

## SKAGIT COUNTY COMMISSIONERS' AGENDA

Washington State Governor Inslee issued Proclamation 20-28 which among other things, temporarily prohibits in-person public attendance at meetings subject to the Open Public Meetings Act (OPMA). See below on how to join a meeting remotely.

### I. **MONDAY, JULY 13, 2020:**

- a) 8:45 a.m. - 9:45 a.m. Briefing - County Administrator, Planning and Development Services, Human Resources/Risk Management, and Central Services - Information Services, Geographic Information Services and Records Management (Listen to the meeting by calling: 1 (872) 240-3412 Access Code: 649 174 133 or join by computer: <https://global.gotomeeting.com/join/649174133>)
- b) 9:45 a.m. - 10:15 a.m. Bi-Weekly Briefing with Public Works (Listen to the meeting by calling: 1 (646) 749-3122 Access Code: 133 905 349 or join by computer: <https://global.gotomeeting.com/join/133905349>)
- c) \*11:00 a.m. - 12:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items (Watch the meeting live on Skagit21 Television, streamed online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21) or listen to the meeting by calling: 1 (872) 240-3212 Access Code: 944 178 613 or join by computer: <https://global.gotomeeting.com/join/944178613>)
- d) 12:00 p.m. - 1:00 p.m. Commissioners may attend Coronavirus Relief Fund Webinar hosted by Washington State Association of Counties (WSAC)
- e) 1:00 p.m. - 3:00 p.m. Commissioners may attend Virtual Membership Town Hall Meeting hosted by National Association of Counties (NACo)
- f) 3:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

### II. **TUESDAY, JULY 14, 2020:**

- a) \*8:30 a.m. - 9:00 a.m. Public Works – Dan Berentson, Director:
  - 1. Public Hearing: To Consider Testimony Regarding a Franchise Agreement with Del Mar Community Services, Inc. to Authorize the Installation, Construction, Operation, Repair, Relocation, Maintenance and Removal of Facilities for Purposes of a Water Utility System in the Public Right-of-Way (Watch the meeting live on Skagit21 Television, streamed online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21), or listen to the meeting by calling: 1 (872) 240-3412 Access Code: 560 227 885 or join by computer: <https://global.gotomeeting.com/join/560227885>)

Please call the Clerk of the Board at (360) 416-1300 before the meeting is scheduled to start if you would like to sign up to provide public testimony. The Clerk will need your name and the town or city where you reside. Once the public hearing is opened, those who signed up will be called on one-at-a-time to provide public testimony for up to 3 minutes.

- 2. Possible Action:
  - i. Resolution Authorizing the Execution of a Franchise Agreement with Del Mar Community Service, Inc.
  - ii. Franchise Agreement with Del Mar Community Services, Inc.
- b) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners (Watch the meeting live on Skagit21 Television, streamed online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21) or listen to the meeting by

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calling: 1 (571) 317-3122 Access Code: 768 879 253 or join by computer:  
<https://global.gotomeeting.com/join/768879253>):

1. County and Individual Success Stories
2. Public Comment Period
3. Miscellaneous Announcements

- c) 12:00 p.m. - 1:00 p.m. Commissioners may attend CARES Act Funds webinar hosted by Washington State Association of Counties (WSAC)

**III. WEDNESDAY, JULY 15, 2020:**

- a) 1:00 p.m. Public Transportation Benefit Area - Board of Director's Meeting (Join by computer: <https://global.gotomeeting.com/join/248589605> or by phone: 1 (646) 749-3112 Access Code: 248 589 605)
- b) 1:30 p.m. Skagit Council of Governments - Transportation Policy Board Meeting (Join by computer: <https://global.gotomeeting.com/join/980811477> or by phone: 1 (877) 309-2073 Access Code: 980 811 477)
- c) 2:00 p.m. Skagit Council of Governments – Board Meeting (Join by computer: <https://global.gotomeeting.com/join/980811477> or by phone: 1 (877) 309-2073 Access Code: 980 811 477)

**IV. THURSDAY, JULY 16, 2020:**

- a) 1:00 p.m. - 2:00 p.m. Commissioners may attend National Association of Counties (NACo) West Region Monthly Conference Call hosted by NACo

