

SKAGIT COUNTY COMMISSIONERS' AGENDA

Washington State Governor Inslee issued Proclamation 20-28 which among other things, temporarily prohibits in-person public attendance at meetings subject to the Open Public Meetings Act (OPMA). See information provided below about how to join a meeting remotely.

I. MONDAY, MAY 10, 2021:

- a) 8:45 a.m. - 9:45 a.m. Briefing - County Administrator, Planning and Development Services, Human Resources/Risk Management, Central Services: Information Services, Geographic Information Services and Records Management Departments (Listen to the meeting by calling: 1 (872) 240-3412 Access Code: 649 174 133 or join by computer: <https://global.gotomeeting.com/join/649174133>)
- b) 9:45 a.m. - 10:15 a.m. Bi-Weekly Briefing with Public Works (Listen to the meeting by calling: 1 (872) 240-3412 Access Code: 649 174 133 or join by computer: <https://global.gotomeeting.com/join/649174133>)
- c) *11:00 a.m. - 11:30 a.m. Public Health - Christi Brua Weaver, Behavioral Health Coordinator: (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>)
1. Public Hearing to Consider Testimony Regarding submitting an Application for the Community Development Block Grant (CDBG) General Purposes Grant
 2. Possible Action: Resolution to Approve Submission of the Application for the Community Development Block Grant (CDBG) General Purposes Grant
- d) *11:30 a.m. - 12:00 p.m. Information Services - Mike Almvig, Director: (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>)
1. Website Demonstration
- e) 12:00 p.m. - 1:00 p.m. Commissioners may attend Washington State Association of Counties (WSAC) Virtual Assembly hosted by WSAC
- f) *1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>)
- g) 2:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, MAY 11, 2021:

- a) *9:30 a.m. - 10:00 a.m. Planning and Development Services - Hal Hart, Director: (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>)
1. Possible Action: Decision to Establish the Docket for 2020 - 2021 Comprehensive Plan, Map and Code Amendments for further Study by Planning and Development Services Staff and the Skagit County Planning Commission
- b) *11:30 a.m. - 11:45 a.m. Board of County Commissioners (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by

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calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer:
<https://global.gotomeeting.com/join/632327501>):

1. County and Individual Success Stories
2. Public Comment Period
3. Miscellaneous Announcements

- c) *1:00 p.m. - 2:30 p.m. Presentations from Economic Development Grant Applicants (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (646) 749-3122 Access Code: 664 925 093)

III. WEDNESDAY, MAY 12, 2021:

- a) 1:00 p.m. - 2:30 p.m. 911 Board Meeting hosted by Skagit 911
- b) 3:00 p.m. - 4:30 p.m. East County Community Public Forum (Listen to the meeting by calling: 1 (571) 317-3122 Access Code: 271 182 277 or join by computer:
<https://global.gotomeeting.com/join/271182277>)

IV. THURSDAY, MAY 13, 2021:

- a) 1:00 p.m. - 2:00 p.m. Commissioners may attend National Association of Counties (NACo) West Regional Meeting hosted by NACo

V. FRIDAY, MAY 14, 2021:

- a) 8:15 a.m. - 9:00 a.m. Briefing with Innovative Environments (Listen to the meeting by calling: 1 (872) 240-3412 Access Code: 649 174 133 or join by computer:
<https://global.gotomeeting.com/join/649174133>)
- b) 2:00 p.m. - 4:00 p.m. Commissioners may attend a Socially-Distanced Tour of Skagit First Steps Center, located at 465 Pease Road in Burlington hosted by the City of Burlington

MONDAY, MAY 10, 2021:

*2:30 p.m. (or soon thereafter)

BID OPENING (Clerk of the Board and Public Works Staff)

Bow Hill Road Reconstruction Project #ES21200-6, Federal Aid #STPR-T290(001), County Road Administration Board RAP #2913-01 (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (646) 749-3122 Access Code: 220 727 813 or join by computer:
<https://global.gotomeeting.com/join/220727813>)

FUTURE BID OPENINGS:

- Monday, May 17, 2021, 2:30 p.m. Custodial Cleaning and Paper Supplies
- Monday, May 24, 2021, 2:30 p.m. Guemes Ferry Terminal (Girder Replacement) Project #FEMP-8, Federal Aid #HBP-6240(003)

FUTURE PUBLIC HEARING:

- Tuesday, May 25, 2021, 11:00 a.m. To Consider Testimony Regarding an Application for Public Service Grant Component of the Community Development Block Grant (CDBG)

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

IV. CONSENT AGENDA FOR MONDAY, MAY 10, 2021 (items 1 through 13):**a) COMMISSIONERS:**

1. Record of the Proceedings for Monday, May 3, 2021.
2. Record of the Proceedings for Tuesday, May 4, 2021.
3. Record of the Proceedings for Thursday, May 6, 2021.

b) AUDITOR:

