, APRIL 15, 2019:**

- a) \*8:45 a.m. - 9:45 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services, Public Works, Public Health, and Department of Emergency Management
- b) \*9:45 a.m. - 10:15 a.m. Growth Management Technical Advisory Committee Meetings Briefing from Planning and Development Services and Public Health
- c) 1:30 p.m. - 2:15 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- d) \*2:15 p.m. - 3:15 p.m. Work Session with Facilities Management and Public Health
- e) \*3:15 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

**II. TUESDAY, APRIL 16, 2019:**

- a) \*9:30 a.m. - 10:30 a.m. Work Session with Public Health
- b) 10:30 a.m. - 11:00 a.m. Planning and Development Services - Brandon Black, Senior Planner:
  - 1. Public Meeting to Review the Final Plat Approval Request #PL96-0058 for the Plat of Cascade Highlands - Phases 1 and 3
  - 2. Possible Action - Approval of the Bonding Agreement made between Lake 16, LLC and Skagit County Public Health, Pursuant to Skagit County Code 12.05.210(4), as an Alternative to Construction of Transport Lines that are Off-Site for On-Site Sewage Systems or Public Sewer Transport Lines and Stubs to Each Parcel
  - 3. Possible Action - Approval of the Final Plat Mylar for #PL96-0058 for the Plat of Cascade Highlands - Phases 1 and 3
- c) \*11:00 a.m. - 11:30 a.m. Work Session with Public Health
- d) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:
  - 1. County and Individual Success Stories
  - 2. Public Comment Period
  - 3. Miscellaneous Announcements

**III. WEDNESDAY, APRIL 17, 2019:**

- a) 10:30 a.m. - 11:15 a.m. Educational Update from Forest Advisory Board and Director of American Forest Resource Council Matt Comisky Regarding State Lands
- b) 11:20 a.m. - 12:15 p.m. Update from Congressman Rick Larsen - 116 Congress
- c) \*1:00 p.m. Public Transportation Benefit Area - Board of Director's Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington)
- d) \*1:30 p.m. Skagit Council of Governments - Transportation Policy Board Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington)
- e) \*2:00 p.m. Skagit Council of Governments – Board Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington)

**Continued OVER...**

**IV. THURSDAY, APRIL 18, 2019:**

- a) \*10:00 a.m. - 12:00 p.m. Northwest Regional Council Governing Board Meeting
- b) \*2:00 p.m. - 3:30 p.m. Elected Officials and Department Heads Meeting
- c) \*3:30 p.m. - 4:30 p.m. Executive Session (Review Qualifications of Job Applicant - RCW 42.30.110(1)(g))

**MONDAY, APRIL 15, 2019:**

***BID OPENING (Public Works Staff and Clerk of the Board)***

2:30 p.m. (or soon thereafter)

One (1) New Latest Model Three (3) Axle Pup Trailer

**FUTURE PUBLIC HEARING:**

Tuesday, April 23, 2019, 10:00 a.m.

To Consider Testimony Regarding the 2019 Annual Action Plan and Amendments to the 2018 Annual Action Plan for the HOME Program (2 of 2)

Tuesday, April 23, 2019, 11:00 a.m.

To Consider Testimony and Receive Comments on Proposed Activities, Particularly from Low- and Moderate-Income Persons and to Review Community Development and Housing Needs, and Inform the Community of the Use and Availability of over \$1,000,000 in State Community Development Block Grant (CDBG) Funds

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

**MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE**

Except for the items marked with an asterisk \*, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

**IV. CONSENT AGENDA FOR MONDAY, APRIL 15, 2019 (items 1 through 29):****a) COMMISSIONERS:**

1. Record of the Proceedings for Monday, April 8, 2019.

**b) BUDGET AND FINANCE:**

2. Interlocal Cooperative Agreement with the Town of Concrete to award \$74,149.25 of Economic Development/Public Facilities Project grant funds to support the First Street Waterline Extension. This Agreement commenced on January 1, 2019, per Resolution No. R20180116. Work on the project shall be substantially complete and the contract shall expire on June 30, 2019. Due to unforeseen problems, the initial Contract No. C20180324 which awarded \$100,000 expired on December 31, 2018, before the Town could expend all funds. This contract authorizes the Town to utilize the funding as planned that was not expended during the initial contract.

