

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMTg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

I. MONDAY, AUGUST 14, 2023:

- a) 8:45 a.m. - 10:00 a.m. Briefing – Planning and Development Services, Facilities, Public Health, and Central Services: Information Services, Geographic Information Services and Records Management
- b) 10:00 a.m. - 10:30 a.m. Monthly Briefing – Public Works
- c) *1:15 p.m. Pledge of Allegiance
- d) *1:15 p.m. - 1:30 p.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous
- e) *1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- f) 3:00 p.m. - 4:00 p.m. Work Session with Human Resources
- g) 4:30 p.m. - 6:00 p.m. Skagit Food Distribution Center Event (220 Michael Street, Sedro-Woolley)

II. WEDNESDAY, AUGUST 16, 2023:

- a) 9:00 a.m. Skagit Council of Governments – Transportation Policy Board Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington and hosted remote by SCOG)
- b) 10:00 a.m. Skagit Council of Governments Board of Directors Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington and hosted remote by SCOG)
- c) 11:00 a.m. Skagit Transit Board of Directors Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington and hosted remote by SKAT)
- d) 2:00 p.m. - 3:00 p.m. Work Session with Public Health

III. THURSDAY, AUGUST 17, 2023:

- a) 9:00 a.m. - 10:00 a.m. Jail Finance Committee Meeting
- b) 10:00 a.m. Senior Day in the Park 2023 (Maiben Park, 1011 Greenleaf, Burlington)
- c) 2:00 p.m. - 3:00 p.m. Commissioners' Briefing

IV. FRIDAY, AUGUST 18, 2023:

- a) 10:00 a.m. - 12:00 p.m. Northwest Regional Council Meeting (Humboldt Conference Room, 600 Lakeway Drive, Bellingham and hosted remote by NWRC)
- b) 1:00 p.m. - 2:30 p.m. County Connects: Get to Know your Clerk's Office

Continued OVER...

REQUEST FOR PROPOSALS (RFP):

Monday, August 21, 2023, 3:30 p.m. Request for Proposals (RFP) to Procure a Point-of-Sale System for the Guemes Ferry Terminal

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

2. CONSENT AGENDA FOR MONDAY, AUGUST 14, 2023 (items 1 through 23):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, August 7, 2023.

b) BUDGET AND FINANCE:

2. Interlocal Cooperative Agreement with Economic Development Alliance of Skagit County (EDASC) to award \$350,000 of Economic Development/Public Facilities Projects grant funds to support Operations (staffing). The Agreement shall commence on January 1, 2024 pursuant to Resolution No. R20230151 and continues until December 31, 2024.
3. Interlocal Cooperative Agreement with City of Burlington to award \$400,000 of Economic Development/Public Facilities Projects grant funds to support East-West Connector Road project. The Agreement commenced on July 18, 2023 pursuant to Resolution No. R20230151 and continues until June 1, 2024.
4. Interlocal Cooperative Agreement with Port of Anacortes to award \$500,000 of Economic Development/Public Facilities Projects grant funds to support Bartholomew Site Pavement Improvements Project. The Agreement commenced on July 18, 2023 pursuant to Resolution No. R20230151 and continues until March 31, 2024.
5. Interlocal Cooperative Agreement with the Port of Anacortes to award \$500,000 of Economic Development/Public Facilities Projects grant funds to support Curtis Wharf Access Improvement Project – Phase 2. The Agreement commenced on July 18, 2023 pursuant to Resolution No. R20230151 and continues until May 1, 2024.

c) FACILITIES MANAGEMENT:

6. Vendor Services Agreement with Sunshine Painters LLC to paint all exterior surfaces at the Skagit County Consolidated Communications Center located at 2911 East College Way in Mount Vernon. Compensation shall not exceed \$17,408. The Agreement shall commence on the date of execution and continue until December 31, 2023.

d) GEOGRAPHIC INFORMATION SERVICES:

7. Interlocal Cooperative Agreement with the Port of Skagit to establish a cost sharing partnership for Pictometry digital imagery services. Compensation to Skagit County shall not exceed \$5,000 per year plus tax for the flights, and \$144 per year for three Pictometry Connect Explorer licenses which may change in 2024 depending on the agency's needs. Total compensation to Skagit County is estimated at an amount not to exceed \$11,158 plus tax. The Agreement shall commence on the date of execution and continue for two years.

e) HUMAN RESOURCES:

8. Vendor Services Agreement with Kona Ice of Skagit Valley to prepare, deliver, and serve shaved ice at the Skagit County All-Staff Summer Event. Compensation shall not exceed \$2,000. The Agreement shall commence on the date of execution and continue for one year.
9. Vendor Services Agreement with Taste of India to prepare, deliver, and serve meals at the Skagit County All-Staff Summer Event. Compensation shall not exceed \$6,500. The Agreement shall commence on the date of execution and continue for one year.

f) INFORMATION SERVICES:

10. Vendor Services Agreement with RFI Security and Communications Systems to install security doors and a camera in the new Skagit County Public Health Department facility located at 301 Valley Mall Way in Mount Vernon. Compensation shall not exceed \$42,000. The Agreement shall commence on the date of execution and continue for one year.
11. Interlocal Cooperative Agreement with City of Burlington to establish a Management Control Agreement as required by the Criminal Justice Security Information Services Security Policy. No compensation is associated with this Agreement. The Agreement shall commence on the date of execution and continue until December 31, 2024.

g) OFFICE OF JUVENILE COURT:

12. Interagency Agreement No. IAA24346 with the Washington State Administrative Office of the Courts to increase the number of children served by court-appointed special advocates (CASAs)/volunteer guardians ad

litem as defined by RCW 13.34.030 in dependency matters or to reduce the average case load of volunteers to recommended standards. Reimbursement to Skagit County shall not exceed \$64,153 and is based on cost guidelines for CASA reimbursements. The Agreement is ratified to commence on July 1, 2023 and continue until June 30, 2024.

h) PUBLIC DEFENDER:

13. Interlocal Cooperative Agreement between Skagit County, City of Anacortes, and Mountain Law to provide legal representation to arrestees at the 8:30 a.m. preliminary appearance calendar in Skagit County District Court and, within 24 hours of the hearing, transmit paperwork associated with the respective party's cases. No compensation is associated with this Agreement. The Agreement shall commence on the date of execution and continue until December 31, 2024.

i) PUBLIC HEALTH:

14. Personal Services Agreement with Dreamcatcher Facilitation Services to provide Person-Centered-Planning (PCP) services to youth, families, and school district staff throughout Skagit County for the purpose of helping families and school district staff partner around the special planning needs of transition-age youth enrolled in the Skagit County Bridges Program or other transition-age students approved by the County. Compensation is based on a rate schedule and shall not exceed \$15,000. The Agreement is ratified to commence on July 1, 2023 and continue until June 30, 2024.

15. Personal Services Agreement with Skagit Valley YMCA to operate the Oasis Teen Shelter program. Compensation shall not exceed \$77,423 for personnel, facility support, direct client services, and administrative expenses. The Agreement is ratified to commence on July 1, 2023 and shall continue until June 30, 2024.

16. Amendment No. 1 to Personal Services Agreement No. C20230248 with Hand Crank Films for video production for Skagit County Medical Reserve Corps to help recruit, engage, and orient community volunteers to the program. This Amendment updates the Scope of Work to reduce the number of videos produced for recruitment from three to one and reduces compensation from \$25,000 to \$15,000. The term remains the same and shall continue until June 1, 2024. All other terms and conditions of the original Agreement shall remain in effect.

j) PUBLIC WORKS:

17. Interlocal Cooperative Agreement with City of Anacortes and the Swinomish Indian Tribal Community to complete the North Similk Pump Drainage Study to share the costs to delineate jurisdiction boundaries for contracting agencies, evaluate soil types, and model stormwater runoff of subbasins that contribute to the pump station. Total compensation shall not exceed \$11,040 and Skagit County will contribute \$4,140 (3/8 of the total cost). The Agreement shall commence on the date of execution and continue until December 31, 2023.

18. Construction Contract Agreement with Colacurcio Brothers, Inc. in the amount of \$1,222,300.70 for the Lane Departure Reduction, Intersection Awareness, Signage, & Delineation Improvements Project #ES80090-5; Federal Aid #HSIP-000S(620). The Agreement shall commence on the date of execution and continue until project acceptance.

19. Street Waste Facility Use Agreement with the Port of Skagit to dispose of waste generated from cleaning streets and stormwater drainage systems. Contractor shall pay the established fees which are outlined in Skagit County's Solid Waste Disposal Rates. The Agreement shall commence on the date of execution and continue for two years.

20. Grant Agreement with the Washington State Conservation Commission (2023-25 Biennium Contract No. K2425) to continue implementation of the Voluntary Stewardship Program work plan. Compensation to Skagit County shall not exceed \$240,000. The Agreement is ratified to commence on July 1, 2023 and shall continue until June 30, 2025.

21. Amendment No. 1 to Interlocal Cooperative Agreement No. C20220499 with Skagit Conservation District to develop, implement and maintain water quality programs to meet the goals of Skagit County's Shellfish Protection District in accordance with RCW 90.72. This Amendment updates the Scope of Work to allow for the purchase of water quality testing kits for the District to use on a voluntary basis and tarps to cover manure piles. Compensation remains the same and shall not exceed \$263,000. The term remains the same and shall continue through December 31, 2023. All other terms and conditions of the original Agreement shall remain in effect.

22. Amendment No. 2 to Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement No. C20180478 with Reichhardt & Ebe Engineering, Inc. to provide design engineering services, preparation

of plans, specifications, estimate (PS&E) and right-of-way acquisitions for the Francis Road Reconstruction Section 1 Project. This Amendment updates the Scope of Work to finalize the PS&E documents, increases compensation from \$362,858.52 to \$434,992.52, and extends the term from December 31, 2024 to December 31, 2025. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

k) SHERIFF:

23. Asset Disposition Services Agreement with PropertyRoom.com to dispose of unclaimed property from the evidence room of the Sheriff's Office. Compensation to Skagit County is based on a fee schedule with a portion of the proceeds being remitted to Skagit County. The Agreement shall commence on the date of execution and continue until terminated.

3. MISCELLANEOUS AGENDA (1 through 2):

a) PUBLIC WORKS:

1. Farmland Legacy Program Grant Deed of Conservation Easement with Alexander E. Ball to protect 254.28 acres of agricultural land on Parcel Nos. P20290, P20304, P20306, P22107, P22108, P21201, P21202, P21203, and P22092 for compensation in the amount of \$440,000. This Easement eliminates five residential development rights. The Conservation Values include protection of agricultural productivity and the protection of prime and important agricultural soils. The Agreement commences on mutual execution and continues in perpetuity.
2. Farmland Legacy Program Grant Deed of Conservation Easement with Alexander E. Ball to protect 39.4 acres of agricultural land on Parcel No. P22023 for compensation in the amount of \$80,000. This Easement eliminates one residential development right. The Conservation Values include protection of agricultural productivity and the protection of prime and important agricultural soils. The Agreement commences on mutual execution and continues in perpetuity.