

SKAGIT COUNTY COMMISSIONERS' AGENDA

Washington State Governor Inslee issued Proclamation 20-28 which among other things, temporarily prohibits in-person public attendance at meetings subject to the Open Public Meetings Act (OPMA). See information provided below about how to join a meeting remotely.

I. MONDAY, APRIL 19, 2021:

- a) 8:45 a.m. - 9:45 a.m. Briefing - County Administrator, Planning and Development Services, Public Works, Public Health and Department of Emergency Management (Listen to the meeting by calling: 1 (872) 240-3412 Access Code: 649 174 133 or join by computer: <https://global.gotomeeting.com/join/649174133>)
- b) 9:45 a.m. - 10:15 a.m. Growth Management Technical Advisory Committee Meetings Briefing from Planning and Development Services and Public Health (Listen to the meeting by calling: 1 (872) 240-3412 Access Code: 649 174 133 or join by computer: <https://global.gotomeeting.com/join/649174133>)
- c) *10:30 a.m. - 11:15 a.m. Presentation by the Port of Skagit: Broadband in Skagit County (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>)
- d) 12:00 p.m. - 1:00 p.m. Commissioners may attend Washington State Association of Counties (WSAC) Virtual Assembly hosted by WSAC
- e) *1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>)
- f) *2:30 p.m. - 3:30 p.m. Public Works - Dan Berentson, Director: (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>)
 - 1. Presentation: 2021 Ferry Fare Revenue Target Report
- g) 3:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, APRIL 20, 2021:

- a) *9:30 a.m. - 10:00 a.m. Proclamation Recognizing May 3, through May 9, 2021, as Skagit Kids Read Week (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>)
- b) *10:00 a.m. - 10:30 a.m. Proclamation Recognizing April 25, 2021, through May 2, 2021, as Soil and Water Stewardship Week (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>)
- c) *11:00 a.m. - 11:30 a.m. Proclamation Recognizing April as Skagit County Volunteer Month (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>)
- d) *11:30 a.m. - 11:45 a.m. Board of County Commissioners (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by

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calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer:
<https://global.gotomeeting.com/join/632327501>):

1. County and Individual Success Stories
2. Public Comment Period
3. Miscellaneous Announcements

- e) 2:00 p.m. - 3:00 p.m. Bi-Weekly Work Session: American Rescue Plan (Listen to the meeting by calling: 1 (571) 317-3122 Access Code: 271 182 277 or join by computer:
<https://global.gotomeeting.com/join/271182277>)

III. WEDNESDAY, APRIL 21, 2021:

- a) 1:00 p.m. Public Transportation Benefit Area - Board of Director's Meeting (Please join the meeting from your computer, tablet or smartphone:
<https://us02web.zoom.us/j/86092215677> or go to zoom.com and enter meeting ID: 860 9221 5677
- b) 1:30 p.m. Skagit Council of Governments - Transportation Policy Board Meeting (Join by computer: <https://global.gotomeeting.com/join/623782165> or by telephone 1 (877) 309 2073 Access Code: 623 782 165)
- c) 2:00 p.m. Skagit Council of Governments - Board Meeting (Join by computer: <https://global.gotomeeting.com/join/623782165> or by telephone 1 (877) 309 2073 Access Code: 623 782 165)

IV. THURSDAY, APRIL 22, 2021:

- a) 10:00 a.m. - 12:00 p.m. Virtual Board Meeting Hosted by Northwest Regional Council (NWRC)
- b) 1:00 p.m. - 12:00 p.m. Commissioners may attend National Association of Counties (NACo) West Regional Meeting hosted by NACo

V. FRIDAY, APRIL 23, 2021:

- a) 3:00 p.m. - 4:30 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i)) (Listen to the meeting by calling: 1 (224) 501-3412 Access Code: 520 321 453 or join by computer:
<https://global.gotomeeting.com/join/520321453>):
1. Call Public Meeting to Order/Roll Call
 2. Executive Session (Potential Litigation - RCW 42.30.110(1)(i)) (Approximately 90 minutes)
 3. Reconvene Public Meeting/Adjournment

FUTURE BID OPENING:

Monday, May 10, 2021, 2:30 p.m. Bow Hill Road Reconstruction Project #ES21200-6, Federal Aid #STPR-T290(001), County Road Administration Board RAP #2913-01