**c) EMERGENCY MANAGEMENT:**

3. Amendment No. A to Grant Agreement No. E18-169-Skagit, Skagit County Contract No. C20180325 with the Washington State Military Department and the U.S. Department of Homeland Security, Grant Agreement, for emergency management performance and prevention activities. This Amendment changes the contract expiration date from June 30, 2019 to October 31, 2019, changes the Timeline Final Reimbursement Request and Closeout Report due to no later than November 20, 2019, and increases Project #4 Community Resilience - Organization by reducing Project #2 Operational Coordination - Organization by \$5,000. Compensation to Skagit County remains at an amount not to exceed \$61,026. All other terms and conditions of the original Agreement shall remain in effect.

**d) EMERGENCY MEDICAL SERVICES:**

4. Interlocal Cooperative Agreement with Fire District 12 for the provision of Emergency Medical Services within the District's boundaries, as well as outside its boundaries as allowed by mutual aid requests. Skagit County shall reimburse the District for actual expenses incurred in an amount not to exceed \$95,000 for the entire term of the Agreement. The Agreement shall commence on the date of execution and continue until December 31, 2024.
5. Interlocal Cooperative Agreement with Town of Hamilton for the provision of Emergency Medical Services within the Town's boundaries, as well as outside its boundaries as allowed by mutual aid requests. Skagit County shall reimburse the Town for actual expenses incurred in an amount not to exceed \$95,000 for the entire term of the Agreement. The Agreement shall commence on the date of execution and continue until December 31, 2024.
6. Amendment No. 1 to Interlocal Agreement No. C20180481 with the Cities of Anacortes, Burlington, Mount Vernon and Sedro-Woolley for the provision of emergency medical services through Skagit County. This Amendment provides for startup equipment to the Cities of Anacortes, Burlington, Mount Vernon and Sedro-Woolley and a onetime payment of \$235,000 to Aero Skagit. All other terms and conditions of the original Agreement shall remain in effect including the termination date of December 31, 2024.
7. Amendment No. A to Grant Agreement No. E18-169-Skagit, Skagit County Contract No. C20180325 with the Washington State Military Department and the U.S. Department of Homeland Security, Grant Agreement, for emergency management performance and prevention activities. This Amendment changes the contract expiration date from June 30, 2019 to October 31, 2019, changes the Timeline Final Reimbursement Request and Closeout Report due to no later than November 20, 2019, and increases Project #4 Community Resilience - Organization by reducing Project #2 Operational Coordination - Organization by \$5,000. Compensation to Skagit County remains at an amount not to exceed \$61,026. All other terms and conditions of the original Agreement shall remain in effect.

**e) GEOGRAPHIC INFORMATION SERVICES:**

8. Interlocal Cooperative Agreement with the City of Mount Vernon to establish a cost sharing partnership for pictometry imagery and software. Compensation to Skagit County shall not exceed a total of \$10,000. The Agreement shall commence on the date of execution and shall continue for two (2) years.

**f) INFORMATION SERVICES:**

9. Resolution declaring sole source purchase for Spillman Technology Public Safety System for the City of Burlington's Evidence Module license.

