

## SKAGIT COUNTY COMMISSIONERS' AGENDA

Meetings are held at 1800 Continental Place, Mount Vernon unless noted otherwise  
 Access for some meetings is provided [through Zoom](#) or by Telephone: 1 (253) 215-8782 #871 8000 1980  
 Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

### I. MONDAY, MAY 26, 2025:

#### MEMORIAL DAY HOLIDAY - COUNTY OFFICES CLOSED

- a) •3:00 p.m. Social Event – Hospice of the Northwest Memorial Day Event (Hospice of the Northwest, 227 Freeway Drive, Suite A, Mount Vernon)

### II. TUESDAY, MAY 27, 2025:

- a) 8:45 a.m. - 10:15 a.m. Briefing – Public Works, Planning and Development Services, Public Health, Emergency Medical Services, Parks, Recreation and Fair
- b) \*10:15 a.m. Pledge of Allegiance
- c) \*10:15 a.m. - 10:30 a.m. Public Works – Michael See, Director:
1. Presentation: County Road Administration Board (CRAB) Certificate of Good Practice to Skagit County Engineer Thomas Weller
  2. Miscellaneous
- d) \*10:30 a.m. - 11:30 a.m. Planning and Development Services – Jack Moore, Director:
1. Discussion: Development Regulations
  2. Miscellaneous
- e) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners:
1. Public Comment Period
  2. County and Individual Success Stories
  3. Miscellaneous (announcements, letters, etc.)
- f) \*12:45 p.m. - 2:00 p.m. Strategic Plan Update
- g) \*2:00 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
1. Public Comment (Specifically related to the agenda item)
- h) \*2:30 p.m. - 3:30 p.m. Presentation from Puget Sound Energy: Skagit County Energy Working Group
- i) \*3:30 p.m. - 4:00 p.m. Proclamation Recognizing May as National Treatment Court Month
- j) 4:00 p.m. - 4:30 p.m. Briefing – Planning and Development Services

### III. WEDNESDAY, MAY 28, 2025:

- a) 10:00 a.m. - 11:30 a.m. Work Session with Public Health
- b) 12:00 p.m. - 2:30 p.m. North Star Advisory Group Meeting (Skagit County Public Health, 301 Valley Mall Way, Suite 110, Mount Vernon)
- c) 4:00 p.m. - 4:30 p.m. Briefing – Department of Emergency Management

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- d) 5:00 p.m. - 6:00 p.m. Joint Meeting with Mount Vernon City Council Regarding Mount Vernon Senior Center (Mount Vernon Police/Court Campus, 1805 Continental Place, Mount Vernon)

**IV. THURSDAY, MAY 29, 2025:**

- a) 2:00 p.m. - 3:30 p.m. Commissioners Briefing  
b) 3:30 p.m. - 4:30 p.m. Board of Health Work Session with Public Health

**V. FRIDAY, MAY 30, 2025:**

- a) ~~10:00 a.m. - 12:00 p.m.~~ ~~Skagit Transit Governance Board Meeting (Skagit Transit Maintenance, Operations, and Administration Building, 600 County Shop Lane, Burlington)~~  
**(Cancelled)**  
b) \*1:00 p.m. Pledge of Allegiance  
c) \*1:00 p.m. - 3:00 p.m. Presentations from Economic Development Grant Applicants

**FUTURE PUBLIC HEARINGS:**

- Monday, June 9, 2025, 11:15 a.m. To Consider Testimony Regarding a Proposal to Dispose of Skagit County Real Property Located at 59968 State Route 20 in Marblemount, Parcel Number P45245  
Tuesday, June 10, 2025, 2:00 p.m. To Consider Testimony Regarding Amending Skagit County Code Chapter 7.06 Pertaining to Dangerous and Potentially Dangerous Dogs  
Tuesday, June 24, 2025, 9:00 a.m. To Consider Testimony Regarding the Assessment of Lake Management District No. 4 (Clear Lake and Beaver Lake)

**REQUEST FOR QUALIFICATIONS (RFQ):**

- Friday, June 6, 2025, 4:00 p.m. Request for Qualifications (RFQ) for Professional Engineering, Environmental Permitting, and Right-of-Way Services for the Hamilton Cemetery Road Culvert Repair Project, Skagit County Project No. EO221-301; FEMA Project No. 711401

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21). Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21). • Social event – This is a social event only and no county business or action will be taken at this event.

