

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

FIFTH WEEK - NO REGULAR AGENDA SCHEDULE

I. **MONDAY, JULY 31, 2023:**

- a) *1:00 p.m. Pledge of Allegiance
- b) *1:00 p.m. - 1:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- c) 2:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. **TUESDAY, AUGUST 1, 2023:**

- a) 12:00 p.m. - 1:00 p.m. Picnic Lunch and Tour at Fairgrounds (501 Taylor Street, Mount Vernon)

III. **THURSDAY, AUGUST 3, 2023:**

- a) 11:00 a.m. - 2:00 p.m. Annual Skagit County Pioneer Picnic (Pioneer Park, South 4th Street, La Conner, by Rainbow Bridge)

REQUEST FOR PROPOSALS (RFP):

Monday, August 21, 2023, 3:30 p.m. Request for Proposals (RFP) to Procure a Point-of-Sale System for the Guemes Ferry Terminal

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

2. CONSENT AGENDA FOR MONDAY, JULY 31, 2023 (items 1 through 47):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, July 10, 2023.
2. Record of the Proceedings for Monday, July 17, 2023.
3. Record of the Proceedings for Tuesday, July 18, 2023.
4. Record of the Proceedings for Wednesday, July 19, 2023.
5. Record of the Proceedings for Thursday, July 27, 2023.
6. Resolution to amend Resolution No. R20200191 and appointing Rebecca Skrinkle to the Skagit County Veteran's Assistance Fund Advisory Council for a two-year term effective July 13, 2023 and expiring on July 13, 2025. This Resolution also removes a member who has resigned from the Advisory Council.

b) ADMINISTRATIVE SERVICES:

7. Facility Use Agreement with the Concrete School District to use the High School Commons, located at 7830 Superior Avenue in Concrete for an East County Community meeting with the Commissioners and other County Departments on Monday, September 25, 2023 at 5:30 p.m. Compensation shall not exceed \$57. The Agreement shall commence on the date of execution and continue until September 30, 2023.
8. Resolution to replace Resolutions No. R20140257 and R20170044 and further clarifying Skagit County's Hybrid Entity status under the Health Insurance Portability and Accountability Act (HIPAA), identifying HIPAA privacy and security officers, adopting HIPAA policies, and delegating authority to modify policies.
9. Advertising Agreement with Skagit Publishing to provide advertising services as requested by various departments. Compensation is based on a rate schedule and shall not exceed \$25,000. The Agreement shall commence on July 31, 2023 and continue until August 1, 2024.
10. Interlocal Cooperative Agreement with Skagit 911 to facilitate the distribution of funds in the amount of \$52,183 through Grant Agreement No. C20230285 with the Washington State Military Department (E24-035). This Agreement is ratified to commence on July 1, 2023 and shall continue until August 15, 2024.

c) CORONER'S OFFICE:

11. Memorandum of Understanding with LifeNet Health Northwest, LLC for tissue recovery and donation services. Compensation to Skagit County shall not exceed \$450 per tissue recovery. The Agreement shall commence on the date of execution and continue until terminated.

d) FACILITIES MANAGEMENT:

12. Amendment No. 1 to Lease Agreement No. C20230243 with Pacific Northwest Properties 1, LLC to occupy 17,993 square feet of office space located at 301 Valley Mall Way in Mount Vernon. This Amendment outlines additional reimbursement details from Skagit County to Pacific Northwest Properties for improvements made to the premises in the amount of \$631,368.58. Base rent remains at \$13 per square foot or \$233,909 per year. The 15-year lease term remains the same and shall continue until June 26, 2038. All other terms and conditions of the original Agreement shall remain in effect.
13. Amendment No. 2 to Vendor Services Agreement No. C20220103 with VECA Electrical and Technologies, LLC to provide electrician services for County Facilities. This Amendment increases compensation from \$15,000 to an amount not to exceed \$45,000 to conduct essential complex electrical upgrades and repairs to Skagit County Facilities. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

e) GEOGRAPHIC INFORMATION SERVICES:

14. Interlocal Cooperative Agreement with Swinomish Indian Tribal Community to establish a cost sharing partnership for Pictometry digital imagery services. Compensation to Skagit County shall not exceed \$25,000 plus tax for the flights, and \$240 per year for five Pictometry Connect Explorer licenses which may change in 2024 depending on the agency's needs. Total compensation to Skagit County is estimated at an amount not to exceed \$27,655 plus tax. The Agreement shall commence on the date of execution and continue for two years.

