

SKAGIT COUNTY COMMISSIONERS' AGENDA

Meetings are held at 1800 Continental Place, Mount Vernon unless noted otherwise
 Access for some meetings provided through Zoom: <https://bit.ly/SkagitBoCCMtg> or 1 (253) 215-8782 #871 8000 1980
 Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

I. MONDAY, JULY 22, 2024:

- a) 8:45 a.m. - 10:15 a.m. Briefing – Public Works, Planning and Development Services, Public Health, Emergency Medical Services, Parks, Recreation and Fair
- b) 10:30 a.m. - 11:00 a.m. Briefing – Central Services
- c) 11:00 a.m. - 12:00 p.m. Work Session with Public Health
- d) *1:00 p.m. Pledge of Allegiance
- e) *1:00 p.m. - 1:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- f) 1:30 p.m. - 2:00 p.m. Entrance Conference hosted remotely by Washington State Auditor's Office
- g) *2:30 p.m. - 3:30 p.m. Board of Health Meeting
- h) 3:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, JULY 23, 2024:

- a) 9:30 a.m. - 10:00 a.m. Work Session with Human Resources
- b) *10:00 a.m. Pledge of Allegiance
- c) *10:00 a.m. - 10:30 a.m. Planning and Development Services – Jack Moore, Director:
 - 1. Discussion/Public Comment/Possible Action: Guemes Island Seawater Intrusion Amendment
 - 2. Miscellaneous
- d) *10:30 a.m. - 11:30 a.m. Board of County Commissioners:
 - 1. Discussion/Public Comment/Possible Action: Regarding an Ordinance/Moratorium Pursuant to RCW 36.70A.390 and RCW 36.70.795
 - 2. Miscellaneous
- e) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous (announcements, letters, etc.)
- f) *1:00 p.m. - 1:45 p.m. Proclamation Recognizing August as Breastfeeding Month
- g) *3:15 p.m. - 4:00 p.m. 2024 Skagit County Fair Kick-Off

Continued OVER...

TUESDAY, JULY 23, 2024: ***BID OPENING (Clerk of the Board & Central Services Staff)***

*11:45 a.m. (or soon thereafter) Cisco Network Switches, Supporting Hardware and Licensing

REQUEST FOR PROPOSALS or QUALIFICATIONS (RFP and RFQ):

Thursday, July 25, 2024, 4:00 p.m. Professional Engineering, Environmental, and Right of Way Services for the
North Fruitdale Road Project No. EO212-312; FEMA Project No. 684647

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR MONDAY, JULY 22, 2024 (items 1 through 43):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, July 8, 2024.
2. Record of the Proceedings for Tuesday, July 9, 2024.
3. Record of the Proceedings for Wednesday, July 10, 2024.
4. Record of the Proceedings for Wednesday, July 17, 2024.
5. Record of the Proceedings for Friday, July 19, 2024.

b) AUDITOR:

6. Amendment No. 2 to Vendor Services Agreement No. C20210235 with K&H Printers for the printing and mailing of all ballot and election materials for any official election as directed by Skagit County. This Amendment increases annual compensation from \$600,000 to an amount not to exceed \$900,000 due to the rise in printing costs. The term remains the same and shall continue until July 31, 2027. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

c) BUDGET AND FINANCE:

7. Resolution to award grant funding for Economic Development/Public Facilities Projects for 2024.

d) CORONER:

8. Amendment No. 1 to Professional Services Agreement No. C20230254 with Amanda Maskovyak, LLC for forensic pathology services. This Amendment increases compensation from \$100,000 to \$200,000 for the continued provision of services. The term remains the same and shall automatically renew from year to year. All other terms and conditions of the original Agreement shall remain in effect.

e) DISTRICT COURT:

9. Interagency Agreement No. IAA25089 with Washington State Administrative Office of the Courts to provide reimbursements to assist with costs related to Therapeutic Court to identify individuals before their court with substance use disorders or other behavioral health needs and engage those individuals with community-based therapeutic interventions. Compensation to Skagit County shall not exceed \$539,008. The Agreement is ratified to commence on July 1, 2024 and continue until June 30, 2025.

f) EMERGENCY MEDICAL SERVICES:

10. Amendment No. 1 to Agreement No. C20230255 with Cascade Training Center to provide American Heart Association training required for Skagit 911 employees to complete Emergency Medical Dispatch (EMD) Certification. This Amendment updates Appendix A: Pricing Structure due to changes in American Heart Association pricing effective July 1, 2024 for the remainder of the contract term ending December 31, 2024. Compensation is increased from \$1,500 for a new total compensation amount not to exceed \$1,700. All other terms and conditions of the original Agreement shall remain in effect.

g) FACILITIES MANAGEMENT:

11. Vendor Services Agreement with Great Floors LLC to supply all labor, materials, equipment, and supervision for a prevailing wage project to supply and install carpet in the interior Department of Emergency Management (DEM) office spaces located at 2911 East College Way in Mount Vernon. Compensation is based on a fee schedule and shall not exceed \$13,106.94. The Agreement shall commence on the date of execution and continue until December 31, 2024.
12. Amendment No. 1 to Vendor Services Agreement No. C20230380 with Cascade Roofing Company, Inc. to provide all labor, materials, equipment, and supervision for roof repairs at various Skagit County Facilities. This Amendment extends the term of the Agreement from August 28, 2024 to August 27, 2025. Compensation remains the same and shall not exceed \$30,000. All other terms and conditions of the original Agreement shall remain in effect.
13. AIA Standard Form Agreement with DLR Group, Inc. to design physical barriers to be added in jail pods to mitigate risk of falls and injury at the Skagit County Community Justice Center located at 201 Suzanne Lane in Mount Vernon. Compensation shall not exceed \$50,000. The Agreement shall commence on the date of execution and continue until the anticipated completion date of December 31, 2025.
14. Amendment No. 1 to Vendor Services Agreement No. C20240064 with Justice Systems Corporation to install new security software and associated hardware at the Skagit County Community Justice Center located at 201

Suzanne Lane in Mount Vernon. This Amendment adds the additional software license, additional cameras, upgrades the protection plan and increases compensation from \$184,938.24 for a new total compensation amount not to exceed \$201,780.48. The term remains the same and shall continue until December 31, 2024. All other terms and conditions of the original Agreement shall remain in effect.

h) INFORMATION SERVICES:

15. Resolution awarding the proposal for Campground Reservation System to Kaizen Laboratories, Incorporated.
16. Master Subscription Agreement with Brightly Software Inc. to provide Asset Essentials and Energy Manager subscription services. Compensation is based on an annual fee schedule and shall not exceed \$350,000 for the entire term of the Agreement. The Agreement shall commence on the date of execution and continue until December 31, 2029.
17. Subscription Agreement with Workday, Inc. for the provision of Adaptive Planning budget management software. Compensation shall not exceed \$77,750. The Agreement is ratified to commence on June 20, 2024 and continue until June 19, 2025.
18. Amendment No. 2 to License-Hosted Case Management Service License Agreement No. C20220338 with Probatum Technologies, Inc. for continued software license support and additional licenses for the Probatum Case Manager system operated by Skagit County's Adult Probation Department. This Amendment extends the term of the Agreement from December 31, 2024 to March 31, 2025, amends Exhibit A, Section D - Data Conversion Services, and increases compensation from \$15,000 for a new total compensation amount not to exceed \$35,500. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

i) PARKS, RECREATION, AND FAIR:

19. Vendor Services Agreement with Aquatech Well Drilling & Pumps, Inc. to decommission a well located at 59992 State Route 20 in Marblemount, Parcel No. P45191. Compensation shall not exceed \$6,500 plus applicable taxes. The Agreement shall commence on the date of execution and continue for one (1) year.
20. Vendor Services Agreement with Electric West, Inc. to provide 120V circuit for a new scoreboard at Skagit Valley Playfields and provide services at other Skagit County facilities as assigned. Compensation shall not exceed \$7,500 plus applicable taxes. The Agreement shall commence on the date of execution and continue for two (2) years.
21. Personal Services Agreement with The Eastman Company to provide appraisal services as assigned by Skagit County Parks and Recreation. Compensation is based on a rate schedule and shall not exceed \$10,000. The Agreement shall commence on the date of execution and continue until December 31, 2025.

j) PLANNING AND DEVELOPMENT SERVICES:

22. Interlocal Agreement with Washington State Department of Health (DOH), Contract No. GVL29665-1, to provide funding for maintenance of the Edison Wastewater Treatment Facility improvements by upgrading the ultraviolet (UV) system. Compensation to Skagit County shall not exceed \$250,000. The Agreement is ratified to commence on June 20, 2024 and continue until April 30, 2026.

k) PUBLIC HEALTH:

23. Resolution to amend Resolution No. R20230189 to update members of the Treatment Sales Tax Allocation Advisory Committee.
24. Amendment No. 2 to County Program Agreement No. 2363-48707, Skagit County Agreement No. C20230339, with the State of Washington Department of Social and Health Services (DSHS) Division of Developmental Disabilities to provide employment and services to individuals with developmental disabilities. This Amendment increases compensation to Skagit County by \$3,605,672 for a new total compensation amount not to exceed \$6,923,921. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
25. Personal Services Agreement with Northwest Youth Services to operate a Transitional Living Program and provide twelve (12) beds to homeless and runaway youth aged 16-24. Compensation is based on a reimbursement schedule and shall not exceed \$169,700. The Agreement is ratified to commence on July 1, 2024 and shall continue until June 30, 2025.
26. Personal Services Agreement with R.I.S.E. Recovery to provide recovery housing for a monthly average of eight (8) Criminal Justice Treatment Account-eligible individuals who are participants in Adult Felony Drug Court and/or Community Court. Compensation is based on a fee schedule and shall not exceed \$96,000. The Agreement is ratified to commence on July 1, 2024 and continue until June 30, 2025.

27. Personal Services Agreement with New Earth Recovery to operate three Recovery Residences that will house a monthly average of sixteen (16) people seeking to maintain recovery from substance use disorders. Compensation is based on a rate schedule and shall not exceed \$230,004. The Agreement is ratified to commence on July 1, 2024 and continue until June 30, 2025.
28. Personal Services Agreement with Northwest Youth Services to provide diversion services to youth aged 12-24, including one-time support, short-term services, and financial assistance to households who qualify for homeless services but can be diverted away from shelter and the homeless service system with immediate financial assistance. Compensation is based on a reimbursement for services schedule and shall not exceed \$67,770. The Agreement is ratified to commence on July 1, 2024 and continue until June 30, 2025.

l) **PUBLIC WORKS:**

29. Interlocal Cooperative Agreement with Skagit Conservation District (District) to authorize Skagit County to perform specific and limited project work for the District on a reimbursable basis by providing County staff for the District's installation of an ultraviolet (UV) bacterial filter at the South Edison Pump Station. Compensation to Skagit County shall not exceed \$1,000. The Agreement is ratified to commence on July 1, 2024 and continue until October 31, 2024.
30. Resolution awarding the bid for the Electrical Maintenance and Repairs for the Guemes Island Ferry, Solid Waste, and Operations Divisions to VECA Electric & Technologies, LLC in the amount of \$250,000. The invitation to bid was sent out to contractors listed on the Municipal Research and Services Center small works roster.
31. Interlocal Cooperative Agreement with the City of Anacortes to work cooperatively on a feasibility study for the Fidalgo Bay Trestle project. This project aims to remove the entire riprap causeway from the trestle to Weaverling Spit. The County shall reimburse the City in an amount not to exceed \$58,000. A portion of this project is funded by the Department of Ecology's Grant Agreement No. OTGP-2023-SkCoPW-00006, Skagit County Contract No. C20230032. The Agreement shall commence on the date of execution and continue until December 31, 2024.
32. Street Waste Facility Use Agreement with Herron Valley Inc. dba Bayside Services to dispose of waste generated from cleaning streets and stormwater drainage systems. Contractor shall pay the established fees which are outlined in Skagit County's Solid Waste Disposal Rates. The Agreement shall commence on the date of execution and continue for two years.
33. Resolution amending Skagit County Resolution No. R20210149 appointing members to the Skagit County Marine Resources Committee (MRC).
34. Amendment No. 1 to Personal Services Agreement No. C20240204 with Confluence Environmental Company for the completion of a Skagit Shoreline Needs Assessment in support of the Skagit Marine Resources Committee's (MRC) goal to produce an inventory of prioritized conservation and restoration projects. This Amendment updates the term, which is ratified to begin April 1, 2024 and shall continue until December 31, 2024. All other terms and conditions of the original Agreement shall remain in effect.
35. Amendment No. 4 to Personal Services Agreement No. C20210342 with Skagit Fisheries Enhancement Group to install additional off-channel habitat and large woody debris in the Skagit River as part of the South Fork Channel Construction Project within the Skagit River delta. This Amendment updates the scope of work to include additional riparian replanting, increases compensation from \$66,000 for a new total compensation amount not to exceed \$71,000, and extends the term of the Agreement December 31, 2024 to June 30, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
36. Resolution for approval of contract provisions, specifications, and calling for bids for Transfer Station Plastic Recycling Services. The bid opening is scheduled to take place on Monday, August 12, 2024, at 12:30 p.m. or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly.SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980.
37. Resolution to call for bids for Hydraulic Maintenance and Repair Service. The bid opening is scheduled to take place on Monday, August 12, 2024, at 12:45 p.m. or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly.SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980.
38. Amendment No. 1 to Vendor Services Agreement No. C20240167 with Island Express Charters to haul a Utility Terrain Vehicle (UTV) and District 1 crew members to Sinclair Island to perform necessary road maintenance. This Amendment increases compensation from \$1,000 for a new total compensation amount not to exceed \$6,000. The term remains the same and shall continue until April 1, 2025. All other terms and conditions of the original Agreement shall remain in effect.

