

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573. Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item.

I. MONDAY, AUGUST 28, 2023:

- a) 8:45 a.m. - 10:15 a.m. Briefing - Public Works, Planning and Development Services, Public Health, Emergency Medical Services, Parks, Recreation and Fair
- b) *10:30 a.m. Pledge of Allegiance
- c) *10:30 a.m. - 11:15 a.m. Planning and Development Services - Jack Moore, Director:
 - 1. Work Session/Public Hearing/Possible Action: Conservation Futures Board Representation
- d) *1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to agenda item)
- e) 3:00 p.m. - 4:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session
 - 3. Reconvene Public Meeting/Adjournment

II. TUESDAY, AUGUST 29, 2023:

- a) *11:30 a.m. Pledge of Allegiance
- b) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous
- c) 2:00 p.m. - 3:00 p.m. Commissioners' Briefing

III. WEDNESDAY, AUGUST 30, 2023:

- a) 8:30 a.m. - 9:30 a.m. Work Session with Sheriff's Office, Department of Emergency Management and Public Works
- b) 10:00 a.m. - 12:00 p.m. County Connects Roundtable with Leadership Skagit Alumni
- c) 1:00 p.m. - 3:00 p.m. Skagit 911 Budget Planning Session #2 (Skagit 911 - EMS Training Room, 2911 East College Way, Mount Vernon)
- d) 4:00 p.m. - 5:30 p.m. Joint Meeting with Housing Authority of Skagit County (HASC) Board Members
 - 1. Discussion/Possible Action Regarding Housing Authority of Skagit County's Annual Action Plan
 - 2. Discussion to improve alignment between HASC Board of Commissioners and Skagit County Board of Commissioners

Continued OVER...

IV. FRIDAY, SEPTEMBER 1, 2023

- a) 1:00 p.m. - 1:15 p.m. Board of County Commissioners:
1. Public Comment (Specifically related to agenda item)
 2. Discussion/Possible Action: Resolution to call for a Public Hearing to Consider Testimony Regarding the HOME Investments Partnerships Program Consolidated Annual Performance and Evaluation Report (CAPER) for the Plan Year 2022. The Public Hearing is scheduled to take Place on Tuesday, September 26, 2023 at 10:45 a.m. or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located At 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/skagitboccmgtg> or by phone: 1 (253)215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

FUTURE BID OPENING:

Monday, September 18, 2023, 2:00 p.m. Bay View-Edison Joe Leary Slough Bridge (Deck Overlay) Project #ES31210-5; Federal Aid #BHS-L291(002)

FUTURE PUBLIC HEARING:

Tuesday, September 12, 2023, 8:30 a.m. To Consider Testimony Regarding the Sale or Disposal of County Surplus Property Consisting of Vehicles and Equipment

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR MONDAY, AUGUST 28, 2023 (items 1 through 24):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, August 21, 2023.
2. Resolution approving the appointment of Glen Gardner as the ALS Transport Provider #1 Representative member of the Skagit County Emergency Medical Services and Trauma Care Council Advisory Board for a three-year term ending on August 31, 2026.
3. Resolution approving the appointment of Wood Weiss as the BLS Transport Provider Representative member of the Skagit County Emergency Medical Services and Trauma Care Council Advisory Board for a three-year term ending on February 28, 2026.
4. Resolution approving the appointment of Paul Ross as the Local Hospital Representative member of the Skagit County Emergency Medical Services and Trauma Care Council Advisory Board. Paul Ross shall fill the unexpired term of Kandi Devenere. Mr. Ross's term shall end on February 29, 2024.
5. Resolution approving the appointment of Velma Lockrem as the Law Enforcement Representative member of the Skagit County Emergency Medical Services and Trauma Care Council Advisory Board for a three-year term ending on August 31, 2026.
6. Interlocal Cooperative Agreement between Skagit County, and the Cities of Mount Vernon, Anacortes, Burlington and Sedro-Woolley to formally establish the North Star Leadership Team for Skagit County for the study of housing, homelessness, and behavioral health. The purpose of this Agreement is to provide a forum allowing local jurisdictions with mutual interests to alleviate impacts to homelessness, housing, behavioral health, and substance use disorders through their respective authorities to develop both well informed and coordinated actions that cumulatively form a regional system that provides methods to eliminate, reduce and/or effectively manage such issues. The Agreement shall commence on the date of the last party affixing its signature. There is no compensation associated with this Agreement.