f) OFFICE OF JUVENILE COURT:

15. Agreement with Washington State Department of Children, Youth and Families (DCYF No. 2363-48877) for the funding of the Evidence Based Expansion of treatment and training programs administered by the Office of Juvenile Court which include Functional Family Therapy, Multi-Systemic Therapy, Coordination of

Services, and Education and Employment Training. Compensation to Skagit County has not yet been calculated by the State. The Agreement is ratified to commence on July 1, 2023 and continue until June 30, 2025.

g) PLANNING AND DEVELOPMENT SERVICES:

16. Resolution approving the adjustment of the City of Sedro-Woolley's boundaries to include Parcels P117233 and P39751 per RCW 35.13.340. The Resolution was brought forward because the Parcels are currently split zoned with half in unincorporated Skagit County and half in the City of Sedro-Woolley.

h) PROSECUTING ATTORNEY:

17. Resolution authorizing litigation to abate a public nuisance property owned by James L. Flack, Skagit County Tax Parcel Number P35588, pursuant to Skagit County Code 14.44.120(2).

i) PUBLIC DEFENDER:

18. Personal Services Agreement with Eric Zeid, dba Raven International Intelligence to provide investigation services as requested by the Skagit County Public Defender. Compensation shall not exceed \$110,833 annually and is based on an hourly rate schedule. The Agreement shall commence on August 1, 2023 and continue until December 31, 2024.

j) PUBLIC HEALTH:

19. Personal Services Agreement with Community Action of Skagit County to provide short-term rental assistance for households at imminent risk of homelessness through a Targeted Prevention model that will serve those households most likely to become homeless without assistance. Compensation is based on reimbursement for services and shall not exceed \$851,874. The Agreement is ratified to commence on July 1, 2023 and continue until June 30, 2024.
20. Personal Services Agreement with Family Promise of Skagit Valley to provide Diversion services, including one-time support, short-term services, and financial assistance to households with children who qualify for homeless services but can be diverted away from shelter and the homeless service system with immediate financial assistance. Compensation is based on reimbursement for services and shall not exceed \$109,232. The Agreement is ratified to commence on July 1, 2023 and shall continue until June 30, 2024.
21. Memorandum of Understanding with Burlington Lutheran Church to operate the Skagit Emergency Severe Weather Shelter as a temporary response to residents of Skagit County who need shelter from extreme weather events. There is no cost associated with this Agreement. The Agreement shall commence on the date of execution and continue until May 31, 2024.
22. Personal Services Agreement with Family Promise of Skagit Valley to operate a family shelter and make referrals to behavioral health supports as appropriate for households and children. Compensation shall not exceed \$34,800. The Agreement is ratified to commence on July 1, 2023, and continue until June 30, 2024.
23. Personal Services Agreement with Skagit Valley Hospitality Association dba Friendship House to provide motel vouchers to shelter a maximum of 12 individuals at any given time to serve households on the Coordinated Entry Housing Interest Pool. Compensation is based on reimbursement for services and shall not exceed \$133,230. The Agreement is ratified to commence on July 1, 2023 and continue until June 30, 2024.
24. Personal Services Agreement with Skagit Domestic Violence and Sexual Assault Services to operate its twenty 20-unit confidential emergency shelter that provides housing for women and children fleeing domestic violence. Compensation is based on reimbursement for services and shall not exceed \$64,802.51. The Agreement is ratified to commence on July 1, 2023 and continue until June 30, 2024.
25. Subaward Agreement with Opportunity Council to provide Tenant Based Rental Assistance (TBRA) in Island County with Federal HOME Funding through the Skagit HOME Consortium. Compensation is based on reimbursement for services and shall not exceed \$81,413.41. The Agreement shall commence on October 1, 2023 and continue until June 30, 2025.
26. Personal Services Agreement with Housing Authority of Skagit County to provide emergency shelter and tenant-based rental assistance to farmworkers and their families who are homeless or at risk of being homeless. Compensation is based on reimbursement for services and shall not exceed \$45,847. The Agreement is ratified to commence on July 1, 2023 and continue until June 30, 2024.
27. Memorandum of Understanding with Grand Canyon University College of Nursing and Health Care Professions to provide a qualified preceptorship for nursing student Bridget Phillips who will be provided with a non-clinical, disaster health experience, focusing on developing Standards of Practice for the Skagit Medical

Reserve Corps. No compensation is associated with this Agreement. The Agreement shall commence on the date of execution and continue until terminated.