**1. CONSENT AGENDA FOR TUESDAY, MAY 27, 2025 (items 1 through 40):**

**a) COMMISSIONERS:**

1. Record of the Proceedings for Monday, May 12, 2025.
2. Record of the Proceedings for Tuesday, May 13, 2025.
3. Record of the Proceedings for Thursday, May 15, 2025.
4. Record of the Proceedings for Friday, May 16, 2025.

**b) ADMINISTRATIVE SERVICES:**

5. Resolution to rescind Resolution No. R20250102 adopting policies regarding employees hours of work and alternative work arrangements.

**c) BUDGET AND FINANCE:**

6. Resolution to set the statutory dates pursuant to RCW 36.40 for the FY 2026 Skagit County budget cycle.

**d) DISTRICT COURT:**

7. Interagency Agreement with Washington State Administrative Office of the Courts (AOC), Agreement No. IAA25665, to provide reimbursement to support staff training related to pretrial justice as well as cost to support enrollment and participation in client services. Compensation to Skagit County shall not exceed \$10,000. The Agreement is ratified to commence on January 1, 2025 and continue until June 30, 2025.

**e) HUMAN RESOURCES:**

8. Claims Audit Service Agreement with J. Graham Inc. to provide an audit of healthcare claims paid under the County's medical plan during January 2024 through March 2025. Compensation shall not exceed \$18,000. The Agreement is ratified to commence on April 10, 2025 and continue for 18 months.

**f) INFORMATION SERVICES:**

9. Personal Services Agreement with Cities Digital Inc. for Laserfiche system support and software maintenance. Compensation is based on a fee schedule and shall not exceed \$55,596.76 per year plus a 3% annual compensation increase. The Agreement shall commence on May 29, 2025 and continue until May 28, 2028.
10. Agreement with Guardian Security Systems, Inc. to provide response services to duress security notifications at 1700 East College Way in Mount Vernon. Compensation is based on a fee schedule and shall not exceed \$1,800 plus any applicable taxes. The Agreement is ratified to commence on May 2, 2025 and continue for an initial term of 36 months, and thereafter continue for successive one-year periods until terminated.
11. Agreement with Guardian Security Systems, Inc. to provide response services to duress security notifications at 205 West Kincaid Street in Mount Vernon. Compensation is based on a fee schedule and shall not exceed \$1,800 plus any applicable taxes. The Agreement is ratified to commence on April 28, 2025 and continue for an initial term of 36 months, and thereafter continue for successive one-year periods until terminated.
12. Agreement with Guardian Security Systems, Inc. to provide response services to duress security notifications at 700 South 2<sup>nd</sup> Street in Mount Vernon. Compensation is based on a fee schedule and shall not exceed \$1,800 plus any applicable taxes. The Agreement is ratified to commence on April 28, 2025 and continue for an initial term of 36 months, and thereafter continue for successive one-year periods until terminated.
13. Agreement with Guardian Security Systems, Inc. to provide response services to duress security notifications at 600 South 3<sup>rd</sup> Street in Mount Vernon. Compensation is based on a fee schedule and shall not exceed \$1,800 plus any applicable taxes. The Agreement is ratified to commence on April 28, 2025 and continue for an initial term of 36 months, and thereafter continue for successive one-year periods until terminated.
14. Agreement with Kaizen Laboratories Inc. to provide a web-based platform to make reservations and pay for County owned park facilities such as but not limited to camping sites and picnic areas. Compensation shall be based on a user transaction fee schedule. The Agreement shall commence on the date of execution and continue for an initial three (3) year term with the option to extend for an additional three (3) year term.

