

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

I. MONDAY, JUNE 10, 2024:

- a) 8:45 a.m. - 9:45 a.m. Briefing – Planning and Development Services, Facilities Management, and Public Health
- b) 10:00 a.m. - 10:30 a.m. Briefing with Public Works
- c) *11:30 a.m. Pledge of Allegiance
- d) *11:30 a.m. - 12:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- e) ~~1:15 p.m. - 2:00 p.m.~~ ~~Skagit County Crisis Stabilization Campus Tour with Representative Riek Larsen (1420 State Route 20, Sedro-Woolley)~~ **(Meeting cancelled & will be rescheduled to a later date)**
- f) 2:30 p.m. - 3:30 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 1. Call Public Meeting to Order
 - 2. Executive Session
 - 3. Reconvene Public Meeting for the Sole Purpose of Adjournment

II. TUESDAY, JUNE 11, 2024:

- a) *9:45 a.m. Pledge of Allegiance
- b) *9:45 a.m. - 10:45 a.m. WSU Skagit County Extension Quarterly Update
- c) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous (announcements, letters, etc.)
- d) *1:00 p.m. - 1:45 p.m. Parks and Recreation – Brian Adams, Director:
 - 1. Presentation: Parks and Nature Rx by United General District 304 Community & Professional Education Supervisor Elizabeth Ruth
- e) 5:00 p.m. - 8:00 p.m. North Star Joint City Council/Commission Dinner and Meeting (McIntyre Hall Performing Arts & Conference Center, 2501 East College Way, Mount Vernon)

III. WEDNESDAY, JUNE 12, 2024:

- a) 7:00 a.m. Forest Advisory Board (FAB) Meeting with remote option hosted by FAB

Continued OVER...

IV. THURSDAY, JUNE 13, 2024:

- a) 7:30 a.m. Breakfast with Elected Officials (Calico Cupboard, 121 Freeway Drive, Mount Vernon)
- b) 10:00 a.m. - 11:00 a.m. Snohomish, Whatcom, Island, San Juan and Skagit Counties (*SWISS*) Quarterly Meeting with remote option hosted by Washington State Association of Counties (WSAC)
- c) 11:00 a.m. - 12:00 p.m. Commissioners Briefing

V. FRIDAY, JUNE 14, 2024:

- a) 8:15 a.m. - 9:00 a.m. Briefing with Innovative Environments
- b) 11:00 a.m. - 12:00 p.m. Ferry Leaders: Local Elected Officials Supporting Funding for Ferries Federal Edition hosted remotely by Puget Sound Regional Council

REQUEST FOR PROPOSALS and QUALIFICATIONS (RFP and RFQ):

- Thursday, June 13, 2024, 4:00 p.m. Professional Engineering and Environmental Services for three (3) Skagit County Fish Passage Improvement Projects: Bulson Road – Bulson Creek (CR142), Project #ES80750-3; Starbird Road – Unnamed Creek (CR80), Project #ES82000-4; and Cascade Ridge Drive – Carpenter Creek (CR26) – Project #ES82020-1
- Thursday, July 11, 2024, 3:30 p.m. Financial Published Data System

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR MONDAY, JUNE 10, 2024 (items 1 through 19):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, June 3, 2024.

b) AUDITOR:

2. Resolution to authorize waiving the competitive bidding procedures outlined in RCW 36.32.245 and Resolution No. R20210275 and declare a sole source provider for the Agilis Ballot Sorter/Scanner yearly maintenance and software from Runbeck Election Services, LLC.
3. Amendment No. 2 to Sales and Purchase Agreement No. C20200362 with Runbeck Elections Services, Inc. to purchase Agilis Sorting System equipment, including hardware components and accessories, and to obtain a software license and training. This Amendment removes and replaces "Exhibit A" with "Exhibit A-1", adds an invoice schedule "Exhibit D-1" to reflect the updated annual maintenance fee schedule, and updates the term, which is ratified to begin on February 9, 2024 and shall continue until February 8, 2029. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

c) BUDGET AND FINANCE:

4. Resolution to call for a public hearing to consider testimony regarding amending the 2024 Skagit County Budget. The public hearing is scheduled to take place on Tuesday, June 25, 2024, at 11:45 a.m. or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980.

d) EMERGENCY MANAGEMENT:

5. Grant Agreement No. D24-054 with the Washington State Military Department and the Federal Emergency Management Agency (FEMA) for mitigation planning and cost-effective mitigation actions after a Presidential disaster declaration to reduce the risk of loss of life and property damage in future disasters. Compensation to Skagit County shall not exceed \$150,000. The Agreement is ratified to commence on March 8, 2024 and continue until March 29, 2027.