10. Amendment No. 31 to Contract No. 00484 with Spillman Technologies, Inc. for the procurement of the Evidence Module from Spillman Technologies for the City of Burlington. Compensation to purchase the Evidence Module shall not exceed \$16,286. This amount includes all upgrades and phone support services for the first year. Future maintenance will be \$972 per year and shall be aligned with Skagit County's primary maintenance schedule. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect.
11. Amendment No. 32 to Contract No. 00484 with Spillman Technologies, Inc. to provide professional services support to convert and implement to Geo Validation verification service which will be able to identify an emergency service zone for a particular location, rather than traditional street segments, providing more accurate and timely identification to pinpoint an address. Compensation for this service shall not exceed \$11,414. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect.
12. Participation Agreement with Washington/Baltimore High Intensity Drug Trafficking Area (W/B HIDTA) for Overdose Detection Mapping Application Program. The Agreement shall commence on the date of execution, and will remain effective for five (5) years from the date of execution. There is no monetary consideration associated with this Agreement.

g) OFFICE OF JUVENILE COURT:

13. Skagit Detention Center Educational Program Agreement for Educational Instructional Services with Northwest Educational Service District 189. There is no monetary amount associated with this Agreement. The Agreement shall commence on September 1, 2019, and continue until August 31, 2020.

h) PROSECUTOR:

14. Personal Services Agreement with Van Ness Feldman LLP to represent Skagit County in the appeal of the Washington State Shorelines Hearings Board (SHB) Case No. SHB 18-011. Compensation shall not exceed \$10,000 and is based on a rate schedule. The Agreement is ratified to commence on January 1, 2019, and continue through the remainder of the proceedings identified in the Scope of Work, Exhibit "A".
15. Amendment No. A to Grant Award from the Department of Commerce, through the Department of Justice, Office Crime Victims Advocacy Community Services and Housing Division for STOP Violence Against Women Formula Grant Program, Grant No. F18-31103-032, Skagit County Contract No. C20180699. This Amendment updates the DUNS number and grantee name. Compensation to Skagit County remains at an amount not to exceed \$17,312. All other terms and conditions of the original Agreement shall remain in effect including the termination date of December 31, 2019.

i) PUBLIC DEFENDER:

16. Amendment No. 2 to Personal Services Agreement No. C20180353 with Dennis Scott to provide legal defense services to indigent clients charged with offenses in Skagit County Superior Court. This Amendment extends the term of the Agreement to June 28, 2019. Compensation is increased from \$76,500 to an amount not to exceed \$103,500 and is based on a rate schedule. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect.
17. Personal Services Agreement with Michelle Lawler to provide investigation services as requested by the Public Defender including but not limited to, witness interviews, preparation of witness interview reports or transcripts, location witnesses, services of subpoenas, preparation of diagrams, photographing items of evidentiary value, obtaining records, and court testimony. Compensation shall not exceed \$110,833 annually and is based on a fee schedule. The Agreement shall commence on May 1, 2019, and continue until December 31, 2020.

j) PUBLIC HEALTH:

18. Resolution to amend Resolution No. R20180223, Skagit County Behavioral Health 0.1 % Sales Tax Fund Allocation for 2019. This Resolution updates Exhibit "A" to reflect that allocations were added in the amount of \$175,000 to cover an increased allocation to Pioneer Transitions House due to the unexpected loss of another funding source.
19. Personal Services Agreement with Kevin Hines to provide two (2) 60-minute "Kevin Hines: Hope Helps Heal" presentations on youth suicide prevention and youth mental health first aid to students and staff of the Sedro-Woolley School District. Compensation shall not exceed \$8,000 and is based on fee schedule. The Agreement shall commence on the date of execution and continue until June 30, 2019.

20. Funding Agreement with Catholic Housing Services to award funds to conduct predevelopment activities in support of project planning for a 60 to 70-unit permanent supportive housing project located in Mount Vernon. Skagit County shall reimburse Catholic Housing Services for eligible costs and activities outlined in Exhibit “A”, Scope of Work, an amount not to exceed \$100,000. The Agreement is ratified to commence on January 15, 2019, and continue until December 31, 2019.
21. Contract with Northwest Addiction Technology Transfer Center, Alcohol and Drug Abuse Institute, University of Washington (NWATTC) to provide technical assistance and support to the County in developing a County-wide Behavioral Health System of Care Implementation Plan. Compensation shall not exceed \$21,000 and is based a rate schedule. The Agreement shall commence on the date of execution and continue until September 30, 2019.