**g) PLANNING AND DEVELOPMENT SERVICES:**

15. Professional Services Agreement with Gray & Osborne Inc. to provide engineering services for the Edison Clean Water District Subarea UV Disinfection System Improvements. Compensation shall not exceed \$118,900 and is funded through an Interlocal Agreement with Washington State Department of Health (DOH), Contract No. GVL29665-1, Skagit County Contract No. C20240330. The Agreement is ratified to commence on May 10, 2025 and continue April 30, 2026.

h) PROSECUTING ATTORNEY:

16. Amendment No. 4 to Personal Services Agreement No. C20180146 with Ogden Murphy Wallace, PLLC to provide outside legal counsel, advice, representation, and services to Skagit County regarding the Whitmarsh (aka March Point) landfill matter. This Amendment extends the term of the Agreement to continue until December 31, 2026, and increases compensation by \$50,000 to an amount not to exceed \$200,000. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

i) PUBLIC HEALTH:

17. Amendment No. 1 to Personal Services Agreement No. C20240404 with Skagit Valley Hospitality Association dba Friendship House to manage and oversee the operation and provision of support services delivered at the shelter site owned and provided by the City of Burlington located at 465 Pease Road. This Amendment revises Exhibit “A” to provide for the transportation of residents from Mount Vernon to the Burlington Shelter and revises Exhibit “B” to outline the reimbursement for services for the title transfer of a 2015 Chevy Startrans vehicle valued at \$15,000 to Friendship House. Compensation remains the same and shall not exceed \$577,500. The term of the Agreement remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement shall remain in effect.
18. Resolution to approve signature delegation to the County Administrator or Deputy County Administrator for the limited purpose of transferring ownership of a vehicle for an emergency shelter transportation program as outlined in Personal Services Agreement No. C20240404 with Skagit Valley Hospitality Association dba Friendship House.

j) PUBLIC WORKS:

19. Amendment No. 9 to Interlocal Cooperative Agreement No. C20230495 with Skagit Conservation District to allow the County to work with the District on a reimbursable basis for assistance to be provided by the District to the County in meeting Voluntary Stewardship Program (VSP) enhancement goals through implementation of site-specific projects. This Amendment increases compensation from \$402,762.50 to an amount not to exceed \$446,112.50. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
20. Personal Services Agreement with Certerra Northwest, LLC for as-needed inspection testing services on non-federally funded capital projects. Each item of work performed under this Agreement will be provided by task assignment. Compensation is based on a rate sheet and shall not exceed \$75,000. The Agreement shall commence on the date of mutual execution and continue for two (2) years.
21. Amendment No. 1 to Personal Services Agreement No. C20240038 with Brown and Caldwell, Inc. to provide continued support of the County’s compliance and management of the National Pollutant Discharge Elimination System Western Washington Phase II Municipal Stormwater Permit as needed. This Amendment updates the rate schedule for 2025. Compensation remains the same and shall not exceed \$100,000. The term remains the same and shall continue until December 31, 2025. All other terms and conditions of the original Agreement shall remain in effect.
22. Amendment No. 4 to Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement No. C20220074 with David Evans & Associates, Inc. fka TranTech Engineering, LLC to provide consultant services for the Francis Road Section 3 Project #ES79000-10, Federal Aid #STPR-F294(002). This Amendment revises the Scope of Work to read: Right of Way (ROW) Consultant DCI Engineers is removed from the contract as they no longer have a ROW Department effective April 2, 2025. Landau Associates, LLC. is added to the contract and shall perform any outstanding ROW tasks. Compensation remains the same and shall not exceed \$950,221. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
23. Vendor Services Agreement with Meyer Sign and Advertising Company to create renditions of the existing Skagit County logos and installation of logos on new or used Skagit County vehicles or equipment. Compensation is based on a rate schedule and shall not exceed \$24,000. The Agreement shall commence on the date of execution and continue for three (3) years.
24. Amendment No. 19 to Grant Agreement No. C20230364 with Washington State Conservation Commission (2023-25 Biennium Contract No. K2425) to continue implementation of the Voluntary Stewardship Program (VSP) plan work. This Amendment decreases compensation by \$19,322.27 to update the budget for six Intermediate Outcomes and Programs/Projects. The new total compensation amount shall not exceed \$1,227,658.41. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
25. Amendment No. 20 to Grant Agreement No. C20230364 with Washington State Conservation Commission (2023-25 Biennium Contract No. K2425) to continue implementation of the Voluntary Stewardship Program (VSP) plan work. This Amendment increases compensation by \$24,750 to allocate additional funds for