4. Service Level Agreement No. OSOS No. 829Q-1502 with the State of Washington, Office of the Secretary of State, Archives & Records Management Division (Archives) to establish the understanding for Archives to provide document preparation, scanning, and microfilming services as authorized by Chapter 40.14 of the Revised Code of Washington (RCW). Compensation is based on a rate schedule and shall not exceed \$50,000. The Agreement shall commence on the date of the last required signature and continue until June 30, 2022.

c) EMERGENCY MEDICAL SERVICES:

5. Resolution declaring a sole source purchase for the purchase of ESO Solutions Health Data Exchange subscription service which is an electronic patient care reporting platform utilized by all licensed ambulance and aid services in Skagit County.
6. Master Subscription and License Agreement with ESO Solutions, Inc. to provide an electronic patient care reporting platform utilized by all licensed ambulance and aid services in Skagit County. Annual compensation shall not exceed \$6,555.46. The Agreement is ratified to commence on March 15, 2021, and continue until terminated.

d) INFORMATION SERVICES:

7. Purchase Order and Master Agreement with SHI International Corp. to purchase software and services to replace the Cashtax software system in the Skagit County Treasurer's office. Compensation is based on a fee schedule and shall not exceed \$165,000. The Agreement shall commence on the date of execution and continue until January 7, 2022.

e) PUBLIC HEALTH:

8. Amendment No. 1 to Personal Services Agreement No. C20200339 with Community Action of Skagit County to provide rental assistance and case management services for homeless households and those at risk of becoming homeless. This Amendment corrects an error in the original Agreement that stated the permanent supportive housing maximum amount of \$86,846, instead of \$26,846. In addition, increases the Housing and essential needs allocation by \$44,835 for a new total compensation amount not to exceed \$926,965. The termination date remains as June 30, 2021. All other terms and conditions of the original Agreement shall remain in effect.
9. Amendment No. 1 to Personal Services Agreement No. C20200601 with Amber Jordan for the provision of detailed, epidemiological data collection, analysis and reporting during the COVID-19 pandemic. In addition, support will be provided to Public Health's COVID-19 investigations and contact tracing team. This Amendment increases the reimbursable compensation rate from \$50,000 to an amount not to exceed \$65,000, and extends the term from June 30, 2021, to December 31, 2021. All other terms and conditions of the original Agreement shall remain in effect.
10. Memorandum of Understanding between Skagit County and Whatcom-Skagit Housing regarding affordable housing assistance through the Community Development Block Grant (CDBG) eligible Homeownership Assistance Project as funded by the United States Department of Housing and Urban Development (HUD) and administered by the Washington State Department of Commerce (Commerce). Skagit County is administering the CDBG-funded Homeownership Assistance Project. The County shall provide assistance in the form of homeownership assistance provided directly by check submitted to eligible homebuyers' escrow accounts. Such assistance is contingent on the availability of CDBG funding and will cease when the grant is fully expended. Maximum Assistance is \$25,000 per household. Funds will be used solely to provide assistance to persons of low-income to moderate income. The Agreement shall commence on the date of execution and continue until Homeownership Assistance Project funds are fully expended.

f) PUBLIC WORKS:

11. Personal Services Agreement with Life Rescue, Inc. to provide complete on-site rescue services for confined space entry at the Guemes Island Ferry as required by the United States Coast Guard's Code Federal Regulations (CFR) 29 CFR 1915, Subpart B. Compensation is based on a fee schedule and shall not exceed \$10,000. The Agreement is ratified to commence on the date of execution, and continue until December 31, 2022. At the sole option and discretion of the County, this Agreement may be extended for up to one (1) additional year.
12. Acrow Corporation of America Equipment Lease Agreement for the rental of launching equipment to install the clearspan 110-foot long 700XS Acrow Panel Bridge for the Concrete Sauk Valley Road (County Road #08000) near milepost 13 in Concrete. The initial rental fee for one (1) month is \$2,500 and \$6,000 each month thereafter. The Agreement shall commence on the date of execution and shall continue until the project is completed and accepted.

g) SHERIFF:

13. Amendment No. 4 to the Jail Facility Use Agreement No. C20130315 between Skagit County and the Cities of Mount Vernon, Sedro-Woolley, Anacortes, and Burlington, pursuant to RCW Chapters 70.48 and 39.34. This Amendment provides for the necessary changes to the Jail Fund payment schedule. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

V. MISCELLANEOUS AGENDA (items 1 and 2):

a) PUBLIC HEALTH:

1. Resolution approving FY2021 HOME Investment Partnership Annual Action Plan and Application for Federal Assistance SF-425 and designate Lisa Janicki, Chair as the authorized representative to sign the agreement.

b) PUBLIC WORKS:

2. Drainage Easement on Parcel No. P23337 and P74936 granted by Jeanna Adkins (Grantor) for discharge stormwater, installing, laying, constructing, maintaining, inspecting, repairing, removing, replacing, renewing, using and operating drainage lines, culvert(s), catch basins, drainage structures, and/or other drainage infrastructure. There is no compensation associated with this Agreement. The Agreement shall be recorded with the Skagit County Auditor, and become effective immediately upon recording and continue in perpetuity.