39. Vendor Services Agreement with Cummins, Inc. to provide engine control components incorporated into the ferry main engines and related materials and technical support to inspect and repair the engines for the Guemes Island Ferry, M/V Guemes, as authorized by sole source Resolution No. R20160153. Compensation shall not exceed \$150,000 plus applicable sales tax. The Agreement shall commence on the date of execution and continue for two years.
40. Amendment No. 1 to Vendor Services Agreement No. C20240188 with San Juan Marine Freight & Services, Inc. to haul heavy equipment to Sinclair Island for road operations crew members to perform necessary road maintenance. This Amendment increases compensation from \$3,000 for a new total compensation amount not to exceed \$20,000. The term remains the same and shall continue until April 15, 2025. All other terms and conditions of the original Agreement shall remain in effect.

m) RISK MANAGEMENT:

41. Self-Funded Plan Sponsor Agreement with Costco Health Solutions, Inc. for Pharmacy Benefit Management. Compensation shall not exceed \$9.56 per eligible employee per month and will be adjusted by 3% annually. The Agreement is ratified to commence on January 1, 2024 and after the initial one (1) year term shall renew automatically for additional terms of one-year each and will continue until terminated.

n) SHERIFF:

42. Interagency Agreement with Washington Association of Sheriffs and Police Chiefs for the award of a grant for the Registered Sex Offender Address Verification Program in the amount of \$105,857.66. The Agreement is ratified to commence on July 1, 2024 and shall continue until June 30, 2025.
43. Interagency Agreement with the State of Washington Department of Commerce (DOC) through the Office of Firearm Safety and Violence Prevention - Community Safety Unit to allow Skagit County Interlocal Drug Enforcement Unit to participate in the multijurisdictional investigation and prosecution of drug, gang, and violent crime; activity normally beyond the capacity of local jurisdictions to adequately pursue as part of existing operations, DOC Agreement No. S25-34466-001. Compensation to Skagit County shall not exceed \$150,000. The Agreement is ratified to commence on July 1, 2024 and continue until June 30, 2025.

2. MISCELLANEOUS AGENDA (items 1 through 2):

a) PARKS, RECREATION, AND FAIR:

1. Amendment No. 2 to Personal Services Agreement No. C20230612 with Facet to provide structural engineering support and/or engineering for the pedestrian bridge design for a creek crossing at Northern State Recreation Area. This Amendment increases compensation from \$10,000 for a new total compensation amount not to exceed \$15,000. The term remains the same and shall continue until December 31, 2024. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

b) PLANNING AND DEVELOPMENT SERVICES:

2. Grant Deed of Conservation Easement with Tim O. and Colleen Ann Knutzen (Grantor) and Skagit County (Grantee) for Short Plat No. PL24-0102. The proposed land division complies with Skagit County Code 14.16.860, Agricultural Land Preservation code. Lot 1 would be a one (1) acre parcel enclosing an existing dwelling on the land. Lot 2 represents the remaining 38.4 acres that will be placed in an agricultural use Grant Deed of Conservation Easement.