

SKAGIT COUNTY COMMISSIONERS' AGENDA

Washington State Governor Inslee issued Proclamation 20-28 which among other things, temporarily prohibits in-person public attendance at meetings subject to the Open Public Meetings Act (OPMA). Public comments can be provided by sending an e-mail to commissioners@co.skagit.wa.us or by calling the Commissioners' office at (360) 416-1300.

I. MONDAY, JUNE 15, 2020:

- a) 8:45 a.m. - 9:45 a.m. Briefing - County Administrator, Planning and Development Services, Public Works, Public Health and Department of Emergency Management (Listen to the meeting by calling: 1 (646) 749-3122 Access Code: 734 350 413)
- b) 9:45 a.m. - 10:15 a.m. Growth Management Technical Advisory Committee Meetings Briefing from Planning and Development Services and Public Health (Listen to the meeting by calling: 1 (872) 240-3212 Access Code: 322 048 933)
- c) *1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21, or listen to the meeting by calling 1 (872) 240-3212 Access Code: 944 178 613)
- d) 2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, JUNE 16, 2020:

- a) *11:30 a.m. - 11:45 a.m. Board of County Commissioners (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21, or listen to the meeting by calling: 1 (571) 317-3122 Access Code: 768 879 253 or join by computer: <https://global.gotomeeting.com/join/768879253>):
 - 1. County and Individual Success Stories
 - 2. Public Comment Period
 - 3. Miscellaneous Announcements
- b) *1:30 p.m. - 2:30 p.m. WSU Skagit County Extension Quarterly Update (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21, or listen to the meeting by calling: 1 (571) 317-3122 Access Code: 656 932 381 or join by computer: <https://global.gotomeeting.com/join/656932381>)

III. WEDNESDAY, JUNE 17, 2020:

- a) 1:00 p.m. Public Transportation Benefit Area - Board of Director's Meeting (Join by computer <https://global.gotomeeting.com/join/505115805> or by telephone 1 (872) 240-3412 Access Code: 505 115 805)
- b) 1:30 p.m. Skagit Council of Governments - Transportation Policy Board Meeting (Join by computer <https://global.gotomeeting.com/join/440593453> or by telephone 1 (866) 899-4679 Access Code: 440 593 453)
- c) 2:00 p.m. Skagit Council of Governments – Board Meeting (Join by computer <https://global.gotomeeting.com/join/440593453> or by telephone 1 (866) 899-4679 Access Code: 440 593 453)
- d) 2:30 p.m. Skagit Council of Governments Growth Management Act Steering Committee Meeting (Join by computer <https://global.gotomeeting.com/join/440593453> or by telephone 1 (866) 899-4679 Access Code: 440 593 453)

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IV. THURSDAY, JUNE 18, 2020:

- e) 1:00 p.m. - 2:00 p.m. National Association of Counties (NACo) West Region Monthly Conference Call hosted by NACo

V. FRIDAY, JUNE 19, 2020:

- a) 3:30 p.m. - 4:30 p.m. Commissioners may attend Weekly Coronavirus (COVID-19) Webinar hosted by Washington State Association of Counties (WSAC)

FUTURE BID OPENING:

- Monday, June 22, 2020, 2:30 p.m. 2020 HMA Overlay Project – McLean Road #ESHMA20-1
Monday, June 22, 2020, 2:45 p.m. Maddox Creek Culvert Removal Project #WA402227 (*Please note, this was rescheduled from Monday, June 1, 2020*)

FUTURE PUBLIC HEARING:

- Monday, June 29, 2020, 11:00 a.m. To Consider Testimony Regarding the Intent to form a Skagit County Tourism Promotion Area (TPA)
Tuesday, July 7, 2020, 9:00 a.m. To Consider Testimony Regarding Revision of the Current Fee Schedule for Howard Miller Steelhead Park, Grandy Lake Park, and Sauk Park Campgrounds

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 12:00, 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

BY PROCLAMATION OF THE GOVERNOR OF THE STATE OF WASHINGTON: MEETINGS WILL BE TEMPORARILY HELD REMOTELY. IN-PERSON PUBLIC MEETINGS HAVE BEEN PROHIBITED.

To participate in a public hearing, call the Clerk of the Board at (360) 416-1300 before the meeting is scheduled to start.

