

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.
Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item.

I. MONDAY, JUNE 17, 2024:

- a) 8:45 a.m. - 9:45 a.m. Briefing – Public Works and Department of Emergency Management
- b) ~~9:45 a.m. - 10:45 a.m. Planning and Development Services Monthly Briefing~~ **CANCELLED**
- c) 11:00 a.m. - 12:00 p.m. Work Session with Budget and Finance
- d) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties Virtual Assembly hosted by WSAC
- e) *1:00 p.m. Pledge of Allegiance
- f) *1:00 p.m. - 1:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- g) ~~1:30 p.m. - 2:30 p.m. Work Session with Central Services~~ **(CANCELLED – will be rescheduled)**
- h) 2:30 p.m. - 3:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 1. Call Public Meeting to Order
 - 2. Executive Session
 - 3. Reconvene Public Meeting for the sole purpose of Adjournment
- i) 3:00 p.m. Swearing-In Ceremony for Mount Vernon Police Chief Daniel Christman (Mount Vernon Municipal Court Chambers, 1805 Continental Place, Mount Vernon)
- j) 3:45 p.m. - 4:15 p.m. Training Room Demonstration and Launch (301 Valley Mall Way, Mount Vernon)

II. TUESDAY, JUNE 18, 2024:

- a) *8:30 a.m. Pledge of Allegiance
- b) *8:30 a.m. - 9:30 a.m. Public Works - Grace Kane, Director:
 - 1. Presentation: Electronic Ticketing System and Related Planned Improvements
 - 2. Miscellaneous
- c) *11:00 a.m. - 11:30 a.m. Decision on Closed Record Appeal Hearing No. PL23-0537 of File No. PL23-0324 Regarding Abandoned Use Determination
- d) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous (announcements, letters, etc.)
- e) 1:00 p.m. - 2:00 p.m. Technology Work Session
- f) 2:00 p.m. - 3:00 p.m. Executive Session (Real Estate Acquisition - RCW 42.30.110(1)(b))

Continued OVER...

1. Call Public Meeting to Order
2. Executive Session
3. Reconvene Public Meeting for the sole purpose of Adjournment

III. WEDNESDAY, JUNE 19, 2024:

JUNETEENTH HOLIDAY - COUNTY OFFICES CLOSED

IV. THURSDAY, JUNE 20, 2024:

- a) 9:00 a.m. Skagit Council of Governments (SCOG) - Transportation Policy Board Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington with remote option hosted by SCOG)
- b) 9:30 a.m. Skagit Council of Governments (SCOG) - Growth Management Act Steering Committee Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington with remote option hosted by SCOG)
- c) 12:00 p.m. Skagit Transit (SKAT) Board of Directors Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington with remote option hosted by SKAT)
- d) 1:00 p.m. - 5:00 p.m. Timber Counties Caucus remote meeting hosted by Washington State Association of Counties
- e) 5:30 p.m. - 7:00 p.m. Skagit County Open House RE: 2025 Comprehensive Plan Update (Anacortes Depot and Community Arts Center, 611 R Avenue, Anacortes)

V. FRIDAY, JUNE 21, 2024:

- a) 10:00 a.m. - 11:00 a.m. Commissioners Briefing

FUTURE BID OPENING:

Monday, July 1, 2024, 11:45 a.m. Electrical Maintenance & Repair Services

FUTURE PUBLIC HEARINGS:

Tuesday, June 25, 2024, 8:45 a.m. To Consider Testimony Regarding Revision No. 1 to the 2024-2029 Six-Year Transportation Improvement Program (TIP)

Tuesday, June 25, 2024, 8:45 a.m. To Consider Testimony Regarding the Reauthorization of the Skagit County Shellfish Protection District (Clean Water Program) and Reestablishment of Budget and Finance Rates and Charges

Tuesday, June 25, 2024, 11:45 a.m. To Consider Testimony Regarding Amending the 2024 Skagit County Budget

