

SKAGIT COUNTY COMMISSIONERS' AGENDA

Washington State Governor Inslee issued Proclamation 20-28 which among other things, temporarily prohibits in-person public attendance at meetings subject to the Open Public Meetings Act (OPMA). Public comments can be provided by sending an e-mail to commissioners@co.skagit.wa.us or by calling the Commissioners' office at (360) 416-1300.

I. **MONDAY, JUNE 8, 2020:**

- a) *8:45 a.m. - 9:45 a.m. Briefing - County Administrator, Planning and Development Services, Human Resources/Risk Management, and Central Services (Information Services, Geographic Information Services and Records Management) (Listen to the meeting by calling: 1-872-240-3412 Access Code: 649 174 133)
- b) *9:45 a.m. - 10:15 a.m. Bi-Weekly Briefing - Public Works Department (Listen to the meeting by calling: 1-646-749-3122 Access Code: 133 905 349)
- c) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items (Watch the live stream on [TV21 Home](#) or listen live to the meeting by calling 1-872-240-3212 Access Code: 944 178 613)
- d) *2:30 p.m. - 3:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. **TUESDAY, JUNE 9, 2020:**

- a) 9:00 a.m. - 9:30 p.m. Overview, Discussion, and Possible Action Regarding the Establishment of a Skagit County Tourism Promotion Area (TPA) (Watch the live stream on [TV21 Home](#) or listen live to the meeting by calling: 1-312-757-3121 Access Code: 838 675 741 or join by computer: <https://global.gotomeeting.com/join/838675741>)
 - 1. Overview from EDASC Director John Sternlicht Regarding the Establishment of a Skagit County Tourism Promotion Area (TPA)
 - 2. Discussion/Possible Action: Interlocal Cooperative Agreement between Skagit County, the Cities of Anacortes, Burlington, Mount Vernon, and Sedro-Woolley, and the Towns of Concrete, Hamilton, La Conner, and Lyman for the Joint Establishment of a Skagit County Tourism Promotion Area (TPA) per RCW 35.101. this Agreement appoints a Legislative Authority (Skagit County) to receive an Initiation Petition from the operators of the lodging businesses, and otherwise carry out the terms of the TPA Act and Agreement in order to facilitate the formation and operation of the Skagit County TPA. This Agreement shall commence on April 6, 2020, shall continue for 10 years, and is subject to amendment as provided for in Section 13.9
 - 3. Discussion/Possible Action: Resolution calling for a public hearing to consider testimony regarding the intent to form a Skagit County Tourism Promotion Area (TPA). The public hearing is scheduled to take place on June 29, 2020, at 11:00 a.m.
- b) 11:30 a.m. - 11:45 a.m. Board of County Commissioners (Watch the live stream on [TV21 Home](#) or listen live to the meeting by calling: 1-571-317-3122 Access Code: 768 879 253 or join by computer: <https://global.gotomeeting.com/join/768879253>):
 - 1. County and Individual Success Stories
 - 2. Public Comment Period
 - 3. Miscellaneous Announcements

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III. WEDNESDAY, JUNE 10, 2020:

- a) *10:00 a.m. - 10:30 p.m. Work Session with Innovative Environments - Update from Forest Advisory Board (Listen to the meeting by calling: 1 (872) 240-3311 Access Code: 951 716 269)

IV. FRIDAY, JUNE 12, 2020:

- b) *1:00 p.m. - 2:00 p.m. Commissioners may attend a Timber Counties Meeting with USDA Undersecretary for Natural Resources and Environment Jim Hubbard hosted by Washington State Association of Counties (WSAC)

FUTURE BID OPENING:

Monday, June 22, 2020, 2:30 p.m. 2020 HMA Overlay Project – McLean Road #ESHMA20-1

Monday, June 22, 2020, 2:45 p.m. Maddox Creek Culvert Removal Project #WA402227 *(Please note, this was rescheduled from Monday, June 1, 2020)*

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

BY PROCLAMATION OF THE GOVERNOR OF THE STATE OF WASHINGTON: MEETINGS WILL BE TEMPORARILY HELD REMOTELY. IN-PERSON PUBLIC MEETINGS HAVE BEEN PROHIBITED.

To participate in a public hearing, call the Clerk of the Board at (360) 416-1300 before the meeting is scheduled to start.

IV. CONSENT AGENDA FOR MONDAY, JUNE 8, 2020 (items 1 through 20):

a) COMMISSIONERS:

1. Record of the Proceedings for Tuesday, June 2, 2020.
2. Resolution appointing Joseph Shea to the vacant Planning Commission, District 3 position for a term that shall expire on August 31, 2021.

b) ADMINISTRATIVE SERVICES:

3. Interagency Agreement with Washington State Department of Commerce through the Coronavirus Relief Fund for Local Governments, Contract No. 20-6541C-029, for costs incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) during the period of March 1, 2020 thru October 31, 2020. Compensation to Skagit County shall not exceed \$7,106,000.
4. Resolution approving the use of CARES Act funds in the amount of \$1,000,000 to establish a small business grant program.

c) EMERGENCY MANAGEMENT:

5. Amendment No. 1 to Grant Agreement No. E19-089-Skagit, Skagit County Contract No. C20190098, between Skagit County, the Washington State Military Department and the U.S. Department of Homeland Security for emergency management performance and prevention activities in the prevention, protection, mitigation, response, and recovery regarding catastrophic events, threats, hazards and security. This Amendment changes the contract expiration date from October 31, 2020 to December 31, 2020, changes the Timeline Final Reimbursement Request and Closeout Report due to no later than January 15, 2021, and updates the Key Personnel. Compensation remains the same and shall not exceed \$56,720. All other terms and conditions of the original Agreement shall remain in effect.
6. Public Assistance Grant Agreement No. D20-445, with the Washington State Military Department and the Federal Emergency Management Agency (FEMA) for the emergency protective measures taken in response to the COVID-19 pandemic outbreak as approved by FEMA. The Grant Agreement period commenced on January 20, 2020, and shall be terminated on March 22, 2024.

