

## SKAGIT COUNTY COMMISSIONERS' AGENDA

### **I. MONDAY, MAY 6, 2019:**

- a) \*8:45 a.m. - 9:45 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services, Public Works, Public Health and Emergency Medical Services Departments
- b) \*11:30 a.m. - 1:00 p.m. Camp Korey 2019 Prescription Laughter Luncheon (Eaglemont Golf Course, 4800 Eaglemont Drive, Mount Vernon)
- c) 1:30 p.m. - 2:15 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- d) 2:15 p.m. - 2:30 p.m. Certification of the Inventory of County Capitalized Assets
- e) \*2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

### **II. TUESDAY, MAY 7, 2019:**

- a) 9:00 a.m. - 9:30 a.m. Public Works - Dan Berentson, Director:
  - 1. Public Hearing/Possible Action: Consider Testimony Regarding Reauthorization of the Skagit County Shellfish Protection District (Clean Water Program) and Reauthorize a Budget and Finance Rates and Charges
- b) 9:30 a.m. - 10:00 a.m. Proclamation Recognizing May as Wildfire Awareness Month
- c) 10:00 a.m. - 10:30 a.m. Public Works - Dan Berentson, Director:
  - 1. Presentation of the Annual Bridge Report
- d) 10:30 a.m. - 11:00 a.m. Presentation by Executive Director of Helping Hands Food Bank Rebecca Larsen
- e) 11:00 a.m. - 11:30 a.m. Washington State Fish and Wildlife Regional Director Amy Windrope - Update Regarding Wolves
- f) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:
  - 1. County and Individual Success Stories
  - 2. Public Comment Period
  - 3. Miscellaneous Announcements
- g) 1:30 p.m. - 2:00 p.m. Public Works - Dan Berentson, Director:
  - 1. Public Hearing/Possible Action: Consider Testimony Regarding an Ordinance that would Create Chapter 9.56 of the Skagit County Code to Ensure both Commercial and Non-Commercial Growers of Plants in the Brassicaceae Family Could Reasonably Coexist
- h) \*2:00 p.m. - 2:30 p.m. State Auditor's Entrance Conference
- i) \*2:30 p.m. - 3:30 p.m. Executive Session (Litigation - RCW 42.30.110(1)(i))
- j) \*5:30 p.m. Reception - Skagit Leadership "Leaders Create Leaders" (The Grand Willow Inn, 17926 Dunbar Road, Mount Vernon)

### **III. WEDNESDAY, MAY 8, 2019:**

- a) \*1:00 p.m. - 2:00 p.m. 911 Board of Directors Meeting

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

**MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE**

Except for the items marked with an asterisk \*, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

**IV. CONSENT AGENDA FOR MONDAY, MAY 6, 2019 (items 1 through 19):**

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, April 29, 2019.
2. Record of the Proceedings for Thursday, May 2, 2019.

b) FACILITIES MANAGEMENT:

3. Vendor Services Agreement with Lyndale Glass, Inc., to replace a broken window glass pane at the Mount Vernon Senior Center located at 1401 Cleveland Avenue in Mount Vernon. Compensation shall not exceed \$285 plus any applicable taxes. The Agreement is ratified to commence on April 26, 2019 and continue for three months from the date of execution.
4. Agreement with the State of Washington Department of Enterprise Services (DES), Energy Program, Agreement No. 2019-255 A (1). This Agreement provides DES with the certification that Skagit County has appropriated funding in accordance with the provisions of RCW 43.88 for an Investment Grade Audit (IGA) and Energy Services Proposal, via Willdan Abascus of the current heating, ventilation and air conditioning (HVAC) system at the Skagit County Annex Building located 605 South 3<sup>rd</sup> Street in Mount Vernon. Skagit County approves funding in an amount not to exceed \$40,000. This Agreement shall commence on the date of execution and shall continue for 60 days.

c) INFORMATION SERVICES:

5. Two-year renewal Agreement with Adaptive Insights, LLC to provide budget preparation software. Compensation shall not exceed \$98,596 and is based on a fee schedule. The Agreement shall commence on June 20, 2019, and continue until June 19, 2021.

d) OFFICE OF JUVENILE COURT:

6. Interlocal Cooperative Agreement with the Upper Skagit Indian Tribe to provide detention facilities for tribal juvenile offenders through the use of the Skagit County Detention Facility operated by the Skagit County Office of Juvenile Court. The Tribe shall pay the County, a daily fee for the housing of juveniles while in detention at a rate of \$124 per day per juvenile. The Agreement shall commence on the date of execution and continue until December 31, 2020.

e) PARKS, RECREATION AND FAIR:

7. Vendor Services Agreement with Dahl Electric, Inc. to provide electrical services, including annual maintenance activities for the annual Skagit County Fairgrounds and other Skagit County Parks and Recreation facilities as assigned. Compensation is based on a fee schedule and shall not exceed \$9,500 annually, total compensation shall not exceed \$19,000 for the entire term of the Agreement. The Agreement shall commence on the date of mutual execution and continue for two years.

f) PUBLIC HEALTH:

8. Personal Services Agreement with Eric Chambers to provide professional planning and grant proposal writing services to Skagit County Public Health Department for the purposes of responding to a Bureau of Justice Assistance re-entry grant opportunity and/or other grants as provided by the Department. Work will be conducted in three phases: Planning, Coordinating and Writing. Compensation shall not exceed \$7,500 and is based on a fee schedule. The Agreement is ratified to commence on May 1, 2019, and continue until June 30, 2019.
9. Amendment No. 2 to Personal Services Agreement No. C20180219 with Community Environmental Health Strategies LLC to research and develop local policy options to achieve Public Health's goals in restricting smoking and vaping in public places, building off existing models in other Washington counties. This Amendment extends the expiration date from June 30, 2019, to December 31, 2019, and increases compensation by an additional \$5,000 for a new compensation amount not to exceed \$18,500. All other terms and conditions of the original Agreement shall remain in effect.
10. Personal Services Agreement with Claudia Avendano-Ibarra to provide Question, Persuade, and Refer (QPR) Gatekeeper suicide prevention trainings to community members and organizations in Skagit County to help prevent suicide. The QPR Gatekeeper training is a 1-2 hour educational program designed to teach laypersons and professional Gatekeepers the warning signs of a suicide crisis and how to respond. Compensation shall not exceed \$1,530 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until December 31, 2019.

g) PUBLIC WORKS:

11. Amendment No. 2 to Grant Agreement TCPRA-2014-SkCoPW-00058, Skagit County Contract No. C20150390, with the Washington State Department of Ecology to provide partial funding for the environmental investigation of the Whitmarsh Landfill. This Amendment extends the expiration date from June 30, 2019, to June 30, 2021. All other terms and conditions of the original Agreement shall remain in effect, including the Department of Ecology reimbursing Skagit County an amount not to exceed \$55,000.
12. Vendor Services Agreement with Unitec Corporation to provide scale calibration, maintenance, and repair on the truck scales and associated equipment at the Skagit County Transfer and Recycling Station located at 14158 Overnell Road in Mount Vernon, and the Sauk Transfer Station located at 50796 State Route 20 in Concrete. Compensation shall not exceed \$24,000 and is based on a fee schedule. The Agreement shall commence on June 1, 2019, and continue for two years from the date of execution.
13. Recycling Services Agreement with Waste Management of Washington, Inc. to provide for the receipt, processing, and marketing of recyclables and the disposal of residue. Compensation is based on a base rate of \$157.95 per ton and is subject to annual rate adjustments and contamination surcharges. The Agreement shall commence upon the date of last signature of either party and shall continue until December 31, 2023.
14. Street Waste Facility Use Agreement with North Hill Resources to provide an environmentally sound system for disposing of waste generated from the cleaning of streets and stormwater drainage systems. North Hill Resources shall pay the established fees as outlined in Skagit County Solid Waste Disposal Rates. The Agreement shall commence on the date of execution and continue for two years.
15. Vendor Services Agreement with Surety Pest Control to provide pest control at the Skagit County Recycling and Transfer Station located at 14158 Ovenell Road in Mount Vernon, Guemes Ferry terminal located at 500 I Street in Anacortes and any additional Skagit County sites as deemed necessary. Compensation shall not exceed \$10,000 and is based on a fee schedule. The Agreement shall commence on May 15, 2019, and continue for two years from the date of execution.
16. Service Agreement with EarthCorps to provide labor services for up to ten (10) Natural Resources Stewardship Program projects. EarthCorps has awarded Skagit County grant funding in the form of labor to complete restoration projects. The Agreement shall commence on the date of mutual execution and continue until December 30, 2020.

h) SHERIFF:

17. Personal Services Agreement with Skagit Animals In Need to provide shelter services for horses and other livestock. Services shall include housing, vet care, farrier care, feeding, holding animals involved in criminal cases, adoption, euthanasia and proper disposal of animals on a seven-day a week basis. Compensation shall not exceed \$10,000 per calendar year and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until December 31, 2019.
18. Amendment No. 1 to Personal Services Agreement No. C20190168 with RDP Unlimited, LLC to provide background and interview services for potential and existing employees of the Skagit County Sheriff's Office and the Skagit County Community Justice Center. This Amendment provides a County laptop computer with access to Spillman software. The County shall also provide access to a telephone and voicemail for use by RDP Unlimited, LLC. Compensation remains unchanged and shall not exceed \$25,000 per calendar year which is based on a fee schedule. All other terms and conditions of the original Agreement shall remain in effect including the termination date of December 31, 2024.

i) TREASURER:

19. Amendment No. 1 to Vendor Services Agreement No. C20160198 with KeyBank National Association to provide banking services and products. This Amendment extends the termination date of the Agreement to January 30, 2020, and Skagit County retains the right to renew the term on a yearly basis pursuant to Paragraph 5 of the original Agreement. Fees, fines and service charges are outlined in Exhibit "A" of the original Agreement. All other terms and conditions of the original Agreement shall remain in effect.

**V. MISCELLANEOUS AGENDA (item 1):**

a) PUBLIC HEALTH:

1. Resolution approving submission of FY 2019 HOME Investment Partnerships Annual Action Plan, Amendments to FY 2017 and FY 2018 Annual Action Plans, and Application for Federal Assistance and associated forms and authorizing the Chair of the Skagit County Board of Commissioners to sign such forms.