REQUEST FOR PROPOSALS or QUALIFICATIONS (RFP and RFQ):

Thursday, July 11, 2024, 3:30 p.m. Financial Published Data System

Thursday, July 25, 2024, 4:00 p.m. Professional Engineering, Environmental, and Right of Way Services for the North Fruitdale Road Project No. EO212-312; FEMA Project No. 684647

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR MONDAY, JUNE 17, 2024 (items 1 through 21):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, June 10, 2024.
2. Record of the Proceedings for Tuesday, June 11, 2024.
3. Record of the Proceedings for Thursday, June 13, 2024.
4. Record of the Proceedings for Friday, June 14, 2024.
5. Resolution approving the appointment of Jennifer Sass-Walton to serve as the Prevention Specialist Representative member on the Skagit County Emergency Medical Services and Trauma Care Council Advisory Board. Ms. Sass-Walton's term shall end on May 31, 2027.

b) EMERGENCY MANAGEMENT:

6. Grant Agreement No. E24-353 with the Washington State Military Department and the U.S. Department of Homeland Security for Fiscal Year (FY) 2022 Emergency Management Performance Grant (22EMPG) program to provide Federal funds to assist governments in preparing for all hazards through sustainment and enhancement of the programs described in the Work Plan. Compensation to Skagit County shall not exceed \$34,020. The Grant Agreement is ratified to commence on January 1, 2024 and continue until September 30, 2024.

c) FACILITIES MANAGEMENT:

7. Facility Use Agreement with Celtic Arts Foundation for the use of the Skagit County Public Defender Parking Lot in Mount Vernon to provide parking in support of the Highland Games event occurring July 13 and 14, 2024. The Agreement outlines the terms for use of the Parking Lot. There is no compensation associated with this Agreement. The Agreement shall commence on July 13, 2024 and continue through July 14, 2024.
8. Personal Services Agreement with GeoTest Services, Inc. to perform site inspection and materials testing during construction of the Crisis Stabilization Center located at 1430 State Route 20 in Sedro-Woolley. Compensation shall not exceed \$50,000. The Agreement shall commence on the date of execution and continue until December 31, 2025.

d) INFORMATION SERVICES:

9. Amendment No. 1 to Personal Services Agreement No. C20230096 with Nicholas Nakis for support of Skagit 21 productions. This Amendment updates the rates outlined in Exhibit "B" Compensation. Compensation remains the same and shall not exceed \$20,000. The term remains the same and shall continue until December 31, 2026. All other terms and conditions of the original Agreement shall remain in effect.

e) PUBLIC HEALTH:

10. Amendment C to Interagency Grant Agreement No. C20230325 with the Washington State Department of Commerce through the Housing Division Homelessness Assistance Unit Emergency Housing Fund, Contract No. 24-4619D-121, to provide resources to maintain current levels of homeless subsidies and emergency housing services. This Amendment increases compensation from \$1,689,290 to an amount not to exceed \$2,019,290. The term remains the same and shall continue until June 30, 2024. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
11. Personal Services Agreement with United General Hospital District 304 to implement a comprehensive program to reduce youth vaping. Compensation shall not exceed \$155,250. The Agreement shall commence on July 1, 2024 and continue until June 30, 2025.
12. Facility Use Agreement with McIntyre Hall Performing Arts and Conference Center and Skagit Valley College for use of the facility and catering for the North Star City Council Convening Event on June 11, 2024. Compensation shall not exceed \$800 for the rental fee plus additional costs outlined in Addendum A for catering and labor. The Agreement is ratified to commence on May 25, 2024 and shall continue until June 12, 2024.
13. Interlocal Agreement with Skagit Transit to accept the donation of a decommissioned 2013 Dodge Grand Caravan to use in partnership with a local non-profit organization to provide transportation services to Veterans. There is no compensation associated with this Agreement. The Agreement shall commence on the date of execution.
14. Resolution authorizing the allocation of funds from Fund #165 for homeless housing and assistance projects pursuant to Substitute House Bill 2163 from July 1, 2024 through June 30, 2025 for a total amount of

\$424,450 to the following organizations: Helping Hands Food Bank, Samish Indian Nation, Anacortes Family Center, and Skagit Domestic Violence and Sexual Assault Services.

