

## SKAGIT COUNTY COMMISSIONERS' AGENDA

Meetings are held at 1800 Continental Place, Mount Vernon unless noted otherwise  
Access for some meetings provided through Zoom: <https://bit.ly/SkagitBoCCMtg> or 1 (253) 215-8782 #871 8000 1980  
Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

### **I. MONDAY, SEPTEMBER 9, 2024:**

- a) 8:15 a.m. - 8:45 a.m. Work Session with Public Works
- b) 8:45 a.m. - 9:45 a.m. Briefing with Planning and Development Services, Facilities, and Public Health
- c) 10:00 a.m. - 10:30 a.m. Briefing with Public Works
- d) \*11:00 a.m. Pledge of Allegiance
- e) \*11:00 a.m. - 12:00 p.m. Post Adoption Hearing Regarding Interim Ordinance No. O20240003 Declaring an Emergency and Adopting a Moratorium on the Acceptance of Permit Applications for Certain Uses and Activities on Agricultural (Ag-NRL) Lands
- f) 12:00 p.m. - 1:00 p.m. Commissioners Briefing
- g) \*1:00 p.m. - 1:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
  - 1. Public Comment (Specifically related to the agenda item)
- h) \*1:30 p.m. - 2:30 p.m. Planning and Development Services - Jack Moore, Director:
  - 1. Presentation/Public Hearing/Possible Action: To Consider Testimony Regarding the Adoption of an Ordinance to Enact a Commercial Property Assessed Clean Energy and Resiliency (C-PACER) Program within the Jurisdictional Boundaries of Skagit County
  - 2. Miscellaneous
- i) 3:00 p.m. - 4:00 p.m. Water Task Force Update from Skagit Drainage and Irrigation Districts Consortium LLC Executive Director Jenna Friebel
- j) 4:00 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

### **II. TUESDAY, SEPTEMBER 10, 2024:**

- a) \*8:45 a.m. Pledge of Allegiance
- b) \*8:45 a.m. - 9:45 a.m. Public Works - Grace Kane, Director:
  - 1. Presentation: Skagit Watershed Culvert Working Group Phase 2
  - 2. Miscellaneous
- c) \*9:45 a.m. - 10:30 a.m. Parks and Recreation – Brian Adams, Director:
  - 1. Honoring 60 Years of Parks and Recreation and Persons of Distinction
- d) \*10:30 a.m. - 11:30 a.m. Presentation on Hood Canal Salmon Recovery Success, by Scott Brewer, Hood Canal Coordinating Council
- e) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners:

***Continued OVER...***

1. Public Comment Period
2. County and Individual Success Stories
3. Miscellaneous (announcements, letters, etc.)

f) 12:00 p.m. - 3:00 p.m. North Star Advisory Group Quarterly Meeting (Public Health, 301 Valley Mall Way, Suite 100, Mount Vernon)

**III. WEDNESDAY, SEPTEMBER 11, 2024:**

a) 12:00 p.m. - 1:30 p.m. Skagit 911 Board of Directors Meeting

**IV. THURSDAY, SEPTEMBER 12, 2024:**

a) 7:00 a.m. Forest Advisory Board (FAB) Meeting

b) 7:30 a.m. Breakfast with Elected Officials (Calico Cupboard, 121 Freeway Drive, Mount Vernon)

c) 10:00 a.m. - 11:00 a.m. Snohomish, Whatcom, Island, San Juan and Skagit Counties (SWISS) Quarterly Meeting with remote option hosted by Washington State Association of Counties (WSAC)

d) 3:00 p.m. - 4:00 p.m. Work Session with Risk Management

e) 4:00 p.m. - 4:45 p.m. Briefing with Innovative Environments

**FUTURE BID OPENING:**

Tuesday, September 24, 2024, 12:00 p.m. Upfit of One (1) Skagit County Sheriff Jail Transport Van

**FUTURE PUBLIC HEARING:**

Monday, September 23, 2024, 1:00 p.m. To Consider Testimony Regarding the HOME Consortium Consolidated Annual Performance and Evaluation Report (CAPER) for the Plan Year 2023

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21). Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21).