Blanken (Outcome 32) and Port of Skagit (Outcome 47) for a new total compensation amount not to exceed \$1,252,408.41. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

26. Amendment No. 21 to Grant Agreement No. C20230364 with Washington State Conservation Commission (2023-25 Biennium Contract No. K2425) to continue implementation of the Voluntary Stewardship Program (VSP) plan work. This Amendment decreases compensation by \$9,913.10 to update the budget for Fitzgerald (Outcome 40) for a new total compensation amount not to exceed \$1,242,495.31. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
27. Amendment No. 22 to Grant Agreement No. C20230364 with Washington State Conservation Commission (2023-25 Biennium Contract No. K2425) to continue implementation of the Voluntary Stewardship Program (VSP) plan work. This Amendment decreases compensation by \$1,899.11 to update the budget for Blanken (Outcome 27) for a new total compensation amount not to exceed \$1,240,596.20. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
28. Amendment No. 23 to Grant Agreement No. C20230364 with Washington State Conservation Commission (2023-25 Biennium Contract No. K2425) to continue implementation of the Voluntary Stewardship Program (VSP) plan work. This Amendment decreases compensation by \$36,943.36 to update the budget for Lewis (Outcome 37) for a new total compensation amount not to exceed \$1,203,652.84. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
29. Amendment No. 24 to Grant Agreement No. C20230364 with Washington State Conservation Commission (2023-25 Biennium Contract No. K2425) to continue implementation of the Voluntary Stewardship Program (VSP) plan work. This Amendment increases compensation by \$43,350 to update the budget for Peachy Keen (Outcome 48) for a new total compensation amount not to exceed \$1,247,002.84. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
30. Amendment No. 25 to Grant Agreement No. C20230364 with Washington State Conservation Commission (2023-25 Biennium Contract No. K2425) to continue implementation of the Voluntary Stewardship Program (VSP) plan work. This Amendment decreases compensation by \$55,778.38 to update the budget for Benson (Outcome 9) and Shea (Outcome 25) for a new total compensation amount not to exceed \$1,191,224.46. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
31. Amendment No. 26 to Grant Agreement No. C20230364 with Washington State Conservation Commission (2023-25 Biennium Contract No. K2425) to continue implementation of the Voluntary Stewardship Program (VSP) plan work. This Amendment increases compensation by \$5,800 to update the budget for eight Intermediate Outcomes and Programs/Projects. The new total compensation amount shall not exceed \$1,197,024.46. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
32. Amendment No. 27 to Grant Agreement No. C20230364 with Washington State Conservation Commission (2023-25 Biennium Contract No. K2425) to continue implementation of the Voluntary Stewardship Program (VSP) plan work. This Amendment increases compensation by \$48,300 to update the budget for two existing projects and three new projects for a new total compensation amount not to exceed \$1,245,324.46. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
33. Amendment No. 28 to Grant Agreement No. C20230364 with Washington State Conservation Commission (2023-25 Biennium Contract No. K2425) to continue implementation of the Voluntary Stewardship Program (VSP) plan work. This Amendment updates the budget for two Intermediate Outcomes and Programs/Projects. Compensation remains the same and shall not exceed \$1,245,324.46. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
34. Construction Contract Agreement with Stellar J. Corporation for the Skagit River Marblemount Bridge Project #BHOS-29CS(001). Compensation shall not exceed \$9,491,406 and was awarded by Resolution No. R20250106. The Agreement shall commence on the date of execution and continue until completed.
35. Settlement Agreement and Property Damage Release with Progressive Insurance Company for Claim No. 25-327782347 to pay Skagit County Public Works an amount not to exceed \$10,000 for costs associated from an occurrence on or about March 10, 2025 at or near Big Lake. The Agreement shall commence on the date of execution.

