

**SKAGIT COUNTY COMMISSIONERS' AGENDA**

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.  
Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item.

**I. MONDAY, APRIL 15, 2024:**

- a) 8:45 a.m. - 9:45 a.m. Briefing – Public Works and Department of Emergency Management
- b) 9:45 a.m. - 10:45 a.m. Planning and Development Services Monthly Briefing
- c) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties Virtual Assembly hosted by WSAC
- d) \*1:00 p.m. Pledge of Allegiance
- e) \*1:00 p.m. - 1:30 p.m. Proclamation Recognizing May 2, 2024, as National Day of Prayer
- f) \*1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
  - 1. Public Comment (Specifically related to the agenda item)
- g) 2:30 p.m. - 3:30 p.m. Executive Session (Real Estate Acquisition - RCW 42.30.110(1)(b))
  - 1. Call Public Meeting to Order
  - 2. Executive Session
  - 3. Reconvene Public Meeting for the sole purpose of Adjournment

**II. TUESDAY, APRIL 16, 2024:**

- a) 8:30 a.m. National Telecommunicator Week Celebration (Skagit 911 - 2911 East College Way, Suite A, Mount Vernon)
- b) \*9:30 a.m. Pledge of Allegiance
- c) \*9:30 a.m. - 10:00 a.m. Broadband Update from Port of Skagit Executive Director Sara Young
- d) \*10:00 a.m. - 11:30 a.m. Strategic Plan Key Focus Area (KFA) Progress Quarterly Update
- e) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners:
  - 1. Public Comment Period
  - 2. County and Individual Success Stories
  - 3. Miscellaneous (announcements, letters, etc.)
- f) 12:00 p.m. - 1:00 p.m. Legislative Update with Representative Ramel

**III. WEDNESDAY, APRIL 17, 2024:**

- a) 9:00 a.m. Skagit Council of Governments (SCOG) - Transportation Policy Board Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington with remote option hosted by SCOG)
- b) 11:00 a.m. Skagit Transit (SKAT) Board of Directors Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington with remote option hosted by SKAT)

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- c) 1:15 p.m. - 2:15 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
  - 1. Call Public Meeting to Order
  - 2. Executive Session
  - 3. Reconvene Public Meeting for the sole purpose of Adjournment
- d) 2:15 p.m. - 3:00 p.m. Commissioners Briefing
- e) 4:00 p.m. - 4:45 p.m. Briefing with Innovative Environments

**IV. THURSDAY, APRIL 18, 2024:**

- a) 10:00 a.m. - 12:00 p.m. Northwest Regional Council (NWRC) Board Meeting hosted by NWRC

**V. FRIDAY, APRIL 19, 2024:**

- a) 10:00 a.m. - 12:00 p.m. Solid Waste Governance Board Meeting (Commissioners' Hearing Room, 1800 Continental Place, Mount Vernon and hosted remote by Public Works
- b) ~~4:00 p.m. - 4:30 p.m. Work Session with Public Health~~ (**Cancelled**)

**MONDAY, APRIL 15, 2024:**

***BID OPENING (Clerk of the Board and Central Services Staff)***

\*11:00 a.m. (or soon thereafter) Cisco Wireless Hardware and Software Network Components

**FUTURE BID OPENINGS:**

Monday, April 22, 2024, 2:45 p.m. 2024 HMA Overlay Project #ESHMA24-1  
Monday, April 22, 2024, 3:00 p.m. Host Hardware and Software System Replacement Project  
Tuesday, April 30, 2024, 10:30 a.m. Skagit County Crisis Stabilization Center

**FUTURE PUBLIC HEARING:**

Tuesday, April 23, 2024, 11:45 a.m. To Consider Testimony Regarding the HOME Investments Partnerships Program 2024 Annual Action Plan

**REQUEST FOR QUALIFICATIONS (RFQ):**

Thursday, April 18, 2024, 3:30 p.m. Architectural Services to Design Physical Barriers in the Skagit County Community Justice Center (Jail)