b) FACILITIES MANAGEMENT:

7. Amendment No. 1 to Vendor Services Agreement No. C20200396 with Guardian Security Inc. to provide all labor, materials, equipment, and supervision for the AES Lease, Fire & Security Intrusion Alarm Monitoring Services at Skagit County Facilities. This Amendment increases compensation by an additional \$40,000 to provide AES Lease and Intrusion Alarm Monitoring at additional Skagit County Facilities for a new compensation amount not to exceed \$90,000. The term remains the same and shall continue until August 23, 2025. All other terms and conditions of the original Agreement shall remain in effect.
8. Vendor Services Agreement with Cascade Roofing Company, Inc. to provide all labor, materials, equipment, and supervision for roof repairs at various Skagit County Facilities. Compensation is based on a rate schedule and shall not exceed \$30,000 including applicable tax. The Agreement shall commence on the date of execution and continue for one year with the option to extend for one additional year.

c) HUMAN RESOURCES:

9. Vendor Services Agreement with Kelley's BBQ to prepare, deliver, and serve meals for the Skagit County All-Staff Summer Event. Compensation shall not exceed \$5,000. The Agreement shall commence on the date of execution and continue for one year.
10. Vendor Services Agreement with Cocina Sabores and Catering to prepare, deliver, and serve meals for the Skagit County All-Staff Summer Event. Compensation shall not exceed \$4,000. The Agreement shall commence on the date of execution and continue for one year.
11. Amendment No. 1 to Collective Bargaining Agreement No. C20220190 between the Board of County Commissioners, Skagit County Sheriff and Skagit County Sheriff's Office Staff Guild/Washington State Fraternal Order of Police.

d) INFORMATION SERVICES:

12. Amendment No. 3 to Subscription Agreement No. C20190427 with Justice Works, LLC, formerly known as defenderData, LLC, for the provision of software for a Public Defender Case Management System. This Amendment upgrades the software to the Defender Prime system. Compensation is increased by an additional \$30,000 to perform data conversion and configuration changes for a new compensation amount not to exceed \$124,800. The term remains the same and shall continue until September 30, 2025. All other terms of the original Agreement and prior Amendments shall remain in effect.
13. Request for Proposals (RFP) to replace Skagit County's Backup and Recovery System. The closing time and date for proposals to be submitted to the Skagit County Commissioners' Office shall be Thursday, October 12, 2023 at 3:30 p.m.

14. Contract with CDW-G to provide Microsoft Volume Licensing to continue using Microsoft products with updates and support. Compensation is estimated to not exceed \$475,000 per year for the core contract. Compensation is estimated to not exceed \$1,425,000 for the 3-year period. The Agreement shall commence on the date of execution and continue for three years.

e) PUBLIC HEALTH:

15. Interlocal Cooperative Agreement with Conway School District to increase school attendance and academic achievement by maintaining programs and practices that prevent or reduce substance use/disorders, that target mental health promotion, prevention, and treatment, and provide workforce development opportunities for district employees addressing behavioral, social and emotional determinants of health and learning. Compensation from Skagit County shall not exceed \$37,000. The Agreement is ratified to commence on August 1, 2023 and continue until July 31, 2024.
16. Personal Services Agreement with Work Opportunities, Inc. to provide system navigation services through the Bridges Program to eligible young adults as they prepare to exit their high school transition programs. Compensation is based on a rate schedule and shall not exceed \$7,500. The Agreement is ratified to commence on August 1, 2023 and continue until July 30, 2024.
17. Interagency Agreement with Washington State Department of Ecology, IAA No. C2400049, to provide Pollution Prevention Assistance Specialists who will provide technical assistance and education outreach to small businesses in an effort to prevent pollution of waters of the state as part of the Pollution Prevention Assistance Partnership (formerly known as the Local Source Control (LSC) Partnership). Compensation to Skagit County shall not exceed \$305,750. The Agreement is ratified to commence on July 1, 2023, and shall continue until June 30, 2025.
18. Interlocal Cooperative Agreement with the Samish Indian Nation to distribute low-income housing funds pursuant to Substitute House Bill 2163. Compensation shall not exceed \$43,901.70. The Agreement is ratified to commence on July 1, 2023 and continue until July 30, 2024.

