

SKAGIT COUNTY COMMISSIONERS' AGENDA

Meetings are held at 1800 Continental Place, Mount Vernon unless noted otherwise
Access for some meetings is provided [through Zoom](#) or by Telephone: 1 (253) 215-8782 #871 8000 1980
Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

I. MONDAY, SEPTEMBER 23, 2024:

- a) 8:45 a.m. - 10:15 a.m. Briefing – Public Works, Planning and Development Services, Public Health, Emergency Medical Services, Parks, Recreation and Fair
- b) 10:30 a.m. - 11:30 a.m. Work Session with Public Works
- c) *11:30 a.m. Pledge of Allegiance
- d) *11:30 a.m. - 12:00 p.m. Presentation/Possible Action: Interim Ordinance and Moratorium on Electrical Generation and Storage on Agricultural (Ag-NRL) Lands
- e) *1:00 p.m. - 1:30 p.m. Public Health – Keith Higman, Director:
 - 1. Presentation/Public Hearing/Possible Action: To Consider Testimony Regarding HOME Consortium Consolidated Annual Performance and Evaluation Report (CAPER) for the Plan Year 2023
- f) *1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- g) 2:00 p.m. - 3:00 p.m. Work Session with Human Resources
- h) 3:00 p.m. - 4:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 1. Call Public Meeting to Order
 - 2. Executive Session
 - 3. Reconvene Public Meeting for the sole purpose of Adjournment

II. TUESDAY, SEPTEMBER 24, 2024:

- a) *9:45 a.m. Pledge of Allegiance
- b) *9:45 a.m. - 10:30 a.m. Planning and Development Services – Jack Moore, Director:
 - 1. 2024 Countywide Policies Update
 - 2. Miscellaneous
- c) *10:30 a.m. - 11:00 a.m. Consideration of the Hearing Examiner's Recommendation for the Following Open Space Application:
 - 1. Discussion/Public Comment/Possible Action: Resolution Concerning a Transfer of 22.72 Acres from Current Use Farm and Agriculture to Current Use Open Space Submitted by Humble Family LTD Partnership LP, Application No. CUOS #1-2024
- d) *11:00 a.m. - 11:30 a.m. Proclamation Recognizing September as Recovery Month
- e) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:

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1. Public Comment Period
 2. County and Individual Success Stories
 3. Miscellaneous (announcements, letters, etc.)
- f) *11:45 a.m. - 12:00 p.m. Budget and Finance – Trisha Logue, Director:
1. Presentation/Public Hearing/Possible Action: To Consider Testimony Regarding Amending the 2024 Skagit County Budget
- g) 1:00 p.m. - 5:00 p.m. Department Budget Meetings

III. WEDNESDAY, SEPTEMBER 25, 2024:

- a) 11:30 a.m. - 1:00 p.m. Mount Vernon Chamber of Commerce Membership Luncheon (Hillcrest Lodge, 1717 South 13th Street, Mount Vernon)
- b) 3:30 p.m. - 5:00 p.m. Open House for Skagit County Auditor's New Elections Space (Skagit County Elections, 700 South 2nd Street, Mount Vernon)

IV. THURSDAY, SEPTEMBER 26, 2024:

- a) 1:45 p.m. - 2:45 p.m. Work Session with Public Health
- b) 2:45 p.m. - 3:45 p.m. Commissioners Briefing

V. FRIDAY, SEPTEMBER 27, 2024:

- a) 1:00 p.m. - 4:15 p.m. Department Budget Meetings

VI. SATURDAY, SEPTEMBER 28, 2024:

- a) 10:00 a.m. - 11:00 a.m. City of Mount Vernon Library Commons Grand Opening Event (208 West Kincaid Street, Mount Vernon)

TUESDAY, SEPTEMBER 24, 2024: *BID OPENING (Clerk of the Board & Public Works Staff)*

*12:00 p.m. (or soon thereafter) Upfit of One (1) Skagit County Sheriff Jail Transport Van

FUTURE BID OPENING:

Monday, October 7, 2024, 11:45 a.m. Getac Computer Hardware consisting of 65 Getac S510 Laptops

REQUEST FOR QUALIFICATIONS (RFQ):

Friday, October 4, 2024, 4:00 p.m. Professional Engineering, Environmental Permitting, and Right of Way Services for the Fonk Road Culvert Replacement Project No. EO221-302; FEMA Project No. 711399

