

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

I. MONDAY, JUNE 26, 2023:

- a) 8:45 a.m. - 10:15 a.m. Briefing – Public Works, Planning and Development Services, Public Health, Emergency Medical Services, and Parks, Recreation and Fair
- b) 10:30 a.m. - 12:00 p.m. Work Session with Strategic Plan Key Focus Area (KFA) Leads
- c) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties (WSAC) Virtual Assembly hosted by WSAC
- d) *1:00 p.m. Pledge of Allegiance
- e) *1:00 p.m. - 1:30 p.m. Public Works – Grace Kane, Director:
 - 1. Public Hearing: To Consider Testimony Regarding Selection and Award of Proposed Solid Waste Long Haul Transfer and Disposal Vendor
 - 2. Miscellaneous
- f) *2:00 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- g) 3:00 p.m. - 4:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session
 - 3. Reconvene Public Meeting/Adjournment

II. TUESDAY, JUNE 27, 2023:

- a) *9:00 a.m. Pledge of Allegiance
- b) *9:00 a.m. - 10:00 a.m. Public Works – Grace Kane, Director:
 - 1. Presentation: Washington State Department of Fish and Wildlife Regarding Beaver Policies and Procedures, Beaver Flowchart and County Procedures
 - 2. Miscellaneous
- c) *10:00 a.m. - 10:30 a.m. Presentation and Certification of the Housing Authority of Skagit County Annual Plan
- d) *10:30 a.m. - 11:00 a.m. Planning and Development Services – Jack Moore, Director:
 - 1. Discussion/Possible Action: Updates to the Building and Fire Code, Skagit County Building and Construction Code Title 15
 - 2. Miscellaneous
- e) *11:15 a.m. - 11:30 a.m. Budget and Finance – Trisha Logue, Director:
 - 1. Public Hearing/Possible Action: To Consider Testimony Regarding Amending the 2023 Skagit County Budget
 - 2. Miscellaneous

Continued OVER...

- f) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous
- g) 1:00 p.m. - 2:00 p.m. Work Session with Sheriff
- h) 2:00 p.m. - 2:30 p.m. Executive Session (Review Qualifications of Job Applicant - RCW 42.30.110(1)(g))
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session
 - 3. Reconvene Public Meeting/Adjournment
- i) 2:30 p.m. - 4:00 p.m. Work Session with Human Resources

III. WEDNESDAY, JUNE 28, 2023:

- a) 11:00 a.m. - 12:30 p.m. Meeting with Gordon Thomas Honeywell Governmental Affairs to Discuss 2023 Legislative Process and 2024 Legislative Planning
- b) 2:00 p.m. - 3:00 p.m. Commissioners' Briefing
- c) 3:00 p.m. - 4:00 p.m. Work Session with Budget and Finance

IV. THURSDAY, JUNE 29, 2023:

- a) 8:30 a.m. - 9:00 a.m. Northwest Regional Council (NWRC) Board Meeting hosted by NWRC
- b) *9:00 a.m. - 10:30 a.m. Presentations from Economic Development Grant Applicants
- c) 12:30 p.m. - 2:00 p.m. County Connects Featured Program: Get to Know Your Auditor's Office
- d) 3:30 p.m. - 5:30 p.m. Skagit Council of Governments (SCOG) GMA Workshop (Burlington City Council Chambers, 833 South Spruce Street, Burlington)

V. FRIDAY, JUNE 30, 2023:

- a) 12:00 p.m. - 1:30 p.m. Retirement Celebration for Keith Luna (700 South 2nd Street, Mount Vernon)

MONDAY, JUNE 26, 2023:

*2:30 p.m. (or soon thereafter)

BID OPENING (Clerk of the Board and Public Works Staff)

Barrel Springs Dam Removal and Stream Restoration Project #WA402222

TUESDAY, JUNE 27, 2023:

*12:00 p.m. (or soon thereafter)

BID OPENING (Clerk of the Board and Facilities Staff)

Skagit County Courthouse Rooftop Jail Removal

Continued OVER...

