

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573. Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item.

I. MONDAY, MAY 27, 2024:

MEMORIAL DAY HOLIDAY - COUNTY OFFICES CLOSED

II. TUESDAY, MAY 28, 2024:

- a) 8:45 a.m. - 10:15 a.m. Briefing - Public Works, Planning and Development Services, Public Health, Emergency Medical Services, Parks, Recreation and Fair
- b) *10:30 a.m. Pledge of Allegiance
- c) *10:30 a.m. - 11:00 a.m. Public Works - Grace Kane, Director:
 - 1. Public Hearing: To Consider Testimony Regarding the Adoption of the Skagit County Americans with Disabilities Act (ADA) Transition Plan within Public Rights-of-Way
 - 2. Possible Action: Approve a Resolution for the Adoption of the Skagit County Americans with Disabilities Act (ADA) Transition Plan within Public Rights-of-Way
 - 3. Miscellaneous
- d) *11:00 a.m. - 11:30 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- e) *11:30 a.m. - 11:45 a.m. Board of County Commissioners
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous (announcements, letters, etc.)
- f) 12:00 p.m. - 3:00 p.m. North Star Advisory Group Meeting (Burlington Public Library, 820 East Washington Avenue, Burlington)
- g) 3:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

III. THURSDAY, MAY 30, 2024:

- a) 8:30 a.m. Skagit County Wildfire Season Predicted Conditions Briefing for Senior Officials and Wildfire Response Stakeholders

IV. FRIDAY, MAY 31, 2024:

- a) 10:00 a.m. - 11:30 a.m. Commissioners Briefing

Continued OVER...

REQUEST FOR PROPOSALS (RFP):

Thursday, July 11, 2024, 3:30 p.m. Financial Published Data System

REQUEST FOR QUALIFICATIONS (RFQ):

Thursday, June 13, 2024, 4:00 p.m. Professional Engineering and Environmental Services for three (3) Skagit County Fish Passage Improvements Projects: Bulson Road – Bulson Creek (CR142), Project #ES80750-3; Starbird Road – Unnamed Creek (CR80), Project #ES82000-4; and Cascade Ridge Drive – Carpenter Creek (CR26) – Project #ES82020-1.

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR Tuesday, May 28, 2024 (items 1 through 21):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, May 20, 2024.
2. Record of the Proceedings for Tuesday, May 21, 2024.
3. Record of the Proceedings for Thursday, May 23, 2024.
4. Resolution to appoint Jeff Durkin to fill Position 1 on the Skagit County Dike District No. 4 Board of Commissioners until the next special district general election.
5. Resolution to appoint Eric Thompson to fill Position 2 on the Skagit County Drainage and Irrigation Improvement District No. 18 Board of Commissioners until the next special district general election.
6. Resolution to appoint Barry Brower to fill a vacancy on the Skagit County Parks and Recreation Board effective June 1, 2024 and expiring on December 31, 2026.

b) FACILITIES MANAGEMENT:

7. Vendor Services Agreement with Washington Automated LLC to supply all labor, demolition, materials, equipment, and supervision for a prevailing wage project to evaluate and potentially repair damaged UTO30NEQF6K2Wo1 Dryer at the Skagit County Community Justice Center located at 201 Suzanne Lane in Mount Vernon. Compensation shall not exceed \$326.40 including applicable sales tax. The Agreement is ratified to commence on April 29, 2024 and continue until December 31, 2024.

c) HUMAN RESOURCES:

8. Client Services Agreement with Benefitfocus to provide software and support services for health care and benefits administration. Compensation is based on a rate schedule and shall not exceed \$39,816 per year. The Agreement is ratified to commence on May 1, 2024 and continue until April 30, 2027.

d) INFORMATION SERVICES:

9. Interlocal Agreement with the City of Mount Vernon to provide Skagit 21 governmental broadcast television station with up to 250 hours of video production services. Compensation shall not exceed \$22,000 plus applicable sales tax. The Agreement is ratified to commence on January 1, 2024 and continue until December 31, 2024.

e) PARKS, RECREATION AND FAIR:

10. Vendor Services Agreement with McCann Trucking LLC for the Fairgrounds Sewer Replacement Project. Compensation shall not exceed \$93,839.13 plus applicable tax which was awarded by Resolution No. R20240082. The Agreement shall commence on the date of execution and continue for one (1) year.
11. Vendor Services Agreement with Concept Construction LLC to reconstruct the remnant trails and bridges, day-use areas, and service roads at Northern State Recreation Area. The trails and service roads were once a part of the trail network on the Farmstead Parcel at the Northern State Recreation Area. Compensation is based on an hourly rate fee schedule and shall not exceed \$20,000 including applicable sales tax. The Agreement shall commence on the date of execution and continue for one (1) year.

