

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

I. MONDAY, JULY 10, 2023:

- a) 9:00 a.m. - 10:00 a.m. Briefing – Planning and Development Services, Facilities, Public Health, and Central Services: Information Services, Geographic Information Services and Records Management
- b) 10:00 a.m. - 10:30 a.m. Monthly Briefing – Public Works
- c) *10:45 a.m. Pledge of Allegiance
- d) *10:45 a.m. - 12:00 p.m. Discussion/Comment/Possible Action: Resolution Establishing the Goals and Objectives for the 2024 Skagit County Budget
- e) *1:00 p.m. - 1:30 p.m. Public Works –Grace Kane, Director:
 - 1. Presentation: 2024 ER&R Rental Rates
 - 2. Miscellaneous
- f) *1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- g) *2:00 p.m. - 2:30 p.m. Parks, Recreation & Fair – Brian Adams, Director:
 - 1. Public Hearing/Possible Action: To Consider Testimony Regarding Proposed Revisions to the Fee Schedule for Howard Miller Steelhead Park, Grandy Lake Park, and Sauk Park Campgrounds
 - 2. Miscellaneous
- h) *2:30 p.m. - 3:00 p.m. Public Works – Grace Kane, Director:
 - 1. Discussion/Possible Action: Resolution Rescinding Resolution R20180123 and R20100050 (Amended by R20110382), Revising the Ferry Fare Revenue Target Methodology and Establishing the 2023/2024 Guemes Island Ferry Fare Schedule Effective August 15, 2023
 - 2. Miscellaneous
- i) 3:00 p.m. - 4:30 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session
 - 3. Reconvene Public Meeting/Adjournment

II. TUESDAY, JULY 11, 2023:

- a) 8:30 a.m. - 9:30 a.m. Law and Justice Meeting (Skagit County Sheriff's Office, 600 South 3rd Street, Mount Vernon)
- b) *10:00 a.m. Pledge of Allegiance
- c) *10:00 a.m. - 11:00 a.m. Board of Health Meeting
- d) *11:00 a.m. - 11:30 a.m. Proclamation Recognizing August as National Breastfeeding Month

Continued OVER...

SKAGIT COUNTY COMMISSIONERS' AGENDA

- e) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous
- f) *11:45 a.m. - 12:15 p.m. Public Health – Keith Higman, Director:
 - 1. Public Hearing/Possible Action: To Consider Testimony Regarding the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) Community Development Block Grant-CV Program
 - 2. Miscellaneous
- g) 12:00 p.m. - 1:00 p.m. County Connects: Employee Meet & Greet
- h) *1:00 p.m. - 2:00 p.m. Public Works – Grace Kane, Director:
 - 1. Presentation: Drainage Utility Projects
 - 2. Miscellaneous
- i) *2:00 p.m. - 3:00 p.m. Elk Hoof Disease Presentation by Washington State University Professor Margaret A. Wild
- j) *3:00 p.m. - 4:00 p.m. Public Works – Grace Kane, Director:
 - 1. Discussion/Possible Action: Resolution to Award the Bid for the Long Haul Transport and Disposal of Solid Waste from Skagit County
 - 2. Miscellaneous

III. **WEDNESDAY, JULY 12, 2023:**

- a) 12:00 p.m. - 1:30 p.m. 911 Board of Director's Meeting
- b) 5:00 p.m. Housing Authority of Skagit County Board Meeting (1650 Port Dr, Burlington)

IV. **THURSDAY, JULY 13, 2023:**

- a) 7:30 a.m. Breakfast with Elected Officials (Calico Cupboard, 121 Freeway Drive, Mount Vernon)
- b) 10:00 a.m. - 12:00 p.m. Master Gardner 50th Anniversary (16650 State Route 536, Mount Vernon)

V. **FRIDAY, JULY 14, 2023:**

- a) *10:00 a.m. Pledge of Allegiance
- b) *10:00 a.m. - 10:45 a.m. Discussion/Possible Action: Certification of the Housing Authority of Skagit County Annual Plan
- c) 11:30 a.m. - 12:30 p.m. Entrance Conference hosted by the Washington State Auditor
- d) 1:00 p.m. - 2:00 p.m. Commissioners' Briefing
- e) 3:30 p.m. - 5:00 p.m. Human Resources Appreciation Gathering (The Office, 112 N Cherry, Burlington)

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

2. CONSENT AGENDA FOR MONDAY, JULY 10, 2023 (items 1 through 22):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, July 3, 2023.
2. Record of the Proceedings for Wednesday, July 5, 2023.
3. Record of the Proceedings for Thursday, July 6, 2023.
4. Record of the Proceedings for Friday, July 7, 2023.
5. Resolution to appoint Stephanie Parson to serve on the Upper Skagit Library Board of Trustees. Stephanie Parson's term shall continue until December 31, 2025.

b) ADMINISTRATIVE SERVICES:

6. Contract Agreement with the Washington State Military Department and State Enhanced 911 Funds, Contract No. E24-035, for the reimbursement of eligible Coordinator Professional Development expenses incurred per RCW, WAC and E911 policies. Compensation to Skagit County shall not exceed \$52,183. The Agreement is ratified to commence on July 1, 2023 and shall continue through August 15, 2024.

c) EMERGENCY MANAGEMENT:

7. End User License Agreement with Salamander Technologies, LLC for the provision of software to track credentialing and assets deployed during emergencies as mandated by the State. Compensation shall not exceed \$21,019.50. The Agreement shall commence on the date of execution and continue for three years.

d) FACILITIES MANAGEMENT:

8. Vendor Services Agreement with Absolute Plumbing for the installation and testing of a backflow preventer at the Skagit County Consolidated Communications Center in Mount Vernon and for testing and repair at the Guemes Ferry Terminal in Anacortes. Compensation shall not exceed \$14,000. The Agreement shall commence on the date of execution and continue until December 31, 2023.
9. Amendment No. 3 to Vendor Services Agreement No. C20200444 with Guardian Security Systems Inc. to test and inspect the fire alarm system components in Skagit County Facilities. This Amendment extends the term of the Agreement one additional year to continue until August 23, 2024. Compensation remains the same and shall not exceed \$52,000, plus any applicable taxes. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

e) OFFICE OF JUVENILE COURT:

10. Vendor Services Agreement with Court Solutions, LLC to provide online courses through the Office of Juvenile Court. Compensation shall not exceed \$2,247.50. The Agreement shall commence on the date of execution and continue for one year.

f) PUBLIC HEALTH:

11. Personal Services Agreement with Community Action of Skagit County to provide diversion services, including one-time support, short-term services, and financial assistance to households who qualify for homeless services but can be diverted away from shelter and the homeless service system with immediate financial assistance. Compensation is based on a reimbursement for services schedule and shall not exceed \$99,596. The Agreement is ratified to commence on July 1, 2023 and continue until June 30, 2024.
12. Personal Services Agreement with Northwest Youth Services to provide diversion services to young adults aged 18-24, including one-time support, short-term services, and financial assistance to households who qualify for homeless services but can be diverted away from shelter and the homeless service system with immediate financial assistance. Compensation is based on a reimbursement for services schedule and shall not exceed \$89,777. The Agreement is ratified to commence on July 1, 2023 and continue until June 30, 2024.
13. Personal Services Agreement with Northwest Youth Services to operate a Transitional Living Program and provide at least 15 beds to homeless and runaway youth aged 16-24. Compensation is based on a reimbursement schedule and shall not exceed \$131,447. The Agreement is ratified to commence on July 1, 2023 and shall continue until June 30, 2024.
14. Personal Services Agreement with Tirta Creative, LLC to develop professional branding and visual identity of North Star. Compensation shall not exceed \$11,700. The Agreement shall commence on July 24, 2023 and continue until December 31, 2023.

15. Amendment No. 1 to Personal Services Agreement No. C20230223 with Michele Muething for consultation services regarding mobile crisis and co-response. This Amendment updates the Scope of Work to include the provision of assessment and recommendation for expansion of co-response programs and increases compensation by \$35,000. Total compensation shall not exceed \$50,000 and is based on an hourly rate schedule. The term remains the same and shall continue until December 31, 2023. All other terms and conditions of the original Agreement shall remain in effect.

g) PUBLIC WORKS:

16. Resolution awarding the bid for the Barrel Springs Dam Removal and Stream Restoration Project #WA402222 to Interwest Construction, Inc. in the amount of \$359,356.
17. Resolution authorizing Skagit County to apply for grant funding from Washington State Recreation and Conservation Office for the 23-1181-IL26 Martin Slough Fish Passage Design project.
18. Resolution authorizing Skagit County to apply for grant funding from Washington State Recreation and Conservation Office for the 23-1182 Mill Creek at South Skagit Highway Phase 1 Design project.
19. Grant Subaward Agreement with Whatcom County for services related to Skagit County's Pollution Identification and Correction Program to launch a regional outreach campaign to decrease the amount of pet waste left behind at parks, trails, and home yards within areas that drain to key saltwater shellfish areas in Samish Bay, Padilla Bay, Portage Bay and Drayton Harbor. Compensation to Whatcom County Flood Control Zone District shall not exceed \$26,163. The Agreement shall commence on the date of execution and continue until March 30, 2026.
20. Amendment No. 1 to Interagency Agreement No. C20210429 with Washington State Department of Agriculture, Contract No. K3550, and Skagit County Noxious Weed Control Board to provide funding for a project to control invasive knotweed species within the riparian corridors of Skagit County. This Amendment extends the term of the Agreement to June 30, 2025 and adds additional funding in the amount of \$40,000. Total compensation to Skagit County shall not exceed \$70,000. All other terms and conditions of the original Agreement shall remain in effect.

h) SHERIFF:

21. Amendment No. 3 to Personal Services Agreement No. C20190168 with RDP Unlimited, LLC to provide background and interview services for potential and existing employees of the Skagit County Sheriff's Office and the Skagit County Community Justice Center. This Amendment increases compensation from \$35,000 per calendar year to an amount not to exceed \$45,000 per calendar year and is based on a fee schedule. The term remains the same and shall continue until December 31, 2024. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

i) TREASURER:

22. Personal Services Agreement with Government Portfolio Advisors, LLC to provide full-time, non-discretionary advisory services for the County's investment portfolio. Compensation is based on a portfolio fee calculation and is currently estimated not to exceed \$160,000 annually. The Agreement is ratified to commence on July 1, 2023 and shall continue until December 31, 2025.