

SKAGIT COUNTY COMMISSIONERS' AGENDA

Meetings are held at 1800 Continental Place, Mount Vernon unless noted otherwise
Access for some meetings is provided [through Zoom](#) or by Telephone: 1 (253) 215-8782 #871 8000 1980
Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

I. MONDAY, APRIL 21, 2025:

- a) 8:45 a.m. - 9:45 a.m. Briefing – Public Works and Department of Emergency Management
- b) 9:45 a.m. - 10:30 a.m. Briefing – Planning and Development Services
- c) 10:30 a.m. - 12:00 p.m. Commissioners Briefing
- d) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties (WSAC) Virtual Assembly hosted by WSAC
- e) *1:30 p.m. Pledge of Allegiance
- f) *1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- g) 2:00 p.m. - 3:00 p.m. Board of Health Work Session with Public Health
- h) 3:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, APRIL 22, 2025:

- a) *9:00 a.m. Pledge of Allegiance
- b) *9:00 a.m. - 9:45 a.m. Skagit Tourism Bureau Update from CEO Kristen Keltz
- c) *10:00 a.m. - 10:30 a.m. Proclamation Recognizing May 1, 2025 as National Day of Prayer
- d) *10:30 a.m. - 11:00 a.m. Parks and Recreation – Brian Adams, Director:
 - 1. Presentation: Trail to Wellness/Daily Dose of the Outdoors
 - 2. Miscellaneous
- e) *11:00 a.m. - 11:30 a.m. Administrative Services:
 - 1. Discussion/Comment/Possible Action: Land Acquisition Real Estate Option Agreement with Haller Farms Dodge Valley LLC for an Estuary Restoration Project and to Preserve Skagit County Farmland
 - 2. Miscellaneous
- f) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous (announcements, letters, etc.)
- g) 4:00 p.m. - 4:30 p.m. Weekly Check-In with Gordon Thomas Honeywell Governmental Affairs

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III. THURSDAY, APRIL 24, 2025:

- a) • 6:00 p.m. Social Event – Rhythm of Giving: Fundraiser for Skagit County Meals on Wheels (Bertelsen Winery, 20598 Starbird Road, Mount Vernon)

IV. FRIDAY, APRIL 25, 2025:

- a) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties (WSAC) Legislative Virtual Update hosted by WSAC

V. SATURDAY, APRIL 26, 2025:

- a) • 4:30 p.m. Social Event – Camp Fire Samish & Camp Kirby's Annual Auction (Camp Kirby, 4734 Samish Point Road, Bow)

MONDAY, APRIL 21, 2025:

BID OPENING (Clerk of the Board with Public Works Staff)

*1:00 p.m. (or soon thereafter)

Skagit River Marblemount Bridge Project #ES40070-5

FUTURE BID OPENINGS:

- Monday, May 5, 2025, 1:45 p.m. Cleaning of One (1) Oil Tank owned by the Public Works Equipment Division
- Monday, May 12, 2025, 12:15 p.m. Barrel Springs and Dry Creek Restoration Project #WA402222

FUTURE PUBLIC HEARING:

- Monday, June 9, 2025, 11:15 a.m. To Consider Testimony Regarding a Proposal to Dispose of Skagit County Real Property Located at 59968 State Route 20 in Marblemount, Parcel Number P45245

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21. • Social event – This is a social event only and no county business or action will be taken at this event.

1. CONSENT AGENDA FOR MONDAY, APRIL 21, 2025 (items 1 through 15):

a) **COMMISSIONERS:**

1. Record of the Proceedings for Monday, April 14, 2025.
2. Record of the Proceedings for Tuesday, April 15, 2025.
3. Record of the Proceedings for Friday, April 18, 2025.

b) **ASSIGNED COUNSEL:**

4. Personal Services Agreement with Powers Legal, PLLC to provide consultation and representation for cases considered to be conflict of interest cases for the Skagit County Public Defender's Office that have been determined to be within the scope of indigent defense. Case referrals will be from Superior Court, Juvenile Court, and District Court. Compensation is based on a rate schedule and shall not exceed \$250,000. The Agreement is ratified to commence on April 1, 2025 and continue until December 31, 2026.

