

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

I. MONDAY, JUNE 12, 2023:

- a) 8:45 a.m. - 10:00 a.m. Briefing – Planning and Development Services, Facilities, Public Health, and Central Services: Information Services, Geographic Information Services and Records Management
- b) 10:00 a.m. - 10:30 a.m. Monthly Briefing – Public Works
- c) *10:45 a.m. Pledge of Allegiance
- d) *10:45 a.m. - 11:30 a.m. Planning and Development Services – Jack Moore, Director:
 - 1. Public Hearing: To Consider Testimony Regarding Updates to the Building and Fire Code, Skagit County Building and Construction Code Title 15
 - 2. Miscellaneous
- e) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties Virtual Assembly hosted by WSAC
- f) *1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- g) 2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, JUNE 13, 2023:

- a) *8:30 a.m. Pledge of Allegiance
- b) *8:30 a.m. - 9:30 a.m. Public Works – Grace Kane, Director:
 - 1. Drainage Utility Program and Assessment
 - 2. Miscellaneous
- c) *9:30 a.m. - 10:30 a.m. North Cascades Grizzly 10(j) Population Designation Presentation by U.S. Fish and Wildlife Service
- d) *11:00 a.m. - 11:30 a.m. Solarize Skagit Presentation by Skagit Valley Clean Energy Cooperative
- e) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous
- f) 5:00 p.m. North Star City and County Leaders Dinner and Meeting (McIntyre Hall Performing Arts & Conference Center, 2501 East College Way, Mount Vernon)

III. THURSDAY, JUNE 15, 2023:

- a) 10:00 a.m. - 11:30 a.m. SWISS Virtual Regional Partnership Quarterly Meeting (hosted by Washington State Association of Counties)

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SKAGIT COUNTY COMMISSIONERS' AGENDA

FUTURE BID OPENINGS:

- Tuesday, June 20, 2023, 11:45 a.m. Skagit County Lane Departure Reduction, Intersection Awareness, Signage & Delineation Improvements Project #ES80090-5
- Tuesday, June 20, 2023, 12:00 p.m. Skagit Fields Project
- Monday, June 26, 2023, 2:30 p.m. Barrel Springs Dam Removal and Stream Restoration Project #WA402222
- Tuesday, June 27, 2023, 12:00 p.m. Skagit County Courthouse Rooftop Jail Removal

FUTURE PUBLIC HEARINGS:

- Monday, June 26, 2023, 1:00 p.m. To Consider Testimony Regarding Selection and Award of Proposed Long Haul Transport and Disposal Vendor
- Monday, July 10, 2023, 2:00 p.m. To Consider Testimony Regarding Proposed Revisions to the Fee Schedule for Howard Miller Steelhead Park, Grandy Lake Park, and Sauk Park Campgrounds

REQUEST FOR PROPOSALS (RFP) / QUALIFICATIONS (RFQ):

- Thursday, June 29, 2023, 3:30 p.m. Replace Skagit County Prosecutor's Case Management System
- Thursday, June 29, 2023, 4:00 p.m. Professional Engineering and Environmental Services for the Skagit River Marblemount Bridge Project #ES40070-5

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

2. CONSENT AGENDA FOR MONDAY, JUNE 12, 2023 (items 1 through 23):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, June 5, 2023.
2. Record of the Proceedings for Wednesday, June 7, 2023.
3. Record of the Proceedings for Thursday, June 8, 2023.

b) BUDGET AND FINANCE:

4. Resolution to set the statutory dates pursuant to RCW 36.40 for the FY 2024 Skagit County budget cycle.
5. Resolution to call for a public hearing to consider testimony regarding amending the 2023 Skagit County Budget. The public hearing is scheduled to take place on Tuesday, June 27, 2023, at 11:15 a.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.

c) FACILITIES MANAGEMENT:

6. Lease Agreement with Pacific Northwest Properties 1, LLC to occupy 25,105 sf of office space at 301 Valley Mall Way in Mount Vernon. Base rent will start at \$13/sf or \$233,909 per year. The Agreement shall commence on the date of execution with a 15-year lease term starting on the first date of occupancy.

d) GEOGRAPHIC INFORMATION SERVICES:

7. Interlocal Cooperative Agreement with City of Anacortes to establish a cost sharing partnership for Pictometry digital imagery services. Compensation to Skagit County shall not exceed \$5,000 plus tax for the flights, and \$96 per year for two Pictometry Connect Explorer licenses which may change in 2024 depending on the agency's needs. Total compensation to Skagit County is estimated at an amount not to exceed \$11,062 plus tax. The Agreement shall commence on the date of execution and continue for two years.

e) INFORMATION SERVICES:

8. Interlocal Cooperative Agreement with City of Anacortes to establish a Management Control Agreement as required by the Criminal Justice Security Information Services (CJIS) Security Policy that allows Skagit County Information Services Department to perform criminal justice functions on behalf of the City of Anacortes. There is no compensation associated with this Agreement. The Agreement shall commence on the date of execution and continue until December 31, 2024.
9. Non-Renewal Form to Amend the Software License Agreement with Accela for the Permits Plus software. This Form provides notification that the Software License Agreement in effect until December 31, 2023 will be terminated earlier, effective July 1, 2023.
10. Vendor Services Agreement with RFI Security and Communications Systems to install two cameras to support monitoring of inmates as they cross the Administration Building parking lot. Compensation shall not exceed \$8,000. The Agreement shall commence on the date of execution and continue for one year.