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR MONDAY, SEPTEMBER 23, 2024 (items 1 through 24):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, September 16, 2024.
2. Record of the Proceedings for Tuesday, September 17, 2024.
3. Record of the Proceedings for Friday, September 20, 2024.
4. Resolution authorizing a call for public hearing to consider testimony regarding a proposal to adopt a system of rates and charges for calendar years 2025 through 2034, and an estimated budget for 2025 on parcels within the Skagit Conservation District. The public hearing is scheduled to take place on Monday, October 28, 2024 at 11:00 a.m. or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote through this [Zoom Link](#) or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980.
5. Memorandum of Understanding between Skagit Council of Governments, Port of Skagit, and Skagit County to outline the responsibilities of each agency regarding the Comprehensive Economic Development Strategy (CEDS). Total compensation is estimated to not exceed \$30,000. Skagit County and Port of Skagit agree to fund work at a 50% cost share, providing up to \$15,000 each to Skagit Council of Governments. The Agreement shall commence upon signature of all parties and continue through April 30, 2025.

b) FACILITIES MANAGEMENT:

6. Amendment No. 1 to Personal Services Agreement No. C20230441 with ATS Automation, Inc. to provide building automation control system support, updates, and inspections at various Skagit County facilities. This Amendment adds additional services and increases compensation by 8,812.80. Total compensation shall not exceed \$140,812.80. The term remains the same and shall continue until December 31, 2026. All other terms and conditions of the original Agreement shall remain in effect.
7. Resolution authorizing Facilities Management Director Ken Hansen to electronically sign the submission of the Washington State Department of Commerce Grant Agreement Number 22-96655-016, through the 2023-25 Behavioral Health Community Capacity Grants Program to accept a Grant in the amount of \$4,225,000 towards the construction of the 48 bed Skagit County Crisis Stabilization Center in Sedro-Woolley.
8. Washington State Department of Commerce Grant Agreement Number 22-96655-016, through the 2023-25 Behavioral Health Community Capacity Grants Program to accept a Grant in the amount of \$4,225,000 towards the construction of the 48 bed Skagit County Crisis Stabilization Center in Sedro-Woolley. The Agreement shall commence on the date of final signature and continue until June 30, 2025 or until June 30, 2027 if funds are reappropriated.
9. Resolution authorizing Facilities Management Director Ken Hansen to electronically sign the submission of the Washington State Department of Commerce Grant Agreement Number 24-96657-014, through the Behavioral Health Community Capacity Grants Program to accept a Grant in the amount of \$12,892,500 towards the construction of the 48 bed Skagit County Crisis Stabilization Center in Sedro-Woolley.
10. Washington State Department of Commerce Grant Agreement Number 24-96657-014, through the Behavioral Health Community Capacity Grants Program to accept a Grant in the amount of \$12,892,500 towards the construction of the 48 bed Skagit County Crisis Stabilization Center in Sedro-Woolley. The Agreement shall commence on the date of final signature and continue until June 30, 2025 or until June 30, 2027 if funds are reappropriated.

c) HUMAN RESOURCES:

11. Agreement with the Skagit County Deputy Sheriff's Guild. The Agreement is ratified to commence on January 1, 2023 and shall continue through December 31, 2025.

d) INFORMATION SERVICES:

12. Professional Services Agreement with Tyler Technologies, Inc. to provide data conversion services from Probatum to Tyler Technologies eSupervision case management system. Compensation shall not exceed \$40,440 plus any applicable taxes and fees. The Agreement shall commence on the date of execution and continue until December 31, 2025.

e) OFFICE OF JUVENILE COURT:

13. Interlocal Cooperative Agreement with La Conner School District to fund a BECCA Case Manager Position to help file truancy petitions, provide truancy intervention, and case management. Compensation shall not

exceed \$2,401. The Agreement is ratified to commence on September 1, 2024 and shall continue through August 31, 2025.

f) PARKS AND RECREATION:

14. Vendor Services Agreement with Dahl Electric, Inc. to provide electrical services and maintenance for the fairgrounds and other facilities as assigned. Compensation shall not exceed \$35,000 and is based on a rate and material schedule. The Agreement shall commence on the date of execution and continue for two years.
15. Termination of Joint Water Well Agreement, Auditor's File #9006270013 dated June 14, 1990, on Parcel numbers P45191 and P45245. Future water use, if needed, is available and will be provided by the Public Utility District No. 1 of Skagit County. No compensation is associated with this Agreement. The Agreement shall commence on the date of execution.

