

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. MONDAY, JULY 22, 2019:

- a) *8:45 a.m. - 9:45 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services and Facilities Management Departments
- b) *9:45 a.m. – 10:15 a.m. Bi-Weekly Briefing with Public Works
- c) *10:30 a.m. – 11:30 a.m. Work Session with Public Health
- d) *11:30 a.m. – 12:00 p.m. Work Session with Public Health
- e) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- f) *2:30 p.m. - 4:00 p.m. Executive Session (Review Qualifications of Job Applicant - RCW 42.30.110(1)(g))

II. TUESDAY, JULY 23, 2019:

- a) 8:30 a.m. – 9:30 a.m. Public Works - Paul Randall-Grutter, County Engineer:
 - 1. Public Hearing to Consider Testimony Regarding Proposed Special Assessment Roll, Rates, and Charges for the Skagit County Lake Management District No. 2 (LMD 2) for Lake McMurray
 - 2. Possible Action – Resolution Confirming and Approving the Special Assessment Roll, Rates, and Charges for the Skagit County Lake Management District No. 2 (LMD 2) for Lake McMurray
 - 3. Public Hearing to Consider Testimony Regarding Changing the County Portion of Prevedal Road #93210 to Prevedell Road #93210 to Coincide with the Town of Lyman's Spelling of the Family Name of "Prevedell" on their Portion of the Road and to Reduce Confusion for Emergency Responders and the Public
- b) 10:15 a.m. – 11:00 a.m. Presentation by Parks, Recreation and Fair – Annual Fair Kickoff
- c) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. County and Individual Success Stories
 - 2. Public Comment Period
 - 3. Miscellaneous Announcements
- d) *2:00 p.m. – 4:00 p.m. Establishing Skagit County's Legislative Priorities for the 2020 Legislative Session with Josh Weiss of Gordon Thomas Honeywell Governmental Affairs (GTHGA)

III. THURSDAY, JULY 25, 2019:

- a) *7:30 a.m. Breakfast with Elected Officials (Calico Cupboard - 121B Freeway Drive, Mount Vernon)

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

IV. CONSENT AGENDA FOR MONDAY, JULY 22, 2019 (items 1 through 27):**a) COMMISSIONERS:**

1. Record of the Proceedings for Monday, July 8, 2019
2. Record of the Proceedings for Tuesday, July 9, 2019.
3. Record of the Proceedings for Thursday, July 18, 2019.
4. Vendor Services Agreement with Skagit Publishing to provide legal printing services. Compensation shall not exceed \$10.76 per column inch for notices submitted electronically to Skagit Publishing. The Agreement is ratified to commence on July 1, 2019, pursuant to Resolution No. R20190062, and continue until June 30, 2020.

b) AUDITOR:

5. Grant Agreement with the Office of the Secretary of State (OSOS), Agreement No. G-6425, to grant funds for civic engagement to increase voter participation and educate voters about improvements regarding state election laws that will impact the 2019 and 2020 elections. Compensation to Skagit County shall not exceed \$8,153.16. The Agreement shall commence on the date of execution and continue until November 3, 2020.

c) FACILITIES MANAGEMENT:

6. Resolution to award the bid for the Skagit County Public Safety Building Boiler and Hot Water Heating System Replacement to Northwest Thermal Hydronics, LLC for the amount of \$399,700.
7. Vendor Services Agreement with Northwest Thermal Hydronics, LLC to replace the boiler and hot water heating systems in the Skagit County Public Safety Building, located at 600 South 3rd Street in Mount Vernon. Compensation shall not exceed \$399,700 plus applicable tax and is based on a rate schedule. The Agreement shall commence on the date of execution and continue for six (6) months from the date of execution.
8. Conservation Grant Agreement with Puget Sound Energy (PSE) for energy efficiency rebates related to the new Heating Ventilation and Air Conditioning (HVAC) systems, Project No. P_975504, being installed at the Skagit County Courthouse Annex, located at 700 South 2nd Street in Mount Vernon. Compensation to Skagit County shall not exceed \$41,011.99 which is funded through the Washington State Department of Enterprise Services (DES) Energy Service Companies (ESCO) Program. The Agreement shall commence on the date of execution and shall continue for 90 days.
9. Personal Services Agreement with CML Security, LLC to perform maintenance of the security control electronics at the Community Justice Center, located at 201 Suzanne Lane in Mount Vernon. Compensation shall not exceed \$30,000 and is based on a rate schedule. The Agreement is ratified to commence on July 15, 2019, and continue until July 14, 2021.

