

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

I. MONDAY, SEPTEMBER 25, 2023:

- a) 8:45 a.m. - 10:15 a.m. Briefing – Public Works, Planning and Development Services, Public Health, Emergency Medical Services, and Parks, Recreation and Fair
- b) *10:30 a.m. Pledge of Allegiance
- c) *10:30 a.m. - 11:00 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- d) *11:00 a.m. - 12:00 p.m. Closed Record Appeal No. PL23-0383 Submitted by Guemes Island Planning Advisory Committee Regarding the Hearing Examiner's Decision on Special Use Permit No. PL22-0603 for Young's Park Access & Material Stockpiling
- e) 12:00 p.m. - 1:00 p.m. Work Session with Facilities Management
- f) 1:30 p.m. - 2:30 p.m. Work Session regarding American Rescue Plan Act (ARPA)
- g) 2:30 p.m. - 3:30 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session
 - 3. Reconvene Public Meeting/Adjournment
- h) 5:30 p.m. - 7:30 p.m. East County Community Meeting (Concrete High School Commons, 7830 Superior Avenue, Concrete)

II. TUESDAY, SEPTEMBER 26, 2023:

- a) *9:45 a.m. Pledge of Allegiance
- b) *9:45 a.m. - 10:45 a.m. Board of Health Meeting
- c) *10:45 a.m. - 11:00 a.m. Public Health – Keith Higman, Director:
 - 1. Public Hearing/Possible Action: To Consider Testimony Regarding the HOME Investments Partnerships Program Consolidated Annual Performance and Evaluation Report (CAPER) for the Plan Year 2022
- d) *11:15 a.m. - 11:30 a.m. Budget and Finance – Trisha Logue, Director:
 - 1. Public Hearing/Possible Action: To Consider Testimony Regarding Amending the 2023 Skagit County Budget
- e) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous

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III. WEDNESDAY, SEPTEMBER 27, 2023:

- a) 8:00 a.m. - 10:45 a.m. Department Budget Meetings
- b) 11:30 a.m. - 1:00 p.m. "You've Been Served" Tour Event hosted by Skagit County District Court (1700 East College Way, Mount Vernon)
- c) 1:30 p.m. - 2:15 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session
 - 3. Reconvene Public Meeting/Adjournment
- d) 2:15 p.m. - 4:30 p.m. Department Budget Meetings

IV. THURSDAY, SEPTEMBER 28, 2023:

- a) 8:00 a.m. - 9:00 a.m. Department Budget Meetings
- b) 11:30 a.m. - 3:00 p.m. Department Budget Meetings
- c) 3:00 p.m. - 4:00 p.m. Commissioners' Briefing

V. FRIDAY, SEPTEMBER 29, 2023:

- a) 7:30 a.m. Volunteers of America Hope is Brewing Breakfast Celebrating 125 Years (Edward D. Hansen Conference Center at Angel of the Winds Arena, 2000 Hewitt Avenue, Everett)
- b) 10:00 a.m. - 3:30 p.m. Department Budget Meetings
- c) *7:00 p.m. Pledge of Allegiance
- d) *7:00 p.m. - 9:30 p.m. Closed Record Appeal No. PL23-0363 Submitted by Evergreen Islands and PL23-0380 Submitted by Sunset Lane Association Regarding the Hearing Examiner's Decision on Special Use Permit No. PL16-0556 for Lake Erie Pit Gravel Mine Expansion

FUTURE BID OPENINGS:

- Monday, October 16, 2023, 2:30 p.m. Computer Hardware with Annual Purchases Expected to Exceed \$50,000
- Monday, December 4, 2023, 1:00 p.m. Guemes Island Ferry Electric Project #ESMVGUE-1

REQUEST FOR PROPOSALS (RFP):

- Thursday, October 12, 2023, 3:30 p.m. Request for Proposals (RFP) to replace Skagit County's Backup and Recovery System
- Thursday, November 2, 2023, 3:30 p.m. Request for Proposals (RFP) for an Inmate Communication and Trust Account System at the Community Justice Center and Juvenile Detention Facilities

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

2. CONSENT AGENDA FOR MONDAY, SEPTEMBER 25, 2023 (items 1 through 12):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, September 18, 2023.
2. Record of the Proceedings for Tuesday, September 19, 2023.

b) EMERGENCY MEDICAL SERVICES:

3. Agreement with PulsePoint Foundation for PulsePoint Respond and supporting infrastructure to support public safety agencies working to improve community cardiac arrest survival rates through improved bystander performance and active citizenship. Compensation shall not exceed \$20,500 which includes a one time set up and implementation fee in the amount of \$10,000 and an annual subscription fee in the amount of \$10,500. The Agreement shall commence on Skagit County's soft launch of PulsePoint Respond and will continue for one year.

c) FACILITIES MANAGEMENT:

4. Resolution calling for bids for Skagit County Courthouse Rooftop Jail Removal. The bid opening is scheduled to take place on Tuesday, December 5, 2023, at 11:00 a.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.

d) INFORMATION SERVICES:

5. Vendor Services Agreement with RFI Communications to install proximity card readers at the Parker Building located at 1700 East College Way in Mount Vernon. Compensation shall not exceed \$6,000. The Agreement shall commence on the date of execution and continue for one year.

e) PUBLIC HEALTH:

6. Resolution appointing members to the Skagit County Behavioral Health Treatment Sales Tax Allocation Advisory Committee.
7. Amendment No. 3 to Contract No. C20220326 with Washington State Health Care Authority, HCA Contract Number K6105, for Recovery Support Services. This Amendment reduces funding from \$518,100 to \$485,833. The term remains the same and shall continue until June 30, 2024. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
8. Amendment No. 1 to Personal Services Agreement No. C20230318 with Skagit Valley Hospitality Association dba Friendship House to provide motel vouchers to shelter a maximum of 12 individuals at any given time to serve households on the Coordinated Entry Housing Interest Pool. This Amendment establishes additional GL Codes for work, adds language regarding Consolidated Homeless Grant guidelines, and increases compensation from \$133,230 to \$338,120. The term remains the same and shall continue until June 30, 2024. All other terms and conditions of the original Agreement shall remain in effect.
9. Personal Services Agreement with Burlington-Edison School District to fund a school social worker in order to develop and support a Multi-Tiered System of Support (MTSS) practice and teams, increase capacity to implement or maintain programs and practices that prevent or reduce substance use and that target mental health promotion, prevention, and treatment, and to provide workforce development opportunities for district employees addressing behavioral, social and emotional determinants of health and learning. Skagit County shall reimburse the District an amount not to exceed \$90,000. The Agreement is ratified to commence on September 1, 2023 and shall continue until August 31, 2024.

f) PUBLIC WORKS:

10. Joint Funding Agreement with the U.S. Geological Survey to operate, help maintain, and publish data from several gauge stations on the Skagit, Sauk, and Samish Rivers. The County's portion of the total fixed cost of \$53,981 shall not exceed \$47,138. The Agreement shall commence on October 1, 2023 and continue until September 30, 2024.
11. Amendment No. 1 to Personal Services Agreement No. C20210490 with TranTech Engineering, LLC for the provision of Professional Engineering Services as-needed, on a task order basis on non-federally funded capital road projects. This Amendment replaces the Consultant Rate Sheet, increases compensation by \$40,000, and extends the term of the Agreement by one year to continue until October 18, 2024. Total compensation shall not exceed \$240,000. All other terms and conditions of the original Agreement shall remain in effect.

g) SHERIFF:

12. Amendment No. 8 to Personal Services Agreement No. C20170403 with Summit Food Services, LLC aka Food Service Management Company (FSMC) to provide food and commissary services for the Skagit County Community Justice Center. This Amendment extends the term of the Agreement to continue until September 30, 2024 and updates the price per meal charged to the County. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

3. MISCELLANEOUS AGENDA (items 1 through 2):

a) PUBLIC HEALTH:

1. Amendment No. 1 to Personal Services Agreement No. C20230031 with Community Action of Skagit County to provide housing and supportive services to Skagit County Veterans in accordance with all relevant RCWs and the Skagit County Veterans Assistance Funds Policies and Procedures. This Amendment updates the Scope of Work and reduces compensation from \$85,200 to \$45,200. The term remains the same and shall continue until December 31, 2023. All other terms and conditions of the original Agreement shall remain in effect.
2. Subrecipient Agreement with Community Action of Skagit County to administer the Community Development Block Grant (CDBG) Program services for the East County Critical Needs and Homeless Services Project pursuant to CDBG award Contract No. 22-62210-012. The Agreement is ratified to commence on July 1, 2023 and remains in effect for the time during which the Subrecipient remains in control of the CDBG funds. Skagit County shall pass through to Community Action of Skagit County an amount not to exceed \$58,500 in CDBG funds for the eligible incurred costs and expenses for the project.