

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

I. MONDAY, JULY 18, 2022:

- a) 8:45 a.m. - 9:45 a.m. Briefing – Public Health, Public Works, and Department of Emergency Management
- b) 9:45 a.m. - 10:30 a.m. Executive Session (Review Qualifications of Job Applicant - RCW 42.30.110(1)(g))
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session (Review Qualifications of Job Applicant - RCW 42.30.110(1)(g))
 - 3. Reconvene Public Meeting/Adjournment
- c) 11:00 a.m. - 12:00 p.m. Planning and Development Services Monthly Briefing
- d) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties (WSAC) Virtual Assembly hosted by WSAC
- e) *1:30 p.m. Pledge of Allegiance
- f) *1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Prior to final action per RCW 42.30.20(4))
- g) *2:00 p.m. - 2:30 p.m. Board of County Commissioners:
 - 1. Public Comment (Prior to final action per RCW 42.30.20(4))
 - 2. Discussion/Possible Action: To Consider an Interim Ordinance Declaring an Emergency and Adopting a Moratorium on the Acceptance of Permit Applications for Certain Offsite Compensatory Mitigation Projects

II. TUESDAY, JULY 19, 2022:

- a) *8:30 a.m. Pledge of Allegiance
- b) *8:30 a.m. - 9:30 a.m. Public Works - Grace Kane, Director:
 - 1. Discussion: 2022 Organics Management Law
 - 2. Miscellaneous
- c) *9:30 a.m. -10:00 a.m. Board of Health Meeting
- d) *10:00 a.m. - 11:30 a.m. Public Works - Grace Kane, Director:
 - 1. Presentation to Review Electric Ferry Contract Design
- e) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. County and Individual Success Stories
 - 2. Public Comment Period
 - 3. Miscellaneous Announcements

III. WEDNESDAY, JULY 20, 2022:

- a) 11:00 a.m. Public Transportation Benefit Area (PTBA) Meeting (Burlington Council Chambers 833 South Spruce Street, Burlington or join the meeting from your

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computer, tablet, or smartphone: <https://us02web.zoom.us/j/86092215677> ID: 860 9221 5677 or by telephone 1 (253) 215-8782

b) 1:30 p.m.

Skagit Council of Governments Transportation Policy Board Meeting (Burlington Council Chambers, 833 South Spruce Street, Burlington or join the meeting from your computer, tablet, or smartphone: <https://meet.goto.com/139122517>, dial in: 1 (877) 309-2073, Access Code: 139-122-517)

IV. THURSDAY, JULY 21 - SUNDAY JULY 24, 2022:

NATIONAL ASSOCIATION OF COUNTIES (NACO)
2022 ANNUAL CONFERENCE & EXPOSITION
ADAMS COUNTY, COLORADO

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR Monday July 18, 2022 (items 1 through 30):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, July 11, 2022.
2. Record of the Proceedings for Tuesday, July 12, 2022.
3. Record of the Proceedings for Wednesday, July 13, 2022.
4. Record of the Proceedings for Thursday, July 14, 2022.
5. Record of the Proceedings for Friday, July 15, 2022.
6. Amended and Restated Interlocal Cooperation Agreement with the cities and towns of Anacortes, Burlington, Mount Vernon, Sedro-Woolley, Concrete, Hamilton, La Conner, and Lyman for a Countywide Public Safety Communications Center (Skagit 911). This Agreement enables Skagit 911 to receive an additional 1/10 of one percent sales and use tax funds to help defray operational costs and for all other purposes as authorized by law if such additional sales and use tax funds are approved by the voters of the County. This Agreement is ratified to commence on January 1, 2017.

b) AUDITOR:

7. Interlocal Cooperative Agreement with Skagit County Fire District #3 to provide a secure and accessible site for the placement of a County election ballot drop box on Fire District #3's property located at 21020 Greenfield Street in Conway for voters of Skagit County to deposit ballots during elections. The County shall be responsible for the maintenance and repair of the ballot drop box as well as regular collection of ballots during various election cycles. There is no monetary value associated with this Agreement. The Agreement shall commence on the date that the last party signs the Agreement and continue for one (1) year and shall automatically renew on the anniversary of the commencement date.
8. Interlocal Cooperative Agreement with Skagit County Fire District #5 to provide a secure and accessible site for the placement of a County election ballot drop box on Fire District #5's property located at 14304 West Bow Hill Road in Bow for voters of Skagit County to deposit ballots during elections. The County shall be responsible for the maintenance and repair of the ballot drop box as well as regular collection of ballots during various election cycles. There is no monetary value associated with this Agreement. The Agreement shall commence on the date that the last party signs the Agreement and continue for one (1) year and shall automatically renew on the anniversary of the commencement date.