**1. CONSENT AGENDA FOR MONDAY, SEPTEMBER 9, 2024 (items 1 through 25):**

a) COMMISSIONERS:

1. Record of the Proceedings for Tuesday, September 3, 2024.
2. Record of the Proceedings for Thursday, September 5, 2024.

b) BUDGET AND FINANCE:

3. Resolution to call for a public hearing to consider testimony regarding amending the 2024 Skagit County Budget. The public hearing is scheduled to take place on Tuesday, September 24, 2024, at 11:45 a.m. or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980.
4. Resolution authorizing an Interfund Loan from the General Fund #001 to the Homeless Housing and Assistance Fund #165 in the amount of \$2,500,000 to prevent a grant fund shortfall due to the timing of a reimbursement.
5. Interlocal Cooperative Agreement with the City of Mount Vernon to award \$250,000 of Economic Development/Public Facilities Projects grant funds to support the Lincoln Theatre Keep Cool Campaign. The Agreement commenced on July 22, 2024, per Resolution No. R20240146 and R20240162, and shall continue until September 30, 2025.

c) FACILITIES MANAGEMENT:

6. Vendor Services Agreement with Harris Pacific Northwest, LLC to install two new HVAC Coils to the air handler unit at the Skagit County Public Safety Building located at 600 South 3<sup>rd</sup> Street in Mount Vernon. Compensation shall not exceed \$31,554.18. The Agreement shall commence on the date of execution and continue until December 31, 2024.

d) HUMAN RESOURCES:

7. Amendment No. 1 to Personal Services Agreement No. C20240350 with ContoursFx for supplies and two artists to provide airbrush tattoos for three hours at the Skagit County All-Staff Summer Event. This Amendment updates the Scope of Work from three hours to three and a half hours and increases compensation from \$504 to an amount not to exceed \$588. All other terms and conditions of the original Agreement shall remain in effect.

e) INFORMATION SERVICES:

8. Resolution awarding the bid for Hewlett Packard Computer Hardware to Synchronous Technologies in the amount of \$280,017. The bid opening occurred on August 19, 2024.

f) OFFICE OF JUVENILE COURT:

9. Interlocal Cooperative Agreement with Burlington-Edison School District to fund a BECCA Case Manager Position to help file truancy petitions, provide truancy intervention, and case management. Compensation shall not exceed \$17,766. The Agreement is ratified to commence on September 1, 2024 and shall continue through August 31, 2025.

g) PARKS AND RECREATION:

10. Vendor Services Agreement with VECA Electric and Technologies, LLC to provide parts, equipment and labor for the emergency electrical/utility pole replacement at the Skagit County Fairgrounds. Compensation shall not exceed \$60,000. The Agreement is ratified to commence on June 12, 2024 and continue until September 9, 2025.

h) PUBLIC HEALTH:

11. Vendor Services Agreement with Rick's Refrigeration, Inc. to repair and replace defective parts of Senior Nutrition Program equipment. Compensation shall not exceed \$14,000 and is based on an hourly schedule. The Agreement is ratified to commence on July 1, 2024 and shall continue until September 9, 2025.
12. Interlocal Cooperative Agreement with Mount Vernon School District to fund a school social worker and a migrant health nurse to develop and support a Multi-Tiered System of Support (MTSS) practice and teams,

increase capacity to implement or maintain programs and practices that reduce substance use and target mental health promotion, prevention, and treatment. Compensation shall not exceed \$103,000. The Agreement is ratified to commence on August 1, 2024 and continue until July 31, 2025.

13. Interlocal Cooperative Agreement with La Conner School District to fund a master's level school social worker to develop and support a Multi-Tiered System of Support (MTSS) practice and teams, increase capacity to implement or maintain programs and practices that reduce substance use and target mental health promotion, prevention, and treatment. Compensation shall not exceed \$73,000. The Agreement is ratified to commence on August 1, 2024 and continue until July 31, 2025.
14. Resolution authorizing Chair Browning to electronically sign the submission of Amendment No. 21 to Skagit County Contract No. C20210602 with the Washington State Department of Health (DOH Contract No. CLH31025) to increase funding by \$1,680,092 for a total contract amount of \$13,885,457 to support Public Health's programming.
15. Amendment No. 21 to Skagit County Contract No. C20210602 with the Washington State Department of Health (DOH Contract No. CLH31025) for the delivery of public health services in Skagit County. This Amendment adds and amends the Statements of Work for Public Health programs and increases compensation by \$1,680,092 for a total contract amount of \$13,885,457. The term remains the same and shall continue until December 31, 2024. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
16. Amendment No. 2 to Contract No. 243018-NUTR, Skagit County Contract No. C20240033, with Northwest Regional Council to provide meals and nutritional support through Congregate and Home Delivered Meals. This Amendment adjusts and increases compensation to Skagit County from \$456,322 to an amount not to exceed \$563,513 and extends the term of the Agreement to continue until December 31, 2024. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
17. Amendment No. 2 to Subaward Agreement No. C20220574 with Opportunity Council to provide three (3) individual efforts to address the disproportionate impacts of COVID-19 on households and communities in Skagit County. This Amendment replaces and Scope of Work and updates the reimbursement schedule. Compensation is reduced by \$354,354.28 and shall not exceed \$520,296.72. The term remains the same and shall continue until December 31, 2024. All other terms and conditions of the original Agreement shall remain in effect.

