

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573. Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item.

I. MONDAY, JUNE 24, 2024:

- a) 8:45 a.m. - 10:15 a.m. Briefing - Public Works, Planning and Development Services, Public Health, Emergency Medical Services, Parks, Recreation and Fair
- b) 10:30 a.m. - 11:00 a.m. Briefing - Central Services
- c) 11:00 a.m. - 12:00 p.m. Work Session with Public Health
- d) *1:00 p.m. Pledge of Allegiance
- e) *1:00 p.m. - 1:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- f) 1:30 p.m. - 2:30 p.m. Work Session with Department of Emergency Management
- g) *2:30 p.m. - 3:30 p.m. Discussion/Public Comment/Possible Action: To Consider a Resolution Remanding Proposed Agritourism Code Changes to the Skagit County Planning Commission
- h) 4:00 p.m. - 5:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 1. Call Public Meeting to Order
 - 2. Executive Session
 - 3. Reconvene Public Meeting for the sole purpose of Adjournment

II. TUESDAY, JUNE 25, 2024:

- a) *8:45 a.m. Pledge of Allegiance
- b) *8:45 a.m. - 9:45 a.m. Public Works - Grace Kane, Director:
 - 1. Public Hearing/Possible Action: Regarding the Reauthorization of the Skagit County Shellfish Protection District (Clean Water Program) and Reestablishment of Budget and Finance Rates and Charges
 - 2. Public Hearing/Possible Action: Revision No. 1 to the 2024-2029 Six-Year Transportation Improvement Program (TIP)
 - 3. Miscellaneous
- c) *11:30 a.m. - 11:45 a.m. Board of County Commissioners
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous (announcements, letters, etc.)
- d) *11:45 a.m. - 12:00 p.m. Budget and Finance - Trisha Logue, Director:
 - 1. Public Hearing to Consider Testimony Regarding Amending the 2024 Skagit County Budget
 - 2. Possible Action: Resolution authorizing the Supplemental Budget and Amending the 2024 Skagit County Budget

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- e) 1:00 p.m. - 3:00 p.m. Work Session with Budget and Finance

III. WEDNESDAY, JUNE 26, 2024:

- a) 1:00 p.m. - 3:00 p.m. Washington State Association of Counties (WSAC) Special General Membership Meeting (Yakima Area Arboretum, 1401 Arboretum Drive, Yakima with remote option hosted by WSAC)
- b) 5:30 p.m. - 7:00 p.m. Skagit County Open House: 2025 Comprehensive Plan Update (Sedro-Woolley Community Center, 703 Pacific Street, Sedro-Woolley)

IV. THURSDAY, JUNE 27, 2024:

- a) 12:00 p.m. Presentation of U.S. Merchant Marine Medal for Outstanding Achievement to Retired Guemes Island Ferry Deckhand Kirk Lunsford (Guemes Island Ferry Terminal, 500 I Avenue, Anacortes)
- b) 2:45 p.m. - 3:45 p.m. Commissioners Briefing
- c) 5:30 p.m. - 7:00 p.m. Skagit County Open House: 2025 Comprehensive Plan Update (Concrete High School, 7830 South Superior Avenue, Concrete)

V. FRIDAY, JUNE 28, 2024:

- a) *1:00 p.m. - 2:30 p.m. Presentations from Economic Development Grant Applicants

FUTURE BID OPENINGS:

Monday, July 1, 2024, 11:45 a.m. Electrical Maintenance & Repair Services

REQUEST FOR PROPOSALS (RFP) or REQUEST FOR QUALIFICATIONS (RFQ):

Thursday, July 11, 2024, 3:30 p.m. Financial Published Data System

Thursday, July 25, 2024, 4:00 p.m. Professional Engineering, Environmental, and Right of Way Services for the North Fruitdale Road Project No. EO212-312; FEMA Project No. 684647

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR MONDAY, JUNE 24, 2024 (items 1 through 28):**a) COMMISSIONERS:**

1. Record of the Proceedings for Monday, June 17, 2024.
2. Record of the Proceedings for Tuesday, June 18, 2024.
3. Record of the Proceedings for Friday, June 21, 2024.
4. Resolution reappointing Rod Carter, the incumbent of Position 2 for District II, and appointing Eric R. Johnson to Position 1 for District III, to the Skagit Regional Public Facilities District for a four-year term which will expire on August 31, 2028.

b) ADMINISTRATIVE SERVICES:

5. Personal Services Agreement with Penny Stinkers to perform one hundred eighty (180) minute set on stage at the Skagit Playfields on July 31, 2024 for the Skagit County All-Staff Summer Event. Compensation shall not exceed \$1,400 including sales tax. The Agreement shall commence on July 31, 2024 and end July 31, 2024.
6. Contract Agreement with Pacific Party Canopies, Inc. to deliver and pick up a tent, extension legs, and a stage for the Skagit County All-Staff Summer Event. Compensation shall not exceed \$760. The Agreement shall commence on July 31, 2024 and continue through July 31, 2024.
7. Amendment No. 1 to Personal Services Agreement No. C20210496 with Gordon Thomas Honeywell Governmental Affairs to act as Skagit County's principal state lobbyist to develop and maintain ongoing relationships with appropriate state elected and appointed officials and staff. This Amendment updates the scope of work and increases compensation from \$146,400 to an amount not to exceed \$164,400. The term remains the same and shall continue until December 31, 2024. All other terms and conditions of the original Agreement shall remain in effect.
8. Resolution adopting the updated Skagit County 2022-2032 Organizational Strategic Plan.

c) ASSIGNED COUNSEL:

9. Personal Services Agreement with Tamara Davidov, TMD Law, PLLC, Attorney at Law, to provide indigent defense representation to defendants referred by Superior Court, Juvenile Court and District Court who have been deemed conflict of interest cases for the Skagit County Public Defender's Office. Compensation is based on a rate schedule and shall not exceed \$75,000. The Agreement is ratified to commence on May 1, 2024 and continue until December 31, 2024.
10. Personal Services Agreement with Tamara Davidov, TMD Law, PLLC, Attorney at Law, to provide indigent defense representation for Civil Guardianship cases to defendants referred by Superior Court, Juvenile Court and District Court who have been deemed conflict of interest cases for the Skagit County Public Defender's Office. Cases include those under the Uniform Guardianship Act RCW 11.130.200. Compensation is based on a rate schedule and shall not exceed \$75,000. The Agreement is ratified to commence on May 1, 2024 and continue until December 31, 2024.

d) FACILITIES MANAGEMENT:

11. Vendor Services Agreement with Rife Construction Services, LLC dba Rife Masonry to supply all labor, demolition, materials, equipment, and supervision for a prevailing wage project to repair damaged exterior brick and mortar on the Skagit County Administration Building located at 700 South 2nd Street in Mount Vernon. Compensation shall not exceed \$35,360 including applicable sales tax. The Agreement shall commence on the date of execution and continue until December 31, 2024.
12. AIA Standard Form of Agreement with Carletti Architects P.S. to remodel the kitchen and restroom areas, install an emergency generator and new HVAC system at the Skagit County Concrete Community Center located at 45821 Railroad Street in Concrete. Compensation is based on a rate schedule and shall not exceed \$147,000. The Agreement shall commence on the date of execution and shall continue until the substantial completion of the project.

e) INFORMATION SERVICES:

13. Personal Services Agreement with Whatcom Law Group, P.S. to provide Hearing Examiner Services. Compensation is based on rate schedule and shall not exceed \$10,000 per month. The Agreement shall commence on the date of execution and continue until December 31, 2025.
14. Interlocal Cooperative Agreement with the City of Mount Vernon to provide electronic document services to allow District Court Judges and employees to access District and Municipal Court documents through the Laserfiche system. Compensation is based on a formula along with charges for products and services

provided by the County will be based on actual costs incurred by the County. The Agreement shall commence on the date of execution and continue until December 31, 2027.

f) PARKS, RECREATION AND FAIR:

15. Vendor Services Agreement with Precision Excavating LLC to provide utility boring and general excavation services as needed to provide power solutions under roadways, buildings and other park facilities and amenities as needed at Skagit County Playfields, located at 2700 Martin Road in Mount Vernon; Skagit County Fairgrounds, located at 1410 Virginia Street in Mount Vernon; Howard Miller Steelhead Park, located at 52804 Rockport Park Road in Rockport and Northern State Recreation Area, located at 25625 Helmick Road in Sedro-Woolley. Compensation shall not exceed \$5,647.20 including applicable sales tax. The Agreement shall commence on the date of execution and continue for two (2) years.

g) PUBLIC HEALTH:

16. Amendment No. 2 to Personal Services Agreement No. C20230317 with Family Promise of Skagit Valley to operate a family shelter and make referrals to behavioral health supports as appropriate for households and children. This Amendment increases compensation from \$74,283 to an amount not to exceed \$84,625 and changes the Skagit County Public Health Department’s mailing address. The term remains the same and shall continue until June 30, 2024. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
17. Amendment No. 2 to Personal Services Agreement No. C20230291 with Northwest Youth Services to operate a Transitional Living Program and provide at least 15 beds to homeless and runaway youth aged 16-24. This Amendment increase compensation from \$131,447 to an amount not to exceed \$141,795 and changes the Skagit County Public Health Department’s mailing address. The term remains the same and shall continue until June 30, 2024. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
18. Amendment No. 1 to Personal Services Agreement No. C20230464 with Anacortes Family Center to plan, manage, and operate a temporary low-barrier shelter provided through a motel voucher program and provide Rapid Re-Housing services to quickly move households experiencing homelessness to permanent housing. This amendment increases compensation from \$224,833 to an amount not to exceed \$421,136.20. All other terms and conditions of the original Agreement shall remain in effect.
19. Amendment No. 1 to Interlocal Cooperative Agreement No. C20230387 with the Samish Indian Nation to distribute low-income housing funds pursuant to Substitute House Bill 2163. This Amendment adds GL expenditure codes 165-59600492, 165-59602074110, and updates Exhibit “A” Deliverables and Services. Compensation remains the same and shall not exceed \$43,901.70. The term remains the same and shall continue until June 30, 2024. All other terms and conditions of the original Agreement shall remain in effect.
20. Subrecipient Agreement with Catholic Community Services of Western Washington to provide substance use disorder short-term housing subsidies for recovery support services for people who are homeless or at risk of becoming homeless through a grant from Washington State Health Care Authority (HCA Contract No. K7237, Skagit County Contract No. C20230533). Skagit County shall pass through to Catholic Community Services of Western Washington an amount not to exceed \$142,500. The Agreement shall commence on July 1, 2024 and continue until June 30, 2025.
21. Interagency Agreement No. 24-63336-203 with Washington State Department of Commerce through Growth Management Services for Coordinating Low-Income Housing Planning (CLIHP) Grant to provide funding to support Skagit County and cities working together to plan for low-income housing needs. Compensation to Skagit County shall not exceed \$50,000. The Agreement shall commence on the date of execution and continue until June 30, 2025.

h) PUBLIC WORKS:

22. Personal Services Agreement with Crucible Engineering, LLC to provide as-needed Naval Architectural and Marine Engineering Services for the Ferry Division of Public Works on non-federally funded projects. Compensation shall not exceed \$200,000. The Agreement shall commence on the date of execution and continue for two (2) years.
23. Personal Services Agreement with Northwest Aquatic Management, LLC for the provision of management strategies to eradicate or control noxious aquatic weeds such as invasive Eurasian Milfoil, fragrant waterlilies, and nuisance submersed native aquatic plants in Lake Management District #4 (LMD4) for Clear Lake. Work includes vegetation surveys and mapping, the provision of reports and public notices, and securing an NPDES Permit from the Department of Ecology. Beaver Lake, which is also in LMD4, will not require surveys or treatments in 2024. Compensation shall not exceed \$19,200. The Agreement is ratified to commence on June 1, 2024 and shall continue until May 31, 2025.

24. Resolution to issue a Request for Qualifications (RFQ) for Professional Engineering and Environmental Services for Four (4) Skagit County Fish Passage Improvement Projects. The closing date for submittal of statements of qualifications is 4:00 p.m. on July 18, 2024.
25. Vendor Services Agreement with Trico Office Interiors to provide, deliver and install office and conference room furniture for the Road Maintenance Administration Building. Compensation shall not exceed \$15,000. The Agreement shall commence on the date of execution and continue for one (1) year.
26. Amendment No. 4 to Interlocal Cooperative Agreement No. C20230495 with Skagit Conservation District to allow the County to work with the District on a reimbursable basis for assistance to be provided by the District to the County in meeting Voluntary Stewardship Program (VSP) enhancement goals through implementation of site-specific projects. This Amendment adds/modifies the following District projects: Legacy Dairy waste separation facility; Skagit River Maple LLC invasive plant removal, hedgerow wetland planting, and forest restoration; Stewart invasive plant removal and reforestation along slough; D. Stewart waste storage facility; D. Stewart stream crossing; Maykut waste storage facility; Hite heavy use area; Fitzgerald heavy use area and Dykstra livestock pipeline. This Amendment also increases compensation from \$176,062.50 to an amount not to exceed \$353,562.50 to continue completing various agricultural VSP projects. The term of the Agreement remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
27. Amendment No. 9 to Grant Agreement No. C20230364 with the Washington State Conservation Commission (2023-25 Biennium Contract No. K2425) to continue implementation of the Voluntary Stewardship Program (VSP) plan work. This Amendment increases compensation by \$422,437.83. The new total compensation amount shall not exceed \$1,173,609.01 to cover the cost of additional projects. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

i) SHERIFF:

28. Memorandum of Understanding with Blue Knight Corporation to provide transportation services for Skagit County prisoners on an as needed basis. Compensation is based on previously agreed upon bids provided on a case-by-case basis. The Agreement shall commence on the date of execution and continue until terminated.