f) PARKS, RECREATION AND FAIR:

11. Vendor Services Agreement with Concept Construction, LLC to reconstruct the remnant trails and bridges, day-use areas, and service roads at Northern State Recreation Area. Compensation shall not exceed \$15,000 and is based on a rate schedule. The Agreement shall commence on the date of execution and continue for one year.

g) PLANNING AND DEVELOPMENT SERVICES:

12. Resolution rescinding Resolution No. R20090532 and approving the updated Bylaws for the Skagit County Planning Commission.

h) PUBLIC HEALTH:

13. Personal Services Agreement with Hand Crank Films for video production for Skagit County Medical Reserve Corps to help recruit, engage, and orient community volunteers to the program. Compensation shall not exceed \$25,000. The Agreement shall commence on June 16, 2023 and continue until June 1, 2024.
14. Personal Services Agreement with Work Opportunities to provide system navigation services through the Bridges Program to eligible young adults as they prepare to exit their high school transition programs.

Compensation shall not exceed \$2,900. The Agreement is ratified to commence on May 1, 2023 and continue until July 31, 2023.

15. Personal Services Agreement with Work Opportunities to provide “Individualized Employment” and “Community Inclusion” services to eligible individuals with developmental disabilities. Compensation shall not exceed \$35,000. The Agreement is ratified to commence on May 1, 2023 and continue until June 30, 2023.
16. Personal Services Agreement with New Earth Recovery for the operation of two Recovery Residences that will house a minimum of twelve people recovering from substance use disorders who are seeking to maintain recovery. Compensation shall not exceed \$165,000. The Agreement shall commence on July 1, 2023 and continue until June 30, 2024.
17. Resolution authorizing Chair Ron Wesen to electronically sign the submission of Amendment No. 13 to Skagit County Contract No. C20210602 with the Washington State Department of Health (DOH Contract No. CLH31025) to increase funding by an additional \$35,000 for a total contract amount of \$6,084,705 to support Public Health’s programming.
18. Amendment No. 13 to Skagit County Contract No. C20210602 with the Washington State Department of Health (DOH Contract No. CLH31025) for the delivery of public health services in Skagit County. This Amendment adds Statements of Work for a Public Health program and increases compensation by \$35,000 for a new total compensation amount not to exceed \$6,084,705. The term remains the same and shall continue until December 31, 2024. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
19. Amendment No. 1 to Personal Services Agreement No. C20230170 with Geocko Inc. d.b.a. LiveStories to administer the Emergency Rental Assistance Program 2.0 (ERAP 2.0) Grant, Skagit County Agreement No. C20210480, to prevent evictions by paying past due, current due, future rent and utilities, targeting households with limited resources. This Amendment increases reimbursement an additional \$545,000 for a total amount not to exceed \$2,505,000. The term remains the same and shall continue until July 30, 2023. All other terms and conditions of the original Agreement shall remain in effect.
20. Amendment No. 1 to Interagency Agreement No. C20220443 with Washington State Department of Commerce through the Community Development Block Grant Program Public Services Grant, Contract No. 22-62210-012, to provide public services through Community Action of Skagit County for the East County Resource Center to assist low- and moderate-income persons. This Amendment increases compensation from \$62,000 to \$124,000 and extends the term from June 30, 2023 to June 30, 2024. All other terms and conditions of the original Agreement shall remain in effect.

i) PUBLIC WORKS:

21. Resolution awarding the bid for the Skagit County Barrier Protection Project #ES78600-1; Federal Aid #HSIP-000S(625) to Dirt and Aggregate, Interchange, Inc. in the amount of \$449,878.
22. Amendment No. 1 to Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement No. C20220074 with TranTech Engineering, LLC to provide consultant services including design, preparation of project plans and specifications in compliance with local, state, and federal requirements, construction cost estimate, right of way acquisition and certification, environmental permitting, geotechnical design, hydraulic modeling, cultural resources investigation, and construction management for the Francis Road Section 3 Project #ES79000-10, Federal Aid #STPR-F294(002). This Amendment corrects the project termini from MP 2.75 – 3.75 to MP 2.87 – MP 3.85, revises work element #5, and updates Indirect Cost Rates and ANTE Tables for Trantech, Wilson Engineering, Aspect Consulting, Confluence Environmental, Northwest Hydraulic Consultants, and DCI Engineers. Compensation is reduced by \$43,309 for a new total compensation amount not to exceed \$731,389. The term remains the same and shall continue until December 31, 2026. All other terms and conditions of the original Agreement shall remain in effect.

j) RISK MANAGEMENT:

23. Amendment No. 2 to Personal Services Agreement No. C20220552 with Listen Audiology Services Inc. to provide on-site audiometric testing services at various county locations. This Amendment increases the contract by \$25,000 for a new compensation amount not to exceed \$31,500 and extends the term one additional year to continue until December 31, 2024. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.