**FUTURE BID OPENING:**

- Monday, July 20, 2020, 2:30 p.m. Colony Mountain Culvert Replacement Project #ES24100-2
- Monday, July 27, 2020, 2:30 p.m. Public Works Card Lock Fueling Services
- Monday, July 27, 2020, 2:45 p.m. Martin Ranch Road Culvert Replacement Project #ES08680-2
- Monday, August 3, 2020, 2:15 p.m. Construction of Evaluation and Treatment Center at the Skagit County Stabilization Campus located at 1420 State Route 20 in Sedro-Woolley

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21)  
Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 a.m./p.m. and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21)

**IV. CONSENT AGENDA FOR MONDAY, JULY 13, 2020 (items 1 through 30):**

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, July 6, 2020.
2. Record of the Proceedings for Tuesday, July 7, 2020.
3. Record of the Proceedings for Wednesday, July 8, 2020.
4. Record of the Proceedings for Friday, July 10, 2020.
5. Vendor Services Agreement with Skagit Publishing to provide legal printing services. Compensation shall not exceed \$10.76 per column inch for notices submitted electronically to Skagit Publishing. The Agreement is ratified to commence on July 1, 2020, pursuant to Resolution No. R20200057, and continue until June 30, 2021.

b) AUDITOR:

6. Interlocal Cooperative Agreement with Lincoln County to purchase Tyler Technologies, Inc. Eagle Recorder software using the Request for Proposal let and properly published by Skagit for the same purpose as authorized by RCW 39.34.030(5)(b). No compensation is associated with this Agreement. The Agreement shall commence on the date of execution and continue through December 31, 2020.

c) BUDGET AND FINANCE:

7. Resolution to award grant funding for Economic Development / Public Facilities Projects for 2020.

d) HUMAN RESOURCES:

8. Collective Bargaining Agreement with the Skagit County Corrections Deputy Guild, effective January 1, 2020 through December 31, 2021.

e) PARKS, RECREATION AND FAIR:

9. Resolution authorizing a revised user fee schedule for the Howard Miller Steelhead Park, Grandy Lake Park, and Sauk Park campgrounds, effective January 1, 2021.

f) PLANNING AND DEVELOPMENT SERVICES:

10. Interlocal Cooperative Agreement with the City of Burlington who will perform wastewater operator services on behalf of the County at the Edison Wastewater Treatment Facility as required by the Washington Department of Ecology, State Waste Discharge Permit No. ST0045515. Total compensation shall not exceed \$45,000. The Agreement shall commence on the date of execution and continue until February 28, 2025.

g) PUBLIC HEALTH:

11. Personal Services Agreement with Catholic Community Services to implement a program to provide recovery services to individuals with a substance use disorder or who have a history of substance use problems. Compensation shall not exceed \$213,840. The Agreement is ratified to commence on July 1, 2020, and continue until June 30, 2021.
12. Personal Services Agreement with Anacortes Family Center to provide staffing at an emergency shelter for approximately sixty (60) homeless families. Compensation shall not exceed \$43,000. The Agreement is ratified to commence on July 1, 2020, and continue until June 30, 2021.
13. Personal Services Agreement with Compass Health to provide rental assistance for clients enrolled in the Skagit County Housing Assistance Voucher Program who are low income tenants experiencing major mental illness. Compensation shall not exceed \$42,240. The Agreement is ratified to commence on July 1, 2020, and continue until June 30, 2021.
14. Personal Services Agreement with Compass Health to provide rental assistance for individuals who are enrolled in the Program for Assertive Community Treatment (PACT). Compensation shall not exceed \$8,867. The Agreement is ratified to commence on July 1, 2020, and continue until June 30, 2021.
15. Personal Services Agreement with Housing Authority of Skagit County to provide emergency shelter and tenant-based rental assistance to farmworkers who are homeless or at risk of being homeless and their families. Compensation shall not exceed \$50,000. The Agreement is ratified to commence on July 1, 2020, and continue until June 30, 2021.