g) PUBLIC HEALTH:

16. Interlocal Cooperative Agreement with Burlington-Edison School District to increase capacity for behavioral health prevention programs/activities and provide workforce development opportunities for employees that assist in the provision of behavioral health and recovery support services. Compensation shall not exceed \$70,980. The Agreement is ratified to commence on July 1, 2024 and shall continue until June 30, 2025.
17. Interlocal Cooperative Agreement with Sedro-Woolley School District to fund a school social worker in order to develop and support a Multi-Tiered System of Support (MTSS) practice and teams, increase capacity to implement or maintain programs and practices that prevent or reduce substance use and that target mental health promotion, prevention, and treatment, and to provide workforce development opportunities for district employees addressing behavioral, social and emotional determinants of health and learning. Compensation shall not exceed \$79,000. The Agreement is ratified to commence on August 1, 2024 and shall continue until July 31, 2025.
18. Interlocal Cooperative Agreement with Northwest Educational Services District 189 to provide assessment, planning, and program development for school-based behavioral health services in Skagit County. Compensation shall not exceed \$450,000. The Agreement is ratified to commence on September 1, 2024 and shall continue until August 31, 2025.
19. Personal Services Agreement with Anacortes Family Center to provide staffing for an emergency shelter for approximately 60 homeless families. Compensation shall not exceed \$292,350. The Agreement is ratified to commence on July 1, 2024 and shall continue until June 30, 2025.
20. Interlocal Cooperative Agreement with Concrete School District to fund a master's level school social worker in order to develop and support a Multi-Tiered System of Support (MTSS) practice and teams, increase capacity to implement or maintain programs and practices that prevent or reduce substance use and that target mental health promotion, prevention, and treatment, and to provide workforce development opportunities for district employees addressing behavioral, social and emotional determinants of health and learning. Compensation shall not exceed \$101,000. The Agreement is ratified to commence on August 1, 2024 and shall continue until July 31, 2025.
21. Funding Agreement with Northwest Youth Services to provide \$43,110 of affordable housing sales and use tax revenue as authorized under RCW 82.14.540 to be used as a funding match associated with a Rapid Capital Housing Acquisition for property, improvement and maintenance for a project located at 427 N. 4th Street in Mount Vernon that will be used for transitional housing for young adults. The Agreement shall commence on the date of execution and continue until December 31, 2045.

h) PUBLIC WORKS:

22. Amendment No. 2 to Personal Services Agreement No. C20200590 with Canyon Environmental Group LLC to support the ongoing monitoring and reporting related to Skagit County's Helmick Wetland Mitigation Site. This Amendment revises Exhibit "B" and increases compensation by \$1,000 to complete work. Total compensation shall not exceed \$38,500. The term remains the same and shall continue until December 31, 2024. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
23. Interagency Agreement with Washington State Department of Agriculture to receive funding in the amount of \$5,000 to assist with work by the Skagit County Noxious Weed Control Board to eradicate and control the Class A noxious weed garlic mustard (*Alliaria petiolata*) in Skagit County. The Agreement is ratified to commence on July 1, 2024 and shall continue until June 30, 2025.

i) SHERIFF:

24. Release and Settlement Agreement with Michael Andre Pomeroy to resolve a dispute regarding dogs. The Agreement shall commence on the date of execution and continue for 25 years.

2. MISCELLANEOUS AGENDA (Items 1 through 3):

a) PUBLIC HEALTH:

1. Resolution approving FY2024 Funding Approval and HOME Investment Partnerships Agreement accepting an award of \$814,102.37 from the U.S. Department of Housing and Urban Development (HUD) and designating Chair Peter Browning as the authorized representative to sign the Agreement.

b) PUBLIC WORKS:

2. Landowner Agreement with Clear Valley Environmental Farm, LLC for the installation of a riparian forest buffer on property located along East Fork Nookachamps Creek. Compensation will be funded by the Washington State Conservation Commission (SCC) 2023-25 Biennium Contract No. K2425 and pursuant to Skagit County Agreement No. C20230364. The Agreement shall commence on the date of execution and continue for ten (10) years.
3. Drainage Easement with Skagit County Drainage and Irrigation Improvement District No. 14 to allow Skagit County access to a portion of Parcel No. P135150 for storm water discharge, drainage lines, structures, culverts, and other potential drainage infrastructure. No compensation is associated with this Easement. The Easement shall commence on the date of execution and continue in perpetuity.