

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

I. MONDAY, MAY 29, 2023:**MEMORIAL DAY HOLIDAY - COUNTY OFFICES CLOSED****II. TUESDAY, MAY 30, 2023:**

- a) 8:45 a.m. - 9:45 a.m. Work Session with Public Health
- b) *1:00 p.m. Pledge of Allegiance
- c) *1:00 p.m. - 1:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- d) *1:30 p.m. - 2:00 p.m. Presentation of Certificate of Commendation to Lori Anderson
- e) 2:00 p.m. - 3:00 p.m. Skagit County Broadband Rapid Design Study Presentation hosted remotely by Breaking Point Solutions, LLC
- f) 3:15 p.m. - 4:15 p.m. Executive Session (Real Estate Acquisition - RCW 42.30.110(1)(b))
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session
 - 3. Reconvene Public Meeting/Adjournment

III. WEDNESDAY, MAY 31, 2023:

- a) 8:30 a.m. - 8:40 a.m. Skagit Transit (SKAT) Board of Director's Special Meeting hosted remotely by SKAT
- b) 9:00 a.m. - 10:00 a.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session
 - 3. Reconvene Public Meeting/Adjournment
- c) 9:00 a.m. - 11:00 a.m. Vendor Stakeholder Presentation from Tyler Technologies hosted by Information Services
- d) *11:30 a.m. Pledge of Allegiance
- d) *11:30 a.m. - 12:15 p.m. Parks and Recreation – Brian Adams, Director:
 - 1. Seattle University Capstone Project Presentation: Skagit County Parks and Recreation Wiseman Creek Habitat and Trail Restoration

IV. THURSDAY, JUNE 1, 2023:

- a) 2:30 p.m. - 3:30 p.m. Work Session with Budget and Finance
- b) 3:30 p.m. - 4:30 p.m. Commissioners' Briefing

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V. FRIDAY, JUNE 2, 2023:

- a) 9:30 a.m. - 10:30 a.m. Legislative Update with Senator Ron Muzzall
- b) 1:00 p.m. - 3:00 p.m. Open House – Janicki Industries Building 10 (Janicki Industries, 34290 State Route 20, Hamilton, 98255)
- c) 3:30 p.m. - 4:30 p.m. Skagit County Employee Recognition – Years of Service
- d) 5:30 p.m. Anacortes Waterfront Festival Kick-Off Celebration (Port Transit Shed Event Center, 100 Commercial Avenue, Anacortes)

TUESDAY, MAY 30, 2023:

BID OPENING (Clerk of the Board and Public Works Staff)

*2:30 p.m. (or soon thereafter) 2023 HMA Overlay Project #ESHMA23-1

FUTURE PUBLIC HEARING:

Thursday, June 8, 2023, 3:30 p.m. To Consider Testimony Regarding the Guemes Island Ferry Rate Study and Proposed Changes to the Fares

FUTURE BID OPENINGS:

Tuesday, June 20, 2023, 11:45 a.m. Skagit County Lane Departure Reduction, Intersection Awareness, Signage & Delineation Improvements Project #ES80090-5

Tuesday, June 20, 2023, 12:00 p.m. Skagit Fields Project

REQUEST FOR PROPOSALS (RFP) / QUALIFICATIONS (RFQ):

Thursday, June 29, 2023, 3:30 p.m. Replace Skagit County Prosecutor's Case Management System

Thursday, June 29, 2023, 4:00 p.m. Professional Engineering and Environmental Services for the Skagit River Marblemount Bridge Project #ES40070-5

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

2. CONSENT AGENDA FOR TUESDAY, MAY 30, 2023 (items 1 through 16):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, May 22, 2023.
2. Record of the Proceedings for Tuesday, May 23, 2023.
3. Record of the Proceedings for Thursday, May 25, 2023.

b) FACILITIES MANAGEMENT:

4. Resolution to call for bids for the Skagit County Courthouse Rooftop Jail Removal. The bid opening is scheduled to take place on Tuesday, June 27, 2023, at 12:00 p.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.

c) HUMAN RESOURCES:

5. Memorandum of Agreement between Skagit County and the Skagit County Sheriff Patrol Guild to implement the wage results of the compensation study completed by Skagit County.

