

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

I. MONDAY, MAY 22, 2023:

- a) 8:45 a.m. - 10:15 a.m. Briefing – Public Works, Planning and Development Services, Public Health, Emergency Medical Services, and Parks, Recreation and Fair
- b) *12:30 p.m. Pledge of Allegiance
- c) *12:30 p.m. - 1:30 p.m. Planning and Development Services – Jack Moore, Director:
 - 1. Discussion/Possible Action: Planning Commission Bylaws
 - 2. Miscellaneous
- d) *1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- e) 2:30 p.m. Grand Opening Ceremony of Recovery Café Skagit (1908 Riverside Drive, Mount Vernon)

II. TUESDAY, MAY 23, 2023:

- a) *10:00 a.m. Pledge of Allegiance
- b) *10:00 a.m. - 10:45 a.m. Mount Vernon Library Commons Presentation from Mayor Jill Boudreau
- c) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous
- d) *11:45 a.m. - 12:15 p.m. Public Health – Keith Higman, Director:
 - 1. Public Hearing/Possible Action: To Consider Testimony Regarding an Application for Public Service Grant Component of the Community Development Block Grant (CDBG)
- e) 2:30 p.m. - 3:30 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session
 - 3. Reconvene Public Meeting/Adjournment

III. WEDNESDAY, MAY 24, 2023:

- a) 7:30 a.m. Skagit Conservation District Board Meeting (2021 East College Way, Mount Vernon)
- b) 1:00 p.m. Timber Counties Caucus Meeting remote meeting hosted by WSAC

Continued OVER...

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IV. THURSDAY, MAY 25, 2023:

- a) 10:00 a.m. - 11:30 a.m. County Connects – Featured Program: North Star Project with Public Health
- b) 1:00 p.m. - 2:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session
 - 3. Reconvene Public Meeting/Adjournment
- c) 2:00 p.m. - 3:00 p.m. Work Session with Facilities Management
- d) 3:00 p.m. - 4:00 p.m. Commissioners' Briefing

TUESDAY, MAY 23, 2023:

BID OPENING (Clerk of the Board & Facilities Management Staff)

- *12:30 p.m. (or soon thereafter) Skagit County Administration Building & Courthouse – Fire Alarms Replacement
- *12:40 p.m. (or soon thereafter) Skagit County Parker Building – HVAC Replacement Project

FUTURE BID OPENING:

Tuesday, May 30, 2023, 2:30 p.m. 2023 HMA Overlay Project #ESHMA23-1

REQUEST FOR QUALIFICATIONS (RFQ) / PROPOSALS (RFP):

- Thursday, May 25, 2023, 4:00 p.m. Professional Engineering and Environmental Services for Project #ES40071-1 Preventative Maintenance – Bridge Deck Repair (Bundle)
- Thursday, June 29, 2023, 3:30 p.m. Replace Skagit County Prosecutor's Case Management System

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

2. CONSENT AGENDA FOR MONDAY, MAY 22, 2023 (items 1 through 19):**a) COMMISSIONERS:**

1. Record of the Proceedings for Monday, May 15, 2023.

b) ASSIGNED COUNSEL:

2. Personal Services Agreement with Stephen Hayne, Attorney at Law, to provide indigent defense representation to defendants referred by the Office of Assigned Counsel, Superior Court, Juvenile Court and District Court who have been deemed conflict of interest cases for the Skagit County Public Defender's Office. Cases include Class A, Class B, and Class C felonies, homicides, dependency type cases, misdemeanors and gross misdemeanors for adults and juveniles. Compensation shall not exceed \$150,000. The Agreement is ratified to commence on April 1, 2023 and shall continue until December 31, 2024.

c) CORONER:

3. Sole Source Purchase Agreement with Randox Toxicology for a MultiSTAT Analyzer for the provision of rapid quantitative results on potential drug-related deaths. Compensation shall not exceed \$50,200. The Agreement is ratified to commence on May 1, 2023 and shall continue until May 1, 2024.

d) EMERGENCY MEDICAL SERVICES:

4. Personal Services Agreement with Mike Lanker, D.O. to provide assistance to the primary appointed Skagit County EMS Physician Medical Program Director. Compensation shall not exceed \$3,000 per month. The Agreement shall commence on June 1, 2023 and shall continue until December 2023.

e) INFORMATION SERVICES:

5. Subscription Agreement with Workday, Inc. for the provision of Adaptive Planning budget management software. Compensation shall not exceed \$65,490. The Agreement shall commence on June 20, 2023 and continue until June 19, 2024.

f) PARKS, RECREATION AND FAIR:

6. Vendor Services Agreement with Valley Fence for the construction of a 162-foot fence to connect to existing fences located at 2911 East College Way for the Skagit Fields project. Compensation shall not exceed \$9,801.20 plus applicable taxes. The Agreement shall commence on the date of execution and continue for two years.
7. Resolution for approval of plans and specifications and calling for bids for the Skagit Fields Project. The bid opening is scheduled to take place on Tuesday, June 20, 2023, at 12:00 p.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.

g) PROSECUTING ATTORNEY:

8. Amendment No. 2 to Multiple Tenant Commercial Lease, Contract No. C20190127, with Carter Haven Properties, LLC for the Prosecuting Attorney's Office, Family Support Division to lease office space located at 1404 East College Way, Suite 101 in Mount Vernon. This Amendment renews tenancy and extends the term to continue until May 15, 2025. Lease payments shall increase from \$2,787 per month to \$2,870.61 and escalate 3% annually. In addition, Skagit County shall retain two additional 2-year renewal options. All other terms and conditions of the original Agreement, prior Amendment and Assignments shall remain in effect.

h) PUBLIC HEALTH:

9. Memorandum of Understanding with North Sound Accountable Community of Health to provide Skagit County with \$350,000 for homeless housing programs. The Agreement is ratified to commence on May 1, 2023 and shall continue until June 30, 2024.
10. ~~Agreement with Washington State Department of Social and Health Services on General Terms and Conditions that will govern work to be performed under any Program Agreement between Skagit County and the Department of Social and Health Services. No compensation is associated with this Agreement. The Agreement shall commence on July 1, 2023 and continue until June 30, 2029. Item pulled~~

11. Personal Services Agreement with Michele Muething for consultation services regarding mobile crisis and co-response. Compensation shall not exceed \$15,000 and is based on an hourly rate schedule. The Agreement is ratified to commence on April 28, 2023 and shall continue until December 31, 2023.
12. Personal Services Agreement with Mount Baker Presbyterian Church to reimburse for rent and utilities expenses for a location to provide substance use disorder treatment, outreach and other services. Compensation shall not exceed \$25,000. The Agreement is ratified to commence on January 1, 2023 and shall continue until December 31, 2023.
13. Amendment No. 1 to Subaward Agreement No. C20220574 with Opportunity Council to provide three (3) individual efforts to address the disproportionate impacts of COVID-19 on households and communities in Skagit County. This Amendment updates the reimbursement schedule. Compensation remains the same and shall not exceed \$874,651. The term remains the same and shall continue until December 31, 2024.
14. Resolution authorizing the allocation of Low-Income Housing Funds pursuant to Substitute House Bill 2060 from July 1, 2023 through June 30, 2024 to Welcome Home Skagit in the amount of \$90,000 for emergency day shelter operations and staffing.

i) PUBLIC WORKS:

15. Resolution to call for a public hearing to consider testimony regarding the Guemes Island Ferry Rate Study and proposed changes to the fares. The public hearing is scheduled to take place on Thursday, June 8, 2023, at 3:30 p.m., or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.
16. Resolution to issue a Request for Qualifications (RFQ) for Professional Engineering and Environmental Services for the Skagit River Marblemount Bridge Project #ES40070-5 to rehabilitate deficient elements of the bridge. The closing date for submittal of statements of qualifications is 4:00 p.m. on June 29, 2023.
17. Resolution for approval of maps, plans, and specifications and calling for bids for the Skagit County Lane Departure Reduction, Intersection Awareness, Signage & Delineation Improvements Project #ES80090-5. The bid opening is scheduled to take place on Tuesday, June 20, 2023, at 11:45 a.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.
18. Amendment No. 2 to Personal Services Agreement No. C20190246 with the Skagit Fisheries Enhancement Group to provide services in Skagit County for the Cedar Grove Pedestrian Bridge Crossing Project. Services include project management, permitting support, fish sampling, and public outreach. This Amendment extends the term of the Agreement to July 31, 2023. Compensation remains the same and shall not exceed \$40,000. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
19. Amendment No. 2 to Vendor Services Agreement No. C20200404 with Reisner Distributor Inc. for the provision of Card Lock Fueling Services for county vehicles and other equipment. This Amendment extends the term of the Agreement by one year to continue until August 23, 2024 and increases compensation by \$1,100,000 for a new total compensation amount not to exceed \$4,050,000. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

3. MISCELLANEOUS AGENDA (Items 1 through 2):

a) PUBLIC WORKS:

1. Resolution granting voting authority for the approval of hiring a consultant to conduct a Solid Waste System Rate Study before the Solid Waste System Governance Board.
2. Resolution granting voting authority for the approval of the recommended contractor Waste Management for solid waste transport and disposal services with Skagit County (Long Haul Transport and Disposal Contract) before the Solid Waste System Governance Board.