FUTURE PUBLIC HEARING:

Tuesday, April 27, 2021, 1:00 p.m. To Consider Testimony Regarding the HOME Investment Partnership Program

Monday, May 3, 2021, 10:00 a.m. To Consider Testimony Regarding which Proposed Amendments to the Skagit County Comprehensive Plan, Land Use/Zoning Map, or Development Regulations submitted for Consideration through the 2021 Docket Should Move Forward for Further Consideration

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

IV. CONSENT AGENDA FOR MONDAY, APRIL 19, 2021 (items 1 through 28):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, April 12, 2021.
2. Record of the Proceedings for Tuesday, April 13, 2021.
3. Record of the Proceedings for Wednesday, April 14, 2021.
4. Record of the Proceedings for Thursday, April 15, 2021.
5. Record of the Proceedings for Friday, April 16, 2021.

b) BUDGET AND FINANCE:

6. Resolution to call for a public hearing to consider testimony regarding amending the 2021 Skagit County Budget. The public hearing is scheduled to take place on Tuesday, May 4, 2021, at 11:00 a.m., or as soon thereafter as possible. Attendance will be remote by computer, tablet or smartphone: <https://global.gotomeeting.com/join/632327501> or by phone: 1 (408) 650-3123 Access Code: 632 327 501.

c) CORONER:

7. Paul Coverdell Forensic Science Improvement Grant Program Award Agreement, Award No. 2020-CD-BX-0063, from the Department of Justice Office of Justice Programs funds for the Skagit County Morgue Enhancement Project. Award to Skagit County shall not exceed \$250,000. The Agreement is ratified to commence on October 1, 2020, and continue until September 30, 2022.
8. Washington State Patrol Federal Grant Subrecipient Agreement No. K16665 to Award Paul Coverdell Forensic Science Improvement Grants Program funds, Award No. 2020-CD-BX-0044, for the Skagit County Morgue Enhancement Project to purchase equipment for the Coroner's office. Compensation to Skagit County shall not exceed \$19,135. The Agreement is ratified to commence on March 1, 2021, and continue until September 30, 2022.

d) EMERGENCY MANAGEMENT:

9. Grant Agreement No. E21-096-Skagit with the Washington State Military Department and the U.S. Department of Homeland Security for emergency management performance and prevention activities. Funding will be used to assist with training and exercises, planning, operational readiness, public education and outreach, communications and warnings. Compensation to Skagit County shall not exceed \$52,559. The Agreement is ratified to commence on September 1, 2020, and continue until September 30, 2022.

e) FACILITIES:

10. Vendor Services Agreement with Back Country Painting to provide all labor, demolition, disposal, materials, equipment, and supervision for painting the interior of Skagit County Courthouse, Courtroom #2, located at 205 West Kincaid Street in Mount Vernon. Compensation shall not exceed \$9,511.25. The Agreement shall commence on the date of execution and continue for two months.
11. Vendor Services Agreement with Trane U.S. Inc. for replacement parts and required programming to interface with onsite building control systems at the Skagit County Community Justice Center located at 201 Suzanne Lane in Mount Vernon. Compensation is based on a fee schedule and shall not exceed \$3,209.37. The Agreement is ratified to commence on February 18, 2021, and continue for two months.

f) GEOGRAPHIC INFORMATION SERVICES:

12. Interlocal Digital Imagery Agreement with the Swinomish Indian Tribal Community to establish a cost sharing partnership for Pictometry digital aerial imagery services. Compensation to Skagit County shall not exceed \$10,000 plus tax for a two-year license for Pictometry products, and \$144 per year for 3 Pictometry Connect Explorer licenses which may change for 2022 depending on the agency's needs. Total compensation to Skagit County is estimated at an amount not to exceed \$10,144 plus tax. The Agreement shall commence on the date of execution and continue for two years.

g) INFORMATION SERVICES:

13. Resolution declaring a sole source vendor for the purchase of E-REET web portal interface provided by True Automation, Inc. aka Harris Govern.
14. Amendment No. 5 to Master License and Services Agreement No. C20070372 with Harris Local Government Solutions, Inc., previously known as True Automation to implement and support an Assessor/Treasurer

system for the purpose of appraisal management, assessments, and tax collection. This Amendment authorizes the purchase of the E-REET web portal to interface with the PACS system for the Assessor/Treasurer, which will replace the Cashtax software. The one-time fees for E-REET web portal interface shall not exceed \$14,340, this includes one year maintenance and annual maintenance for the module. Ongoing maintenance fees shall not exceed \$1,600, not including taxes. All other terms and conditions of the original Agreement and previous Amendments shall remain in effect.

