

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

I. MONDAY, JUNE 13, 2022:

- a) 8:45 a.m. - 9:45 a.m. Briefing – Planning and Development Services, Central Services: Information Services, Geographic Information Services and Records Management
- b) 9:45 a.m. - 10:15 a.m. Bi-Weekly Briefing with Public Works
- c) *10:30 a.m. Pledge of Allegiance
- d) *10:30 a.m. - 11:30 a.m. Planning and Development Services - Hal Hart, Director:
 - 1. Shoreline Master Program Work Session
- e) 12:00 p.m. Commissioners may attend a Washington State Association of Counties (WSAC) Virtual Assembly hosted by WSAC
- f) *1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Prior to final action per RCW 42.30.20(4))
- g) *2:00 p.m. - 2:30 p.m. Facilities Management - Ken Hansen, Director:
 - 1. Presentation by City of Mount Vernon Mayor Jill Boudreau and Facilities Management Director Ken Hansen Regarding a Purchase & Sale Agreement with the City of Mount Vernon and Memorandum of Option Agreement with the City of Mount Vernon Regarding the Parking Lot Property located in the vicinity of West Kincaid and South Third Street in Mount Vernon
 - 2. Public Comment (Prior to final action per RCW 42.30.20 (4))
 - 3. Possible Action - Purchase and Sale Agreement with the City of Mount Vernon. This Agreement allows the City to move forward with the purchase of said property. Compensation to Skagit County shall not exceed \$352,000
 - 4. Possible Action - Memorandum of Option Agreement with the City of Mount Vernon. This Memorandum provides notice that Skagit County has an Option Agreement with the City to re-purchase the Parking Lot Property from the City in the amount of \$352,000, if certain conditions are not met
- h) 2:30 p.m. - 3:30 p.m. Executive Session (Real Estate Disposition - RCW 42.30.110(1)(c))
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session Property Disposition (RCW 42.30.110(1)(c)) (Approximately 1 Hour)
 - 3. Reconvene Public Meeting/Adjournment
- i) 3:30 p.m. - 4:30 p.m. Executive Session (Real Estate Acquisition - RCW 42.30.110(1)(b))
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session (Real Estate Acquisition - RCW 42.30.110(1)(b)) (Approximately 1 Hour)
 - 3. Reconvene Public Meeting/Adjournment

II. TUESDAY, JUNE 14, 2022:

- a) *8:30 a.m. Pledge of Allegiance

Continued OVER...

- b) *8:30 a.m. - 9:30 a.m. Public Works - Grace Kane, Director:
1. Public Hearing/Possible Action - Consider Testimony Regarding Submitting the Question of Reforming Skagit County Lake Management District No. 1 (Big Lake)
 2. Presentation Regarding ER&R Rates for 2023
 3. Miscellaneous
- c) *11:00 a.m. - 11:30 a.m. Planning and Development Services - Hal Hart, Director:
1. Deliberations/Possible Action - Resolution Establishing the 2022 Docket of Proposed Policy, Code and Map Amendments
- d) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
1. County and Individual Success Stories
 2. Public Comment Period
 3. Miscellaneous Announcements
- e) *1:00 p.m. - 2:00 p.m. Presentation/Discussion - Skagit County Flood Control by Executive Director of the Skagit Drainage and Irrigation Districts Consortium Jenna Friebel
- f) 2:30 p.m. - 4:00 p.m. Strategic Plan Work Session

III. WEDNESDAY, JUNE 15, 2022:

- a) 11:00 a.m. Public Transportation Benefit Area - Board of Director's Meeting (Burlington Council Chambers 833 South Spruce Street, Burlington or join the meeting from your computer, tablet or smartphone: <https://uso2web.zoom.us/j/86092215677> ID: 860 9221 5677 or by telephone 1 (253) 215-8782)
- b) 1:30 p.m. Skagit Council of Governments - Transportation Policy Board Meeting (Burlington Council Chambers, 833 South Spruce Street, Burlington or join the meeting from your computer, tablet or smartphone: <https://meet.goto.com/127244069>, Dial In: 1 (866) 899-4679,) Access Code: 127-244-069

IV. THURSDAY, JUNE 16, 2022:

- a) 9:00 a.m. - 9:45 a.m. Briefing with Innovative Environments
- b) 11:00 a.m. - 12:00 p.m. Executive Session (Real Estate Disposition RCW 42.30.110(1)(c))
1. Call Public Meeting to Order/Roll Call
 2. Executive Session (Real Estate Disposition RCW 42.30.110(1)(c)) (Approximately 1 Hour)
 3. Reconvene Public Meeting/Adjournment
- c) 12:00 p.m. - 1:00 p.m. Commissioners Briefing
- d) 1:00 p.m. - 2:00 p.m. Commissioners may attend a National Association of Counties (NACo) Monthly Videoconference hosted by NACo

FUTURE BID OPENING:

Tuesday, June 21, 2022, 12:45 p.m. Prairie Road Guidance Improvements Project #ES50000-7, Federal Aid #HSIP-T292(002)