i) PUBLIC WORKS:

18. Resolution to issue a Request for Qualifications for Professional Engineering, Environmental Permitting, and Right of Way Services for the Fonk Road Culvert Repair Project No. EO221-302; FEMA Project No. 4682DR-WA-711399.
19. The closing date for submittal of statements of qualifications is 4:00 p.m. on October 4, 2024.
20. Resolution to authorize the closure of West Stackpole Road, No. 89000 to all through traffic at milepost 0.824 to allow for road repairs and to reconstruct the rail crossing approaches. The closure will last approximately three calendar days and will commence on or about September 24, 2024, or dates thereabout to be determined by the County Engineer.
21. Amendment No. 12 to Grant Agreement No. C20230364 with the Washington State Conservation Commission (2023-25 Biennium Contract No. K2425) to continue implementation of the Voluntary Stewardship Program (VSP) plan work. This Amendment increases compensation by \$31,250 to project Outcome #40 for Fitzgerald. Total compensation shall not exceed \$1,229,859.01. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
22. Amendment No. 13 to Grant Agreement No. C20230364 with the Washington State Conservation Commission (2023-25 Biennium Contract No. K2425) to continue implementation of the Voluntary Stewardship Program (VSP) plan work. This Amendment reallocates funding from Implementation to Technical Assistance for project Outcome #9 for Benson. Compensation remains the same and shall not exceed \$1,229,859.01. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
23. Restoration Funding Agreement with Skagit Land Trust for Voluntary Stewardship Program work performed by Skagit Land Trust to control invasive species and plant native species on Parcel No. P121411. Compensation shall not exceed \$11,643.83. The Agreement is ratified to commence on May 15, 2024 and shall continue until June 30, 2025.

j) RISK MANAGEMENT:

24. Endorsement/Amendment No. 1 to Client Authorization to Bind Coverage Agreement No. C20240393 with Gallagher Risk Management Services LLC for marine vessels owned and operated by Skagit County. This Amendment adds a Zodiac Workboat to the Pollution Policy. Annual compensation is increased by \$338.07 for a new annual premium not to exceed \$147,656.07. The term remains the same and shall continue until August 1, 2025. All other terms and conditions of the original Agreement shall remain in effect.

k) SHERIFF:

25. Amendment No. 9 to Personal Services Agreement No. C20170403 with Summit Food Services, LLC aka Food Service Management Company (FSMC) to provide food and commissary services for the Skagit County Community Justice Center. This Amendment extends the term of the Agreement to continue until September 30, 2025 and updates the price per meal charged to the County. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

26. Hardware Maintenance and Support Agreement with DataWorks Plus, LLC to perform required maintenance on Armband System at the Skagit County Community Justice Center. Compensation shall not exceed \$447.60 plus applicable taxes. The Agreement is ratified to commence on September 1, 2024 and shall continue until August 31, 2025.

**2. MISCELLANEOUS AGENDA (Items 1 through 3):**

a) PLANNING AND DEVELOPMENT:

1. Overview/Public Comment/Possible Action: Nomination and Appointment to Fill a Vacancy in District 3 on the Skagit County Planning Commission.

b) PUBLIC HEALTH:

2. Resolution approving FY2015 HOME Investment Partnerships Program Closeout Certification, Grant No. M15DC530210 and designating Chair Peter Browning as the authorized representative to sign the Grant Closeout Certification.

c) PUBLIC WORKS:

3. Temporary Construction Easement with Fifty Five Promotions, LLC to allow Skagit County access to a portion of Parcel No. P50378 to repair the existing drainage conveyance system to reestablish drainage and flow of the existing system. No compensation is associated with this Easement. The Easement shall commence on the date of execution and continue until project completion or December 31, 2026, whichever is sooner.