

## SKAGIT COUNTY COMMISSIONERS' AGENDA

Meetings are held at 1800 Continental Place, Mount Vernon unless noted otherwise. Access for some meetings provided [through Zoom](#) or 1 (253) 215-8782 #871 8000 1980

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item.

### **I. MONDAY, APRIL 28, 2025:**

- a) 8:45 a.m. - 10:15 a.m. Briefing - Public Works, Planning and Development Services, Public Health, Emergency Medical Services, Parks, Recreation, and Fair
- b) 10:30 a.m. - 12:00 p.m. Elected Officials and Department Heads Meeting
- c) \*1:00 p.m. Pledge of Allegiance
- d) \*1:00 p.m. - 1:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
  - 1. Public Comment (Specifically related to the agenda items)
- e) \*1:30 p.m. - 2:30 p.m. Planning and Development Services - Jack Moore, Director:
  - 1. Work Session - Comprehensive Plan Update
- f) 2:30 p.m. - 3:30 p.m. Work Session with Public Health and Facilities Management
- g) 3:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

### **II. TUESDAY, APRIL 29, 2025:**

- a) \*8:30 a.m. Pledge of Allegiance
- b) \*8:30 a.m. - 9:30 a.m. Public Works - Michael See, Director:
  - 1. Presentation - Washington State Department of Transportation (WSDOT) Projects
  - 2. Miscellaneous
- c) \*10:00 a.m. - 10:30 a.m. Proclamation Recognizing May as Wildfire Awareness Month
- d) \*10:45 a.m. - 11:15 a.m. Proclamation Recognizing April 27 through May 4, 2025 as Soil and Water Stewardship Week
- e) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners:
  - 1. Public Comment Period
  - 2. County and Individual Success Stories
  - 3. Miscellaneous (announcements, letters, etc.)

### **III. WEDNESDAY, APRIL 30, 2025:**

- a) 9:30 a.m. - 10:30 a.m. Work Session with Planning and Development Services
- b) 11:00 a.m. - 12:00 p.m. Commissioners Briefing
- c) 2:30 p.m. - 3:30 p.m. Executive Session (Security - RCW 42.30.110(1)(a)(ii))
  - 1. Call Public Meeting to Order
  - 2. Executive Session
  - 3. Reconvene Public Meeting for the sole purpose of Adjournment

**Continued OVER...**

- d) 3:30 p.m. - 4:15 p.m. Work Session with Public Health, Department of Emergency Management, and Human Resources

**IV. THURSDAY, MAY 1, 2025:**

- a) •6:30 a.m. Social Event - Skagit County Community Prayer Breakfast hosted by Kiwanis Club of Mount Vernon (McIntyre Hall, 2501 East College Way, Mount Vernon)
- b) •8:15 a.m. Social Event - Celebrating 10 Years of Collective Impact with Population Health Trust (301 Valley Mall Way, Suite 100, Mount Vernon)
- c) •5:00 p.m. Social Event - County Road Administration Board Retirement Dinner for Rob Coffman (Mercato Ristorante, 111 Market Street, Olympia)

**V. FRIDAY, MAY 2, 2025:**

- a) •11:30 a.m. Social Event - Remembrance Ceremony for Unclaimed Remains hosted by Skagit County Coroner's Office and Kern Funeral Home (Mount Vernon Cemetery Chapel, 1200 East Fir Street, Mount Vernon)

**FUTURE BID OPENINGS:**

- Monday, May 5, 2025, 1:45 p.m. Cleaning of One (1) Oil Tank owned by the Public Works Equipment Division
- Monday, May 12, 2025, 12:00 p.m. 2025 HMA Overlay Project #ESHMA25-1
- Monday, May 12, 2025, 12:15 p.m. Barrel Springs and Dry Creek Restoration Project #WA402222

**FUTURE PUBLIC HEARING:**

- Monday, June 9, 2025, 11:15 a.m. To Consider Testimony Regarding a Proposal to Dispose of Skagit County Real Property Located at 59968 State Route 20 in Marblemount, Parcel Number P45245

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21). Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21). •Social event – This is a social event only and no county business or action will be taken at this event.

**1. CONSENT AGENDA FOR MONDAY, APRIL 28, 2025 (items 1 through 20):**

**a) COMMISSIONERS:**

1. Record of the Proceedings for Monday, April 21, 2025.
2. Record of the Proceedings for Tuesday, April 22, 2025.

**b) ADMINISTRATIVE SERVICES:**

3. Personal Services Agreement with Columbia Policy Advisors to act as Skagit County's principal state lobbyist to develop and maintain ongoing relationships with appropriate state elected and appointed officials and staff. Compensation is based on a fee schedule and shall not exceed \$231,632 for the entire term of the Agreement. The Agreement shall commence on May 1, 2025 and continue until December 31, 2027.
4. Personal Services Agreement with Communication Resources Northwest, LLC to assist Skagit County with communications, organizational development and leadership consulting services. Each item of work under this Agreement will be provided by Task Assignment in a form substantially similar to Exhibit "D", Project Proposal. Compensation is based on a reimbursement for services schedule and shall not exceed \$100,000. The Agreement is ratified to commence on April 15, 2025 and continue until December 31, 2026.

**c) ASSIGNED COUNSEL:**

5. Personal Services Agreement with Berton Law, PLLC to provide indigent defense representation for Guardianship cases to clients referred by Superior Court or approved by the Presiding Judge for Assigned Counsel. Cases include those under the Uniform Guardianship Act RCW 11.130.200. Compensation is based on a rate schedule and shall not exceed \$200,000. The Agreement is ratified to commence on January 1, 2025 and continue until December 26, 2026.