16. Personal Services Agreement with Skagit Domestic Violence and Sexual Assault Services to operate a twenty (20) bed confidential emergency shelter to provide housing for women and children fleeing domestic violence. Compensation shall not exceed \$49,824. The Agreement is ratified to commence on July 1, 2020, and continue until June 30 2021.
17. Personal Services Agreement with New Earth Recovery to operate two Recovery Residences that will house a minimum of twelve (12) people recovering from substance use disorders who are seeking to maintain recovery. Compensation shall not exceed \$150,000. The Agreement is ratified to commence on July 1, 2020, and continue until June 30, 2021.
18. Amendment No. 1 to Personal Services Agreement No. C20200174 with Claudia Avendano-Ibarra to provide Question, Persuade, and Refer (QPR) suicide prevention trainings to community members and organizations in Skagit County to help prevent suicide. This Amendment expands the Scope of Work to include additional trainings due to the availability of funding. Compensation is increased by \$1,075 for a new total compensation amount not to exceed \$2,375. The term remains the same and shall continue until December 31, 2020. All other terms and conditions of the original Agreement shall remain in effect.
19. Amendment No. 1 to Personal Services Agreement No. C20190514 with Catholic Community Services to provide outpatient-substance use disorder treatment related services to Skagit County residents who meet non-Medicaid low-income eligibility requirements. This Amendment expands the Scope of Work to include additional services for COVID-19 case investigation and outreach in Spanish and indigenous languages. Compensation is increased by \$50,000 for a new compensation amount not to exceed \$70,000. The term remains the same and shall continue until December 31, 2020. All other terms and conditions of the original Agreement shall remain in effect.
20. Amendment No. 1 to Vendor Services Agreement No. C20190590 with Oliver Packaging & Equipment Company to provide dual oven/microwave meal trays and equipment to seal home-delivered meals. This Amendment increases compensation from \$24,999 to \$100,000 due to the number of additional home-delivered meals served in response to the COVID-19 pandemic. The term remains the same and shall continue until December 31, 2020. All other terms and conditions of the original Agreement shall remain in effect.
21. Resolution approving the submission of the 2020-2022 CARES Act Emergency Solutions Grant - COVID-19 (ESG-CV) Application and designating Chair Wesen as the Authorized Chief Administrative Official and authorized representative to act in all matters in connection with this application.
22. Resolution approving the submission of the 2020-2023 Shelter Program Funding Grant Application and designating Chair Wesen as the Authorized Chief Administrative Official and authorized representative to act in all matters in connection with this application.
23. Amendment No 1 to Interagency Agreement No. C20190328 with State of Washington Department of Ecology, IAA No. C2000025, to provide a Pollution Prevention Assistance Specialist who will provide technical assistance and education outreach to small businesses in an effort to prevent pollution of waters of the state as part of the Local Source Control Partnership. This Amendment suspends field work and/or onsite construction activities for the duration of the Governor's Stay Home, Stay Healthy Proclamation. Compensation remains the same and shall exceed \$235,400. The term remains the same and shall continue until June 30, 2021. All other terms and conditions of the original Agreement shall remain in effect.

h) PUBLIC WORKS:

24. Personal Services Agreement with Chinook Engineering to provide assistance with Correctional Analysis Forms for county grant applications. Compensation shall not exceed \$1,000. The Agreement is ratified to commence on June 4, 2020, and continue until December 31, 2020.
25. Vendor Services Agreement with R&H Mechanical, Inc. to provide HVAC inspection, service, and repairs at three sites: the Skagit County Transfer & Recycling Station, Clear Lake site, and the Sauk site. Compensation shall not exceed \$24,000. The Agreement shall commence on the date of execution and shall continue for two years with an option to renew a third year.
26. Amendment No. 3 to Personal Services Agreement No. C20160349 with GeoTest Services, Inc. to support the Public Works Department for material testing and geotechnical engineering of non-federally funded capital projects on an as needed basis. This Amendment extends the term of the Agreement by six months and will expire on February 8, 2021. Compensation remains the same and shall not exceed \$100,000. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
27. Construction Contract with Williamson Construction, LLC for the Maddox Creek Culvert Removal Project #WA402227 to improve fish passage and restore the surrounding topography. Compensation shall not exceed \$398,909.43. The Agreement shall commence on the date of execution and continue for one year.

i) SHERIFF:

28. Interagency Agreement with Washington Association of Sheriffs and Police Chiefs (WASPC) for the award of a grant for the Registered Sex Offender Address and Residency Verification Program. Compensation to Skagit County shall not exceed \$105,389. The Agreement is ratified to commence on July 1, 2020, and shall continue through June 30, 2021.
29. Hold Harmless Agreement with Port of Skagit for the privilege of conducting operations on or about Port property in September. There is no compensation associated with this Agreement. The Agreement shall commence on September 7, 2020, and shall continue through September 19, 2020.
30. Vendor Services Agreement with Command Sourcing, Inc. to purchase a Smiths Detection B-Scan - Full Body High Resolution X-RAY with training to provide touchless examinations to protect incoming arrestees and law enforcement personnel. Compensation shall not exceed \$184,441.31. The Agreement shall commence on the date of execution and continue for one year.