IV. CONSENT AGENDA FOR MONDAY, JUNE 15, 2020 (items 1 through 42):

a) COMMISSIONERS:

1. Record of the Proceedings for Friday, May 29, 2020.
2. Record of the Proceedings for Monday, June 1, 2020.
3. Record of the Proceedings for Thursday, June 4, 2020
4. Record of the Proceedings for Monday, June 8, 2020.
5. Record of the Proceedings for Tuesday, June 9, 2020.
6. Record of the Proceedings for Wednesday, June 10, 2020.

b) AUDITOR:

7. Intergovernmental Grant Agreement with the Secretary of State No. IG-6948 as authorized under Section 101 of the Help America Vote Act of 2002 (HAVA) and provided for in the Consolidated Appropriations Act, 2020. The purpose of this award is to “improve administration of elections for Federal office, including to enhance election technology and make election security improvements” to the systems, equipment and processes used in federal elections. Total amount of award to Skagit County shall not exceed \$170,755.32. The subaward period commenced on December 21, 2019 and shall continue until September 30, 2024.

c) BUDGET AND FINANCE:

8. Amendment No. 1 to Funding Agreement No. C20190531 with Celtic Arts Foundation, which awards \$5,000 in Lodging Tax funds to support marketing and operations of special events and festivals as authorized by Resolution No. R20190193. This Amendment allows the use of awarded funds for operations in addition to the uses in the original contract. The termination date remains as December 31, 2020. All other terms and conditions of the original Agreement shall remain in effect.
9. Amendment No. 1 to Funding Agreement No. C20190524 with Skagit Valley Tulip Festival (Traffic Control/Roundabout Maintenance), which awards \$31,200 in Lodging Tax funds to support marketing and operations of special events and festivals as authorized by Resolution No. R20190193. This Amendment allows the use of awarded funds for operations in addition to the uses in the original contract. The termination date remains as December 31, 2020. All other terms and conditions of the original Agreement shall remain in effect.
10. Amendment No. 1 to Funding Agreement No. C20200049 with McIntyre Hall Performing Arts and Conference Center (Skagit Valley College), which awards \$16,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20190193. This Amendment allows the use of awarded funds for operations in addition to the uses in the original contract. The termination date remains as December 31, 2020. All other terms and conditions of the original Agreement shall remain in effect.
11. Amendment No. 1 to Funding Agreement No. C20200017 with the Sedro-Woolley Riding Club, which awards \$2,500 in Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20190193. This Amendment allows the use of awarded funds for operations in addition to the uses in the original contract. The termination date remains as December 31, 2020. All other terms and conditions of the original Agreement shall remain in effect.
12. Amendment No. 1 to Funding Agreement No. C20190530 with Concrete Heritage Museum Association, which awards \$2,000 in Lodging Tax funds to support marketing and operations of special events and festivals as authorized by Resolution No. R20190193. This Amendment allows the use of awarded funds for operations in addition to the uses in the original contract. The termination date remains as December 31, 2020. All other terms and conditions of the original Agreement shall remain in effect.
13. Amendment No. 1 to Funding Agreement No. C20190529 with Museum of Northwest Art (MoNA), which awards \$2,500 in Lodging Tax funds to support marketing and operations of special events and festivals as authorized by Resolution No. R20190193. This Amendment allows the use of awarded funds for operations in addition to the uses in the original contract. The termination date remains as December 31, 2020. All other terms and conditions of the original Agreement shall remain in effect.
14. Amendment No. 1 to Funding Agreement No. C20200018 with the Children’s Museum of Skagit County, which awards \$5,000 in Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20190193. This Amendment allows the use of awarded funds for operations in addition to the uses in the original contract. The termination date remains as December 31, 2020. All other terms and conditions of the original Agreement shall remain in effect.

15. Amendment No. 1 to Funding Agreement No. C20190616 with Anacortes Arts Festival, which awards \$10,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20190193. This Amendment allows the use of awarded funds for operations in addition to the uses in the original contract. The termination date remains as December 31, 2020. All other terms and conditions of the original Agreement shall remain in effect.

d) CORONER:

16. Interlocal Cooperative Agreement with Skagit Valley College to become affiliated with the Skagit County Coroner's office to provide EMT-B field rotation to students enrolled in the EMS program in accordance with Washington Administrative Code (WAC) 246-976-023 to allow for EMS students to become eligible for the Washington State EMT-B certification. There is no compensation associated with this Agreement. The Agreement shall commence on the date of execution and continue until December 31, 2021.