c) BUDGET AND FINANCE:

9. Interlocal Cooperation Agreement No. COA #22-175-FBR-001 with the City of Anacortes to award \$500,000 of Economic Development/Public Facilities Projects grant funds to support Guemes View Fiber optic Expansion Project. The Agreement shall become effective on June 21, 2022 pursuant to Resolution No. R20220121 and continue until June 30, 2023.

d) FACILITIES MANAGEMENT:

10. Building Lease Agreement with the Port of Skagit County to lease 4,569 square feet of space located on a portion of Lot 27, located at 11768-A Westar Lane, Mount Vernon, for the sole purpose of day-to-day operations of the Washington State University (WSU) Cooperative Extension office. The term of the lease shall commence on August 1, 2022, and end on July 31, 2027. Compensation for rent shall not exceed \$3,198.30 per month subject to annual adjustments, plus 6.41% of building O&M fees.

e) GEOGRAPHIC INFORMATION SERVICES:

11. Resolution to authorize a sole source purchase of EagleView (formerly Pictometry) area photography and waive the state competitive bidding requirement.

f) HUMAN RESOURCES:

12. Personal Services Agreement with Gallagher Benefit Services, Inc. to complete a compensation study to determine the relative competitiveness and refine/define compensation and classification structures for 693 Skagit County employees. Compensation is based on a fee schedule and shall not exceed a total amount of \$57,500. The Agreement shall commence on the date of execution and continue until December 31, 2022.

g) PARKS, RECREATION AND FAIR:

13. Resolution to authorize Skagit County to submit an application to seek grant funding assistance through the Washington State Recreation and Conservation Office (RCO) for RCO Project #22-1730 - Centennial Trail Phase 1: Barney Lake to Clear Lake Trail.

h) PLANNING AND DEVELOPMENT SERVICES:

14. Vendor Services Agreement with All Phase Brush and Land Clearing to remove all junk vehicles, RV's, garbage, debris, and litter from the property commonly known as Parcel No. P45911 pursuant to Superior Court Order No. 22-2-00055-29 and Code Compliance Case No. CE21-0068. Compensation shall not exceed \$10,317 including all applicable tax. The Agreement shall commence on the date of execution and continue for one year.

i) PUBLIC HEALTH:

15. Rental Agreement with Warm Beach Camp & Conference Center to provide conference meeting facilities, equipment as well as food and beverage services for the Pregnancy and Opioid Use Disorder Conference taking place on August 30, 2022. Compensation shall not exceed \$5,200.
16. Collaboration Agreement with Bright By Text, a national non-profit organization that provides ongoing free informational text messages to parents and caregivers of children prenatal to age eight (8) subscribers. Compensation for use of the keyword and use of the platform shall not exceed \$10,000. The Agreement is ratified to commence on June 1, 2022 and continue until May 31, 2023.
17. Personal Services Agreement with Community Action of Skagit County to provide diversion services, including one-time support, short-term services and financial assistance to households who qualify for homeless services but can be diverted away from shelter and the homeless service system or homelessness in certain circumstances as outlined in Exhibit "B" of the Agreement. Compensation is based on a fee schedule and shall not exceed \$91,902. The Agreement is ratified to commence on July 1, 2022 and continue until December 31, 2022.
18. Personal Services Agreement with Compass Health to provide rental assistance for clients enrolled in its Skagit County Housing Assistance Program. Compensation is based on a reimbursement basis and shall not exceed \$42,240. The Agreement is ratified to commence on July 1, 2022 and continue until June 30, 2023.
19. Personal Services Agreement with Community Action of Skagit County to provide short-term rental assistance for households at imminent risk of homelessness through a Targeted Prevention model that will serve those households most likely to become homeless without assistance. Compensation is based on a reimbursement basis and shall not exceed \$973,594. The Agreement is ratified to commence on July 1, 2022 and continue until June 30, 2023.
20. Personal Services Agreement with Community Action of Skagit County to staff and operate its ten (10) unit interim housing Family Development Center as outlined in Exhibit "B" of the Agreement. Compensation is based on a reimbursement basis and shall not exceed \$115,961. The Agreement is ratified to commence on July 1, 2022 and continue until December 31, 2022.
21. Personal Services Agreement With Skagit Domestic Violence and Assault Services to operate its twenty (20) bed confidential emergency shelter that provides housing for women and children fleeing domestic violence. Compensation is based on a reimbursement basis and shall not exceed \$29,667.50. The Agreement is ratified to commence on July 1, 2022 and continue until December 31, 2022.
22. Personal Services Agreement with Northwest Youth Services to operate the Skagit County Transitional Living Program, providing at least twelve (12) beds to homeless and runaway youth aged 16-24. Compensation is based on a reimbursement basis and shall not exceed \$63,314. The Agreement is ratified to commence on July 1, 2022 and continue until December 31, 2022.
23. Interlocal Cooperative Agreement with Eastern Washington University to maintain the SkagitTrends website, a project of the Population Health Trust. This website has been providing the community with data regarding the state of health in Skagit County. Compensation shall not exceed \$17,500. The Agreement shall commence on the date of execution and continue until June 30, 2023.
24. Personal Services Agreement with Lifeline Connections to provide outpatient substance use disorder treatment related services to Skagit County residents who meet eligibility requirements as set forth in Exhibit "A" of the Agreement. Compensation is based on a fee schedule and shall not exceed \$10,000. The Agreement is ratified to commence on July 1, 2022 and continue until December 31, 2022.
25. Personal Services Agreement with Northwest Youth Services to provide diversion services including one-time support, short-term services and financial assistance to at-risk youth and young adults aged 18-24 who qualify for homeless services but can be diverted away from shelter and the homeless service system with immediate financial assistance. Compensation is based on a reimbursement basis and shall not exceed \$41,107. The Agreement is ratified to commence on July 1, 2022 and continue until December 31, 2022.
26. Resolution authorizing Chair Peter Browning to electronically sign the submission of Amendment No. 5 to Skagit County Contract No. C20210602 with the Washington State Department of Health (DOH Contract No. CLH31025) to make changes to the Statement of Work and increase compensation.

27. Amendment No. 5 to Skagit County Contract No. C20210602 with the Washington State Department of Health (DOH Contract No. CLH31025) to update the Statement of Work and Allocations for several programs, and increases compensation to Skagit County by \$30,083 for a new total compensation amount not to exceed \$4,662,699. The term remains the same and shall continue until December 31, 2024. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

j) PUBLIC WORKS:

28. Resolution for approval of maps, plans and specifications and call for bids for the 2022 Haul Out and Maintenance for the vehicle and passenger ferry M/V Guemes, Project No. #FEH022-1. The bid opening is scheduled to take place on Monday, August 22, 2022 at 1:00 p.m. or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.

29. Amendment No. 7 to Local Agency A & E Professional Services Cost Plus Fixed Fee Consultant Agreement No. C20170376, Project No. #ESMVGUE-1 with Glosten to provide design services for the replacement vessel for the Anacortes/Guemes Island route and support Skagit County through vessel procurement and construction. This Amendment updates Scope of Services for Glosten to incorporate the Summary of Extra Work identified per Exhibit A-7. Compensation is increased by \$462,142.13 to an amount not to exceed \$2,923,172.74. The completion date is amended from May 31, 2023 to July 31, 2023. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

k) TREASURER:

30. Personal Services Agreement with Three+One Company, Inc. dba three+one for the cashVest Liquidity & Treasury Analyses software to provide liquidity management data that pinpoints the time value of the County's cash in the marketplace. Compensation is based on a fee schedule and shall not exceed \$40,350. The Agreement is ratified to commence on July 1, 2022 and continue until June 30, 2023.

2. MISCELLANEOUS AGENDA (item 1):

a) PUBLIC HEALTH:

1. Personal Services Agreement with Community Action of Skagit County to operate the Housing Resource Center as the primary Coordinated Point of Entry for Skagit County's homelessness services. Compensation is based on a reimbursement basis and shall not exceed \$140,315. The Agreement is ratified to commence on July 1, 2022 and continue until December 31, 2022.