d) FACILITIES:

7. Vendor Services Agreement with Great Floors to remove and replace carpeting in Hearing Rooms A, B, & C of the Administration Building located at 700 South 2nd Street in Mount Vernon. Compensation shall not exceed \$22,640.56 and is based on a rate sheet. The Agreement is ratified to commence on June 1, 2020, and continue until July 31, 2020.
8. Vendor Services Agreement with General Storefronts, Inc. to install a storefront door at Skagit County Superior Court located at 205 West Kincaid Street in Mount Vernon. Compensation shall not exceed \$20,951.93. The Agreement shall commence on the date of execution and continue for seven (7) months.
9. Personal Services Agreement with Carletti Architects, P.S. for roof replacement on the Transfer Station's Vactor Waste Building located at 14104 Ovenell Road in Mount Vernon. Compensation shall not exceed \$24,250. The Agreement shall commence on the date of execution and continue until December 31, 2020.
10. Vendor Services Agreement with Mr. Hood Clean to provide kitchen hood cleaning services at Skagit County Community Justice Center located at 201 Suzanne Lane in Mount Vernon. Compensation shall not exceed \$4,402.35 and is based on a rate sheet. The Agreement shall commence on the date of execution and continue for three (3) years.
11. Personal Services Agreement with Underwood and Associates, LLC for architectural services on the design and cost estimate of adding a morgue to the Coroner's Office located at 1700 Continental Place in Mount Vernon. Compensation shall not exceed \$40,000 plus applicable taxes. The Agreement shall commence on the date of execution and continue until September 30, 2021.

e) HUMAN RESOURCES:

12. Amendment No. 1 to Collective Bargaining Agreement No. C20190166 between Skagit County and Inlandboatmen's Union of the Pacific. This Amendment extends the term of the Agreement to December 31, 2021.

f) PARKS, RECREATION AND FAIR:

13. Resolution to call for a public hearing to consider testimony regarding the revision of the current fee schedule for Howard Miller Steelhead Park, Grandy Lake Park, and Sauk Park campgrounds. The public hearing is

scheduled to take place on Tuesday, July 7, 2020, at 9:00 a.m. in the Skagit County Commissioners' Hearing Room.

g) PLANNING AND DEVELOPMENT SERVICES:

14. Grant Deed of Conservation Easement Natural Resource Land Easement (NRLE) for Short Plat (CaRD Land Division) #PL19-0292 submitted by Haller Farms Edison, LLC, on Parcel numbers P107509, P48537, P33786, P33787, P33788 and P134521. The proposed land division, completed in compliance with Skagit County Code 14.18.300, will create three (3) 1 acre residential lots and one (1) 117.25 acre lot which will be encumbered by this easement.

h) PUBLIC HEALTH:

15. Amendment No. 1 to Personal Services Agreement No. C20190430 with Washington Initiative for Supported Employment (W.I.S.E.) to provide technical assistance services to individuals with disabilities and their families, employment providers and Skagit County's Developmental Disabilities Program. This Amendment increases compensation from \$15,000 to an amount not to exceed \$25,000 and is funded by Developmental Disabilities Funding. The term remains the same and shall continue until June 30, 2020. All other terms and conditions of the original Agreement shall remain in effect.
16. Personal Services Agreement with Maureen Pettitt to assist Skagit County Public Health with on-going data collection and analysis regarding COVID-19 to begin to plan for emerging health needs when epidemiology capacity both locally and at a state level is overextended due to the pandemic. Compensation is based on a rate schedule and shall not exceed \$30,000. The Agreement shall commence on the date of execution and continue until May 31, 2021.
17. Personal Services Agreement with Dependable Cleaning, LLC to provide cleaning services at the Burlington Inn quarantine and isolation facility for individuals who have been exposed to or tested positive for COVID-19. Compensation shall not exceed \$10,000, and is based on an hourly rate schedule. The Agreement is ratified to commence on May 20, 2020 and continue until June 30, 2020.

i) PUBLIC WORKS:

18. Interlocal Cooperative Agreement with Washington State Department of Ecology to facilitate Skagit County's work with the Padilla Bay National Estuarine Research Reserve (NERR) to accomplish work pursuant to Washington State Department of Ecology's Grant Agreement No. SEANWS-2019-SkCoPW-0003, Skagit County Contract No. C20190432, as amended by Amendment No. A20200039, for Task 5 Salish Sea Stewards and Task 6 Kids on the Beach. Total compensation shall not exceed \$62,400. The Agreement is ratified to commence on October 1, 2019 and continue until October 10, 2021.
19. Amendment No. 2 to Vendor Services Agreement No. C20180288 with VECA Electric & Technologies, LLC for electrical maintenance and repair services at Guemes Island Ferry Facilities, Solid Waste Facilities, and Operations Facilities. This Amendment extends the term of the Agreement an additional two (2) years and shall expire on June 16, 2022, increases compensation by \$75,000 for a new total compensation amount not to exceed \$175,000, and updates "Exhibit A" of the Agreement "General Nature of Work". All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

j) SHERIFF:

20. Organized Crime Drug Enforcement Task Forces (OCDETF) Investigation/Strategic Initiative Number PA-WAW-343 for fiscal year 2020, for the purpose of receiving reimbursement for costs incurred by the Skagit County Sheriff's Office in providing resources to joint operations/task forces. OCDETF shall reimburse Skagit County in an amount not to exceed \$15,000. The Agreement is ratified to commence on May 1, 2020 and continue until September 30, 2020.