e) FACILITIES MANAGEMENT:

17. Vendor Services Agreement with 5 Star Services Inc. to prepare wood, stucco, metal and concrete roofing tiles for exterior painting at the Public Defender's building in Mount Vernon. Compensation is based on a fee schedule and shall not exceed \$15,500 plus any applicable taxes. The Agreement shall commence on the date of execution continue for eight (8) months.
18. Vendor Services Agreement with R & H Mechanical Inc. to provide all labor and materials for the removal of five (5) Friedrich Air to Water Heat Pumps and installment of five (5) new Climate Master Hydronic Air to Water Heat Pump Units at the Skagit County Courthouse Clerk's office, Clerk's office bathroom, and Courtroom #1 Jury Room. Compensation shall not exceed \$31,592.43 plus any applicable taxes. The Agreement shall commence on the date of execution and continue for seven (7) months.
19. Vendor Services Agreement with Woodwork Unlimited to provide all labor, demolition, disposal, materials, equipment for the fabrication of three (3) wood countertops and cabinets with all hardware and trim for the Skagit County Treasurer's office, Clerk's office and Sheriff's office lobbies. Compensation is based on a fee schedule and shall not exceed \$13,800 plus any applicable taxes. The Agreement shall commence on the date of execution and continue for eight (8) months.
20. Vendor Services Agreement with Good Neighbor, LLC to supply all labor, materials and equipment for the preparation and painting of exterior surfaces for the Community Center, detached storage shed and shingled siding on the Ted Anderson Building in Concrete. Compensation is based on a fee schedule and shall not exceed \$14,981.25 plus any applicable taxes. The Agreement shall commence on the date of execution and continue for eight (8) months.
21. Vendor Services Agreement with Lyndale Glass to supply all labor, demolition, disposal, materials, equipment to replace two (2) broken windows at the Public Safety building and 3rd Floor of the Administration building in Mount Vernon. Compensation shall not exceed \$1,653 plus any applicable taxes. The Agreement shall commence on the date of execution and continue for three (3) months.

f) INFORMATION SERVICES:

22. Amendment No. 3 to Subscription Agreement No. C20110371 with AV Capture All, Inc. for digital recording of Skagit County District and Superior Court sessions; and the Commissioners' Hearing Room. This Amendment provides upgrades to four (4) existing licenses from Judicial Basic to Judicial Plus under the same terms of the existing agreement. Judicial Plus licenses include live streaming and 5x the amount of public access storage. The price of the Judicial Plus licenses is \$199 per month and is prorated for the remainder of the subscription term, starting on May 14, 2020. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect. The Agreement shall continue until terminated.
23. Statement of Work for CDW Government LLC to assist with the migration from Microsoft Exchange to Microsoft Exchange 365 in the cloud. Compensation is based on an hourly rate schedule and is estimated at \$6,600; which does not represent a fixed fee. The contract shall commence on the date of execution and continue until July 1, 2021.

g) PARKS, RECREATION AND FAIR:

24. Amendment No. 2 to Funding Board Project Agreement No. C20180568 with Washington State Recreation and Conservation Office (RCO) and Salmon Recovery Funding Board that awards a grant to Skagit County in the amount of \$2,287,766 for the Pressentin Park Trails, Bike Camp and Off Channel Project # 16-1730C. This project includes the acquisition and development of a day use area with parking, a system of day use trails,

and a bicycle-only camping area on U.S. Bike Route 10, Washington State's first designated bike route. This project will also restore and enhance historic and existing side channel habitat located in the park, providing more than two acres of rearing habitat for salmon species. This Amendment adds the balance of 2019-2021 Puget Sound Acquisition and Restoration (PSAR) funds from the Skagit Watershed Council allocation of \$476,774 and increases the 10% local match requirement from \$38,889 to an amount not exceed \$52,975. Total grant to Skagit County shall not exceed \$3,206,404.