15. Amendment No. 1 to Digital Services Agreement No. C20190174 with Cityzen Solutions Inc. dba PublicInput.com to continue to provide software for community engagement on County initiatives and projects. Compensation for this Amendment shall not exceed \$14,500 for the 2021-2022 annual enterprise license. This Amendment shall commence on April 22, 2021, and continue until April 21, 2022, with the option to renew for one additional year at the same rate. All other terms and conditions of the original Agreement shall remain in effect.

h) PARKS, RECREATION AND FAIR:

16. Ordinance amending Chapter 9.04 of Skagit County Code, Boating and Recreational Activities, to reduce the operating speed of motorboats and motor driven vessels at Lake Erie to 30 miles per hour.

i) PUBLIC HEALTH:

17. Resolution authorizing the submission of an Advancing Health Literacy grant application to the U.S. Department of Health and Human Services and to designate Bob Hicks, Assistant Public Health Director, as the authorized representative to act in all official matters in connection with this grant application.
18. Resolution authorizing the submission of an application for Coronavirus Aid, Relief, and Economic Security Act (CARES) Community Development Block Grant-CV2 funding and designate Chair Lisa Janicki as the Authorized Chief Administrative Official and the authorized representative to act in all matters in connection with this grant application.
19. Resolution to call for a public hearing to consider testimony regarding an Application for the Community Development Block Grant (CDBG) General Purpose Grant. The public hearing is scheduled to take place on Monday, May 10, 2021, at 11:00 a.m. or as soon thereafter as possible. Attendance will be remote by computer, tablet or smartphone: <https://global.gotomeeting.com/join/632327501> or by phone: 1 (408) 650-3123 Access Code: 632 327 501.
20. Personal Services Agreement with The Children’s Museum of Skagit County to provide supervised activities to keep children safely occupied while their parents are being served at the Skagit County Public Health COVID vaccination site at the Skagit County Fairgrounds located at 501 Taylor Street in Mount Vernon. Compensation is based on a fee schedule and shall not exceed \$40,000. The Agreement is ratified to commence on April 15, 2021, and continue until October 16, 2021.
21. Personal Services Agreement with Community Action of Skagit County for the Treasury Rent Assistance Program (T-RAP) grant to prevent evictions by paying past due, current due, future rent, and utilities, targeting limited resources to those who have experienced financial hardship due to the COVID-19 outbreak and are at risk of experiencing homelessness or housing instability. Compensation is based on a reimbursement schedule and shall not exceed \$4,318,706.50. The Agreement is ratified to commence on March 1, 2021, and continue until December 31, 2021.
22. Amendment No. 2 to Interagency Agreement No. C20190328 with State of Washington Department of Ecology, IAA No. C2000025, to provide a Pollution Prevention Assistance Specialist who will provide technical assistance and education outreach to small businesses in an effort to prevent pollution of waters of the state as part of the Local Source Control Partnership. This Amendment decreases compensation to Skagit County from \$235,400 to \$130,500 and reduces the overall scope of work and deliverables covered under the original contract due to Skagit County Public Health Department’s redirection of staff time to COVID-19 response work. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect including the termination date of June 30, 2021.
23. Personal Services Agreement with Skagit Preschool and Resource Center (SPARC) and Skagit County Parent to Parent to administer the Treasury Rent Assistance Program (T-RAP) grant to prevent evictions by paying past due, current due, future rent, and utilities, targeting limited resources to those who have experienced financial hardship due to the COVID-19 outbreak and are at risk of experiencing homelessness or housing instability. Compensation is based on a reimbursement schedule and shall not exceed \$23,437. The Agreement is ratified to commence on March 1, 2021, and continue until December 31, 2021.
24. Personal Services Agreement with Northwest Youth Services to administer the Treasury Rent Assistance Program (T-RAP) grant to prevent evictions by paying past due, current due, future rent, and utilities, targeting limited resources to those who have experienced financial hardship due to the COVID-19 outbreak

and are at risk of experiencing homelessness or housing instability. Compensation is based on a reimbursement schedule and shall not exceed \$846,122.35. The Agreement is ratified to commence on March 1, 2021, and continue until December 31, 2021.

