

## SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

### **I. MONDAY, MAY 8, 2023:**

- a) 8:45 a.m. - 9:45 a.m. Briefing – Planning and Development Services, Facilities, Public Health, and Central Services: Information Services, Geographic Information Services and Records Management
- b) 9:45 a.m. - 10:15 a.m. Monthly Briefing – Public Works
- c) \*10:30 a.m. Pledge of Allegiance
- d) \*10:30 a.m. - 11:15 a.m. Planning and Development Services – Jack Moore, Director:
  - 1. Discussion/Possible Action: Resolution to Establish the 2023 Docket of Comprehensive Plan Policy, Land Use and Zoning Map, and Development Regulations
  - 2. Miscellaneous
- e) \*11:15 a.m. - 11:45 a.m. Public Works – Grace Kane, Director:
  - 1. Presentation: Additional Transportation Funding Options
  - 2. Miscellaneous
- f) \*11:45 a.m. - 12:15 p.m. Skagit County Historical Museum Presentation from Director Jo Wolfe
- g) \*1:00 p.m. - 1:45 p.m. Planning and Development Services – Jack Moore, Director:
  - 1. Discussion: Building Code Update (Title 15)
  - 2. Miscellaneous
- h) \*1:45 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
  - 1. Public Comment (Specifically related to the agenda item)

### **II. TUESDAY, MAY 9, 2023:**

- a) 8:30 a.m. Skagit County Law & Justice Council Meeting (Skagit County Sheriff's Office Training Room, 600 South Third Street, Mount Vernon)
- b) \*10:00 a.m. Pledge of Allegiance
- c) \*10:00 a.m. - 11:00 a.m. Board of Health Meeting
- d) \*11:00 a.m. - 11:30 a.m. Proclamation Recognizing May 7 through May 13 as Skagit Kids Read Week
- e) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners:
  - 1. Public Comment Period
  - 2. County and Individual Success Stories
  - 3. Miscellaneous
- f) \*1:00 p.m. - 2:00 p.m. Public Works – Grace Kane, Director:

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1. Stormwater Presentation from Natural Resources Division
2. Miscellaneous

g) \*2:00 p.m. - 2:30 p.m. Proclamation Recognizing May 12, 2023 as Child Care Professional Appreciation Day

**III. WEDNESDAY, MAY 10, 2023:**

a) 12:00 p.m. - 1:30 p.m. Skagit 911 Board of Directors Meeting hosted by Skagit 911

**IV. THURSDAY, MAY 11, 2023:**

a) 7:30 a.m. Breakfast with Elected Officials (Calico Cupboard, 121 Freeway Drive, Mount Vernon)

**V. FRIDAY, MAY 12, 2023:**

a) 7:00 a.m. - 9:00 a.m. Forest Advisory Board (FAB) Meeting hosted by FAB

b) 9:00 a.m. - 9:45 a.m. Briefing with Innovative Environments

**MONDAY, MAY 8, 2023:**

***BID OPENING (Clerk of the Board and Public Works Staff)***

\*2:30 p.m. (or soon thereafter)

Public Works Vehicle Upfitting, Including one (1) County Public Health Department Full Size Cargo Van

**FUTURE BID OPENINGS:**

Monday, May 15, 2023, 2:00 p.m. Skagit County Barrier Protection Project #ES78600; Federal Aid #HSIP-000S(625)

Tuesday, May 23, 2023, 12:30 p.m. Skagit County Administration Building & Courthouse – Fire Alarms Replacement

Tuesday, May 23, 2023, 12:40 p.m. Skagit County Parker Building – HVAC Replacement Project

**FUTURE PUBLIC HEARING:**

Tuesday, May 23, 2023, 11:45 a.m. To Consider Testimony Regarding an Application for Public Service Grant Component of the Community Development Block Grant (CDBG)

**REQUEST FOR QUALIFICATIONS (RFQ):**

Thursday, May 25, 2023, 4:00 p.m. Professional Engineering and Environmental Services for Project #ES40071-1 Preventative Maintenance – Bridge Deck Repair (Bundle)

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

**MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21). Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21).

**2. CONSENT AGENDA FOR MONDAY, MAY 8, 2023 (items 1 through 19):**

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, May 1, 2023.
2. Record of the Proceedings for Tuesday, May 2, 2023.

b) INFORMATION SERVICES:

3. Resolution calling for a Request for Proposals (RFP) to replace Skagit County Prosecutor's Case Management System. The RFP will be available online at [www.skagitcounty.net/rfp](http://www.skagitcounty.net/rfp) on or after May 23, 2023. Proposals from vendors are due by 3:30 p.m. on June 29, 2023.

c) PARKS AND RECREATION:

4. Amendment No. 1 to Personal Services Agreement No. C20220201 with Reid Middleton, Inc. to provide a renovation design and construction cost estimates for the Swinomish Boat Launch. This Amendment extends the term of the Agreement from July 1, 2023 to December 31, 2024. Compensation remains the same and shall not exceed \$82,500. All other terms and conditions of the original Agreement shall remain in effect.

d) PUBLIC HEALTH:

5. Resolution authorizing the submission of applications to the Washington State Department of Health Office of Infectious Disease for funding Syndemic Approach to Infectious Disease Prevention & Linkage Services and designating Keith Higman as the authorized representative to act in all official matters in connection with this application.
6. Resolution authorizing Chair Ron Wesen to electronically sign the submission of Amendment No. 12 to Skagit County Contract No. C20210602 with the Washington State Department of Health (DOH Contract No. CLH31025) to increase funding by an additional \$201,584 for a total contract amount of \$6,049,705 to support Public Health's programming.
7. Amendment No. 12 to Skagit County Contract No. C20210602 with the Washington State Department of Health (DOH Contract No. CLH31025) for the delivery of public health services in Skagit County. This Amendment amends Statements of Work for various Public Health programs. Compensation to Skagit County is increased by \$201,584 for a new total compensation amount not to exceed \$6,049,705. The term remains the same and shall continue until December 31, 2024. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
8. Amendment No. 1 to Contract No. C20230066 with Northwest Regional Council (242018-NUTR) to provide meals and nutritional support through Congregate and Home Delivered Meals. This Amendment increases compensation by \$109,444 for a new total compensation amount not to exceed \$493,855. The term remains the same and shall continue until December 31, 2023. All other terms and conditions of the original Agreement shall remain in effect.
9. Advertising Agreement with National CineMedia, LLC (NCM) to promote fentanyl awareness and prevention messaging. Compensation is based on a fee schedule and shall not exceed \$5,800. The Agreement shall commence on May 15, 2023 and continue until August 27, 2023.
10. Personal Services Agreement with Skagit Legal Aid to administer the Emergency Rental Assistance Program 2.0 (ERAP 2.0) Grant to prevent evictions by paying past due, current due, future rent, and utilities, targeting households with limited resources. Compensation shall not exceed \$30,000. The Agreement is ratified to commence on March 15, 2023 and continue until July 30, 2023.

e) PUBLIC WORKS:

11. Resolution appointing the 2023 Solid Waste Advisory Committee (SWAC) membership.
12. Resolution for approval of contract provisions and plans and calling for bids for the 2023 HMA Overlay Project #ESHMA23-1. The bid opening is scheduled to take place on Tuesday, May 30, 2023, at 2:30 p.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.
13. Rural Arterial Program Agreement with the County Road Administration Board (CRAB), Project No. 2923-01, for the Pioneer Highway Overlay Project, Road No. 80090. Compensation to Skagit County shall not exceed \$287,221. The Agreement is ratified to commence on May 21, 2021 and shall continue until May 25, 2029.

14. Amendment No. 2 to the Rural Arterial Program Agreement, Skagit County Contract No. C20190201, with the County Road Administration Board (CRAB), Project No. 2919-01, for the Francis Road Reconstruction, Section 3 Project, Road No. 79000. This Amendment updates the language in section 16 of the Project Agreement and increases funding to Skagit County from \$1,487,221 to an amount not to exceed \$2,400,000. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
15. Amendment No. 1 to Solid Waste Management Local Solid Waste Financial Assistance Agreement No. SWMLSWFA-2021-SkCoPW-00013, Skagit County Contract No. C20210580, with the State of Washington Department of Ecology (DOE) to provide funding for Moderate Risk Waste Collection, Disposal and Outreach and Waste Reduction/Recycling-Public Education and Outreach. This Amendment increases funding from \$512,665.33 to a total amount not to exceed \$562,172.89. DOE shall provide 75% (\$421,629.67) in grant funding to Skagit County and Skagit County shall contribute 25% (\$140,543.22). The term remains the same and shall continue until June 30, 2023. All other terms and conditions of the original Agreement shall remain in effect.
16. Amendment No. 2 to Contract No. C20200574 with the Washington State Department of Ecology (Toxics Cleanup Remedial Action Grant Program Agreement No. TCPRA-1921-SkCoPW-00017) to cover the implementation of remediation activities and applicable post-closure work at March Point (Whitmarsh) Landfill. This Amendment transfers \$522,218.89 from Cleanup Construction to Engineering Design, and extends the term of the Agreement from June 30, 2023 to June 30, 2025. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

f) **RISK MANAGEMENT:**

17. Amendment No. 1 to Personal Services Agreement No. C20220552 with Listen Audiology Services Inc. to provide on-site audiometric testing services at various county locations. This Amendment updates the scope of work to include hearing program consultation services, noise surveys, and hearing protection evaluation and fittings. Compensation remains the same and shall not exceed \$6,500 and is based on a rate schedule. The term remains unchanged and shall continue until December 31, 2023. All other terms and conditions of the original Agreement shall remain in effect.

g) **SHERIFF:**

18. Purchase and Sale Agreement with the City of Bellingham to purchase four (4) replacement motorcycles. Compensation shall not exceed \$15,000 per motorcycle plus applicable taxes for a total compensation amount not to exceed \$65,280. The Agreement shall commence on the date of execution and continue until the obligations of both parties are satisfied.
19. Agreement with Hubbard Radio, LLC for radio announcements regarding the Skagit County Sheriff's Office Hiring Campaign. Compensation shall not exceed \$9,000. The Agreement is ratified to commence on May 1, 2023 and continue until August 1, 2023.

**3. MISCELLANEOUS AGENDA (items 1 and 2):**

a) **PUBLIC WORKS:**

1. Farmland Legacy Program Grant Deed of Conservation Easement with Ring Farm, LLC to protect 30.73 acres of agricultural land, Parcel number P22891, for compensation in the amount of \$25,000. The Conservation Values include protection of agricultural productivity and the protection of prime and important agricultural soils. The Agreement commences on the date of mutual execution and continues in perpetuity.
2. Farmland Legacy Program Grant Deed of Conservation Easement with Lilliquist Farm, LLC to protect 30.72 acres of agricultural land, Parcel number P22900, for compensation in the amount of \$25,000. The Conservation Values include protection of agricultural productivity and the protection of prime and important agricultural soils. The Agreement commences on the date of mutual execution and continues in perpetuity.