25. Deed of Right to use land for public outdoor recreation purposes with the State of Washington acting by and through the Washington State Recreation and Conservation Funding Board and the Washington State Recreation and Conservation Office (RCO) for Assessor parcel no. P45194 (Balise 2 Property) for the Presentin Park Trails, Bike Camp and Off Channel, RCO Project No. 16-1730 Acquisition Skagit County Contract No. C20180568.
26. Bill of Sale with the Public Utility District (PUD) No. 1 of Skagit County to transfer, sell, convey and quit claim to the PUD of Skagit County waterlines that are located on Helmick Road in Sedro-Woolley, Assessor's parcel no. P38653. As stated in the Bill of Sale, the value of the waterlines is \$222,742.54. There is no compensation associated with this Agreement. The Agreement shall commence on the date of execution.
27. PUD Utility Easement Agreement with Public Utility District No. 1 of Skagit County (PUD) to convey and warrant to PUD a utility easement on a portion of Skagit County parcel no. P38653. No compensation is associated with this Agreement. The Agreement shall commence on the date of execution.

h) PUBLIC HEALTH:

28. Amendment No. 1 to Personal Services Agreement No. C20190312 with Skagit Valley YMCA to operate the Oasis Teen Shelter program, seven days per week, every day of the year. This Amendment modifies Exhibit "B" Scope of Work to provide additional staffing to ensure adequate sanitation and cleaning supplies to maintain safe and sanitary living and communal environments during the COVID-19 outbreak. Compensation is based on a reimbursement basis and is increased from \$37,000 to an amount not to exceed \$39,500. Of this, \$2,500 may only be used for eligible COVID-19 sanitation expenses, including staffing to provide cleaning services and purchasing cleaning supplies. The termination date remains as June 30, 2020. All other terms and conditions of the original Agreement shall remain in effect.
29. Amendment No. 2 to Personal Services Agreement No. C20190312 with Skagit Valley YMCA to operate the Oasis Teen Shelter program, seven days per week, every day of the year. This Amendment modifies Exhibit "B" Scope of Work to provide up to three (3) full-time Spanish speaking staff to work as interpreters at the Skagit County COVID-19 drive through testing site located at Skagit Valley College under the direction of Skagit County Public Health staff. Compensation is on a reimbursement basis and is increased from \$37,000 to an amount not to exceed \$65,000. The termination dates remains as June 30, 2020. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
30. Amendment No. 1 to Personal Services Agreement No. C20190257 with Anacortes Family Center to provide staffing at an emergency shelter for approximately sixty (60) homeless families. This Amendment modifies Exhibit "B" Scope of Work to provide additional staffing to ensure adequate sanitation and cleaning supplies to maintain safe and sanitary living and communal environments during the COVID-19 outbreak. Compensation is on a reimbursement basis and is increased from \$40,000 to an amount not to exceed \$47,498. Of this, \$7,498 may only be used for eligible COVID-19 sanitation expenses, including staffing to provide cleaning services and purchasing cleaning supplies. The termination remains as June 30, 2020. All other terms and conditions of the original Agreement shall remain in effect.
31. Amendment No. 1 to Personal Services Agreement No. C20190258 with Community Action of Skagit County to provide Diversion services to households who qualify for homeless services that can avoid utilizing a shelter by the immediate receipt of financial assistance. This Amendment extends the term of the Agreement from June 30, 2020, to December 31, 2020. Compensation remains at an amount not to exceed \$22,000. All other terms and conditions of the original Agreement shall remain in effect.
32. Interlocal Cooperative Agreement with the City of Mount Vernon to provide reimbursement for eligible expenses incurred by the City to ensure that public restroom facilities remain open to the public with increased cleaning and sanitation protocols in place during the COVID-19 emergency. Funding shall be provided through the Washington State Department of Commerce COVID-19 Response Grant and shall not exceed \$18,000. The Agreement is ratified to commence on April 2, 2020, and continue until June 30, 2020.
33. Resolution authorizing the allocation of low-income housing funds pursuant to Substitute House Bill 2060 to provide funds for housing programs from July 1, 2020, through June 30, 2021, to the Housing Authority of Skagit County for emergency shelter and rental assistance in the amount of \$50,000.