j) **PUBLIC WORKS:**

25. Vendor Services Agreement with Dakota Creek Industries, Inc. to provide moorage, shore power, and confined space ventilation services during the U.S. Coast Guard Inspection of the MV Guemes Ferry on March 22, 2021. Compensation shall not exceed \$1,413.97. The Agreement is ratified to commence on March 22, 2021, and continue for one year.
26. Vendor Services Agreement with ZF Marine Propulsion Systems Miramar, LLC for the purchase of parts and services for the Skagit County Ferry transmissions; this is to include, but may not be limited to, complete overhaul of the gears, pursuant to Sole Source Resolution No. R20110060. Compensation shall not exceed \$50,000. The Agreement shall commence on the date of execution and continue for two years.
27. Amendment No. 1 to Vendor Services Agreement No. C20200189 with Overhead Door Company of Bellingham Inc. to inspect and make needed adjustments and repairs to several roll-up doors in the Burlington Road Shop complex and three roll-up doors at the Concrete Shop. This Amendment adds an additional \$10,000 in compensation due to the need to replace the two broken shop doors. The new compensation amount shall not exceed \$22,500. All other terms and conditions of the original Agreement shall remain in effect including the termination date of May 18, 2022.

k) **SHERIFF:**

28. Amendment No. 1 to Interlocal Agreement No. C20190609 with San Juan County to house inmates in the Skagit County Community Justice Center for a limited amount of time, up to four (4) days in order for San Juan County to accomplish transfer of its inmate(s) custody to another correctional facility. This Amendment extends the term of the Agreement from June 30, 2021, to June 30, 2022. All other terms and conditions of the original Agreement shall remain in effect.

V. MISCELLANEOUS AGENDA (items 1 through 4):

a) **PLANNING AND DEVELOPMENT SERVICES:**

1. Grant Deed of Conservation Easement with the Estate of Linda L. Hastings (Grantor) and Skagit County (Grantee) for Short Plat No. PL-21-0012. The proposed land division complies with Skagit County Code 14.16.860, Agricultural Land Preservation, will create a one (1) acre residential lot containing the existing residential structure (Lot 1 as outlined in Exhibit B of the Conservation Easement document). The remaining acreage, 37.9 acres, will be placed in the conservation easement (Lot 2 as outlined in Exhibit B of the Conservation Easement document). The total gross acreage of this land division, including .1 acres of road right-of-way dedicated to the County is approximately 39 acres. The property is commonly known as Assessor Parcel Numbers P22876 and P22879.

b) **PROSECUTING ATTORNEY:**

2. Quit Claim Deed and Real Estate Tax Affidavit for Parcel Numbers P71194, P71091 and P71088 granted by Skagit County to Joshua M. Top and Rebecca A. Top for the sole purpose of correcting an inaccuracy in the title to former public right-of-way to facilitate the issuance of title insurance. No Compensation is associated with this Agreement which continues in perpetuity.
3. Quit Claim Deed and Real Estate Tax Affidavit for Parcel Number P35098 granted by Skagit County to John L. Bouslog for the sole purpose of correcting an inaccuracy in the title to former public right-of-way to facilitate the issuance of title insurance. No Compensation is associated with this Agreement which continues in perpetuity.

c) **PUBLIC HEALTH:**

4. Amendment No. 1 to Personal Services Agreement No. C20200732 with Opportunity Council to utilize Opportunity Council as a subrecipient to administer the Tenant Based Rental Assistance (TBRA) program in Island County to provide tenant based rental assistance to low-income individuals and/or families who are homeless or at risk of becoming homeless. Skagit County will provide the subrecipient Opportunity Council with \$78,350.56 of HOME funding to implement the Consortium's TBRA program. This Amendment adjusts the Fiscal Year of HOME funding provided for TBRA. All other terms and conditions of the original Agreement shall remain in effect including the term, which shall continue until December 31, 2022.