k) PUBLIC WORKS:

22. Resolution to amend Resolution No. R20170058 to re-establish the Sauk Cash Fund as part of the Imprest Cash Fund for Solid Waste Fund 401. This fund provides change in the Scalehouse at the Skagit County Recycling and Transfer Station, the Sauk Transfer Station, and the Clear Lake Compactor Site.
23. Right-of-Way Easement between Skagit County (Grantee) and Skagit River Maple, LLC and Stephen L. McMinn (Grantor(s)) to forever grant, convey, and dedicate to Grantee a permanent, perpetual right-of-way easement for the purpose of constructing a turnaround area for vehicles at the terminus of Parcel Nos. P39015 and P39016. The Right-of-Way Easement was a condition for the vacation of a portion County Right-of-Way known as B.D. Minkler Road #93030, Skagit County Resolution No. R20190034.
24. Vendor Services Agreement with McAsphalt Industries Limited for the procurement of road maintenance materials. Compensation shall not exceed \$1,500,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until March 31, 2020.
25. Amendment No. 3 to Interagency Agreement No. C20170194 with the State of Washington Department of Health, Contract No. N22580 (changed to GVL22580), to use enhanced methods in the Pollution Identification and Correction (PIC) Program to accelerate the detection and remediation of pollution sources in the Samish and Padilla Bay Watersheds to protect and recover Puget Sound’s acres of harvestable shellfish beds. This Amendment extends the period of performance from June 30, 2019, to June 30, 2020; reallocates unspent funds from Tasks 2 and 4 to Task 5 in support of Phase II of the Skagit County Communications and Outreach Plan; and cancels Task 0.3 since it is not applicable. Compensation to Skagit County remains at an amount not to exceed \$386,800. All other terms and conditions of the original Agreement and subsequent Amendments remain in effect.
26. Personal Services Agreement with PRR, Inc. to fulfill the requirements of Task 5 of Grant No. GVL22580 (formerly N22580) with the Washington State Department of Health (Skagit County Contract No. C20170194). Work involves the implementation of Phase 2 of Skagit County’s Communications and Outreach Plan, which was developed during Phase 1. Compensation shall not exceed \$87,523 and is based on a rate schedule. The Agreement shall commence on the date of mutual execution and continue until March 31, 2021.
27. Grant Deed of Conservation Easement between Angela McLean; Colleen Van Buren, subject to the interest of Stuart Van Buren and Steven Radich (Grantors) and Skagit County (Grantee). The Conservation Easements protects 185 acres of agricultural land and eliminates four (4) residential development rights. The conservation values include protection of agricultural productivity, protection of prime and important agricultural soils, and the protection of critical areas. The Skagit County Farmland Legacy Program will pay \$370,000 for four (4) development rights and is funded by the Conservation Futures Fund. The Agreement shall commence on the date of mutual execution and continues in perpetuity.

l) RISK MANAGEMENT:

28. Personal Services Agreement with Philip Dovich, U.S. Marine Chemists & Engineering to provide consulting services for confined space entry, development of safety programs and other safety and health consultant services as requested by the Risk Management Department. Compensation shall not exceed \$25,000 and is based on a fee schedule. The Agreement shall commence on the date of execution, and continue until December 31, 2019.

m) SHERIFF:

29. Personal Services Agreement with Hand Dancer Interpreter Services to provide interpreters in American Sign Language (ASL) for interpretation as requested by Skagit County. Annual compensation shall not exceed \$5,000 and is based on a rate schedule. The Agreement is ratified to commence on March 1, 2019, and

continue until December 31, 2024.

30. Amendment No. 3 to Personal Services Agreement No. C20170403 with Summit Food Services, LLC, aka Food Service Management Company (FSMC) to provide food and commissary services for the Skagit County Community Justice Center. This Amendment provides access to Summit employees to the Lockdown software for the purposes of accessing inmate commissary information. The term of the Agreement remains as continuing until September 30, 2019 and is subject to three (3) additional one-year renewals.