e) FACILITIES MANAGEMENT:

6. AIA Standard Form of Agreement with Dawson Construction, LLC to construct the Crisis Stabilization Center in Sedro-Woolley. Compensation shall not exceed \$16,806,936. The Agreement shall commence on the date of execution and continue until project completion.

f) INFORMATION SERVICES:

7. Vendor Services Agreement with NW Tel, LLC to provide all labor and materials for the installation of networking infrastructure needed at the Skagit County Public Health building. Compensation shall not exceed \$5,500. The Agreement shall commence on the date of execution and continue until December 31, 2024.
8. Interlocal Cooperative Agreement with the City of Mount Vernon for Skagit County Central Services to provide public safety system technology services. Charges for products and services provided by Skagit County will be based on actual costs incurred by the County. The Agreement shall commence on the date of execution and continue until December 31, 2027.
9. Amendment No. 1 to Subscription Services Agreement No. C20230611 with GovernmentJobs.com Inc., dba NEOGOV to provide access to the web-based software SaaS Applications and Professional Services. This Amendment increases compensation by \$53,723.49 for a new total compensation amount not to exceed \$178,815.49 plus applicable taxes to add the Perform module. The term remains the same and shall continue until December 15, 2025. All other terms and conditions of the original Agreement shall remain in effect.

g) PARKS, RECREATION AND FAIR:

10. Vendor Services Agreement with Stensrud Construction Services LLC, dba Sound Sport Surfaces to pressure wash, repair, and resurface the basketball court at Cleveland Park. Compensation shall not exceed \$26,300 plus applicable taxes. The Agreement shall commence on the date of execution and continue for one year.

h) PUBLIC DEFENDER:

11. Personal Services Agreement with Michelle Lawler, dba OMC Investigations to provide process service for the Skagit County Public Defender as requested. Compensation is based on a rate schedule and shall not exceed

\$5,000. The Agreement is ratified to commence on February 1, 2024 and shall continue until December 31, 2024.

i) PUBLIC HEALTH:

12. Education Affiliation Agreement with Western Governors University (WGU), on behalf of its Leavitt School of Health to guide and direct the parties respecting their affiliation, working arrangements, and agreements to provide high-quality, practice experiences for students. No compensation is associated with this Agreement. The Agreement shall commence on the date of execution and continue until terminated.

j) PUBLIC WORKS:

13. Resolution authorizing revision of the Solid Waste rate structure, effective September 1, 2024 with annual increases to be adopted therein to become effective each year as of January 1, thereafter as applicable.
14. Resolution to issue a Request for Qualifications (RFQ) for Professional Engineering, Environmental, and Right of Way Services for the North Fruitdale Road Project No. EO212-312; FEMA Project No. 684647. The closing date for submittal of statements of qualifications is 4:00 p.m. on July 25, 2024.
15. Resolution to call for a public hearing to consider testimony regarding the reauthorization of the Skagit County Shellfish Protection District (Clean Water Program) and reestablishment of budget and finance rates and charges. The public hearing is scheduled to take place on Tuesday, June 25, 2024, at 8:45 a.m. or as soon thereafter as possible, in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980.
16. Resolution to call for a public hearing to consider testimony regarding Revision No. 1 to the 2024-2029 Six-Year Transportation Improvement Program (TIP). The public hearing is scheduled to take place on Tuesday, June 25, 2024, at 8:45 a.m. or as soon thereafter as possible, in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980.
17. Construction Contract Agreement with Lakeside Industries, Inc. for the 2024 HMA Overlay Project #ESHMA24-1. Compensation pursuant to bid award Resolution No. R20240102 shall not exceed \$650,346. The Agreement shall commence on the date of execution and continue until project acceptance.
18. Amendment No. 3 to Grant Agreement No. C20210416 with Washington State Recreation and Conservation Office (RCO) Project No. 20-1368P for the Lower Day Slough Final Design and Construction to complete the final design and construction of a crossing on Lower Day Slough. This Amendment updates the project period and extends the term of the Agreement to continue until December 31, 2024. Compensation to Skagit County remains the same and shall not exceed \$262,125, and Skagit County will contribute \$46,295. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

k) SHERIFF:

19. Vendor Services Agreement with Shylee Cloninger dba The Dog Ranch to provide services related to boarding the Sheriff's K-9 dogs on an as-needed basis. Compensation shall not exceed \$2,500 per calendar year and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until December 31, 2028.