36. Personal Services Agreement with Herrera Environmental to perform Development Plan Review and Inspection Services on an as-needed, task assignment basis, for non-federally funded capital projects. Compensation is based on a rate schedule and shall not exceed \$100,000. The Agreement shall commence on the date of execution and continue for two (2) years.
37. Resolution awarding the bid and appropriating funds for the 2025 HMA Overlay Project #ESHMA25-1 to Lakeside Industries, Inc. in the amount of \$384,803.57. The bid opening was held on May 12, 2025.
38. Personal Services Agreement with Pacific Surveying & Engineering, Inc. to perform Development Plan Review and Inspection Services on an as-needed, task assignment basis, for non-federally funded capital projects. Compensation is based on a rate schedule and shall not exceed \$100,000. The Agreement shall commence on the date of execution and continue for two (2) years.

k) SHERIFF:

39. Professional Services Agreement with Gladiator Forensics, LLC to provide a Software for Forensics intelligence including services and license for the Skagit County Interlocal Drug Enforcement Unit (SCIDEU). Compensation shall not exceed \$9,450 for one (1) Concurrent License which includes 3 named users, \$2,100 for six (6) Single User Licenses, and \$2,500 annually for software services. The Agreement shall commence on the date of execution and renew annually until terminated.
40. Vendor Services Agreement with Simply Yards Landscape and Design to provide landscaping maintenance and property clean-up for the Skagit County Interlocal Drug Enforcement Unit (SCIDEU). Compensation shall not exceed \$3,808. The Agreement shall commence on the date of execution and continue until terminated.

**2. MISCELLANEOUS AGENDA (items 1 through 3):**

a) PLANNING AND DEVELOPMENT SERVICES:

1. Personal Services Agreement with FACET NW, Inc. to provide technical support to the Skagit County Planning and Development Services Staff on the Shoreline Master Plan (SMP) for review and updates during Ecology's consultation with the Swinomish Tribe. Compensation is based on a rate schedule and shall not exceed \$19,800. The Agreement is ratified to commence on May 26, 2025 and continue until May 26, 2026.

b) PUBLIC HEALTH:

2. Resolution approving FY2017 HOME Investment Partnerships Program Closeout Certification, Grant No. M-17-DC-53-0210 and designating Chair Lisa Janicki as the authorized representative to sign the Grant Closeout Certification.
3. Resolution to call for a public hearing to consider testimony regarding an application for Public Service Grant Component of the Community Development Block Grant (CDBG). The public hearing is scheduled to take place on Tuesday, June 10, 2025 at 11:45 a.m., or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room. Attendance will be in-person, by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980, or remote through Zoom:  
<https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdzo9>.



## **SKAGIT COUNTY BOARD OF COMMISSIONERS**

**RON WESEN**, First District

**PETER BROWNING**, Second District

**LISA JANICKI**, Third District

### **NOTICE OF SPECIAL JOINT MEETING**

NOTICE IS HEREBY GIVEN that the Skagit County Commissioners will hold a special joint meeting on Wednesday, May 28, 2025 beginning at 5:00 p.m. at the City of Mount Vernon Police/Court Campus located at 1805 Continental Place in Mount Vernon, WA. This will be a special joint meeting with the Mount Vernon City Council.

The purpose of the special joint meeting is to discuss current senior services programming provided by the County, receive an update on the deficiencies of the current location of the senior center, and suggest how to move forward on improving Mount Vernon senior services together. There will be:

1. Mount Vernon Senior Services Overview from Skagit County Public Health
2. Discussion on Future Options for Mount Vernon Senior Services
3. Next Steps

Should you have any questions, please contact the Clerk of the Board at (360) 416-1300.