SKAGIT COUNTY COMMISSIONERS' AGENDA

FUTURE PUBLIC HEARINGS:

- Monday, July 10, 2023, 2:00 p.m. To Consider Testimony Regarding Proposed Revisions to the Fee Schedule for Howard Miller Steelhead Park, Grandy Lake Park, and Sauk Park Campgrounds
- Tuesday, July 11, 2023, 11:45 a.m. To Consider Testimony Regarding the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) Community Development Block Grant-CV Program

REQUEST FOR PROPOSALS (RFP) / QUALIFICATIONS (RFQ):

- Thursday, June 29, 2023, 3:30 p.m. Replace Skagit County Prosecutor's Case Management System
- Thursday, June 29, 2023, 4:00 p.m. Professional Engineering and Environmental Services for the Skagit River Marblemount Bridge Project #ES40070-5

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

2. CONSENT AGENDA FOR MONDAY, JUNE 26, 2023 (items 1 through 15):

a) COMMISSIONERS:

1. Record of the Proceedings for Tuesday, June 20, 2023.
2. Record of the Proceedings for Thursday, June 22, 2023.

b) AUDITOR:

3. Interlocal Cooperative Agreement with Skagit County Fire Protection District #8 to provide a secure and accessible site for placement of a County election ballot drop box on Fire District #8's property located at 34041 State Route 20 in Hamilton for voters to deposit ballots during elections. The County shall be responsible for the maintenance and repair of the ballot box as well as regular collection of ballots during various election cycles. There is no monetary value associated with this Agreement. The Agreement shall commence on the date that the last party signs the Agreement and continue until terminated.
4. Vendor Services Agreement with Hart Intercivic to provide equipment and software for the Election Tabulation System Upgrade. Compensation shall not exceed \$66,909.61. The Agreement is ratified to commence on June 1, 2023 and continue for one year.

c) EMERGENCY MANAGEMENT:

5. Amendment No. 1 to Vendor Services Agreement No. C20220321 with Western Shelter for the purchase of HazMat equipment in the amount of \$41,000 through funding contract with the Washington State Department of Ecology, Contract No. C20220175. This Amendment increases funding by \$500 for a new total compensation amount not to exceed \$41,500. All other terms and conditions of the original Agreement shall remain in effect.

d) FACILITIES MANAGEMENT:

6. Memorandum of Office Lease Agreement with Pacific Northwest Properties 1, LLC for the purpose of establishing Skagit County's (Tenant) option to purchase (Purchase Option) the building leased to occupy 17,993 sf of office space at 301 Valley Mall Way in Mount Vernon, Skagit County Contract No. C20230243. The Agreement shall commence on the date of execution and continue for the 15-year lease term starting on the first day of occupancy.
7. Amendment No. 2 to Lease Agreement No. C20170483 with Eagles Nest View LLC to lease premises located at 1129 Dale Lane, Unit A, in Mount Vernon to provide storage for Skagit County records. This Amendment extends the term from October 31, 2023 to continue until April 30, 2024, and increases rent by \$66 per month, to a new monthly lease rate of \$1,391 per month. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

e) GEOGRAPHIC INFORMATION SERVICES:

8. Interlocal Cooperative Agreement with Public Utility District No. 1 of Skagit County to establish a cost sharing partnership for Pictometry digital imagery services. Compensation to Skagit County shall not exceed \$12,500 plus tax for the flights, and \$480 per year for ten Pictometry Connect Explorer licenses which may change in 2024 depending on the agency's needs. Total compensation to Skagit County is estimated at an amount not to exceed \$28,135 plus tax. The Agreement shall commence on the date of execution and continue for two years.
9. Interlocal Cooperative Agreement with the Port of Anacortes to establish a cost sharing partnership for Pictometry digital imagery services. Compensation to Skagit County shall not exceed \$5,000 plus tax for the flights, and \$96 per year for two Pictometry Connect Explorer licenses which may change in 2024 depending on the agency's needs. Total compensation to Skagit County is estimated at an amount not to exceed \$11,062 plus tax. The Agreement shall commence on the date of execution and continue for two years.
10. Interlocal Cooperative Agreement with Seattle City Light to establish a cost sharing partnership for Pictometry digital imagery services. Compensation to Skagit County shall not exceed \$12,500 plus tax for the flights, and \$192 per year for four Pictometry Connect Explorer licenses which may change in 2024 depending on the agency's needs. In addition to the base fee, the Agency has requested to extend the imagery area by an additional 29 square miles and therefore shall pay an additional \$1,740 per year. Total compensation to Skagit County is estimated at an amount not to exceed \$31,342 plus tax. The Agreement shall commence on the date of execution and continue for two years.

f) PROSECUTING ATTORNEY:

11. Personal Services Agreement with Foster Garvey, PC to provide legal counsel, representation, and services related to the review of matters related to and/or arising from Skagit County contracting with special purpose district. Compensation is based on a rate schedule and shall not exceed \$10,000. The Agreement shall commence on the date of execution and continue until December 31, 2023.

g) PUBLIC WORKS:

12. Construction Contract Agreement with Reece Construction Company for the HMA Overlay Project #ESHMA23-1. The Agreement shall commence on the date of execution and continue until project acceptance. Compensation pursuant to bid award Resolution No. R20230112 shall not exceed \$392,050.
13. Resolution authorizing Chair Ron Wesen to electronically sign the submission of Amendment No. 1 to Water Quality Stormwater Capacity Grant Agreement No. WQSWCAP-2123-SkCoPW-00190, Skagit County Contract No. C20220328, with Washington State Department of Ecology to increase funding to Skagit County by \$25,000 for a new total compensation amount not to exceed \$75,000 to assist in the implementation or management of municipal stormwater programs for the National Pollutant Discharge Elimination System Phase I and Phase II Permittees, and extending the term of the agreement from March 31, 2023 to June 30, 2023.
14. Amendment No. 1 to Water Quality Stormwater Capacity Grant Agreement No. WQSWCAP-2123-SkCoPW-00190, Skagit County Contract No. C20220328, with Washington State Department of Ecology to increase funding to Skagit County by \$25,000 for a new total compensation amount not to exceed \$75,000 to assist in the implementation or management of municipal stormwater programs for the National Pollutant Discharge Elimination System Phase I and Phase II Permittees, and extending the term of the agreement from March 31, 2023 to June 30, 2023.
15. Amendment No. 1 to Personal Services Agreement No. C20230171 with Regal Air, a Division of Morcom Aviation Services, Inc. to provide flight services including pilot and suitable aircraft for aerial surveying of Skagit County on an on-call basis. This Amendment updates Exhibit “B” Compensation to reflect the revised rate schedule. Compensation remains the same and shall not exceed \$10,000. The term remains the same and shall continue until December 31, 2024. All other terms and conditions of the original Agreement shall remain in effect.

3. MISCELLANEOUS AGENDA (Items 1 through 2):

a) PUBLIC HEALTH:

1. Amendment No. 1 to Subaward Agreement No. C20220050 with Opportunity Council for the provision of Tenant Based Rental Assistance (TBRA) in Island County with Federal HOME Funding through the Skagit HOME Consortium. This Amendment extends the term from December 31, 2023 to continue until December 31, 2024. All other terms and conditions of the original Agreement shall remain in effect.
2. Amendment No. 1 to Subaward Agreement No. C20220089 with Opportunity Council for the provision of Tenant Based Rental Assistance (TBRA) in Whatcom County with Federal HOME Funding through the Skagit HOME Consortium. This Amendment extends the term from December 31, 2023 to continue until March 31, 2024. All other terms and conditions of the original Agreement shall remain in effect.