**d) BUDGET AND FINANCE:**

6. Resolution authorizing an Interfund Loan from the General Fund #001 to the Facility Improvement Fund #340 in the amount of \$5,000,000 to prevent a negative cash balance due to timing of reimbursement by outside entities.

**e) DISTRICT COURT:**

7. Interlocal Cooperative Agreement with the City of Burlington to formalize the relationship of the City and the County regarding the provision of District Court Community Court services to the City. The City shall compensate the County \$975 per month for up to three (3) dockets per month, each Community Court Docket shall be limited to 15 total clients. The Agreement shall commence on January 1, 2026 and continue until December 31, 2028.
8. Interlocal Cooperative Agreement with the City of Mount Vernon to formalize the relationship of the City and the County regarding the provision of District Court Community Court services to the City. The City shall compensate the County \$1,408 per month for one docket per week, each Community Court Docket shall be limited to 15 total clients. The Agreement shall commence on January 1, 2026 and continue until December 31, 2028.
9. Interlocal Cooperative Agreement with the City of Burlington to formalize the relationship of the City and the County regarding the provision of probation services to the City. The City shall compensate the County \$100 for each month that a defendant is on active supervision up to a maximum of \$2,400 per defendant/case. In cases involving pre-sentence supervision, supervision of mandatory community service or determination of restitution, the maximum per defendant/case shall be \$150. The Agreement shall commence on January 1, 2026 and continue until December 31, 2028.
10. Interlocal Cooperative Agreement with the City of Mount Vernon to formalize the relationship of the City and the County regarding the provision of probation services to the City. The City shall compensate the County \$100 for each month that a defendant is on active supervision up to a maximum of \$2,400 per defendant/case. In cases involving pre-sentence supervision, supervision of mandatory community service or determination of restitution, the maximum per defendant/case shall be \$150. The Agreement shall commence on January 1, 2026 and continue until December 31, 2028.

**f) FACILITIES MANAGEMENT:**

11. Personal Services Agreement with JTK Engineering LLC to provide engineering consulting services for site environmental, site specifications and technical expertise for the repair of the sewer system at the Community Justice Center located at 201 Suzanne Lane in Mount Vernon. Compensation is based on a fee schedule and shall not exceed \$20,000 including applicable taxes. The Agreement shall commence on the date of execution and continue until December 31, 2025.

12. Vendor Services Agreement with Absolute Plumbing Inc. to provide sewer repairs and restore the system to be fully operational at the Mount Vernon Senior Center located at 1401 Cleveland Avenue in Mount Vernon. Compensation is based on a fee schedule and shall not exceed \$15,585.60 including applicable taxes. The Agreement is ratified to commence on April 15, 2025 and continue until July 1, 2025.

g) INFORMATION SERVICES:

13. Service Order Agreement with Wholesail Networks, LLC, a Ziply Fiber Company to provide Skagit County with 1 G IP of internet speed connection. Compensation is based on a monthly fee for service and shall not exceed \$48,000. The Agreement is ratified to commence on January 10, 2025 and continue until June 30, 2030.

h) PARKS, RECREATION AND FAIR:

14. Vendor Services Agreement with Trico Companies LLC to provide erosion control, structure demolition, preparation of a building pad, concrete sidewalk, ramps, handrails, utility reconnections, final utility hook-ups, coordination with building supplier, crane access route, and surfacing restoration for the CXT Fairgrounds project. Compensation shall not exceed \$196,910 which was awarded by Resolution R20250090. The Agreement shall commence on the date of execution and continue for one year.

i) PROSECUTING ATTORNEY:

15. Resolution to call for a public hearing to consider testimony regarding amending Skagit County Code Chapter 7.06 pertaining to dangerous and potentially dangerous dogs. The public hearing is scheduled to take place on Tuesday, June 10, 2025, at 2:00 p.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet or smartphone:  
<https://uso6web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdz09> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980.

j) PUBLIC HEALTH:

16. Academic Affiliation Agreement for Non-Clinical Education with University of Nebraska to guide and direct the parties respecting their affiliation, working arrangements, and agreements to provide high-quality, practice experiences for students. No compensation is associated with this Agreement. The Agreement shall commence on the date of execution and continue for three years.
17. Interlocal Agreement with Skagit Transit to allow Skagit Transit the ability to donate a surplus Americans with Disabilities Act (ADA) vehicle to the County for use by a Qualified Emergency Shelter Provider. There is no compensation associated with this Agreement. The Agreement shall commence on the date of execution and continue until terminated.

k) PUBLIC WORKS:

18. Personal Services Agreement with David Evans and Associates, Inc. to provide design services and support for the Hatchery Creek and Martin Slough Fish Passage Projects. Compensation is based on a fee schedule and shall not exceed \$1,009,787.03. The Agreement is ratified to commence on March 15, 2025 and continue until December 31, 2026.
19. Personal Services Agreement with James G. Murphy Co, Inc. to provide auction services to sell surplus vehicles and equipment for Skagit County. Skagit County will provide compensation in the amount of 10% commission of gross auction sales and will provide additional compensation based on a rate schedule for any items that are transported by the contractor. The Agreement shall commence on May 27, 2025 and continue for three years.
20. Resolution to authorize Skagit County to submit an application to seek grant funding assistance through the Washington State Recreation and Conservation Office (RCO) for RCO Projects #25-1165 - (Lower Day) and #25-1158 (Mill Creek).

**2. MISCELLANEOUS AGENDA (item 1):**

a) COMMISSIONERS:

1. Resolution to appoint Mark Wesen to fill the vacated seat on Skagit County Drainage and Irrigation District #16, Position 3. Mr. Wesen will be appointed to fill the vacated seat until the next special general election in February of 2026.