**REQUEST FOR PROPOSALS (RFP):**

Thursday, May 16, 2024, 3:30 p.m. Campground Reservation System for the Parks and Recreation Department

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

**MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21). Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21).

**2. CONSENT AGENDA FOR MONDAY, APRIL 15, 2024 (items 1 through 14):**

a) COMMISSIONERS:

1. Record of the Proceedings for Tuesday, March 19, 2024.
2. Record of the Proceedings for Monday, April 8, 2024.
3. Record of the Proceedings for Tuesday, April 9, 2024.
4. Record of the Proceedings for Wednesday, April 10, 2024.
5. Resolution appointing Calle Swartz to an unexpired term ending on September 30, 2025 and appointing Dan Mitzel and William Burdick to fill vacant positions with terms expiring September 30, 2026 on the Tourism Promotion Area (TPA) Advisory Board.

b) INFORMATION SERVICES:

6. Resolution awarding the Proposal for Replacement of Inmate Communication and Trust Account System for the Community Justice Center and Juvenile Detention Facilities to Crown Correctional Telephone Incorporated.
7. Amendment No. 49 to Contract No. 00484 with Spillman Technologies, Inc. for conversion, building the migration dataset, setting up the dataset on the Flex GIS Server, and conducting a workshop to demonstrate the updated data processing and publishing within ArcGIS Pro. Compensation is increased by \$9,827.51 plus applicable sales taxes. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

c) PUBLIC WORKS:

8. Resolution granting voting authority for approval of the Solid Waste Rate Structure before the Solid Waste System Governance Board.
9. Resolution awarding the bid for the Purchase of Large Woody Debris (with rootwads attached) Project #RD76B-1,2,3 to Cherry Valley Logging in the amount of \$53,312.
10. Vendor Services Agreement with San Juan Marine Freight & Services, Inc. to haul heavy equipment to Sinclair Island for road operations crew to perform necessary road maintenance. Compensation is based on a rate schedule and shall not exceed \$3,000. The Agreement shall commence on the date of execution and continue for one year.
11. Vendor Services Agreement with Van's Equipment Co. to provide services/products that consist of equipment rental for various projects as needed. Compensation is based on a rate schedule and shall not exceed \$50,000. The Agreement is ratified to commence on February 1, 2024 and continue for one year.
12. Vendor Services Agreement with Thermo Fluids, Inc. for recycling of used motor oil, used oil filter, and used antifreeze from various Skagit County locations. Compensation is based on a rate schedule and shall not exceed \$39,000. The Agreement is ratified to commence on March 23, 2024 and continue for two (2) years with the option of one successive period of two (2) years on similar terms and conditions.
13. Vendor Services Agreement with Unitec Corporation to provide scale calibration, maintenance, and repair as it relates to the Skagit County Transfer and Recycling Station located at 14104 Ovenell Road in Mount Vernon, and the Sauk Transfer Station located at 50796 State Route 20 in Concrete. Compensation is based on a rate schedule and shall not exceed \$39,000. The Agreement shall commence on May 7, 2024 and continue for two (2) years with the option of one successive period of two (2) years on similar terms and conditions.

d) SHERIFF:

14. Interlocal Agreement with San Juan County to house inmates in the Skagit County Community Justice Center until resolution of proceedings in San Juan Courts involving inmate or until such time as San Juan arranges transfer of San Juan Inmate to another correctional facility as lawfully discharged from custody pursuant to the law, the terms of a judicial Order of Commitment, and/or returned to the custody of San Juan/or other authority as directed by San Juan. Skagit County will bill San Juan County a booking fee of \$175 per inmate and daily maintenance fees. The daily maintenance fee shall be calculated based on the housing assignment (general population fee of \$190 and medical/mental health/specialty fee of \$250). The Agreement shall commence on July 1, 2024 and continue until December 31, 2027.