

## SKAGIT COUNTY COMMISSIONERS' AGENDA

Washington State Governor Inslee issued Proclamation 20-28 which among other things, temporarily prohibits in-person public attendance at meetings subject to the Open Public Meetings Act (OPMA). Public comments can be provided by sending an e-mail to [commissioners@co.skagit.wa.us](mailto:commissioners@co.skagit.wa.us) or by calling the Commissioners' office at (360) 416-1300.

### **I. MONDAY, MAY 18, 2020:**

- a) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items (Watch the live stream on [TV21 Home](#) or listen live to the meeting by calling 1-786-535-3211 - Access Code: 973 487 677)
- b) 2:00 p.m. - 3:00 p.m. Work Session Regarding COVID-19 Funding (Join by computer: <https://global.gotomeeting.com/join/264443165> or by telephone 1-571-317-3122 - Access Code: 264 443 165)
- c) \*3:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

### **II. WEDNESDAY, MAY 20, 2020:**

- a) \*9:00 a.m. - 11:00 a.m. Emergency Medical Services and Trauma Care Council Advisory Board Quarterly Meeting (Join by telephone 1-855-282-6330 - Access Code: 283 475 243)
- b) 11:30 a.m. - 11:45 a.m. Public Hearing to Consider Public Testimony Regarding Application for the Community Development Block Grant (CDBG) Public Service Grant Program for Housing Needs that would Benefit Low and Moderate Income Persons (Join by computer at <https://global.gotomeeting.com/join/647401549> or by telephone 1-872-240-3212 - Access Code: 636 300 333)

Please call the Clerk of the Board at (360) 416-1300 before the meeting is scheduled to start if you would like to sign up to provide public testimony. The Clerk will need your name and the town or city where you reside. Once the public hearing is opened, those who signed up will be called on one-at-a-time to provide public testimony for up to 3 minutes.

- 1. Possible Action: Resolution to Authorize Submittal of the Application for the Community Development Block Grant (CDBG)
- c) \*1:00 p.m. Public Transportation Benefit Area - Board of Director's Meeting (Join by computer <https://global.gotomeeting.com/join/713792997> or by telephone 1-646-749-3122 Access Code: 713 792 997)
- d) \*1:30 p.m. Skagit Council of Governments - Transportation Policy Board Meeting (Join by computer <https://global.gotomeeting.com/join/211731221> or by telephone 1-866-899-4679 Access Code: 211 731 221)
- e) \*2:00 p.m. Skagit Council of Governments – Board Meeting (Join by computer <https://global.gotomeeting.com/join/211731221> or by telephone 1-866-899-4679 Access Code: 211 731 221)

### **III. THURSDAY, MAY 21, 2020:**

- a) \*1:00 p.m. - 2:00 p.m. National Association of Counties (NACo) West Region Monthly Conference Call hosted by NACo

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**IV. FRIDAY, MAY 22, 2020:**

- a) \*3:30 p.m. - 4:30 p.m. Commissioners may attend Weekly Coronavirus (COVID-19) Webinar hosted by Washington State Association of Counties (WSAC)

**FUTURE BID OPENING:**

- Monday, June 1, 2020, 2:30 p.m. Public Works Card Lock Fueling Services Project  
Monday, June 1, 2020, 2:45 p.m. Maddox Creek Culvert Removal Project #WA402227

**FUTURE PUBLIC HEARING:**

- Tuesday, June 2, 2020, 9:30 a.m. To Consider Testimony Regarding the Intention to Reestablish Lake Management District (LMD) No. 3 for Lakes Erie and Campbell pursuant to RCW 36.61

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

Except for the items marked with an asterisk \*, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

**BY PROCLAMATION OF THE GOVERNOR OF THE STATE OF WASHINGTON: MEETINGS WILL BE TEMPORARILY HELD REMOTELY. IN-PERSON PUBLIC MEETINGS HAVE BEEN PROHIBITED.**

To participate in a public hearing, call the Clerk of the Board at (360) 416-1300 before the meeting is scheduled to start.

**IV. CONSENT AGENDA FOR MONDAY, MAY 18, 2020 (items 1 through 17):**

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, May 11, 2020.
2. Record of the Proceedings for Friday, May 15, 2020.

b) AUDITOR:

3. Memorandum of Agreement No. IG-6859 with the Office of the Washington Secretary of State through the Center for Internet Security, Inc. (CIS) to outline services associated with the intrusion detection system to monitor the County's election system. There is no monetary amount associated with this Agreement. The Agreement shall commence on the date of execution and continue until terminated.
4. Intergovernmental Grant Agreement No. IG-6901 with the Office of the Washington Secretary of State to provide Federal funds and a State matching share of funds through the Help America Vote Act (HAVA) and the Coronavirus Aid, Relief, and Economic Security (CARES) Act for the purpose of preventing, preparing for, and responding to coronavirus, domestically or internationally, for the 2020 Federal election cycle. Total Federal and State funds awarded to Skagit County shall not exceed \$210,872.48. The Agreement is ratified to commence on March 28, 2020, and continue until December 31, 2020.
5. Resolution to approve a Request for Proposals seeking to solicit proposals from incoming ballot solution vendors to provide a ballot envelope sorting and signature scanning system.