f) PUBLIC WORKS:

19. Resolution to amend and supersede the previous appointment of members to the Voluntary Stewardship Program (VSP) Watershed Group pursuant to Resolution No. R20190185 and appointing new members to the VSP Watershed Group, as outlined in attachment "A".
20. Resolution initiating County Road Projects (CRP) and assigning CRP numbers.
21. Personal Services Agreement with Sherwood Appraisals to conduct an appraisal of a County-owned property currently used for a variety of purposes and commonly referred to as Butler Pit located in the vicinity of the intersection of Highway 99 and Kelleher Road in Skagit County. Compensation shall not exceed \$5,500. The Agreement shall commence on the date of mutual execution and continue until December 31, 2023.
22. Interlocal Cooperative Agreement with the Town of Lyman to allow each party to provide mutual assistance on minor projects, work and services upon request on a reimbursable basis. Compensation will be reimbursed at actual cost, plus a nine percent (9%) administrative fee if the Town provides the work and fifteen (15%) of the total cost shall be added for overhead costs if the County provides the work. The Agreement shall commence on the August 28, 2023 and continue through August 3, 2026.

g) SHERIFF:

23. Amendment B. to Interagency Agreement No. C20220366 with the State of Washington Department of Commerce (DOC) through the Community Services Division, Community Safety Unit, Justice Assistance Grant/Byrne Formula Grant to allow Skagit County to participate in the multi-jurisdictional drug, gang and violent crime enforcement unit, DOC Contract No. F20-31440-209. This Amendment increases the budget by \$135,000 for a new total amount not to exceed \$361,563 and extends the term to June 30, 2024. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

h) TREASURER:

24. Resolution authorizing the cancellation of warrants per RCW 36.22.100.

2. MISCELLANEOUS AGENDA (items 1 through 3):

a) PUBLIC WORKS:

1. Temporary Construction Easement with Steve W. Kite and Debra K. Howard-Kite (Grantor) and Skagit County (Grantee) for the use of Parcel Nos. P17685 and P17689 to allow Grantee, its contractors, agents, and permittees the right to enter the Easement for staging and stock piling materials to use for the Starbird Road

(Fisher Creek) Culvert Project, #ES82000-3. Grantor will be compensated \$6,170 in payment for this Easement and \$6,500 for the removal of 13 trees for a total compensation amount not to exceed \$13,000. This Easement shall continue until project completion or December 31, 2026, whichever is sooner.

2. Temporary Construction Easement with Arthur C. Rogers and Bertha Rogers (Grantor) and Skagit County (Grantee) for the use of Parcel No. P17694 to allow Grantee, its contractors, agents, and permittees the right to enter the Easement for staging and stock piling materials to use for the for the Starbird Road (Fisher Creek) Culvert Project, #ES82000-3. Grantor will be compensated \$1,550 in payment for this Easement. This Easement shall continue until project completion or December 31, 2026, whichever is sooner.
3. Temporary Construction Easement with David R. Shackleton and Cori Lee Shackleton (Grantor) and Skagit County (Grantee) for the use of Parcel No. P17692 to allow Grantee, its contractors, agents, and permittees the right to enter the Easement for staging and stock piling materials to use for the Starbird Road (Fisher Creek) Culvert Project, #ES82000-3. Grantor will be compensated \$4,843 in payment for this Temporary Construction Easement and an administrative settlement of \$4,842 for a total compensation not to exceed \$9,685. This Easement shall continue until project completion or December 31, 2026, whichever is sooner.