d) HUMAN RESOURCES:

10. Resolution to amend Resolution No. R20190097, Human Resources Policies and Procedures Policy 3.3.K "Bilingual Pay", to include advanced premium interpreter services in the amount of \$200 per month (\$100 for basic interpreter services plus \$100 for advanced interpreter services).

e) INFORMATION SERVICES:

11. Interlocal Cooperative Agreement with Skagit 911 to provide dispatch data collected on Skagit County's Public Safety System to Reporting Systems, Inc. on behalf of Skagit 911 and Agency partners. Skagit 911 shall reimburse the County for costs of providing the service as specified in Agreement No. C20160552. The Agreement shall commence on the date of mutual execution and continue until December 31, 2019.
12. Personal Services Agreement with Granicus, LLC for subscription services to stream video on Skagit21 television, establish the ability to better manage the County's advisory boards through the Boards and Commissions platform and increase the ability to send out notifications about County news and projects to subscribers through the GovDelivery Public Engagement suite. Total compensation for the first year is based on a set-up, training and subscription schedule and shall not exceed \$62,000 plus applicable taxes. The Agreement shall commence on the date of mutual execution and continue until December 31, 2020.
13. Resolution declaring a sole source purchase for Spillman Technology Public Safety System software upgrade as Spillman Data Systems is the only source that provides full integration of the mobile license and the Spillman Disciplinary Action Module with the Spillman Public Safety system software.

f) PARKS, RECREATION AND FAIR:

14. Personal Services Agreement with Equinox Research and Consulting International, Inc. to provide the following heritage planning services for the Pressentin Project permit and planning process: project management, meetings with project partners, and review of documents; coordination with local tribes; providing recommendations and project alternatives regarding cultural resources; recommendations for avoiding, minimizing and/or mitigating adverse effects; report writing, research, graphics, and transcriptions. In addition the contractor will provide construction monitoring, oversight of curation, archeological excavation, permit writing, photos and curation of documents. Compensation is based on an hourly rate schedule and shall not exceed \$3,750 which includes all applicable taxes. The Agreement shall commence on the date of execution and continue until December 31, 2019.

g) PROSECUTING ATTORNEY:

15. Grant Agreement No. 20-31101-526 with the Washington State Department of Commerce through the Office of Crime Victims Advocacy Community Services and Housing Division for Victim Witness Assistance Grant Program SFY 2020 to provide funding to strengthen Victim/Witness Assistance program activities. Compensation to Skagit County shall not exceed \$61,649. The Agreement is ratified to commence on July 1, 2019, and continue until June 30, 2020.

h) PUBLIC HEALTH:

16. Personal Services Agreement with the Housing Authority of Skagit County to provide emergency shelter and tenant-based rental assistance to farmworkers and their families who are homeless or at the risk of being homeless. Compensation shall not exceed \$50,000 and is funded through document recording fees. The Agreement is ratified to commence on July 1, 2019, and continue until June 30, 2020.
17. Agreement No. 1983-56647 to approve General Terms and Conditions with the State of Washington Department of Social Health Services (DSHS) to govern work to be performed under Program Agreements with DSHS. This Agreement is ratified to commence on July 1, 2019, and continue until June 30, 2020. There is no cost associated with this Agreement.
18. Amendment No. 1 to Personal Services Agreement No. C20190136 with Cascadia Youth Mental Health, PLLC for the purpose of providing technical assistance and support to the County in developing a guiding document or blueprint for how the Population Health Trust will improve their Health Equity efforts. This Amendment extends the term of the Agreement from September 20, 2019, to December 31, 2019, and increases funding from \$2,000 to an amount not to exceed \$5,000. All other terms and conditions of the original Agreement shall remain in effect.
19. Personal Services Agreement with Skagit Valley YMCA to operate the Oasis Teen Shelter program, seven days per week, every day of the year. Compensation is based on a reimbursement schedule and shall not exceed \$37,000. The Agreement is ratified to commence on July 1, 2019, and continue until June 30, 2020.
20. Amendment No. 3 to Contract with Northwest Regional Council (NWRC), Northwest Washington Area Agency on Aging, NWRC Contract No. 203018-NUTR (03), Skagit County Contract No. C20190076, to provide meals and nutrition support through congregate and home-delivered meals to the senior community. This Amendment adds additional funding to provide an extra 390 Home-Delivered Meals. Funding to Skagit County is increased from \$334,530 to an amount not to exceed \$338,115. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect including the termination date of December 31, 2019.

i) PUBLIC WORKS:

21. Resolution for approval of maps, plans and specifications and call for bids for the HMA Overlay Project (2019), #ESHMA19-1. The bid opening is scheduled for Thursday, August 8, 2019, at 2:00 p.m., or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room.
22. Amendment No. 1 to Personal Services Agreement No. C20190144 with BERK Consulting to assist with an operations and service survey study and grant writing support. This Amendment adds Exhibit A-1 to the Scope of Work to provide Guemes Ferry Grant Consulting Services. The consultant will work with the County and Glosten to prepare the benefit-cost analysis, economic, quality of life, environmental, permitting, and other aspects of grant applications mutually agreed by the County and BERK Consulting for the U.S. Transportation Better Utilizing Investments to Leverage Development (BUILD) grant and the Infrastructure

for Rebuilding America (INFRA) Program grant. Compensation is increased by an additional \$15,000 for a new compensation amount not to exceed \$115,000. All other terms and conditions of the original Agreement shall remain in effect including the termination date of January 31, 2021.

23. Interlocal Cooperative Agreement with Skagit County Drainage and Irrigation Improvement District No. 14 (District) to allow the County to work with the District, on a reimbursable basis, on the District's Joe Leary Slough drainage conveyance project. The County shall pay the District an amount not to exceed \$150,000, for a portion of the total actual costs and expenses incurred. The Agreement shall commence on the date of mutual execution and continue for two (2) years from the date of execution.
24. Interlocal Cooperative Agreement with Skagit County Drainage and Irrigation District Consortium, LLC (Consortium) to allow the County to work with the Consortium to assist the County to coordinate Drainage and Irrigation Districts issues. Compensation shall not exceed \$100,000 and is based on a reimbursable basis. The Agreement shall commence on the date of mutual execution and continue until December 31, 2020.
25. Amendment No. 1 to Vendor Services Agreement No. C20190058 with Cascade Drilling, L.P. to conduct post-closure monitoring which consists of landfill gas direct-push drilling services at the closed Sauk Landfill, located near Concrete. This Amendment increases compensation from \$8,130 to \$9,395 due to the need for additional services to acquire sufficient data to meet the needs of the landfill gas investigation. All other terms and conditions of the original Agreement shall remain in effect including the termination date of February 11, 2020.
26. Amendment No. 1 to Sub-Award Agreement with Skagit Fisheries Enhancement Group (SFEG) Contract No. SFEG-2018-9, Skagit County Agreement No. C20180460, to distribute funds pursuant to the Salmon Recovery Funding Grant #17-1155R which was awarded to SFEG and Skagit County for the Carey's Slough Fish Passage Final Design project. Work covered by this Agreement involves and is limited to Project planning and design for the stream crossing(s) located within Skagit County's road right-of-way for Lyman Hamilton Highway in the vicinity of Carey's Slough. This Amendment extends the end of the Agreement to September 15, 2019 to allow additional time to finish the project design. All other terms and conditions of the original Agreement shall remain in effect including compensation to Skagit County remaining at an amount not to exceed \$70,000 which is based on reimbursement for actual costs of project tasks.

j) SHERIFF:

27. Resolution modifying Resolution No. R20020014 regarding the records access fee schedule for the Skagit County Sheriff's Office.

V. MISCELLANEOUS AGENDA (items 1 through 4):

a) INFORMATION SERVICES:

1. Amendment No. 34 to Contract No. 00484 with Spillman Technologies, Inc. to provide the Rapid Notification Module on behalf of Skagit County 911 to enable them to dispatch text alerts to first responders. This module will replace the current Hiplink system which does not function. The Hiplink system will be decommissioned as part of this change. Compensation is increased by \$15,882.07 plus ongoing maintenance fees in the amount of \$1,762.23 for a new estimated compensation amount not to exceed \$987,934 plus associated taxes and maintenance costs. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect.

b) PUBLIC HEALTH:

2. Resolution to call for a public hearing to consider testimony regarding the Consolidated Annual Performance and Evaluation Report (CAPER) for the Plan Year 2018. The public hearing is scheduled to take place on Tuesday, August 27, 2019, at 10:30 a.m. or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room.
3. Resolution approving a Funding Agreement with the U.S. Department of Housing and Urban Development (HUD) for the 2019 HOME Investment Partnerships funding to support housing development and rental assistance, totaling \$876,962.

c) PUBLIC WORKS:

4. County Ferry Capital Improvement Program Project reimbursement Agreement with the County Road Administration Board (CRAB), Project No. CF2919-01, for the Guemes Island Ferry Construction Project.