15. Resolution authorizing the allocation of funds for Consolidated Homeless Grant from July 1, 2024 through June 30, 2025 for a total of \$3,234,595 to the following organizations: Community Action of Skagit County, Family Promise of Skagit County, Friendship House, Northwest Youth Services, Skagit Domestic Violence and Sexual Assault Services, Welcome Home Skagit, and Skagit YMCA/Oasis Teen Shelter.

f) PUBLIC WORKS:

16. Resolution authorizing Chair Browning to electronically sign the submission of a Grant Agreement with the Washington State Department of Ecology (No. WQALG-2025-SkCoPW-00045) to provide funding in the amount of \$50,000 to support the Lake Campbell Cyanobacteria Project.
17. Grant Agreement with Washington State Department of Ecology for a Water Quality Algae Control Program (No. WQALG-2025-SkCoPW-00045) to provide funding in the amount of \$50,000 to support the Lake Campbell Cyanobacteria Project. The Agreement shall commence on July 1, 2024 and continue until June 30, 2025.
18. Interlocal Cooperative Agreement with Skagit River System Cooperative (SRSC) to establish respective responsibilities between the parties for the procurement and preparation of design work for portions of Satterlee Road (County Road #14500) proposed to be performed as part of the Similk Estuary Restoration Project. SRSC will be responsible for obtaining and providing all project funding and will reimburse Skagit County a total amount not to exceed \$120,000. The Agreement shall commence on the date of execution and continue through December 31, 2026.
19. Vendor Services Agreement with Ash Creek Forest Management LLC to provide vegetation management at various sites in Skagit County. Compensation shall not exceed \$80,075.25. The Agreement is ratified to commence on June 3, 2024 and shall continue until December 31, 2025.
20. Vendor Services Agreement with North Point Metalworks for the Upfit of one (1) Skagit County Sheriff's Department Transit Cargo Van per specifications provided by Skagit County. Compensation shall not exceed \$43,847.09 per Resolution No. R20240117. The Agreement shall commence on the date of execution and continue for one year.

g) RISK MANAGEMENT:

21. Personal Services Agreement with Forum Consulting to provide Confined Space level 1 training(s) as requested by Risk Management for up to 8 attendees. Compensation shall not exceed \$4,000. The Agreement shall commence upon the date of execution and continue until December 31, 2024.

2. MISCELLANEOUS AGENDA (items 1 through 2):

a) PARKS AND RECREATION:

1. Amendment No. 1 to Personal Services Agreement No. C20230612 with DCG/Watershed Inc. to provide structural engineering support and/or engineering for the pedestrian bridge design for a creek crossing at Northern State Recreation Area. This Amendment updates the contractor's change in name from DCG/Watershed Inc. to Facet. Compensation remains the same and shall not exceed \$10,000. The term remains the same and shall continue until December 31, 2024. All other terms and conditions of the original Agreement shall remain in effect.

b) PUBLIC HEALTH:

2. Amendment No. 2 to Interagency Agreement No. C20220443 with Washington State Department of Commerce through the Community Development Block Grant Program Public Services Grant, Contract No. 22-62210-012, to provide public services through Community Action of Skagit County for the East County Resource Center to assist low-and moderate-income persons. The previous document (Amendment No. A20240119) signed on Monday, May 20, 2024 was a "Request for Amendment", and this is the actual Amendment. This Amendment increases compensation from \$124,000 to an amount not to exceed \$189,000 and extends the term from June 30, 2024 to June 30, 2025. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.