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR Monday, June 13, 2022 (items 1 through 17):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, June 6, 2022.
2. Record of the Proceedings for Tuesday, June 7, 2022.
3. Record of the Proceedings for Thursday, June 9, 2022.

b) BUDGET AND FINANCE:

4. Resolution to call for a public hearing to consider testimony to amend the 2022 Skagit County Budget. The public hearing is scheduled to take place on Tuesday, June 28, 2022, at 11:15 a.m. or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.

c) DISTRICT COURT PROBATION:

5. Resolution authorizing the submission of the Bureau of Justice Assistance (BJA) 2022 National Community Courts Site-Based and Training and Technical Assistance Initiative Grant Application, along with all required certifications and forms, and designate Jennifer Howson, Presiding District Court Judge, as the authorized representative to act in all official matters in connection with this application.

d) FACILITIES MANAGEMENT:

6. Amendment No. 2 to Building Lease Agreement No. C20210466 with Telecare Mental Health Services of Washington, Inc. for a ten (10) year lease of the Evaluation and Treatment facility located at 1420 State Route 20 in Sedro-Woolley. This Amendment moves the possession date to no later than November 1, 2022. The base rent remains at an amount not to exceed \$7,000 per month for the first year with an increase of three (3) percent annually thereafter and shall not exceed \$840,000. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
7. Resolution to waive the competitive bidding requirements provided pursuant to RCW 39.04.155 and declare sole source service provider for the County's Trane HVAC equipment.
8. Vendor Services Agreement with Trane U.S. Inc. to provide all labor, materials and parts to repair the Trane HVAC equipment at the Community Justice Center, located at 201 Suzanne Lane in Mount Vernon. Compensation is based on a fee schedule and shall not exceed \$30,000 including all applicable taxes. The Agreement shall commence on the date of execution with the option to extend for one (1) additional year.

e) INFORMATION SERVICES:

9. Amendment No. 3 to Personal Services Agreement No. C20190417 with Cities Digital, Inc. to provide a personal property update system that integrates Laserfiche Electronic Document Management System and the Property Appraisal and Collection System (PACS). This Amendment adds an additional 20 hours for consulting work. Compensation is increased from \$39,132 to an amount not to exceed \$43,132. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

f) PARKS, RECREATION AND FAIR:

10. Construction Contract Agreement with Tiger Construction, Ltd, for the Northern State Recreation Area Trailhead and Park Project #RCO 18-1609. Compensation shall not exceed \$750,069.89 which was awarded through the bidding process by Resolution No. R20220099. The Agreement shall commence on the date of execution and continue until the project acceptance date.

g) PLANNING AND DEVELOPMENT SERVICES:

11. Ordinance to suspend Flood Permit fees for properties damaged during the November 2021 flood event, for all Emergency Flood Permits submitted prior to July 31, 2022.
12. Amendment No. 1 to Personal Services Agreement No. C20180455 with Ravenhead Municipal Services for water and wastewater services, review of expenditures, provide reports and submittals as requested by the Skagit County Clean Water District Edison Sub-Area Board and Planning and Development Services, facilitate six (6) to twelve (12) Sub-Area Board meetings each year, coordinate services, and manage projects. This Amendment extends the term by one (1) year to continue until October 31, 2023. Compensation remains the same and shall not exceed \$10,800. All other terms and conditions of the original Agreement shall remain in effect.

h) PUBLIC HEALTH:

13. Client Service Contract with the Washington Department of Social & Health Services (DSHS) through the Aging & Long Term Support Administration Division of Home and Community Services to provide home-delivered meal service to eligible COPES clients. Compensation to Skagit County is based on a fee for services schedule. The Agreement shall commence on July 1, 2022, and continue until June 30, 2026.

i) PUBLIC WORKS:

14. Resolution to call for bids for the Active Warning Signs (Install Active Warning Signs) Project #ES53540-5, Federal Aid #HSIP-000S(515). The bid opening is scheduled to take place on Monday, July 11, 2022, at 2:30 p.m. or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.
15. Construction Contract Agreement with Lakeside Industries, Inc. to do all the work and furnish all tools, materials, equipment, and transportation required for the construction of 2022 HMA Overlay Project #ESHMA22-1 in accordance with the plans and specifications and the Washington State Department of Transportation *Standard Specifications for Road, Bridge and Municipal Construction M 41-10 2022 edition*. Compensation is based on a fee schedule and shall not exceed \$494,544.90. The Agreement shall commence on the date of execution and continue until the project acceptance date.
16. Resolution to issue a Request for Qualifications for Engineering and Environmental Services for 11 Washington State Recreation and Conservation Office (RCO) funded culvert replacement design projects in Skagit County to improve fish passage.

j) SHERIFF:

17. Vendor Services Agreement with Bellevue Healthcare to provide rental of a bariatric hospital bed, heavy-duty shower chair, electric patient lift and a bariatric commode. Compensation is based on a monthly rental rate and shall not exceed \$715 per month. The Agreement is ratified to commence on June 9, 2022, and continue until the equipment is returned.