28. Personal Services Agreement with Skagit Valley Hospitality Association dba Friendship House to manage and oversee the operation and provision of support services delivered at the shelter site owned and provided by the City of Burlington located at 465 Pease Road. Compensation shall not exceed \$565,020. The Agreement is ratified to commence on July 1, 2023 and shall continue until June 30, 2024.
29. Agreement with the State of Washington Department of Ecology, Agreement No. SWMLSWFA-2023-SkCoHD-00220, for the enforcement of solid waste codes and to monitor solid waste facilities throughout Skagit County for compliance. Compensation from the Department of Ecology shall not exceed \$212,276.00. Skagit County will contribute \$70,758.67. The Agreement is ratified to commence on July 1, 2023 and continue through June 30, 2025.
30. Interagency Grant Agreement with the Washington State Department of Commerce through the Housing Division Homelessness Assistance Unit Emergency Housing Fund, Contract No. 24-4619D-121 to provide resources to maintain current levels of homeless subsidies and emergency housing services. Compensation to Skagit County shall not exceed \$1,452,929. The Agreement is ratified to commence on July 1, 2023 and continue until June 30, 2024.
31. Agreement with LexisNexis Risk Solutions FL, Inc. for a subscription to Accurint for Government to provide access to data for Communicable Disease Investigations. Compensation, for a total of five users, shall not exceed \$550 per month in addition to additional fees outlined in a price schedule which shall increase by 3% at the end of every 12-month term beginning on the effective date. The Agreement shall commence on August 1, 2023 and shall automatically renew every 12-months until terminated.
32. Resolution to Amend Resolution No. R20120117 regarding the Skagit County Behavioral Health Treatment Sales Tax Allocation Advisory Committee Charter.
33. Amendment No. 1 to Interlocal Agreement No. C20230099 with North Sound Behavioral Health Administrative Services Organization, LLC (North Sound BH-ASO) Contract #North Sound BH-ASO-Skagit County-Interlocal-23 to provide coordination and subcontracting services for programs and services including Dedicated Cannabis Account Program, Jail Services Program, Trueblood funding, and the Co-Responder Program. This Amendment increases funding for programs and services by \$289,765.70 and extends the term of the agreement to December 31, 2023. Total compensation shall not exceed \$469,531.40. All other terms and conditions of the original Agreement shall remain in effect.

k) PUBLIC WORKS:

34. Street Waste Facility Use Agreement with Welch Brothers Construction, Inc. to dispose of waste generated from cleaning streets and stormwater drainage systems. Contractor shall pay the established fees which are outlined in Skagit County's Solid Waste Disposal Rates. The Agreement shall commence on the date of execution and continue for two years.
35. Personal Services Agreement with BLR, LLC dba Black Lake Resources, LLC to assist with the preparation and/or negotiation of potential lease terms, including financial and other industry specific terms, and to provide general subject matter consulting services as related to portions of County owned property, Parcel numbers P36815 and P36818, commonly described as Butler Pit. Compensation shall not exceed \$1,500 and is based on an hourly rate schedule. The Agreement shall commence on the date of execution and continue until December 31, 2023.
36. Amendment No. 1 to Personal Services Agreement No. C20210491 with H.W. Lochner, Inc. for the provision of Professional Civil Engineering Services as-needed, on a task order basis on non-federally funded capital road projects. This Amendment updates compensation rates and extends the term by one year to October 18, 2024. Compensation remains the same and shall not exceed \$200,000. All other terms and conditions of the original Agreement shall remain in effect.
37. Amendment No. 1 to Personal Services Agreement No. C20210509 with H. W. Lochner, Inc. to provide construction management, administration, and inspection services as needed, on a task order basis on non-federally funded capital projects. This Amendment updates compensation rates and extends the term by one year to October 25, 2024. Compensation remains the same and shall not exceed \$300,000. All other terms and conditions of the original Agreement shall remain in effect.
38. Interlocal Cooperative Agreement with Skagit Conservation District to authorize Skagit County to work with the District on a reimbursable basis for their assistance in meeting Title III funding priorities through the implementation of a county-wide Community Wildfire Protection Plan, and Firewise Communities/USA Program. Compensation shall not exceed \$36,144.06. The Agreement is ratified to commence on June 1, 2023 and shall continue until June 1, 2024.