f) PROSECUTING ATTORNEY:

12. Resolution authorizing litigation to quiet title of property previously owned by Skagit County Evergreen Dairy Classic, Incorporated.

g) PUBLIC DEFENDER:

13. Personal Services Agreement with Kathleen Kindberg to provide investigation services as requested by the Skagit County Public Defender including, but not limited to, witness interviews, preparation of witness interview reports or transcripts, locating witnesses, service of subpoenas, preparation of diagrams, photographing items of evidentiary value, obtaining records, and court testimony. Compensation shall not exceed \$156,000 annually and is based on per hour rate not to exceed 15 hours of work per case, unless approved in writing by the Public Defender. The Agreement is ratified to commence on May 1, 2024 and continue until December 31, 2026.

h) PUBLIC HEALTH:

14. Resolution authorizing Chair Browning to electronically sign the submission of Amendment No. 19 to Skagit County Contract No. C20210602 with the Washington State Department of Health (DOH Contract No.

CLH31025) to increase funding by \$730,600 for a total contract amount of \$10,414,510 to support Public Health’s programming.

15. Amendment No. 19 to Skagit County Contract No. C20210602 with the Washington State Department of Health (DOH Contract No. CLH31025) for the delivery of public health services in Skagit County. This Amendment amends the Statements of Work for Public Health programs and increases compensation by \$730,600 for a total contract amount of \$10,414,510. The term remains the same and shall continue until December 31, 2024. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
16. Interlocal Cooperative Agreement with Anacortes Housing Authority to provide funding to conduct predevelopment activities in support of project planning for an affordable housing project located at 212 Commercial Avenue in Anacortes. Compensation is based on reimbursement for eligible costs and activities as outlined in Exhibit A, Scope of Work and shall not exceed \$277,538 which is provided through Real Estate Excise Tax Revenue as authorized under RCW 82.46.037. The Agreement is ratified to commence on January 1, 2024 and continue until December 31, 2024.
17. Amendment No. 3 to Interlocal Cooperative Agreement No. C20230099 with North Sound Behavioral Health Administrative Services Organization, LLC (North Sound BH-ASO) Contract #North Sound BH-ASO-Skagit County-Interlocal-23 to provide coordination and subcontracting services for programs and services including Dedicated Cannabis Account Program, Jail Services Program, Trueblood funding, and the Co-Responder Program. This Amendment provides one-time additional Proviso Reserve funds in the amount of \$127,500 for Jail Transition Services for a new total compensation amount not to exceed \$886,797.10. The Amendment is ratified to commence on January 1, 2023 and continue until June 30, 2024. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
18. Amendment No. 2 to Personal Services Agreement No. C20230314 with Community Action of Skagit County to provide short-term rental assistance for households at imminent risk of homelessness through a Targeted Prevention model that will serve those households most likely to become homeless without assistance. This Amendment increases compensation from \$1,080,082 to an amount not to exceed \$1,136,921 for personnel, facility support, direct client services, and administrative expenses. The term remains the same and shall continue until June 30, 2024. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

i) PUBLIC WORKS:

19. Services & Funding Agreement No. 4600015610 with Puget Sound Energy, Inc. (PSE) for Mill Creek Restoration Project Phase One. Compensation to Skagit County shall not exceed \$100,500. The Agreement shall commence on April 22, 2024 and is estimated to be completed by December 31, 2027.
20. Vendor Services Agreement with Simply Yards Landscape and Design DBA Simply to remove all dead or overgrown bushes in the main parking lot and along the 6th Street brick wall at the Guemes Island Ferry parking lot in Anacortes. Compensation shall not exceed \$6,255 plus applicable sales tax. The Agreement is ratified to commence on the date of mutual execution and continue for one (1) year.

j) RISK MANAGEMENT:

21. Personal Services Agreement with Command Sourcing, Inc. to provide two (2) days of on-site image training for the Smiths Detection B-Scan for up to twelve (12) participants per training session. Compensation is based on a rate schedule and shall not exceed \$7,398.40 including applicable sales tax. The Agreement shall commence on the date of execution and continue until December 31, 2024.