c) **EMERGENCY MANAGEMENT:**

5. Personal Services Agreement with Kimley-Horn to assist with updating the Natural Hazard Mitigation Plan as outlined in Exhibit "A" Scope of Work. Compensation shall not exceed \$98,300 and is funded by Contract No. C20240265. The Agreement is ratified to commence on March 25, 2025 and shall continue until November 15, 2025.

d) **FACILITIES MANAGEMENT:**

6. Vendor Services Agreement with GSK Construction to trench floor tile/concrete to expose sewer piping and install dust control measures with appropriate ventilation at the Community Justice Center located at 201 Suzanne Lane in Mount Vernon. Total compensation shall not exceed \$5,222.40. The Agreement shall commence on the date of execution and continue until December 31, 2025.

e) **INFORMATION SERVICES:**

7. Statement of Service Agreement with Lumifi Cyber, Inc. to provide comprehensive cyber security services. Compensation is based on an annual subscription schedule and shall not exceed a total of \$121,683.60 plus taxes and fees. The Agreement is ratified to commence on January 1, 2025 and shall continue until December 31, 2027.

f) **PARKS AND RECREATION:**

8. Amendment No. 2 to Personal Services Agreement No. C20230159 with Freeland and Associates, Inc. for the provision of civil engineering services for the Skagit Valley Playfields project and other engineering services as assigned. This Amendment increases compensation by \$14,500 for additional work and extends the term of the Agreement one year to continue until December 31, 2026. Total compensation shall not exceed \$39,500. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

g) **PUBLIC HEALTH:**

9. Amendment No. 1 to Contract No. C20250121 with Northwest Regional Council (Contract No. 281012-NUTR) to provide meals and nutritional support through Congregate and Home-Delivered Meals. This Amendment updates Exhibit "A" to include Farmers Market Nutrition Program and increases compensation by \$13,217. Total compensation shall not exceed \$475,673. The term remains the same and shall continue until December 31, 2025. All other terms and conditions of the original Agreement shall remain in effect.

h) **PUBLIC WORKS:**

10. Resolution for approval of contract provisions, plans, and calling for bids for the 2025 HMA Overlay Project #ESHMA25-1. The bid opening is scheduled to take place on Monday, May 12, 2025, at 12:00 p.m. or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in person, by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 or remote <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkOkhYSnhBMEo2RTQrdz09>
11. Settlement and Release Agreement with Zurich American Insurance Company and Tiger Construction Ltd. for Claim No. 4720179777 to pay Skagit County an amount not to exceed \$23,258.19 for costs associated with the total loss of a 2020 Ford Explorer. The Agreement shall commence on the date of execution.

12. Amendment No. 3 to Certification of Acceptance Qualification Agreement No. C20100411 with Washington State Department of Transportation (WSDOT) to update and replace the Right of Way (ROW) Procedures, Skagit County Right of Way Administrative Settlement Policy, and Agency's Waiver Valuation/Agency's Administrative Offer Summary. This update is a requirement of WSDOT when an agency intends to use federal funds in any phase of a project to assure that their ROW Policies and Procedures are current and approved prior to initiating ROW activities.
13. Vendor Services Agreement with United Site Services of Nevada, Inc. to furnish and maintain portable toilet units at Guemes Ferry Dock, Ovenell Transfer Station, Sauk Transfer Station, Bonnar's Trading Post, Clear Lake Transfer Station, Bayview Edison Road/W. Edison Lane Intersection, and four county-owned units in the Burlington Yard. Compensation shall not exceed \$35,000. The Agreement shall commence on the date of execution and continue for two years.
14. Vendor Services Agreement with Culbertson Marine Construction, Inc. for emergency repairs to the Anacortes and Guemes Island dock wingwall timbers per Resolution No. R20250080. Compensation shall not exceed \$69,067.84. The Agreement is ratified to commence on March 24, 2025 and shall continue for up to one year.
15. Personal Services Agreement with PDSA Consulting, Inc. to provide event facilitation and pre-meeting event work related to farm succession and land access for Skagit County's Farmland Legacy Program. Compensation shall not exceed \$5,000 and is based on a rate schedule. The Agreement is ratified to commence on February 1, 2025 and shall continue until January 31, 2027.