34. Resolution authorizing the allocation of funds for Consolidated Homeless Grant from July 1, 2020, through June 30, 2021, to Community Action of Skagit County for rental assistance and case management in the amount of \$773,879.
35. Amendment No. 1 to Interagency Agreement No. K3940, Skagit County Contract No. C20190472, with Washington State Health Care Authority (HCA) to provide Community Wellness and Prevention Initiative coalition services in the communities of Concrete, Sedro-Woolley, and Mount Vernon, with the goals of preventing and reducing the misuse and abuse of alcohol, tobacco, marijuana, opioids, and other drugs. This Amendment adds funding to support the Community Prevention and Wellness Initiative (CPWI) services to increase capacity for implementation of prevention programming in Skagit County. Compensation to Skagit County is increased from \$523,396 to an amount not to exceed \$535,046. This Amendment also extends the term of the Agreement from June 30, 2020, to September 29, 2020. All other terms and conditions of the original Agreement shall remain in effect.
36. Amendment No. 1 to Interagency Agreement No. C20200109 with North Sound Behavioral Health Administrative Services Organization, LLC (North Sound BH-ASO) Contract #NORTH SOUND BH-ASO-SKAGIT COUNTY-INTERLOCAL-20 to provide coordination and subcontracting services for programs and services including the Dedicated Marijuana Account Program, Housing and Recovery Through Peer Services (HARPS), and the Jail Services Program. This Amendment adds Jail Transition Funding for the period January 1, 2020, through June 30, 2020. Funding to Skagit County is increased from \$71,064.33 to an amount not to exceed \$78,464.33. All other terms and conditions of the original Agreement shall remain in effect.

i) PUBLIC WORKS:

37. Resolution authorizing the removal of 80 trees located within a portion of opened County right-of-way for Baker Lake Road (County Road #97000), Assessor's parcel no. P42208, adjacent to a planned timber harvest. The application was submitted by the Washington State Department of Natural Resources (DNR). DNR will incur the cost of the removal of the trees.
38. Resolution to authorize the submittal of an application to the Washington State Recreation and Conservation Office for grant funding assistance for final designs to be completed on four County crossings, two in the Hansen Creek area and two on Carpenter Creek.
39. Vendor Services Agreement with Lithtex Northwest, LLC to print ferry tickets (e.g. single ride tickets and commuter punch cards) for the Skagit County ferry system. Compensation is based on a fee schedule and shall not exceed \$24,000. The Agreement is ratified to commence on May 26, 2020, and continue for two years with the option to be extended for up to one additional year.
40. Street Waste Facility Use Agreement with Best Parking Lot Cleaning dba Olson Brothers Pro-Vac, LLC to provide access to the Skagit County Waste Facility to dispose of waste generated from cleaning streets and stormwater drainage systems. Olson Brothers Pro-Vac, LLC shall pay the established fees which are outlined in Skagit County's Solid Waste Disposal Rates. The Agreement shall commence on the date of execution and continue for two years.
41. Personal Services Agreement Aquatechnex, LLC to secure the Aquatic Plant and Algae Management National Pollutant Discharge Elimination System (NPDES) General Permit and Hydraulic Project Approval (HPA) Permit/Pamphlet for Lake McMurray from the Washington State Department of Ecology (ECY) and the Washington State Department of Fish and Wildlife (WDFW). The tasks include providing an annual project report, attending meetings and preparing communications for residents of Lake McMurray. Compensation is based on a fee schedule and shall not exceed \$12,779.58. The Agreement is ratified to commence on June 1, 2020, and continue until May 31, 2021.

j) TREASURER:

42. Resolution authorizing the approval of Skagit County Investment Policy as unanimously approved by the County Finance Committee at their meeting on March 12, 2020.

V. MISCELLANEOUS AGENDA (items 1 and 2)

a) PUBLIC WORKS:

1. Amendment No. 1 to Interlocal Cooperative Agreement No. C20170471 with Skagit County Drainage District No. 21 to financially participate in the Turner Creek and Turner Creek Sediment Pond drainage conveyance improvement project. This Amendment adds additional work to the project to include Turner Creek channel

and habitat improvements (dredging in multiple sections and the creation of off-channel habitat) and a Turner Creek realignment at the confluence of the East Fork Nookachamps. Work is being targeted for summer 2020 construction and permitting is underway. The additional projects are to increase both drainage and habitat within the basin by removing sediment from the sediment point. Compensation is increased from \$50,000 to an amount not to exceed \$150,000. The term of the Agreement is amended from October 15, 2021 to October 15, 2023. All other terms and conditions of the original Agreement shall remain in effect.

2. Resolution authorizing the removal of two (2) Maple Trees, one (1) Western Hemlock and several saplings of predominately Alder and Maple located within an unopened County right-of-way. The work is part of a trail permit application for the applicant's proposed access road, will include drainage features to facilitate increased stormwater runoff from the new access road and will allow access to timberland. The application was submitted by Nielsen Brothers Inc. Nielsen Brothers Inc. will incur the cost of the removal of the trees.