c) CORONER:

6. Resolution to approve the submission of the 2020 Paul Coverdell Forensic Science Improvement Grant through the Bureau of Justice Assistance Grant to partially fund the remodel of the existing Coroner's office to provide for a morgue. This Resolution also designates Haley Thompson, Coroner, as the authorized representative to act in all official matters in connection with this application for assistance.
7. Amendment No. 1 to Personal Services Agreement No. C20200130 Allison Hunt, MD to provide external and internal forensic autopsies, toxicology reports and on-scene investigations. This Amendment increases rates for autopsies from \$85,000 to an amount not to exceed \$100,000. All other terms and conditions of the original Agreement shall remain in effect. The term of the Agreement remains unchanged and shall expire on December 31, 2020.

d) EMERGENCY MANAGEMENT:

8. Resolution authorizing the adoption of the Skagit County Multi-Jurisdiction Hazard Mitigation Plan update, dated January 2020.

e) FACILITIES MANAGEMENT:

9. Amendment No. 2 to Personal Services Agreement No. C20180693 with BCRA, Inc. to refine the existing Schematic Design for a sixteen (16) bed Evaluation and Treatment Center and revised Schematic Design for a twenty-four (24) bed Secure Detox Center. The two collocated facilities will form a stabilization campus. The project is located on Parcel Nos. P104178, P76502 and P76503 on Highway 20 directly adjacent to and east of the Life Care Center in Sedro-Woolley. This Amendment adds additional services to the Scope of Work to include civil engineering and landscape revisions to raise the finished floor elevation along with the easement coordination services to mitigate the risk of damage due to flooding. Compensation is increased from \$967,724 to an amount not to exceed \$980,724. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect. The term of the Agreement remains unchanged and shall expire on December 31, 2021.

f) PUBLIC HEALTH:

10. Amendment No. 2 to Personal Services Agreement No. C20200146 with Parker Corporate Services, Inc. dba Pacific Security to provide security for a quarantine and isolation site due to the COVID-19 pandemic. This Agreement extends the term of the Agreement from May 31, 2020, to June 30, 2020, and increases compensation from \$73,920 to an amount not to exceed \$120,000 which is based on an hourly rate schedule. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

g) PUBLIC WORKS:

11. Personal Services Agreement with Lithtex NW to provide bulk mailing services for projects and programs, such as the Clean Samish Initiative, Lake Management District newsletters, public meeting invitations, and landowner outreach correspondence. Compensation is based on a fee schedule and shall not exceed \$25,000. The Agreement shall commence on the date of mutual execution and continue until December 31, 2021.

12. Personal Services Agreement with Materials Testing and Consulting Inc. to provide materials testing for County non-federally funded capital projects on an as needed basis. Compensation is based on a fee schedule and shall not exceed \$5,000. The Agreement is ratified to commence on January 1, 2020, and continue until December 31, 2020.
13. Vendor Services Agreement with Industrial Mowing and Spraying to provide mowing services at various locations. Compensation is based on a rate schedule and shall not exceed \$9,950. The Agreement shall commence on the date of execution and continue for one year.
14. Vendor Services Agreement with Atwork Commercial Enterprises, LLC to provide services for vegetation management of riparian restoration sites, stormwater detention facilities, drainage easements and rights of way, and one closed landfill site in Skagit County. Compensation is based on a fee schedule and shall not exceed \$139,461.36. The Agreement shall commence on the date of mutual execution and continue until December 31, 2021.
15. Vendor Services Agreement with Overhead Door Company of Bellingham Inc. to inspect and make needed adjustments and repairs to several roll-up doors in the Burlington Road Shop complex and three roll-up doors at the Concrete Shop. Compensation is based on a rate schedule and shall not exceed \$12,500. The Agreement shall commence on the date of execution and continue for two years.

h) SHERIFF:

16. Software License Agreement with ZetX, Inc. to provide software license for VIPER and TraX services for the Skagit County Interlocal Drug Enforcement Unit (SCIDEU). Compensation is prorated for May 1, 2020, through January 9, 2021, and shall not exceed \$4,333.28. Compensation for January 10, 2021, through January 10, 2022 is based on current rates and shall not exceed \$9,573. Total compensation shall not exceed \$13,906.28. The Agreement is ratified to commence on May 1, 2020, and continue until January 10, 2022.
17. License & Services Agreement with Callyo 2009 Corp. to provide software license, maintenance, support and use of Callyo website and software. Callyo is a unique cell phone technology communication system for law enforcement agencies purchased pursuant to Skagit County Resolution No. R20190141. Compensation is based on a fee schedule and shall not exceed \$2,990. The Agreement shall commence on the August 1, 2020, and continue until July 31, 2021.