39. Solid Waste Management Community Litter Cleanup Program Agreement No. SWMCLCP-2325-SkCoPW-00090 with State of Washington Department of Ecology to utilize Skagit County Jail inmates and Department of Corrections offenders to collect trash from illegal dumpsites, County parks, public land, public boat launches, and along Skagit County roads. Compensation to Skagit County shall not exceed \$95,400. The Agreement is ratified to commence on July 1, 2023 and continue until June 30, 2025.
40. Amendment No. 1 to Personal Services Agreement No. C20210528 with Fehr & Peers to provide Professional Engineering services as-needed, on a task order basis on non-federally funded capital road projects. This Amendment updates the compensation rates and extends the term of the Agreement to November 1, 2024. Compensation remains the same and shall not exceed \$200,000. All other terms and conditions of the original Agreement shall remain in effect.
41. Amendment No. 2 to Personal Services Agreement No. C20210485 with Tierra Right of Way Services, LTD for Professional Engineering Services as needed, on a task order basis on non-federally funded capital road projects. This Amendment extends the term of the Agreement by one year to continue until October 18, 2024. Compensation remains the same and shall not exceed \$200,000. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
42. Amendment No. 1 to Personal Services Agreement No. C20210483 with Pacific Surveying & Engineering, Inc. for Professional Engineering Services as-needed, on a task order basis on non-federally funded capital road projects. This Amendment updates the compensation rates and extends the term of the Agreement by one year to continue until October 18, 2024. Compensation remains the same and shall not exceed \$200,000. All other terms and conditions of the original Agreement shall remain in effect.
43. Amendment No. 1 to Personal Services Agreement No. C20210540 with KBA, Inc. to provide Professional Engineering Services as-needed, on a task order basis on non-federally funded capital road projects. This Amendment updates the compensation rates and extends the term of the Agreement by one year to continue until November 8, 2024. Compensation remains the same and shall not exceed \$300,000. All other terms and conditions of the original Agreement shall remain in effect.
44. Amendment No. 1 to Personal Services Agreement No. C20210560 with Northwest Hydraulic Consultants, Inc. to provide Professional Engineering services as-needed, on a task order basis on non-federally funded capital projects. This Amendment updates the compensation rates and extends the term of the Agreement by one year to continue until November 15, 2024. Compensation remains the same and shall not exceed \$200,000. All other terms and conditions of the original Agreement shall remain in effect.
45. Amendment No. 3 to Personal Services Agreement No. C20210281 with Herrera Environmental Consultants to complete an alternatives analysis, preliminary, and final design for the Lorenzen Creek Stormwater Improvement Project. This Amendment updates the Scope of Work, compensation rates, and increases compensation from \$462,164.43 to an amount not to exceed \$479,430.26. The term remains the same and shall continue until December 31, 2023. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

l) **RISK MANAGEMENT:**

46. Amendment No. 3 to Personal Services Agreement No. C20220552 with Listen Audiology Services Inc. to provide on-site audiometric testing services at various county locations. This Amendment updates the proposal and fee schedule. Compensation remains the same and shall not exceed \$31,500. The term remains the same and shall continue until December 31, 2024. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
47. Amendment No. 1 to Personal Services Agreement No. C20220449 with Bostec Inc. to develop and maintain a policy for employee training, on-site drug and alcohol testing and ensure compliance with the Department of Transportation regulations. This Amendment updates the Scope of Work to include support with driver qualification files, updates the fee schedule, and extends the term one additional year to continue through December 31, 2024. Compensation remains the same and shall not exceed \$7,000. All other terms and conditions of the original Agreement shall remain in effect.

3. MISCELLANEOUS AGENDA (1 through 2):

a) **PUBLIC HEALTH:**

1. Resolution to approve the submission of the 2020-2023 Community Development Block Grant Coronavirus 1 and 2 contract close out report.
2. Resolution approving the FY 2023 HOME Investments Partnerships Agreement and designating Commissioner Lisa Janicki as the authorized representative to sign the Agreement.