d) INFORMATION SERVICES:

6. Amendment No. 1 to Master License Agreement No. C20210213 with VertiGIS North America LTD. to maintain functionality with the GeoCortex mapping software used by Skagit County Geographic Information Service Department. This Amendment includes the CycloMedia interface and professional services to implement the module. Compensation for 2023 will be \$5,796.80 with increased annual cost of \$3,600 not including sales tax. Compensation after module implementation will not exceed \$12,000 per year. The term continues until terminated. All other terms and conditions of the original Agreement shall remain in effect.

e) PROSECUTING ATTORNEY:

7. Settlement Agreement and Release with United States Fidelity and Guaranty Company and St. Paul Surplus Lines Insurance Company for the former Whitmarsh Landfill Site. \$393,042.80 will be paid to Skagit County to pay for costs associated with the Clean-up Action Plan approved by the Washington State Department of Ecology. The Agreement shall be effective upon signature of all parties.

f) PUBLIC HEALTH:

8. Personal Services Agreement with United General District 304 to continue capacity building to create a comprehensive, coordinated system of early learning supports and resources for families with young children. Compensation shall not exceed \$47,000. The Agreement is ratified to commence on May 15, 2023 and shall continue until May 31, 2024.
9. Agreement with Washington State Department of Social and Health Services on General Terms and Conditions that will govern work to be performed under any Program Agreement between Skagit County and the Department of Social and Health Services. There is no compensation associated with this Agreement. The Agreement shall commence on July 1, 2023 and continue until June 30, 2029.
10. Amendment No. 1 to Collaboration Agreement No. C20220273 with Bright by Text, a national non-profit organization that provides ongoing free informational text messages to parents and caregivers of children prenatal to age eight (8) subscribers. This Amendment extends the term of the Agreement from May 31, 2023 to continue until May 31, 2025 and increases compensation by \$18,000 for a new total compensation amount not to exceed \$28,000. All other terms and conditions of the original Agreement shall remain in effect.
11. Amendment No. 2 to Personal Services Agreement No. C20220284 with Community Action of Skagit County to operate the Housing Resource Center as the primary Coordinated Point of Entry for Skagit County's homelessness services. This Amendment extends the term of the Agreement from June 30, 2023 to January 31, 2024 and increases compensation by \$163,701, total compensation shall not exceed \$444,331. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
12. Amendment No. 2 to Contract No. C20230066 with Northwest Regional Council (242018-NUTR) to provide meals and nutritional support through Congregate and Home Delivered Meals. This Amendment updates "Exhibit A" to include the Seniors Farmers Market Nutrition Program (SFMNP). Compensation remains the same and shall not exceed \$493,855. The term remains the same and shall continue until December 31, 2023. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

g) PUBLIC WORKS:

13. Vendor Services Agreement with North Point Metalworks to provide services and products to upfit one Skagit County Health Department full size cargo van per specifications provided by Skagit County. Compensation shall not exceed \$59,868.47. The Agreement shall commence on the date of execution and continue for one year.
14. Vendor Services Agreement with Northwest Grouting, LLC to provide a dive team on Fonk Road to inspect the existing culvert for measurement and engineering purposes to determine the appropriate size of liner for the culvert rehabilitation. Compensation shall not exceed \$10,000. The Agreement shall commence on the date of execution and continue for one year.

h) RISK MANAGEMENT:

15. Personal Services Agreement with Summit Law Group PLLC to provide training, representation and assistance on matters related to employment law, labor relations/negotiations, and litigation. Compensation shall not exceed \$75,000 and is based on a fee schedule. The Agreement is ratified to commence on January 1, 2023 and shall continue until December 31, 2023.

i) SHERIFF:

16. Amendment No. 2 to Personal Services Agreement No. C20190168 with RDP Unlimited, LLC to provide background and interview services for potential and existing employees of the Skagit County Sheriff's Office and the Skagit County Community Justice Center. This Amendment increases compensation from \$25,000 per calendar year to an amount not to exceed \$35,000 per calendar year and is based on a fee schedule. The term remains the same and shall continue until December 31, 2024. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.