

SKAGIT COUNTY COMMISSIONERS' AGENDA

Meetings are held at 1800 Continental Place, Mount Vernon unless noted otherwise. Access for some meetings provided through Zoom: <https://bit.ly/SkagitBoCCMtg> or 1 (253) 215-8782 #871 8000 1980

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item.

I. MONDAY, SEPTEMBER 2, 2024:**LABOR DAY HOLIDAY - COUNTY OFFICES CLOSED****II. TUESDAY, SEPTEMBER 3, 2024:**

- a) *11:00 a.m. Pledge of Allegiance
- b) *11:00 a.m. - 11:30 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to agenda item)
- c) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous (announcements, letters, etc.)
- d) 1:00 p.m. - 2:30 p.m. Commissioners Briefing
- e) 2:30 p.m. - 3:00 p.m. Work Session with Human Resources
- f) 3:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

III. WEDNESDAY, SEPTEMBER 4, 2024:

- a) 6:00 p.m. City of Sedro-Woolley Council Study Session (Sedro-Woolley Municipal Building - Council Chambers, 325 Metcalf Street, Sedro-Woolley, with remote option hosted by the City of Sedro-Woolley)

IV. THURSDAY, SEPTEMBER 5, 2024:

- a) 1:00 p.m. - 2:00 p.m. Work Session with Central Services

V. FRIDAY, SEPTEMBER 6, 2024:

- a) ~~9:00 a.m. - 10:00 a.m.~~ ~~Work Session with Public Health~~ **(Rescheduled to Friday, October 4, 2024, 1:00 p.m.)**
- b) 10:00 a.m. - 11:00 a.m. Skagit Transit Executive Session (Potential Litigation per RCW 42.30.110(1)) (Remote only hosted by Skagit Transit)
- c) ~~2:30 p.m. - 3:15 p.m.~~ ~~Work Session with Public Health~~ **(Rescheduled to Monday, September 16, 2024, 3:30 p.m.)**

FUTURE BID OPENING:

Tuesday, September 24, 2024, 12:00 p.m. Upfit of One (1) Skagit County Sheriff Jail Transport Van

Continued OVER...

1. CONSENT AGENDA FOR TUESDAY, SEPTEMBER 3, 2024 (items 1 through 17):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, August 26, 2024.
2. Record of the Proceedings for Tuesday, August 27, 2024.

b) ADMINISTRATIVE SERVICES:

3. Amendment No. 1 to Personal Services Agreement No. C20240359 with Housing Authority of Skagit County to provide strategic planning activities/services. This Amendment adds an additional Section C. to Exhibit "B" Compensation. Compensation remains the same and shall not exceed \$50,000. The term remains the same and shall continue until December 31, 2024. All other terms and conditions of the original Agreement shall remain in effect.

c) DISTRICT COURT:

4. Personal Services Agreement with Skagit Bonded Collectors, LLC to provide collections of unpaid accounts referred by Skagit County District Court. The collection fee shall be 35% of the principal amount of the assigned account. The Agreement is ratified to commence on July 1, 2024 and continue until June 30, 2025.

d) INFORMATION SERVICES:

5. Vendor Services Agreement with NW Tel, LLC to provide all labor and materials for the relocation of networking infrastructure needed at Skagit County's Department of Emergency Management building. Compensation shall not exceed \$1,000. The Agreement shall commence on the date of execution and continue until December 31, 2024.
6. Amendment No. 2 to Contract No. C20230132 with Tyler Technologies to purchase and implement Energov Software-As-A-Service software. This Amendment modifies the Scope of Work to allow Skagit County to assume ownership of all processes and clarifies training hours. Compensation remains the same and shall not exceed \$1,699,410. The term remains the same and shall continue until March 27, 2030. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

e) PUBLIC HEALTH:

7. Data Sharing Agreement for Confidential Information or Limited Dataset(s) with the Washington State Department of Health to receive data from the Pregnancy Risk Assessment Monitoring System (PRAMS). There is no compensation associated with this Agreement. The Agreement shall commence on date of execution and continue until December 31, 2029.
8. Resolution authorizing Keith Higman, Skagit County Public Health Director, to electronically submit Immunization Information Sharing Agreement for Exchange of Immunization Data to the Washington State Department of Health (DOH) Agreement No. 29999.
9. Immunization Information Sharing Agreement No. 29999 with Washington State Department of Health (DOH) for Exchange of Immunization Data. There is no compensation associated with this Agreement. The Agreement shall commence on the date of execution and continue for three (3) years.
10. Data Sharing Agreement with Skagit Regional Health for Limited Datasets to allow for descriptive epidemiological analyses relating to healthcare access and health literacy of the community served by the Skagit Regional Health. There is no compensation associated with this Agreement. The Agreement is ratified to commence on July 1, 2024 and continue until June 30, 2025.

f) PUBLIC WORKS:

11. Personal Services Agreement with KPFF, Inc. to continue advancing the Mill Creek Restoration Project. Funding is provided from the Washington State Recreation and Conservation Office by and through Salmon Recovery Funding Board, Skagit County Agreement No. C20230526 and a Puget Sound Energy (PSE) Service Funding Agreement No. C20240251. Compensation shall not exceed \$498,258. The Agreement is ratified to commence on August 12, 2024 and continue until December 31, 2026.
12. Grant Agreement with Washington State Recreation and Conservation Office (RCO) through the Department of Fish and Wildlife RCO Project No. 21-1435R for the Barrel Springs and Dry Creek Restoration Project. Compensation to Skagit County shall not exceed \$990,531, and Skagit County will contribute \$205,957 for a total project cost not to exceed \$1,196,488. The Agreement is ratified to commence on July 1, 2023 and continue until May 31, 2027.

g) RISK MANAGEMENT:

13. Benefit Specification Form with Costco Health Solutions for management of Skagit County's pharmacy benefit plan. There is no compensation associated with this Agreement. The Agreement is ratified to commence on January 1, 2024 and shall continue until terminated.

h) SHERIFF:

14. Amendment No. 1 to Agency Agreement No. C20080052 with LeadsOnline LLC to allow Skagit County through the Sheriff's Office to access their Nighthawk Tier 4 Subscription for Law Enforcement Agencies for the purpose of retrieving information to investigate and prosecute crimes. Compensation for the first year shall not exceed \$7,798, the second year shall not exceed \$8,032, and the third year shall not exceed \$8,273. This Amendment shall commence on October 1, 2024 and after the initial one (1) year term shall renew automatically for additional terms of one-year each and will continue until terminated.
15. Lease Agreement for the Skagit County Interlocal Drug Enforcement Unit (SCIDEU) to occupy a 6,600 square foot building along with an adjacent vacant lot in Mount Vernon. Base rent will be \$5,500 per month. The monthly rental amount shall increase on each anniversary of the inception of the Lease by 3% over the rental amount for the previous year. The Agreement is ratified to commence on September 1, 2024 and continue until August 31, 2029.
16. Interlocal Agreement for a Multi-Jurisdictional Task Force for Narcotics Enforcement between the Washington State Patrol, Skagit County, San Juan County, the City of Mount Vernon, the City of Anacortes, the City of Burlington, the City of Sedro-Woolley, the City of Oak Harbor, and the Swinomish Indian Tribal Community. Funding will be provided by grants and other provisional sources as outlined in Paragraph 4 of the Agreement. The Agreement shall commence on the date of mutual execution by all parties and shall continue until terminated.

i) SUPERIOR COURT:

17. Resolution authorizing an increase to the Skagit County Law Library's petty cash fund from \$50 to \$100.

2. MISCELLANEOUS AGENDA (item 1):

a) PUBLIC HEALTH:

1. Resolution to call for a public hearing to consider testimony regarding the HOME Consortium Consolidated Annual Performance and Evaluation Report (CAPER) for the Plan Year 2023. The public hearing is scheduled to take place on September 23, 2024, at 1:00 p.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980.